



**Contract Number**

25-180 A-1

**SAP Number**

4400028483

## Department of Behavioral Health

<b>Department Contract Representative</b>	Shane Hibbard-Miller
<b>Telephone Number</b>	(909) 386-8264
<b>Contractor</b>	South Coast Children's Society, Inc., dba South Coast Community Services
<b>Contractor Representative</b>	Ellen McGuirk
<b>Telephone Number</b>	(909) 222-8128
<b>Contract Term</b>	April 1, 2025 through December 31, 2027
<b>Original Contract Amount</b>	\$ 562,500
<b>Amendment Amount</b>	\$ 675,000
<b>Total Contract Amount</b>	\$1,237,500
<b>Cost Center</b>	9203272200
<b>Grant Number (if applicable)</b>	N/A

### IT IS HEREBY AGREED AS FOLLOWS:

#### AMENDMENT NO. 1:

San Bernardino County (County) and South Coast Children's Society, Inc., dba South Coast Community Services (Contractor) hereby agree to amend Contract No. 25-180 as follows:

- I. ARTICLE I Definition of Terminology, paragraph K, is hereby added to read as follows:
  - K. Behavioral Health Services Act (BHSA) - Proposition 1 Behavioral Health Services Act (BHSA): The BHSA, passed in 2024, replaces the Mental Health Services Act (MHSA) of 2004. The MHSA imposed a one percent (1%) tax on personal income over one million dollars (\$1,000,000) to serve individuals with serious mental illness (SMI) and individuals that may be at risk of developing serious mental health conditions. The BHSA reforms funding to prioritize services for people with the most significant mental health needs, while adding the treatment of substance use disorders (SUD), expanding housing interventions, and increasing the behavioral health workforce. It also enhances oversight, transparency, and accountability at the state and local levels.
- II. ARTICLE IV Performance, paragraph F, is hereby amended to read as follows:
  - F. Data Collection and Performance Outcome Requirements

Contractor shall comply with all local, State, and Federal regulations regarding local, State, and Federal Performance Outcomes measurement requirements and participate in the outcomes measurement process, as required by the State and/or DBH. For Mental Health Services Act (MHSA) programs and/or Behavioral Health Services Act (BHSA) programs, Contractor agrees to meet the goals and intention of the program as indicated in the related MHSA/BHSA Component Plan and most recent update.

Contractor shall comply with all requests regarding local, State, and Federal Performance Outcomes measurement requirements and participate in the outcomes measurement processes as requested.

MHSOAC, DHCS, OSHPD, DBH and other oversight agencies or their representatives have specific accountability and outcome requirements. Timely reporting is essential for meeting those expectations.

1. Contractor must collect, manage, maintain and update client, service and episode data as well as staffing data as required for local, State, and Federal reporting.
2. Contractor shall provide information by entering or uploading required data into:
  - a. County's billing and transactional database system.
  - b. DBH's client information system and, when available, its electronic health record system.
  - c. The "Data Collection and Reporting" (DCR) system, which collects and manages Full Service Partnership (FSP) information.
  - d. Individualized data collection applications as specified by DBH, such as Objective Arts and the Prevention and Early Intervention (PEI) Database.
  - e. Any other data or information collection system identified by DBH, the MHSOAC, OSHPD or DHCS.
3. Contractor shall comply with all requirements regarding paper or online forms:
  - a. Bi-Annual Client Perception Surveys (paper-based): twice annually, or as designated by DHCS. Contractor shall collect consumer perception data for clients served by the programs. The data to be collected includes, but not limited to, the client's perceptions of the quality and results of services provided by the Contractor.
  - b. Client preferred language survey (paper-based), if requested by DBH.
  - c. Intermittent services outcomes surveys.
  - d. Surveys associated with services and/or evidence-based practices and programs intended to measure strategy, program, component, or system level outcomes and/or implementation fidelity.
  - e. Network Adequacy Certification Tool (NACT) as required by DHCS and per DBH instructions.
4. Data must be entered, submitted and/or updated in a timely manner for:

- a. All FSP and non-FSP clients: this typically means that client, episode and service-related data shall be entered into the County's billing and transactional database system.
  - b. All service, program, and survey data will be provided in accordance with all DBH established timelines.
  - c. Required information about FSP clients, including assessment data, quarterly updates and key events shall be entered into the DCR online system by the due date or within 48 hours of the event or evaluation, whichever is sooner.
- 5. Contractor will ensure that data are consistent with DBH's specified operational definitions, that data are in the required format, that data is correct and complete at time of data entry, and that databases are updated when information changes.
  - 6. Data collection requirements may be modified or expanded according to local, State, and/or Federal requirements.
  - 7. Contractor shall submit, monthly, its own analyses of the data collected for the prior month, demonstrating how well the contracted services or functions provided satisfied the intent of the Contract, and indicating, where appropriate, changes in operations that will improve adherence to the intent of the Contract. The format for this reporting will be provided by DBH.
  - 8. Independent research involving clients shall not be conducted without the prior written approval of the Director of DBH. Any approved research must follow the guidelines in the DBH Research Policy.

