

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

March 12, 2024

FROM

WILLIAM L. GILBERT, Director, Arrowhead Regional Medical Center

SUBJECT

Non-Financial Memorandum of Understanding with the City of San Bernardino for Participation in the Retired and Senior Volunteer Program

RECOMMENDATION(S)

Approve a non-financial Memorandum of Understanding (**County Contract No. 24-204**) with the City of San Bernardino to receive volunteers from the Retired and Senior Volunteer Program, for the period of March 12, 2024 through March 11, 2027.
(Presenter: William L. Gilbert, Director, 580-6150)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost) as the Memorandum of Understanding (MOU) with the City of San Bernardino (City) is non-financial in nature.

BACKGROUND INFORMATION

Approval of the MOU will allow Arrowhead Regional Medical Center (ARMC) to receive volunteers from the City's Retired and Senior Volunteer Program (Program). The volunteers will be performing duties during ARMC's volunteer day shifts, which are currently understaffed, as many potential volunteers work or are in school during those hours. The volunteers from the Program will perform many duties including but not limited to, assisting staff with answering phones, assembling charts, assisting distribution of dietary meal trays, retrieving, distributing, and storing supplies/forms, and escorting patients via wheelchair upon release. The collaboration with the City's Program will ensure the continued success of ARMC's volunteer program.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Charles Phan, Deputy County Counsel, 387-5455) on February 12, 2024; Finance (Chen Wu, Finance and Budget Officer, 580-3165) on February 16, 2024; Finance (Jenny Yang, Administrative Analyst, 387-4884) on February 20, 2024; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on February 23, 2024.

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March 12, 2024

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Jesse Armendarez
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: March 12, 2024



cc: ARMC - Gilbert w/agree
Contractor - c/o ARMC w/agree
File - w/agree
CCM 03/15/2024