



Contract Number

22-468 A-1

SAP Number

Board of Supervisors

Department Contract Representative	<u>Stephanie Maldonado</u>
Telephone Number	<u>909-387-4378</u>
Contractor	<u>The Etiwanda Historical Society</u>
Contractor Representative	<u>Marsha Banks, Chairman of the Board</u>
Telephone Number	<u>909-899-8432</u>
Contract Term	<u>06/28/22-06/27/24</u>
Original Contract Amount	<u>Not-to-Exceed \$75,522</u>
Amendment Amount	<u>Not-to-Exceed \$75,522</u>
Total Contract Amount	<u>Not-to-Exceed \$75,522</u>
Cost Center	<u>1022001000</u>

IT IS HEREBY AGREED AS FOLLOWS:

WHEREAS, it is the policy of the Board of Supervisors (Board) to work with community partners through services provided by San Bernardino County (County) and contractual agreements to identify programs, projects, and initiatives, that support the mission of the County, and to provide services to citizens that promote health, safety, economic well-being, education, recreation, and other public services that enhance quality of life, and meet the needs of the County's citizens; and

WHEREAS, under Government Code sections 26224 and 26227 the Board may contract with certain entities to provide certain services to County residents; and,


WHEREAS, on June 28, 2022 (Item No. 44), the Board approved Contract No. 22-468 (Contract) with The Etiwanda Historical Society (Contractor) in the not-to-exceed amount of \$75,522 to provide funding for the re-roofing, repair, and reconstruction of the George Chaffey Jr. home, with the option for the County Chief Executive Officer to extend the terms of the Contract at the direction of the Contract Representative under Section C.13 of this Contract; and

WHEREAS, the Contractor is requesting to extend the Contract term by an additional twelve (12) months from the current project termination date of June 27, 2023, to allow for the completion of services; and

3. All other terms and conditions of the Contract, as amended, shall remain in full force and effect as written.

IN WITNESS WHEREOF, the San Bernardino County and the Contractor have each caused this Contract to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY

▶ 
Leonard X. Hernandez, Chief Executive Officer
Dated: 6-27-2023

The Etiwanda Historical Society

(Print or type name of corporation, company, contractor, etc.)

By ▶ 
(Authorized signature - sign in blue ink)

Name JAMES BANKS, JR
(Print or type name of person signing contract)


Title AUTHORIZED REPRESENTATIVE
(Print or Type)

Dated: 6-27-23

Address PO BOX 363
Etiwanda, CA 91739

FOR COUNTY USE ONLY

Approved as to Legal Form

for ▶ 
Julie Surber, Principal Assistant County Counsel
Date 6/27/23

Reviewed for Contract Compliance

▶ _____
Date _____

Reviewed/Approved by Department

▶ _____
Date _____



County of San Bernardino DELEGATED AUTHORITY – DOCUMENT REVIEW FORM

This form is for use by any department or other entity that has been authorized by Board of Supervisors/Directors action to execute grant applications, awards, amendments or other agreements on their behalf. All documents to be executed under such delegated authority must be routed for County Counsel and County Administrative Office review prior to signature by designee.

Note: This process should NOT be used to execute documents under a master agreement or template, or for construction contract change orders. Contact your County Counsel for instructions related to review of these documents.

Complete and submit this form, along with required documents proposed for signature, via email to the department's County Counsel representative and Finance Analyst. If the documents proposed for signature are within the delegated authority, the department will submit the requisite hard copies for signature to the County Counsel representative. Once County Counsel has signed, the department will submit the signed documents in hard copy, as well as by email, to CAO Special Projects Team for review. If approved, the department will be provided routing instructions as well as direction to submit one set of the executed documents to the Clerk of the Board within 30 days.

For detailed instructions on submission requirements, reference Section 7.3 of the Board Agenda Item Guidelines as the Delegation of Authority does not eliminate the document submission requirements.

Department/Agency/Entity: County Administrative Office

Contact Name: Stephanie Maldonado Telephone: 909-387-4378

Agreement No.: 22-468 Amendment No.: 1 Date of Board Item 6/28/22 Board Item No.: 44

Name of Contract Entity/Project Name: The Etiwanda Historical Society - Facility Improvements

Explanation of request/Special Instructions:

On 06/28/22 (item No. 44) the Board of Supervisors approved Contract No. 22-468 with The Etiwanda Historical Society in the not to exceed amount of \$75,522 to provide funding for the re-roofing, repair, and reconstruction of the George Chaffey Jr. home for the period of June 28, 2022 through June 27, 2023, with the option for the County Chief Executive Officer to extend the term of the contract at the direction of the Contract Representative under Section C.13 of the Contract. CAO Finance finds that the Contract meets all requirements in Section D and requests approval of the Contractor's request to **extend the Contract by an additional 12 months**, from 06/27/23 to 06/27/24.

Insert check mark that the following required documents are attached to this request:

- Documents proposed for signature (Note: For contracts, include a signed non-standard contract coversheet for contracts not submitted on a standard contract form).
- Board Agenda item that delegated the authority

Department Routed to County Counsel	County Counsel Name: <u>Scott Runyan</u>	Date Sent: <u>6-27-2023</u>
Reviewing County Counsel Use Only	Review Date <u>6/27/23</u> <u>[Signature]</u> Signature	Determination: <input checked="" type="checkbox"/> Within Scope of Delegated Authority <input type="checkbox"/> Outside Scope of Delegated Authority
CAO-Special Projects Use Only	Review Date <u>6/27/2023</u> <u>[Signature]</u> Signature	Disposition: <input checked="" type="checkbox"/> Route for signature to: <input type="checkbox"/> Chair <input checked="" type="checkbox"/> CEO <input type="checkbox"/> Department <input type="checkbox"/> Return to Department for preparation of agenda item