Note: Independent research means a systematic investigation, including research development, testing and evaluation, designed to develop or contribute to generalizable knowledge. Activities which meet this definition constitute research for purposes of this policy, whether or not they are conducted or supported under a program which is considered research for other purposes. For example, some demonstration and service programs may include research activities.

III. ARTICLE V Funding and Budgetary Restrictions, paragraph I, is hereby amended, and paragraph J, is hereby added to read as follows:

- I. The contract amendment amount of \$675,000 shall increase the total contract amount from \$562,500 to \$1,237,500 for the contract term.
- J. The allowable funding sources for this Contract may include: Mental Health Services Act funds (MHSA), Behavioral Health Services Act funds (BHSA), and Federal funds used as match funds to draw down federal funds.

IV. ARTICLE VI Provisional Payment, paragraphs D and N, are hereby amended to read as follows:

- D. Contractor shall bill the County monthly in arrears for services provided by Contractor on claim forms provided by DBH. All claims submitted shall clearly reflect all required information specified regarding the services for which claims are made. Contractor shall submit the organizations' Profit and Loss Statement with each monthly claim. Each claim shall reflect any and all payments made to Contractor by, or on behalf of patients. Claims for reimbursement shall be completed and forwarded to DBH within ten (10) days after the close of the month in which services were

rendered. Following receipt of a complete and correct monthly claim, the County shall make payment within a reasonable period. Payment, however, for any mode of service covered hereunder, shall be limited to a maximum monthly amount, which amount shall be determined as noted.

1. For each fiscal year period (FYs 2024-25, 2025-26, 2026-27, and 2027-28), no single monthly payment for any mode of service shall exceed one-twelfth (1/12th) of the maximum allocations for the mode of service unless there have been payments of less than one-twelfth (1/12th) of such amount for any prior month of the Contract. To the extent that there have been such lesser payments, then the remaining amount(s) may be used to pay monthly service claims which exceed one-twelfth (1/12th) of the maximum for that mode of service. Each claim shall reflect the actual costs expended by the Contractor subject to the limitations and conditions specified in this Contract.

N. As this Contract may be funded in whole or in part by MHSA and/or BHSA funds, Contractor must verify client eligibility for other categorical funding, prior to utilizing MHSA/BHSA funds. Failure to verify eligibility for other funding may result in non-payment for services. Also, if audit findings reveal Contractor failed to fulfill requirements for categorical funding, funding source will not revert to MHSA and/or BHSA. Contractor will be required to reimburse funds to the county.

V. ARTICLE XIV Duration and Termination, paragraph A, is hereby amended to read as follows:

A. The term of this Agreement shall be from April 1, 2025, through December 31, 2027, inclusive.

VI. ARTICLE XVII Personnel, paragraphs L, M, and N are hereby added to read as follows:

L. Executive Order N-6-22 Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>), as well as any sanctions imposed under state law (<https://www.dgs.ca.gov/OLS/Ukraine-Russia>). The EO directs state agencies and their contractors (including by agreement or receipt of a grant) to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should it be determined that Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. Contractor shall be provided advance written notice of such termination, allowing Contractor at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the County.

M. Levine Act Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)

Contractor has disclosed to the County using Attachment III – Levine Act - Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439), whether it has made any campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, Auditor-Controller/Treasurer/Tax Collector and the District Attorney] within the earlier of: (1) the date of the submission of Contractor's proposal to the County, or (2) 12 months before the date this Contract was approved by the Board of Supervisors. Contractor acknowledges that under Government Code section 84308, Contractor

is prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer for 12 months after the County's consideration of the Contract.

In the event of a proposed amendment to this Contract, the Contractor will provide the County a written statement disclosing any campaign contribution(s) of more than \$500 to any member of the Board of Supervisors or other County elected officer within the preceding 12 months of the date of the proposed amendment.

Campaign contributions include those made by any agent/person/entity on behalf of the Contractor or by a parent, subsidiary or otherwise related business entity of Contractor.

N. California Consumer Privacy Act

To the extent applicable, if Contractor is a business that collects the personal information of a consumer(s) in performing Services pursuant to this Contract, Contractor must comply with the provisions of the California Consumer Privacy Act (CCPA). (Cal. Civil Code §§1798.100, et seq.). For purposes of this provision, "business," "consumer," and "personal information" shall have the same meanings as set forth at Civil Code section 1798.140. Contractor must contact the County immediately upon receipt of any request by a consumer submitted pursuant to the CCPA that requires any action on the part of the County, including but not limited to, providing a list of disclosures or deleting personal information. Contractor must not sell, market or otherwise disclose personal information of a consumer provided by the County unless specifically authorized pursuant to terms of this Contract. Contractor must immediately provide to the County any notice provided by a consumer to Contractor pursuant to Civil Code section 1798.150(b) alleging a violation of the CCPA, that involves personal information received or maintained pursuant to this Contract. Contractor must immediately notify the County if it receives a notice of violation from the California Attorney General pursuant to Civil Code section 1798.155(b).

