

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

July 28, 2020

**FROM**

**VERONICA KELLEY, Director, Department of Behavioral Health**

**SUBJECT**

Purchase and Distribution of Prepaid Bus Passes

**RECOMMENDATION(S)**

Approve the purchase and distribution of prepaid bus passes to provide state mandated and court ordered support services to eligible Department of Behavioral Health clients, in an amount not to exceed \$162,236 for the period of July 28, 2020 through June 30, 2021.  
(Presenter: Veronica Kelley, Director, 388-0801)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**FINANCIAL IMPACT**

This item does not impact Discretionary General Funding (Net County Cost). The purchase amount for the prepaid bus passes will not exceed \$162,236 and is funded through a combination of Mental Health Services Act, Mental Health Block Grant, Department of Juvenile Justice – Adjudicated Youth Unit/Gateway, 2011 Realignment (Assembly Bill 109 Public Safety Realignment), 1991 Realignment, and Federal Financial Participation Medi-Cal funds. Adequate appropriation and revenue have been included in the Department of Behavioral Health's (DBH) 2020-21 budget.

**BACKGROUND INFORMATION**

The issuance of prepaid bus passes enables DBH to comply with federal and state mandated program requirements. DBH utilizes prepaid bus passes in order to maximize the client's cooperation and participation in DBH programs. Bus passes are provided to clients to assist with their transportation needs ensuring they are able to continue attending scheduled appointments with physicians and clinicians.

For 2020-21, DBH anticipates distributing \$162,236 in prepaid bus passes. Prepaid bus passes are purchased from vendors throughout San Bernardino County in order to offer countywide transportation services to clients. Bus vendors will include, but will not be limited to:

- Morongo Valley Transit Authority
- Morongo Valley Transportation – Barstow
- Mountain Transit
- Needles Area Transit
- Omnitrans
- Victor Valley Transit Authority - Direct Access

**Purchase and Distribution of Prepaid Bus Passes**  
**July 28, 2020**

- Victor Valley Transit Authority - Senior Disability

In accordance with the Auditor-Controller/Treasurer/Tax Collector Internal Controls and Cash Manual, DBH maintains and ensures adherence to internal policies and procedures regarding safeguards and proper handling of prepaid negotiable.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by Behavioral Health (Natalie Kessie, Contracts Manager, 388-0869) on June 12, 2020; County Counsel (Dawn Martin, Deputy County Counsel, 387-5455) on June 29, 2020; Auditor-Controller/Treasurer/Tax Collector (Denise Mejico, Chief Deputy Auditor, 382-3107) on June 11, 2020; Finance (Christopher Lange, Administrative Analyst, 386-8393) on June 23, 2020; and County Finance and Administration (Tanya Bratton, Deputy Executive Officer, 388-0332) on June 24, 2020.

**Purchase and Distribution of Prepaid Bus Passes  
July 28, 2020**

Record of Action of the Board of Supervisors  
County of San Bernardino

**APPROVED (CONSENT CALENDAR)**

Moved: Josie Gonzales Seconded: Robert A. Lovingood  
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: July 28, 2020



cc: File- Department of Behavioral Health  
la 07/30/2020