

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



**Contract Number**

21-497 A-2

**SAP Number**

4400017234

## Probation Department

**Department Contract Representative  
Telephone Number**

Jennifer Villa  
(909) 387-6148

**Contractor  
Contractor Representative  
Telephone Number  
Contract Term  
Original Contract Amount  
Amendment Amount  
Total Contract Amount  
Cost Center  
Grant Number (if applicable)**

Professional Tutors of America, Inc.  
Robert Harraka  
(800) 832-2487  
July 1, 2021 through June 30, 2026  
\$800,000 Aggregate  
\$800,000 Aggregate  
4810001000

### AMENDMENT NO. 2 TO AGREEMENT FOR TUTORING SERVICES

#### IT IS HEREBY AGREED AS FOLLOWS:

The following is Amendment No. 2 to Contract No. 21-497 for tutoring services.

**1. SECTION VIII. TERM is amended to read as follows:**

This Contract is effective as of July 1, 2021 and is extended from its original expiration date of June 30, 2024, to expire on June 30, 2026, but may be terminated earlier in accordance with provisions of Section IX of the Contract.

**2. SECTION X. GENERAL PROVISIONS, Section A is amended to read as follows:**

- A. All written notices provided for in this Contract or which either party desires to give to the other shall be deemed fully given, when made in writing and either served personally, or by facsimile, or by email, or deposited in the United States mail, postage prepaid, and addressed to the other party as follows:

San Bernardino County  
Probation Department  
Attn: Contracts Unit  
175 West 5<sup>th</sup> Street, 3<sup>rd</sup> Floor  
San Bernardino, CA 92415-0460  
Email: [probation.contracts@prob.sbcounty.gov](mailto:probation.contracts@prob.sbcounty.gov)

Professional Tutors of America, Inc.  
3350 E. Birch St., Suite 201  
Brea, CA 92821  
Email: [Robert@professional tutors.com](mailto:Robert@professional tutors.com)

Notice shall be deemed communicated two (2) County working days from the time of mailing, facsimile, or email, if delivered as provided in this paragraph.

3. ATTACHMENT A – HOURLY RATE AND GEOGRAPHIC REGIONS is replaced with Attachment A – Hourly Rate and Geographic Regions attached and hereby incorporated herein.
4. All other terms and conditions of Contract No. 21-497 remain in full force and effect.
5. This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

**IN WITNESS WHEREOF** San Bernardino County and the Contractor have each caused this Contract Amendment to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY

►

*Dawn Rowe*

Dawn Rowe, Chair, Board of Supervisors

Dated:

MAY 06 2025

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

By



Lynna Monet  
Clerk of the Board of Supervisors  
San Bernardino County

Deputy

PROFESSIONAL TUTORS OF AMERICA, INC.

(Print or type name of corporation, company, contractor, etc.)

By ►

*Mr. Robert Harraka*

(Authorized signature - sign in blue ink)

Name Robert Harraka

(Print or type name of person signing contract)

Title Chief Operating Officer

(Print or Type)

Dated: 4/15/2025

Address 3350 E. Birch St., Suite 201

Brea, CA 92821

**FOR COUNTY USE ONLY**

Approved as to Legal Form

*Jolena Grider*  
Jolena Grider, Deputy County Counsel

Date 4/15/2025

Reviewed for Contract Compliance

►

Date

Reviewed and Approved by Department

*Tracy Reece*  
Tracy Reece, Chief Probation Officer

Date 4/16/2025

## ATTACHMENT A HOURLY RATE AND GEOGRAPHIC REGIONS

### HOURLY RATE

Service	Tutor	Fee-for-service
<b>Individual Tutoring Session</b>	<ul style="list-style-type: none"> <li>• With Teaching Credential</li> <li>• Without Teaching Credential</li> </ul>	<ul style="list-style-type: none"> <li>• \$75.00 per hour</li> <li>• \$65.00 per hour</li> </ul>
<b>Group Tutoring Session</b> Limited to sessions facilitated by the Probation Day Reporting Centers, such as Education Absence & Support Interventions (EASI), Saturday School, or similar event.	<ul style="list-style-type: none"> <li>• With Teaching Credential</li> <li>• Without Teaching Credential</li> </ul>	<ul style="list-style-type: none"> <li>• \$75.00 per hour</li> <li>• \$65.00 per hour</li> </ul>

### GEOGRAPHIC REGIONS:

Region Served	Geographic Regions	Cities (Representative)
X	<input checked="" type="checkbox"/> Central Valley	Bloomington, Colton, Rialto, San Bernardino
X	<input checked="" type="checkbox"/> East Valley	Highland, Redlands, Yucaipa
X	<input checked="" type="checkbox"/> West Valley	Chino, Fontana, Montclair, Ontario, Rancho Cucamonga
X	<input checked="" type="checkbox"/> Eastern Desert	Joshua Tree, Yucca Valley
X	<input checked="" type="checkbox"/> Northern Desert	Adelanto, Apple Valley, Barstow, Hesperia, Lucerne Valley, Victorville, Wrightwood
X	<input checked="" type="checkbox"/> Mountain Communities – East	Big Bear
X	<input type="checkbox"/> Mountain Communities – West	Crestline, Lake Arrowhead, Running Springs