VII. ARTICLE XIX Licensing, Certification and Accreditation, paragraph H.3.a is hereby amended to read as follows:

- a. S&I List can be accessed at <https://data.chhs.ca.gov/dataset/provider-suspended-and-ineligible-list-s-i-list>.

VIII. ADDENDUM I, ARTICLE II Program Definitions, paragraph V, is hereby added to read as follows:

- V. Behavioral Health Services Act (BHSA) - Proposition 1 Behavioral Health Services Act (BHSA): The BHSA, passed in 2024, replaces the Mental Health Services Act (MHSA) of 2004. The MHSA imposed a one percent (1%) tax on personal income over one million dollars (\$1,000,000) to serve individuals with serious mental illness (SMI) and individuals that may be at risk of developing serious mental health conditions. The BHSA reforms funding to prioritize services for people with the most significant mental health needs, while adding the treatment of substance use disorders (SUD), expanding housing interventions, and increasing the behavioral health workforce. It also enhances oversight, transparency, and accountability at the state and local levels.

IX. ADDENDUM I, ARTICLE III Description of Specific Services to be Provided, introductory paragraphs, are hereby added to read as follows:

The Mental Health Services Act (MHSA), approved by California voters in 2004 and effective January 1, 2005, was created to transform the state's public mental health system. Its purpose was to reduce the long-term impacts of untreated serious mental illness on individuals, families, and public systems by

expending services, improving access, and promoting culturally responsive, recovery-oriented care. MHSA directed counties to develop modern, community-based systems focused on wellness for adults with serious mental illness and on resilience for children, youth, and their families.

As the State continues to evolve its approach to behavioral health, MHSA has transitioned into the Behavioral Health Services Act (BHSA). While grounded in the original goals and spirit of MHSA, BHSA broadens the framework to support a more integrated behavioral health system that encompasses both mental health and substance use needs.

Under this framework, the new Act identifies the following six core components designed to transform the behavioral health system to better serve priority populations.

1. Behavioral Health Services and Supports
2. Children’s, Adult, and Older Adult Systems of Care
3. Community Planning and Reporting
4. Housing and Treatment Integration
5. Oversight and Accountability
6. Innovation and Flexibility

All BHSA components shall be developed pursuant to a Community Planning Process (CPP) designed to ensure broad and equitable stakeholder engagement. Counties shall convene listening sessions, focus groups, surveys, town halls, and advisory committees to secure participation from at minimum the following entities: individuals with lived experience, family members, youth, providers, tribal representatives, educators, law enforcement, public health authorities, and other relevant community partners. This process is designed to bring together a broad range of key stakeholders. Aligned with BHSA’s transformational framework, DBH continues to apply MHSA-inspired principles- community-driven planning, cultural competence, and a wellness-oriented focus- within the Prevention and Early Intervention (PEI) component of the BHSA Integrated Plan. Activities are designed to reach individuals and families at the earliest stages of behavioral health needs, with an emphasis on underserved populations.

Effective July 1, 2026, the transition to BHSA will shift from the narrow Prevention and Early Intervention (PEI) focus to a Population-Based Prevention. This change will also include an Early Intervention (EI) transition, with opt-in opportunities for PEI providers to transition to Specialty MH providers using an EI model. BHSA’s EI is designed to:

1. Prevent mental illness and substance use disorders from becoming severe and disabling.
2. Reduce disparities in access, quality, and outcomes for underserved cultural, linguistic, and other marginalized populations.
3. Provide culturally responsive and linguistically appropriate interventions that address barriers such as race, ethnicity, gender, sexual orientation, religion, age, and economic status.

X. SCHEDULE A Planning Estimates FY 2026-27 through 2027-28 and SCHEDULE B Program Budget FY 2026-27 through 2027-28 are hereby added as attached.

