

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number
24-367-A1

SAP Number

County Administrative Office

Department Contract Representative	Crisanta Gonzalez
Telephone Number	356-3998
Contractor	California Office of Emergency Services
Contractor Representative	Brittany Estep
Telephone Number	356-3998
Contract Term	07/01/2023 – 08/31/2025
Original Contract Amount	\$557,970
Amendment Amount	N/A
Total Contract Amount	\$557,970
Cost Center	
Grant Number (if applicable)	

Briefly describe the general nature of the contract:

This contract will extend the performance period end date from 6/30/2025 to 8/31/2025 for the Fiscal Year 2023 Emergency Management Performance Grant administered by the California Governor's Office of Emergency Services (Cal OES). The extension will allow two San Bernardino County Operational Area subrecipients and the San Bernardino County Office of Emergency Services time to complete the projects by the new deadline.


FOR COUNTY USE ONLY

Approved as to Legal Form

 Grace B. Parsons, Deputy County Counsel
 Date 05/21/2025

Reviewed for Contract Compliance

 Date _____

Reviewed/Approved by Department

 Date 7/8/2025

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES 23LA0421

GRANT SUBAWARD AMENDMENT

SUBAWARD # **2023-0006**

FPS# **071-000000**

UEI # **PNJMSCHTMV7**

Amendment# **1**

Project # **FY23 EMPG**

Performance Period **07/01/2023** to **08/31/2025**

This amendment is between the California Governor's Office of Emergency Services, hereafter called Cal OES, and the Subrecipient: San Bernardino County

San Bernardino County is hereby amended to:

Change the end of the Performance Period of the sub-award of the FY23 EMPG funds for Projects A,B,J, and N from 08/30/2025 to 08/31/2025.

Special Condition:

The FY23 EMPG funds in the amount of \$557,970 must be expended by 08/31/2025, and the final documents including the final cash draw down, must be received by Cal OES by 09/10/2025.

All other provisions of this agreement shall remain as previously agreed upon.

Subrecipient (Certification and Signature of Authorized Agent)	
By (Authorized Signature) <i>Crisanta Gonzalez</i>	Date <i>6/3/2025</i>
Printed Name Crisanta Gonzalez	Title Director of Emergency Management
Address 1743 Miro Way, Rialto, CA 92376-8630	
Governor's Office of Emergency Services (For Cal OES use only)	
By Director or Designee <i>Mary Rucker</i>	Date 6/10/2025
Printed Name Mary Rucker	Title Assistant Director, Admin Services
Amount Encumbered by this Document \$ 0	Fund Source Labels ENY: 2024-25 Chapter: 22 SL: 14853 Item: 0690-101-0890 Pgm: 0385 FAIN#: EMF-2023-EP-00006 10/01/22 – 09/30/25 Fund: Federal Trust AL#: 97.042 Program: Emergency Management Performance Grant Match Req.: 50% of TPC Project No.: OES23EMPG000012 Amount: \$ 0.00 SC: 2024-14853
Prior Amount Encumbered \$ 557,970	
Total Amount Encumbered to Date \$ 557,970	
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.	
Signature of Cal OES Fiscal Officer <i>Donna M. Melancon</i>	Date 6/9/2025



June 16, 2025

Crisanta Gonzalez
Director of Emergency Management
San Bernardino County
1743 Miro Way
Rialto, CA 92376

Subject: **Notification of Amendment Approval**
FY 2023 Year Emergency Management Performance Grant
Grant # 2023-0006, Cal OES # 071-00000, Amendment #1

Dear Crisanta Gonzalez:

The California Governor's Office of Emergency Services (Cal OES) has approved **Amendment #1**. A copy of your approved amendment is enclosed for your records.

Any activities requiring an Environment Planning and Historic Preservation (EHP) review and approval are prohibited from expending grant funds on those activities until an EHP clearance has been obtained. Failure to adhere to this requirement will result in the deobligation of grant funds.

Quarterly reports must be prepared and submitted to Cal OES for the duration of the grant period or until all activities are completed and the grant is formally closed. Failure to submit quarterly reports could result in grant reduction, termination or suspension.

If you have any questions regarding this letter, please contact your Program Specialist.

Cal OES GRANTS PROCESSING

Enclosures

cc: Program Specialist
Subrecipient File



3650 SCHRIEVER AVENUE • MATHER, CA 95655
TELEPHONE (916) 845-8510
www.CalOES.ca.gov



County of San Bernardino DELEGATED AUTHORITY – DOCUMENT REVIEW FORM

This form is for use by any department or other entity that has been authorized by Board of Supervisors/Directors action to execute grant applications, awards, amendments or other agreements on their behalf. All documents to be executed under such delegated authority must be routed for County Counsel and County Administrative Office review prior to signature by designee.

Note: This process should NOT be used to execute documents under a master agreement or template, or for construction contract change orders. Contact your County Counsel for instructions related to review of these documents.

Complete and submit this form, along with required documents proposed for signature, via email to the department's County Counsel representative and Finance Analyst. If the documents proposed for signature are within the delegated authority, the department will submit the requisite hard copies for signature to the County Counsel representative. Once County Counsel has signed, the department will submit the signed documents in hard copy, as well as by email, to CAO Special Projects Team for review. If approved, the department will be provided routing instructions as well as direction to submit one set of the executed documents to the Clerk of the Board within 30 days.
For detailed instructions on submission requirements, reference Section 7.3 of the Board Agenda Item Guidelines as the Delegation of Authority does not eliminate the document submission requirements.

Department/Agency/Entity: San Bernardino County / Office of Emergency Services

Contact Name: Gustavo Mendoza Telephone: 909-356-2511

Agreement No.: 24-367 Amendment No.: 1 Date of Board Item 2/6/24 Board Item No.: 21

Name of Contract Entity/Project Name: California Governor's OES / FY23 Emergency Management Performance Grant

Explanation of request/Special Instructions:

The Office of Emergency Services (OES) requests authorization for the Director of Emergency Management to sign the attached Grant Subaward Amendment Form, extending the FY 2023 Emergency Management Performance Grant (EMPG) performance period from June 30, 2025, to August 31, 2025. San Bernardino County received a \$557,970 EMPG subaward from the California Governor's Office of Emergency Services (Cal OES), allocated to outside jurisdictions and OES. Due to delays caused by emergencies, OES requested an extension to August 31, 2025 to ensure all funding is expended. Cal OES has approved the extension and has requested the return of the attached amendment form, signed by an authorized agent listed in Resolution No. 2024-16.

Insert check mark that the following required documents are attached to this request:

- Documents proposed for signature (Note: For contracts, include a signed non-standard contract coversheet for contracts not submitted on a standard contract form).
- Board Agenda item that delegated the authority

Department Routed to County Counsel	County Counsel Name: Grace B. Parsons	Date Sent: 05/21/2025
Reviewing County Counsel Use Only	Review Date <u>05/21/2025</u> <u>Grace B. Parsons</u> Signature	Determination: X <u>Within Scope of Delegated Authority</u> <u>Outside Scope of Delegated Authority</u>
CAO-Special Projects Use Only	Review Date <u>5/27/2025</u> <u>[Signature]</u> Signature	Disposition: <input checked="" type="checkbox"/> Route for signature to: <u>Chair</u> <input type="checkbox"/> CEO <input checked="" type="checkbox"/> Department <input type="checkbox"/> Return to Department for preparation of agenda item