

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY

**Contract Number**

23-1143 A-1

SAP Number

Community Development and Housing

Department Contract Representative	<u>Carrie Harmon, Director</u>
Telephone Number	<u>(909) 382-3983</u>
Contractor	<u>Inland Counties Legal Services, Inc.</u>
Contractor Representative	<u>Tessie Solorzano, Esq.</u>
Telephone Number	<u>888-245-4257</u>
Contract Term	<u>11/01/2023-06/30/2025</u>
Original Contract Amount	<u>\$620,000</u>
Amendment Amount	<u>-\$61,434</u>
Total Contract Amount	<u>\$558,566</u>
Cost Center	<u>6210002496 (HDAP)</u>

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 1 CONTRACT NO. 23-1143

WHEREAS, on October 24, 2023, the San Bernardino County Board of Supervisors (Board) approved Contract No. 23-1143 (Contract) between San Bernardino County (County) and Inland Counties Legal Services, Inc. (Contractor) to perform legal advocacy services to disabled homeless individuals; and

WHEREAS, since the execution of Contract No. 23-1143, the State of California has decreased funding; and

NOW, THEREFORE, the parties hereby agree to amend Contract No. 23-1143, effective December 17, 2024, as follows:

Amend ATTACHMENT D- FISCAL PROVISIONS

A. METHOD, TIME, AND CONDITIONS OF PAYMENT

1. The maximum amount of reimbursement under this Contract shall not exceed \$558,566 and shall be subject to availability of HDAP funds to the County. The consideration to be paid to Contractor, as

provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof, including travel and per diem.

Contractor's reimbursement shall be amended as follows:

Housing and Disability Advocacy Program 2023-2025	
Legal Advocacy	
Funded Activity	Amended Amount
Legal Advocacy	\$558,566
Total	\$558,566

ATTACHMENT E – SCOPE OF SERVICES

A. GENERAL REQUIREMENTS – 4. Ability to Serve

Amended to read as follows:

Contractor(s) shall have the ability to serve, at a minimum, one hundred twenty (120) anticipated HDAP participants over the course of the term of the Contract. Depending on funding, it is possible that more than one hundred twenty (120) participants may be referred.

Performance Milestone Requirements

Number of Individuals Served	Milestone Deadline
36	4 months after the execution of contract
70	10 months prior to the expenditure deadline
100	4 months prior to the expenditure deadline
120	Expenditure deadline

B. REPORTING REQUIREMENTS – 1. State Reporting Requirements

Amended to read as follows:

# of people served in Legal Advocacy Program	120 Persons
Percentage of eligible/willing persons served to obtain benefits	80%

All other terms and conditions of Contract No. 23-1143 remain in full force and effect.

COUNTERPART EXECUTION

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF, or other email transmissions), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

END OF FIRST AMENDMENT.

IN WITNESS WHEREOF, San Bernardino County and the Contractor have each caused this Amendment to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY

► *Dawn Rowe*
Dawn Rowe, Chair, Board of Supervisors

Dated: DEC 17 2024
SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

By *Lynna Monell*
Lynna Monell
Clerk of the Board of Supervisors
of the San Bernardino County
Deputy

Inland Counties Legal Services, Inc.

DocuSigned by:
By ► *Tessie Solorzano*
E92C682D87A9419
(Authorized signature - sign in blue ink)

Name Tessie Solorzano, Esq.
(Print or type name of person signing contract)

Title Executive Director
(Print or Type)

Dated: December 6, 2024

Address 1040 Iowa Ave, Suite 106
Riverside, CA 92507

FOR COUNTY USE ONLY

Approved as to Legal Form
► *Suzanne Bryant*
C42A8869B9A5419
Suzanne Bryant, Deputy County Counsel
Date December 9, 2024

Reviewed for Contract Compliance
► _____
Date _____

Signed by:
Reviewed/Approved by Department
► *Carrie Harmon*
4269C330189A480
Carrie Harmon, Director
Date December 9, 2024



ATTACHMENT C

Campaign Contribution Disclosure

(SB 1439)

DEFINITIONS

Actively supporting the matter: (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidiary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.

1. Name of Contractor: Inland Counties Legal Services
2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?
 Yes ☒ If yes, skip Question Nos. 3-4 and go to Question No. 5 No ☐
3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: N/A
4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded ("closed corporation"), identify the major shareholder(s):
N/A
5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
N/A	N/A
N/A	N/A

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
N/A	N/A	N/A
N/A	N/A	N/A

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and/or Agent(s):
N/A	N/A	N/A
N/A	N/A	N/A

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
N/A	N/A
N/A	N/A

9. Was a campaign contribution, of more than \$250, made to any member of the San Bernardino County Board of Supervisors or other County elected officer within the prior 12 months, by any of the individuals or entities listed in Question

Nos. 1-8?

No ☒ If **no**, please skip Question No. 10.

Yes ☐ If **yes**, please continue to complete this form.

10. Name of Board of Supervisor Member or other County elected officer:

N/A

Name of Contributor: N/A

Date(s) of Contribution(s): N/A

Amount(s): -

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer while award of this Contract is being considered and for 12 months after a final decision by the County.