XI. ATTACHMENT III Levine Act – Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439) is hereby added as attached.

XII. All other terms, conditions and covenants in the basic agreement remain in full force and effect.

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

**IN WITNESS WHEREOF**, the San Bernardino County and the Contractor have each caused this Contract Amendment to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY

South Coast Children's Society, Inc., dba South Coast Community Services  
*(Print or type name of corporation, company, contractor, etc.)*

► \_\_\_\_\_  
Dawn Rowe, Chair, Board of Supervisors

By ► \_\_\_\_\_  
*(Authorized signature - sign in blue ink)*

Dated: \_\_\_\_\_

Name Ellen McGuirk  
*(Print or type name of person signing contract)*

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD  
Lynna Monell  
Clerk of the Board of Supervisors  
of San Bernardino County

Title Chief Executive Officer  
*(Print or Type)*

By \_\_\_\_\_  
*Deputy*

Dated: \_\_\_\_\_

Address 1461 E. Cooley, Suite 100

Colton, CA 92324

**FOR COUNTY USE ONLY**

<p>Approved as to Legal Form</p> <p>► _____ Dawn Martin, Deputy County Counsel</p> <p>Date _____</p>	<p>Reviewed for Contract Compliance</p> <p>► _____ Michael Shin, Administrative Manager</p> <p>Date _____</p>	<p>Reviewed/Approved by Department</p> <p>► _____ Joshua Dugas, Acting Director</p> <p>Date _____</p>
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SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
PREVENTION AND EARLY INTERVENTION

Actual Cost Contract (cost reimbursement)

Contractor Name: **SCCS**  
 Provider RU # **36EQCW, 36ERCW, 36HWEE**  
 Contract/RFP# **19-386**  
 Address: **25910 Acero, Suite 160**  
**Mission Viejo, CA 92691**  
 Date Form Completed: **05/01/26**  
 Date Form Revised: **05/04/26**

Prepared by: **Mark DaSilva**  
 Title: **Controller**

**FY 2026 - 2027**  
**July 1, 2026 to June 30, 2027**

PEI County Program: COMMUNITY WHOLENESS AND ENRICHMENT								TOTAL
State Defined Program: Prevention								
LINE	###	Distribution	1.00%	79.00%	10.00%	10.00%		
			Mode 45		Mode 15			
			Mental Health Promotion 10	Community Client Services 20	Case Management 01-09	Mental Health Services 10-57		
#		COMPONENTS						
		<b>EXPENSES</b>						
1		SALARIES	3,002	237,164	30,021	30,021	300,208	
2		BENEFITS	564	44,593	5,645	5,645	56,447	
		<b>(1+2 must equal total staffing costs)</b>	<b>3,567</b>	<b>281,757</b>	<b>35,666</b>	<b>35,666</b>	<b>356,655</b>	
3		OPERATING EXPENSES	933	73,743	9,335	9,335	93,345	
4		<b>TOTAL EXPENSES (1+2+3)</b>	<b>4,500</b>	<b>355,500</b>	<b>45,000</b>	<b>45,000</b>	<b>450,000</b>	
		<b>AGENCY REVENUES</b>						
5		PATIENT FEES					0	
6		PATIENT INSURANCE					0	
7		GRANTS/OTHER					0	
8		<b>TOTAL AGENCY REVENUES (5+6+7)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
9		<b>CONTRACT AMOUNT (4-8)</b>	<b>4,500</b>	<b>355,500</b>	<b>45,000</b>	<b>45,000</b>	<b>450,000</b>	
		<b>FUNDING</b>						
10		MHSA	4,500	355,500	45,000	45,000	450,000	
11		<b>TOTAL FUNDING</b>	<b>4,500</b>	<b>355,500</b>	<b>45,000</b>	<b>45,000</b>	<b>450,000</b>	
16		<b>UNDUPLICATED PARTICIPANTS</b>						
17		TOTAL UNDUPLICATED PARTICIPANTS	600	180	10	110	900	
18		COST PER UNDUPLICATED PARTICIPANT	\$ 7.50	\$ 1,975.00	\$ 4,500.00	\$ 409.09	\$ 500.00	
19		<b>SERVICES</b>						
20		TOTAL SERVICES	48	1,320	72	48	1,488	
21		COST PER TOTAL SERVICES	\$ 93.75	\$ 269.32	\$ 625.00	\$ 937.50	\$ 302.42	

APPROVED:

<u>Steven Collins</u> Steven Collins (May 19, 2026 09:24:09 PDT)	05/19/26	<u>Thelma Rodriguez</u> Thelma Rodriguez	05/19/26	<u>Jeanine Wymer</u> Jeanine Wymer (May 19, 2026 15:52:09 PDT)	05/19/26
PROVIDER AUTHORIZED SIGNATURE	DATE	DBH FISCAL SERVICES	DATE	DBH PROGRAM MANAGER	DATE
Steven Collins		Thelma Rodriguez		Jeanine Wymer	
PROVIDER AUTHORIZED SIGNER (PRINT NAME)		DBH FISCAL SERVICES (PRINT NAME)		DBH PROGRAM MANAGER (PRINT NAME)	

Schedule B

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH  
STAFFING DETAIL

0

FY 2026 - 2027

July 1, 2026 to June 30, 2027

(12 months)

