

Meeting of the Joint Conference Committee

Thursday, March 23, 2023 @ 3:30 to 5:00 PM
Arrowhead Regional Medical Center
Location

Present	Leonard Hernandez; William Gilbert; Kambiz Raoufi, MD; Dawn Rowe; Webster Wong, MD; Tommy Lee, MD, Joe Baca Jr
Excused	
Guests	Nanette Buenavidez; Andrew Goldfrach; Charles Phan; Arvind Oswal; Katrina Shelby

Item	Discussion	Follow-up
Call to Order	The meeting was called to order at 3:35 PM by Webster Wong, MD, Joint Conference Committee Chair.	
1. Review Joint Conference Committee Meeting Minutes of December 16, 2022	A motion to approve the minutes of the December 16, 2022, Joint Conference Committee (JCC) meeting was put forth by Dr. Webster Wong and seconded by a member of the Committee. Minutes are approved as submitted.	
2. Introduction of newest JCC member – Supervisor Dawn Rowe	Dr. Wong thanked and recognized Supervisor Dawn Rowe for her appointment	
3. Election of New Chair	Mr. Gilbert elected as new chair, approved by committee	
4. Director's Report	Mr. Gilbert reported as follows: - Proposed dates for future JCC meetings: - June 22, 2023 @ 3:30 pm - September 21, 2023 @ 3 pm - December 13, 2023 @ 3pm He reiterated that these dates were not set in stone but tentative to have place holders on calendars. Dates approved by Dr. Wong and seconded by Leonard Hernandez, none opposed. Andrew Goldfrach reported as follows: 2023 -2024 Strategic Plan presentation	Attached presentation (A)
5. Nursing Update	Nanette Buenavidez, Chief Nursing Officer, gave a presentation regarding a Nursing Department Update. (See Attachment B)	
6. Reports	Ms. Katrina Shelby and Dr. Kambiz Raoufi presented the following reports, which were received by the JCC members: Compliance, Regulatory, and Accreditation Report for December 1, 2022, through February 28, 2023. (Attachment C)	

Item	Discussion	Follow-up
	• Compliance Activity • Regulatory and Accreditation Update • Fraud, Waste, and Abuse Activity • HIPAA Privacy and Security Report b. Medical Executive Committee Summary of Performance Activities for December 2022 to February 2023. (Attachment D)	
7. Public Comment	No public comment	
8. Adjourn to Closed Session	Adjourned to Closed Session at 4:10 p.m. for review and approval of the following Quality Assurance Reports (Health and Safety Code Section 1461 and Evidence Code Section 1157 and 1157.7): • Peer Review Reports/Risk Update for December 1, 2022, through February 28, 2023. • Arrowhead Regional Medical Center Performance Improvement and Quality Management Report Administrative Summary for December 1, 2022, through February 28, 2023. • Medical Executive Committee Actions for December 1, 2022, through February 28, 2023	
9. Next Meeting of the Joint Conference Committee	Next meeting to be scheduled for June 22, 2023.	
10. Adjournment	The meeting was adjourned at 5:12 PM.	

Approved by:



William Gilbert, Joint Conference Committee Chair

JUN 29 2023

Date