

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

August 25, 2020

FROM

TERRY W. THOMPSON, Director, Real Estate Services Department – Project Management

SUBJECT

Advertise for Competitive Bids for General Building, General Engineering, and Mechanical Job Order Contract Services

RECOMMENDATION(S)

1. Approve the bid documents for the General Building Job Order Contract Services and authorize the Deputy Director of the Real Estate Services Department – Project Management to advertise for competitive bids for five, one-year, not-to-exceed \$3,000,000 each, General Building Job Order Contracts.
2. Approve the bid documents for the General Engineering Job Order Contract Services and authorize the Deputy Director of the Real Estate Services Department – Project Management to advertise for competitive bids for three, one-year, not-to-exceed \$2,000,000 each, General Engineering Job Order Contracts.
3. Approve the bid documents for the Mechanical Job Order Contract Services and authorize the Deputy Director of the Real Estate Services Department – Project Management to advertise for competitive bids for two, one-year, not-to-exceed \$3,000,000 each, Mechanical Job Order Contracts.

(Presenter: Terry W. Thompson, Director, 387-5252)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of the bid documents and the advertisement for competitive bids for Job Order Contract (JOC) Services may or may not result in the use of Discretionary General Funding (Net County Cost). After the receipt and analysis of the bids, recommendations will be presented to the Board of Supervisors (Board) for the award of five General Building, three General Engineering and two Mechanical JOC services contracts. These resulting contracts will be unencumbered one-year contracts that will be funded from projects approved by the Board as part of the Capital Improvement Program or reimbursed from available funds in the budgets of the departments that initiate the projects. The recommended contracts will have a \$25,000 guaranteed minimum value of work to be ordered under each contract, for a total minimum County obligation of \$250,000.

BACKGROUND INFORMATION

Public Contract Code section 20128.5 authorizes the County to use JOC services to rapidly engage contractors to perform the repair, renovation, remodeling, or other repetitive work at

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existing public facilities utilizing a unit price structure. JOC gives an alternative to traditional procurement methods, which allows projects to be completed quickly with competitive pricing. The savings of time, effort and cost of the JOC program supports the County and Chief Executive Officer Goals to Operate in a Fiscally-Responsible and Business-Like Manner and Improve County Government Operations. Award of the General Building, General Engineering, and Mechanical contracts will ensure availability of funds and contractors to perform work in these specific areas for future projects.

PROCUREMENT

A mandatory pre-bid meeting for prospective bidders will be conducted on September 10, 2020, at 1:00 p.m., via an online meeting platform. This meeting is for the purpose of discussing the JOC concept from the County and contractor's perspective and answering questions. The bid opening is scheduled for 1:00 p.m. on October 1, 2020 at the Real Estate Services Department – Project Management (RES-D-PM).

The lowest responsive and responsible prequalified bidders will be recommended to the Board for the award of five General Building, three General Engineering, and two Mechanical Job Order contracts. Following the contract awards, the County will provide the contractor with a scope of work to perform specific project tasks, and the contractor will provide a lump sum cost for the work based upon the unit prices bid by the contractor.

The plans and specifications, including the Construction Task Catalog®, are on file with the Clerk of the Board.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Katherine Hardy, Deputy County Counsel, 387-5437) on July 27, 2020; Purchasing Department (Bruce Cole, Supervising Buyer, 387-2148) on August 3, 2020; Project Management (Don Day, Interim Deputy Director, 387-5000) on July 30, 2020; Real Estate Services (Jennifer Costa, 387-5000) on July 30, 2020; Finance (Wen Mai, Administrative Analyst, 387-4020) on August 4, 2020; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on August 7, 2020.

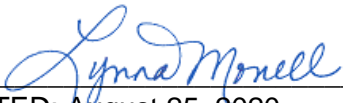
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Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Josie Gonzales Seconded: Robert A. Lovingood
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY  _____
DATED: August 25, 2020



cc: File - Real Estate Services w/CD
CCM 09/10/2020