Contractor Name: SCCS

Contract # 19-386

Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: **SCCS**

Name	Degree/ License	Position Title	Full Time Annual Salary*	Full Time Fringe Benefits*	Total Full Time Salaries & Benefits*	% Time Spent on Contract Services	Total Salaries and Benefits Charged to Contract Services	Service Hours of Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
Jennifer Yang	MFT/LCSW	Program Director	187,000	34,968	221,968	2%	4,994	47	4,208	786
Reannin Weinstein	MFT/LCSW	Program Supervisor	102,000	19,158	121,158	100%	121,158	2,080	102,000	19,158
TBD	AMFT Int/ASW	Clinician	91,000	17,112	108,112	200%	216,224	4,160	182,000	34,224
TBD		Medi-Cal Billing Special	58,000	11,160	69,160	6%	4,426	133	3,712	714
TBD		Client Care Coordinator	58,000	11,160	69,160	6%	4,426	133	3,712	714
TBD		Office Coordinator	55,000	10,230	65,230	6%	4,175	133	3,520	655
TBD		Financial Analyst	110,000	20,460	130,460	1%	1,252	20	1,056	196
					0		0	0	0	0
					0		0	0	0	0
					0		0	0	0	0
								6,706	300,208	56,447

<b>TOTAL COST A:</b>	<b>356,656</b>
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Detail of Fringe Benefits: Employer FICA/Medicare, Workers Compensation,  
Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

\* = Sub-Contracted Person listed on Schedule "A" Planning as operating expenses, not salaries & benefits.

**SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B**

**0**  
FY 2026 - 2027  
July 1, 2026 to June 30, 2027

Prepared by: Mark DaSilva  
Title: Controller

Contractor Name: SCCS  
Provider RU # 36EQCW, 36ERCW, 36HWEE  
Contract # 19-386  
Address: 25910 Acero, Suite 160  
Mission Viejo, CA 92691  
Date Form Completed: 46,143  
Updated 46,146

**Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.**

**July 1, 2026 to June 30, 2027**

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO CONTRACT	TOTAL COST TO CONTRACT
1 Advertising & Recruitment	\$1,500	0%	\$0	100%	\$1,500
2 Computer & Equipment Expenses	\$1,600	0%	\$0	100%	\$1,600
3 EHR Support Fees	\$2,400	0%	\$0	100%	\$2,400
4 Insurance-Liability	\$2,400	0%	\$0	100%	\$2,400
5 Office Expenses	\$1,402	0%	\$0	100%	\$1,402
6 Office Space/Occupancy	\$10,100	0%	\$0	100%	\$10,100
7 Program Expense	\$11,699	0%	\$0	100%	\$11,699
8 Telephone & Internet	\$3,200	0%	\$0	100%	\$3,200
9 Training & Training Travel	\$604	0%	\$0	100%	\$604
10 Transportation Expense	\$3,200	0%	\$0	100%	\$3,200
11 Indirect	\$55,240	0%	\$0	100%	\$55,240
<b>SUBTOTAL B:</b>	\$93,345		\$0		\$93,345
<b>GROSS TOTAL STAFFING AND OPERATING COSTS</b>					\$450,001

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
BUDGET NARRATIVE

0  
FY 2026 - 2027  
July 1, 2026 to June 30, 2027

Contractor Name: SCCS  
Provider RU # 36EQCW, 36ERCW, 36HWEE  
Contract # 19-386  
Address: 25910 Acero, Suite 160  
Mission Viejo, CA 92691  
Date Form Completed: 46,143  
Updated 46,146

