

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

August 8, 2023

FROM

BEAHTA R. DAVIS, Director, Regional Parks Department

SUBJECT

Amendment to Revenue Interim Use Permit with Skyline Production Group LLC for the Country Campout Event at Prado Regional Park

RECOMMENDATION(S)

Approve **Amendment No. 1** to Revenue Interim Use Permit **Contract No. 23-484** with Skyline Production Group LLC, for the partial use of the Prado Regional Park to hold the Country Campout Event, including a concert, set up, and tear down, for a minimum total revenue in the amount of \$29,737, revising the event dates to November 8, 2023, through November 12, 2023. (Presenter: Beahta R. Davis, Director, 387-2340)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item does not require the use of Discretionary General Funding (Net County Cost). Under this amendment, Skyline Production Group LLC (Permittee) will pay the Regional Parks Department (Department) a minimum total of \$29,737 in fees for the use of a portion of Prado Regional Park (Park) for five days and the use of sections of the Park for set-up and tear down for the Country Campout Event (Event) as listed in the table below. The following fees are consistent with the Board of Supervisors (Board) approved 2023-24 fee schedule:

Description of Fee	Dates	Amount
Contract preparation fee	-	\$200
Multi-purpose room for four days at \$500 per day	November 9, 10, 11 and 12	\$2,000
Mallard Shelter for four days at \$400 per day	November 9, 10, 11 and 12	\$1,600
Seven acres of open space for five days at \$500 per acre per day	-	\$17,500
Staffing Fee for concert (5:00 p.m. to 10:00 p.m.)	November 11	\$607
Camping fee for 75 full-hook-up sites for two nights at a rate of \$40 per site per night	November 10 and 11	\$6,000
Camping fee for nine tent group sites for two nights at a rate of \$100 per site per night	November 10 and 11	\$1,800
Tally Entrance Fee	-	\$30
Total		\$29,737

**Amendment to Revenue Interim Use Permit with Skyline Production Group LLC for the Country Campout Event at Prado Regional Park
August 8, 2023**

The Permittee will also submit an \$10,000 security deposit to be used for any possible damage incurred to County property due to the Permittee's use of the Park. The Permittee will be responsible for obtaining all necessary permits, licenses, and applicable approvals required. Adequate appropriation and revenue have been included in the Department's 2023-24 budget.

BACKGROUND INFORMATION

On May 23, 2023 (Item No. 78), the Board approved Contract No. 23-484 (Permit) with the Permittee, for the partial use of the Park to hold the Event on October 12, 2023 through October 15, 2023. Due to talent scheduling issues, the Permittee has requested an Event date change. Under this amendment, the term of the contract changes to five days from Friday, November 8, 2023, through Sunday, November 12, 2023, at the Park, increasing the total in fees to \$29,737. All other provisions and terms of Contract No. 23-484 shall remain the same.

The Department operates and maintains eight regional parks, including this Park in the City of Chino, and provides for the rental of park property through Board approved fees. The recommended Permit between the Department and the Permittee allows for a portion of the Park to host the Event on November 8 through 12, 2023, whereby the Department will receive a minimum revenue of \$29,737.

The Permittee is dedicated to celebrating, supporting, and providing fun entertainment for the local community. People can camp or go for the day to enjoy a fun-filled entertainment festival. The Event is a four-day event with camping, food, and various vendors, and features an outdoor country concert with various artists. This is the first year the event will be held at a County facility, but the Permittee is interested in making this an annual event.

This recommended Permit aligns with the County and Chief Executive Officer's goals and objectives to operate in a fiscally-responsible and business-like manner by allowing the Department to leverage its amenities and land to raise revenue to support park maintenance and development.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Suzanne Bryant, Deputy County Counsel, 387-5455) on May 17, 2023; Finance (Elias Duenas, Administrative Analyst, 387-4052) on July 17, 2023; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on July 19, 2023.

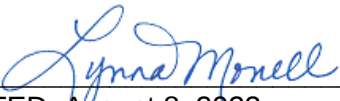
**Amendment to Revenue Interim Use Permit with Skyline Production
Group LLC for the Country Campout Event at Prado Regional Park
August 8, 2023**

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: August 8, 2023



cc: Regional Parks - Davis w/ agree
 Contractor c/o Regional Parks w/ agree
 File w/ agree
JLL 08/11/2023