

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

May 21, 2024

**FROM**

**JACQUELYN GREENE, Director, Preschool Services Department**

**SUBJECT**

Grant Award from the California Department of Social Services for the General Child and Development Expansion Program

**RECOMMENDATION(S)**

1. Accept and approve Grant Award **Agreement No. 24-430** (State Agreement No. CCTR-3403) from the California Department of Social Services for the General Childcare and Development Expansion Program in the amount of \$3,467,859, for the period of July 1, 2023, through June 30, 2024.
2. Authorize the addition of six regular positions to support the Preschool Services Department's General Child Care and Development Expansion Program under the following classifications:
  - a. PSD Program Manager, Management Unit, Range 61, estimated annual cost of \$113,865 (Salary \$76,814, Benefits \$37,051)
  - b. PSD Program Supervisor, Supervisory Unit, Range 47, estimated annual cost of \$80,993 (Salary \$54,725, Benefits \$26,268)
  - c. Special Education Specialist, Professional Unit, Range 52, estimated annual cost \$86,041 (Salary \$58,136, Benefits \$27,905)
  - d. PSD Behavioral Health Specialist, Administrative Unit, Range 47, estimated annual cost \$80,993 (Salary \$54,725, Benefits \$26,268)
  - e. Supervising Accountant/Auditor, Supervisory Unit, Range 60, estimated annual cost \$110,945 (Salary \$74,963, Benefits \$35,982)
  - f. Staff Analyst I, Administrative Unit, Range 50, estimated annual cost \$86,965 (Salary \$58,760, Benefits \$28,205)

(Presenter: Jacquelyn Greene, Director, 383-2005)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health, and Social Service Needs of County Residents.**

**FINANCIAL IMPACT**

This item does not impact the Discretionary General Funding (Net County Cost). The grant award for the General Child Care and Development (CCTR) Expansion Program in the amount of \$3,467,859 is 100% funded by the California Department of Social Services (CDSS) and does not require a local match. PSD requests the addition of the six full-time, regular positions listed in Recommendation No. 2, which will support the CCTR Expansion Program. Adequate appropriation and revenue have been included in Preschool Services Department's (PSD) 2023-24 budget.

**Grant Award from the California Department of Social Services for the  
General Child and Development Expansion Program  
May 21, 2024**

**BACKGROUND INFORMATION**

PSD will use the CCTR Expansion Program funding to serve 150 children ages 0 to 3, residing within San Bernardino County, who are eligible to be enrolled in the Early Head Start program, at the estimated annual cost of \$21,696 per child. Through a comprehensive services model, PSD aims to increase access to high quality infant and toddler care, education, early identification of mental health or disability needs, family engagement, and engagement with community programs and services. This program funding allows PSD to expand the provision of childcare, providing full-day childcare in a healthy and nurturing environment, addressing the lack of affordable infant and toddler care, thereby assisting low-income families by removing an obstacle to adults' working full-time. Funding will also be used to recruit additional teaching staff and fund ongoing staff development on curriculum, understanding licensing requirements, and promoting school readiness.

The additional positions requested in Recommendation No. 2 are needed to support the enhancement of the CCTR Expansion Program and provision of the expanded services. These positions are necessary for program administration and support, management and supervision of the program and staff, and the provision of services directly to participating children and families. Should the CCTR Expansion Program funding be decreased or eliminated, PSD will reallocate staff to other PSD positions.

To receive ongoing funding for this program, PSD must submit an annual continued funding application. On March 14, 2023 (Item No. 26), the Board of Supervisors approved the submission of a grant application to the CDSS for the CCTR Expansion Program, in the amount of \$3,254,472, for grant period of July 1, 2023, through June 30, 2024.

This item is being presented at this time as PSD received the grant award agreement (State Agreement No. CCTR-3403) from the CDSS on April 2, 2024, via email, and this is the first date available following the required operational, fiscal, and legal reviews. Approval by the Board of Supervisors at this time will have no impact on PSD's CCTR services and activities.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by Human Services Contracts (Patty Steven, Contracts Manager, 388-0241) on April 5, 2024; County Counsel (Adam Ebright, Deputy County Counsel, 387-5455) on April 8, 2024; Human Resources (Gina King, Assistant Director, 387-5570) on April 9, 2024; Finance (Paul Garcia, Administrative Analyst III, 386-8392) on May 3, 2024; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0238) on May 6, 2024.

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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman   Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Dawn Rowe, Curt Hagman, Joe Baca, Jr.  
Absent: Jesse Armendarez

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: May 21, 2024



cc:    PSD - Petersen w/agree  
      Contractor - c/o PSD w/agree  
      File - w/agree  
CCM   05/28/2024