Prepared by: Mark DaSilva  
Title: Controller

**Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures ( rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.**

July 1, 2026 to June 30, 2027

ITEM		Justification of Cost
1	Advertising & Recruitment	This line item is used for employee recruitment advertising as well as health and sanction screenings prior to employment.
2	Computer & Equipment Expenses	Budgeted to provide efficient, secure, consistent, cost effective and reliable communication infrastructure for the program. Expenditures will include vendors, equipment, supplies, and employee costs related to the maintenance of communication. These costs include Computer Equipment of Desktop Computers with loaded software @ \$1,200 ea.; Laptop Computers for mobile providers with Docking stations @ \$1,500 ea.; 1 workgroup printer @ \$1,500 ea.; workgroup scanners @ \$1,500 ea.; and electronic signature pads @ \$500 ea. Even though SCCS owns the software rights to its Electronic Medical Records (EMR), we nevertheless must pay monthly maintenance fees to have continued use of the software and ongoing necessary support. The amount charged to us on a monthly basis is upon a set fee per user. The fees charged for administrative staff is charged to a cost center that does not calculate to Indirect.
3	EHR Support Fees	
4	Insurance-Liability	This line item includes contract-required coverage including Comprehensive General Liability with broad form property damage and contractual liability; Automobile Liability including coverage for owned, non-owned, and hired vehicles; Employer's Liability; Professional Liability; Sexual Misconduct Liability; Cyber Liability; Network Security & Privacy Liability.
5	Office Expenses	Budgeted for general office supplies such as toner cartridges, paper, pencils, pens, filing supplies, and small equipment with an expected life of less than one year.
6	Office Space/Occupancy	Facility rents, including related common-area and operating costs passed through by the lessor, are allocated to the program based on the number of employee Full Time Equivalents (FTEs) occupying the space. We calculate the percentage of the program FTEs to total FTEs housed in the same facility, and this resulting percentage is multiplied against the total lease costs. This is the most logical allocation as the greatest determining factor of how much space is utilized is the number of staff requiring office space for each program.
7	Program Expense	Budgeted for direct program supplies including charts, client supplies and materials, and therapeutic toys and games. Program Expenses include materials that are training kits, handbooks, and other supplies.
8	Telephone & Internet	Telephone expenses include cell phones for all direct service staff, supervisors and directors. This cost category also includes all charges on program telephone land lines as well as internet services which enables necessary email access.
9	Training & Training Travel	This line item is for training costs via training videos (Relias) and in-person trainings to assist staff with proper handling of clients as well as keeping current on general practices related to the program and contract-required trainings.
10	Transportation Expense	Budgeted to cover the reimbursement of staff mileage for services provided on behalf the program. Currently budgeted at \$.725 per mile, it will not exceed standard mileage rates as established by the IRS for the period of the contract. SCCS will only reimburse for business-related miles which include travel from the "business home" or office location of the staff for required business travel. We do not reimburse staff commute mileage. Required destinations include travel to client's school, client's home, trainings, and meetings.
11	Indirect	Indirect administrative costs are costs not identified by any one program or cost center. These costs have been calculated by using the salary allocation method which is an acceptable allocation method as stated in the OMB Circular A-122 and follow the guidelines in the federal government's OBM Circular No. 133 as an approved method of allocation. This cost is calculated at 14% of direct program costs to provide for administrative support, and will not exceed 15% of direct program costs. These costs include such departments as:

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B

0  
FY 2026 - 2027  
July 1, 2026 to June 30, 2027

Contractor Name: SCCS  
Provider RU # 36EQCW, 36ERCW, 36HWEE  
Contract # 19-386  
Address: 25910 Acero, Suite 160  
Mission Viejo, CA 92691  
Date Form Completed: 46,143  
Updated 46,146

Year to Date Unduplicated Participant Count				
Case Mgmt	Mental Health Services	Mental Health Promotion	Community Client Services	Program
10	110	600	180	900

PEI County Program: Resilience Promotion in African American Children

State Defined Program: Prevention

Service Projections for:	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27	TOTAL
Mental Health Promotion 10	4	4	4	4	4	4	4	4	4	4	4	4	48
Community Client Services 20	109	111	109	111	109	111	111	109	111	109	111	109	1320
Case Management 01-09	7	5	7	5	7	5	5	7	5	7	5	7	72
Mental Health Services 10-57	4	4	4	4	4	4	4	4	4	4	4	4	48
<b>TOTAL</b>	<b>124</b>	<b>124</b>	<b>124</b>	<b>124</b>	<b>124</b>	<b>124</b>	<b>124</b>	<b>124</b>	<b>124</b>	<b>124</b>	<b>124</b>	<b>124</b>	<b>1488</b>
<b>Months of Services</b>	<b>12</b>												
Hours Projections for:	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27	TOTAL
Mental Health Promotion 10	6	6	6	6	6	6	6	6	6	6	6	6	67
Community Client Services 20	441	441	441	441	441	441	441	441	441	441	441	441	5,298
Case Management 01-09	56	56	56	56	56	56	56	56	56	56	56	56	671
Mental Health Services 10-57	56	56	56	56	56	56	56	56	56	56	56	56	671
<b>TOTAL</b>	<b>559</b>	<b>559</b>	<b>559</b>	<b>559</b>	<b>559</b>	<b>559</b>	<b>559</b>	<b>559</b>	<b>559</b>	<b>559</b>	<b>559</b>	<b>559</b>	<b>6,036</b>
Cost Projections for:	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27	TOTAL
Mental Health Promotion 10	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 4,500
Community Client Services 20	\$ 29,625	\$ 29,625	\$ 29,625	\$ 29,625	\$ 29,625	\$ 29,625	\$ 29,625	\$ 29,625	\$ 29,625	\$ 29,625	\$ 29,625	\$ 29,625	\$ 355,500
Case Management 01-09	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 45,000
Mental Health Services 10-57	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 45,000
<b>TOTAL</b>	<b>\$ 33,750</b>	<b>\$ 33,750</b>	<b>\$ 33,750</b>	<b>\$ 33,750</b>	<b>\$ 33,750</b>	<b>\$ 33,750</b>	<b>\$ 33,750</b>	<b>\$ 33,750</b>	<b>\$ 33,750</b>	<b>\$ 33,750</b>	<b>\$ 33,750</b>	<b>\$ 33,750</b>	<b>\$ 405,000</b>

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
PREVENTION AND EARLY INTERVENTION

