

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

April 7, 2026

FROM

LUTHER SNOKE, Chief Executive Officer, County Administrative Office

SUBJECT

Adoption of Annual County Fee Ordinance for Fiscal Years 2026-27, 2027-28, and 2028-29

RECOMMENDATION(S)

1. Adopt **Ordinance No. 4509** of San Bernardino County, State of California, to amend Chapters 1 and 2 of Division 6 of Title 1 of the San Bernardino County Code, relating to setting fees charged by the County for Fiscal Years 2026-27, 2027-28, and 2028-29, which was introduced on March 24, 2026, Item No. 69.
2. Adopt **Resolution No. 2026-34** establishing the Construction Fee Schedules for Fiscal Years 2026-27, 2027-28, and 2028-29.

(Presenter: Matthew Erickson, County Chief Financial Officer, 387-4811)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

San Bernardino County (County) fee revenue is projected to be \$229.4 million for 2026-27. This includes changes to fees driven by several factors, including Board of Supervisors (Board) approved Memoranda of Understanding; insurance; and the annual number of productive hours, as calculated by the Auditor-Controller/Treasurer/Tax Collector (ATC) and others, to ensure full cost recovery. Fee revenue will enable the County to recover costs incurred to provide products and services to members of the public, businesses, and other government agencies. Appropriation and revenue related to the fees will be included in each respective departments' 2026-27 recommended budget and future recommended budgets.

BACKGROUND INFORMATION

The ordinance to amend Chapters 1 and 2 of Division 6 of Title 1 of the San Bernardino County Code, relating to setting fees charged by the County for Fiscal Years 2026-27, 2027-28, and 2028-29 was introduced on March 24, 2026, Item No. 69. Recommendation No. 1 before the Board is to adopt the ordinance on the Consent Calendar.

The ordinance will amend the San Bernardino County Code as described above and will adopt the fees charged by the County for Fiscal Years 2026-27, 2027-28, and 2028-29. The fee ordinance will go into effect 30 days after adoption, with an effective date of July 1, 2026, for any new fees, except for the Regional Parks fees, which are scheduled to become effective on May 15, 2026.

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Section 8 of the fee ordinance amends the fees in County Code section 16.0204 for the Land Use Services Department – Building Inspection and Plan Review – Building and Safety. Some of these fees are based on a Construction Fee Schedule. Section 16.0204 notes that the Board will adopt the Construction Fee Schedule by resolution. On March 24, 2026 (Item No. 69), the Board conducted a public hearing on the Construction Fee Schedules for Fiscal Years 2026-27, 2027-28, and 2028-29, and directed staff to return to today’s Board regular meeting agenda to adopt a resolution that adopts the Construction Fee Schedules on the Consent Calendar. Recommendation No. 2 before the Board is to adopt the resolution that establishes the Construction Fee Schedules for Fiscal Years 2026-27, 2027-28, and 2028-29.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Scott Runyan, Principal Assistant County Counsel, 387-5455) on March 23, 2026; and County Finance and Administration (Jessica Trillo, Principal Administrative Analyst, 387-4222) on March 23, 2026.

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: April 7, 2026



cc: File - Administrative Office w/ attachments

JLL 04/7/2026