

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

March 29, 2022

FROM

SHANNON D. DICUS, Sheriff/Coroner/Public Administrator

SUBJECT

Adjustments to the Sheriff/Coroner/Public Administrator Fiscal Year 2021-22 Budget

RECOMMENDATION(S)

Authorize the Auditor-Controller/Treasurer/Tax Collector to post appropriation and revenue adjustments to the Sheriff/Coroner/Public Administrator 2021-22 budget in the amount of \$692,471 as detailed in the Financial Impact section (Four Votes Required).
(Presenter: John Ades, Deputy Chief, 387-3760)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

**Operate in a Fiscally-Responsible and Business-Like Manner.
Provide for the Safety, Health and Social Service Needs of County Residents.**

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The Sheriff/Coroner/Public Administrator (Department) was awarded funds under the Fiscal Year 2021 DNA Backlog Reduction Program Grant. Notification of this award was received after the deadline for inclusion in the Midyear 2021-22 Budget Report approved by the Board of Supervisors (Board) on January 25, 2022 (Item No. 64).

Approval of this item will allow the Auditor-Controller/Treasurer/Tax Collector to post the following adjustments to the Department's 2021-22 budget:

| Fund Center | Commitment Item | Description | Action | Amount |
|--------------------|------------------------|--|---------------|---------------|
| 4438001000 | 51001035 | Overtime | Increase | \$252,878 |
| 4438001000 | 52002000 | Operating Expenses -Services & Supplies | Increase | \$338,499 |
| 4438001000 | 52942941 | Conference/Training/Seminar Fees | Increase | \$ 16,094 |
| 4438001000 | 54404040 | Equipment | Increase | \$ 85,000 |
| 4438001000 | 40509094 | Federal-Grants | Increase | \$692,471 |

BACKGROUND INFORMATION

On January 11, 2022 (Item No. 37), the Board approved the acceptance of a grant award in the amount of \$692,471 from the United States Department of Justice, Bureau of Justice Assistance (BJA) with a performance period of October 1, 2021 through September 30, 2023. The Department has received funding under the Program in the past, which has been used to

**Adjustments to the Sheriff/Coroner/Public Administrator Fiscal Year
2021-22 Budget
March 29, 2022**

replace outdated equipment, purchase supplies, and provide training. The current grant award will fund a contract DNA Criminalist position, overtime costs, training, travel, services and supplies, external audit fees, and replacement of aging computers and equipment.

The purchase of equipment will consist of a Qiacube Connect device and a Qiagen EZ2 Connect FX device. This equipment will allow for the efficient and partially automated purification of DNA during the extraction step of DNA analysis of samples obtained from sexual assault evidence kits.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Richard D. Luczak, Deputy County Counsel, 387-5455) March 3, 2022; Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Deputy Chief Controller, 382-3193) on March 14, 2022; Finance (Kathleen Gonzalez, Administrative Analyst, 387-5285) on March 11, 2022; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on March 14, 2022.

**Adjustments to the Sheriff/Coroner/Public Administrator Fiscal Year
2021-22 Budget
March 29, 2022**

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Dawn Rowe
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: March 29, 2022



cc: File - Sheriff
JLL 04/7/2022