Actual Cost Contract (cost reimbursement)

Contractor Name: **SCCS**  
 Provider RU # **36EQCW, 36ERCW, 36HWE**  
 Contract/RFP# **19-386**  
 Address: **25910 Acero, Suite 160**  
**Mission Viejo, CA 92691**  
 Date Form Completed: **05/01/26**  
 Date Form Revised: **05/04/26**

Prepared by: **Mark DaSilva**  
 Title: **Controller**

**FY 2027 - 2028**  
 July 1, 2027 to December 31, 2027

PEI County Program: COMMUNITY WHOLENESS AND ENRICHMENT								TOTAL
State Defined Program: Prevention								
LINE	####	Distribution	1.00%	79.00%	10.00%	10.00%		
			Mode 45		Mode 15			
			Mental Health Promotion 10	Community Client Services 20	Case Management 01-09	Mental Health Services 10-57		
#		COMPONENTS						
		<b>EXPENSES</b>						
1		SALARIES	1,501	118,582	15,010	15,010	150,104	
2		BENEFITS	282	22,297	2,822	2,822	28,224	
		(1+2 must equal total staffing costs)	1,783	140,879	17,833	17,833	178,328	
3		OPERATING EXPENSES	467	36,871	4,667	4,667	46,672	
4		<b>TOTAL EXPENSES (1+2+3)</b>	<b>2,250</b>	<b>177,750</b>	<b>22,500</b>	<b>22,500</b>	<b>225,000</b>	
		<b>AGENCY REVENUES</b>						
5		PATIENT FEES					0	
6		PATIENT INSURANCE					0	
7		GRANTS/OTHER					0	
8		<b>TOTAL AGENCY REVENUES (5+6+7)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
9		<b>CONTRACT AMOUNT (4-8)</b>	<b>2,250</b>	<b>177,750</b>	<b>22,500</b>	<b>22,500</b>	<b>225,000</b>	
		<b>FUNDING</b>						
10		MHSA	2,250	177,750	22,500	22,500	225,000	
11		<b>TOTAL FUNDING</b>	<b>2,250</b>	<b>177,750</b>	<b>22,500</b>	<b>22,500</b>	<b>225,000</b>	
16		<b>UNDULICATED PARTICIPANTS</b>						
17		TOTAL UNDULICATED PARTICIPANTS	600	180	10	110	900	
18		COST PER UNDULICATED PARTICIPANT	\$ 3.75	\$ 987.50	\$ 2,250.00	\$ 204.55	\$ 250.00	
19		<b>SERVICES</b>						
20		TOTAL SERVICES	24	660	36	24	744	
21		COST PER TOTAL SERVICES	\$ 93.75	\$ 269.32	\$ 625.00	\$ 937.50	\$ 302.42	

APPROVED:

Steven Collins 05/18/26  
Steven Collins (May 18, 2026 16:27:02 PDT)

Thelma Rodriguez 05/18/26

Jeanine Wymer 05/18/26  
Jeanine Wymer (May 18, 2026 16:44:30 PDT)

PROVIDER AUTHORIZED SIGNATURE DATE DBH FISCAL SERVICES DATE DBH PROGRAM MANAGER DATE

Steven Collins

Thelma Rodriguez

Jeanine Wymer

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH FISCAL SERVICES (PRINT NAME)

DBH PROGRAM MANAGER (PRINT NAME)

Schedule B

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH  
STAFFING DETAIL

0  
FY 2027 - 2028

July 1, 2027 to December 31, 2027 (6 months)

Contractor Name: SCCS

Contract # 19-386

Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: **SCCS**

Name	Degree/ License	Position Title	Full Time Annual Salary*	Full Time Fringe Benefits*	Total Full Time Salaries & Benefits*	% Time Spent on Contract Services	Total Salaries and Benefits Charged to Contract Services	Service Hours of Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
Jennifer Yang	MFT/LCSW	Program Director	187,000	34,968	221,968	2%	4,994	23	2,104	394
Reannin Weinstein	MFT/LCSW	Program Supervisor	102,000	19,158	121,158	100%	121,158	1,040	51,000	9,579
TBD	AMFT Int/ASW	Clinician	91,000	17,112	108,112	200%	216,224	2,080	91,000	17,112
TBD		Medi-Cal Billing Special	58,000	11,160	69,160	6%	4,426	67	1,856	357
TBD		Client Care Coordinator	58,000	11,160	69,160	6%	4,426	67	1,856	357
TBD		Office Coordinator	55,000	10,230	65,230	6%	4,175	67	1,760	328
TBD		Financial Analyst	110,000	20,460	130,460	1%	1,252	10	528	98
					0		0	0	0	0
					0		0	0	0	0
					0		0	0	0	0
								3,353	150,104	28,224

<b>TOTAL COST A:</b>	<b>178,328</b>
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Detail of Fringe Benefits: Employer FICA/Medicare, Workers Compensation,  
Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

\* = Sub-Contracted Person listed on Schedule "A" Planning as operating expenses, not salaries & benefits.

**SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B**

**0**

**FY 2027 - 2028**

**July 1, 2027 to December 31, 2027**

Prepared by: Mark DaSilva  
Title: Controller

**Contractor Name: SCCS**  
**Provider RU # 36EQCW, 36ERCW, 36HWEE**  
**Contract # 19-386**  
**Address: 25910 Acero, Suite 160**  
**Mission Viejo, CA 92691**  
**Date Form Completed: 46,143**  
**Updated 46,146**

**Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.**

**July 1, 2027 to December 31, 2027**

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO CONTRACT	TOTAL COST TO CONTRACT
1 Advertising & Recruitment	\$750	0%	\$0	100%	\$750
2 Computer & Equipment Expenses	\$800	0%	\$0	100%	\$800
3 EHR Support Fees	\$1,200	0%	\$0	100%	\$1,200
4 Insurance-Liability	\$1,200	0%	\$0	100%	\$1,200
5 Office Expenses	\$701	0%	\$0	100%	\$701
6 Office Space/Occupancy	\$5,050	0%	\$0	100%	\$5,050
7 Program Expense	\$5,850	0%	\$0	100%	\$5,850
8 Telephone & Internet	\$1,600	0%	\$0	100%	\$1,600
9 Training & Training Travel	\$302	0%	\$0	100%	\$302
10 Transportation Expense	\$1,600	0%	\$0	100%	\$1,600
11 Indirect	\$27,619	0%	\$0	100%	\$27,619
<b>SUBTOTAL B:</b>	<b>\$46,672</b>		<b>\$0</b>		<b>\$46,672</b>
<b>GROSS TOTAL STAFFING AND OPERATING COSTS</b>					<b>\$225,000</b>

**SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
BUDGET NARRATIVE**

**0  
FY 2027 - 2028  
July 1, 2027 to December 31, 2027**

Prepared by: Mark DaSilva  
Title: Controller

**Contractor Name: SCCS**  
**Provider RU # 36EQCW, 36ERCW, 36HWEE**  
**Contract # 19-386**  
**Address: 25910 Acero, Suite 160**  
**Mission Viejo, CA 92691**  
**Date Form Completed: 46,143**  
**Updated 46,146**

**Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures ( rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.**

**July 1, 2027 to December 31, 2027**

ITEM	Justification of Cost
1 Advertising & Recruitment	This line item is used for employee recruitment advertising as well as health and sanction screenings prior to employment.
2 Computer & Equipment Expenses	Budgeted to provide efficient, secure, consistent, cost effective and reliable communication infrastructure for the program. Expenditures will include vendors, equipment, supplies, and employee costs related to the maintenance of communication. These costs include Computer Equipment of Desktop Computers with loaded software @ \$1,200 ea.; Laptop Computers for mobile providers with Docking stations @ \$1,500 ea.; 1 workgroup printer @ \$1,500 ea.; workgroup scanners @ \$1,500 ea.; and electronic signature pads @ \$500 ea. We also included the costs of the servers and networking equipment, EMR, email and security software and maintenance. We used Actual Cost as our cost basis. Items are leased spread over the life of the contract.
3 EHR Support Fees	Even though SCCS owns the software rights to its Electronic Medical Records (EMR), we nevertheless must pay monthly maintenance fees to have continued use of the software and ongoing necessary support. The amount charged to us on a monthly basis is upon a set fee per user. The fees charged for administrative staff is charged to a cost center that does not calculate to Indirect.
4 Insurance-Liability	This line item includes contract-required coverage including Comprehensive General Liability with broad form property damage and contractual liability; Automobile Liability including coverage for owned, non-owned, and hired vehicles; Employer's Liability; Professional Liability; Sexual Misconduct Liability; Cyber Liability; Network Security & Privacy Liability.
5 Office Expenses	Budgeted for general office supplies such as toner cartridges, paper, pencils, pens, filing supplies, and small equipment with an expected life of less than one year.
6 Office Space/Occupancy	Facility rents, including related common-area and operating costs passed through by the lessor, are allocated to the program based on the number of employee Full Time Equivalents (FTEs) occupying the space. We calculate the percentage of the program FTEs to total FTEs housed in the same facility, and this resulting percentage is multiplied against the total lease costs. This is the most logical allocation as the greatest determining factor of how much space is utilized is the number of staff requiring office space for each program.
7 Program Expense	Budgeted for direct program supplies including charts, client supplies and materials, and therapeutic toys and games. Program Expenses include materials that are training kits, handbooks, and other supplies.
8 Telephone & Internet	Telephone expenses include cell phones for all direct service staff, supervisors and directors. This cost category also includes all charges on program telephone land lines as well as internet services which enables necessary email access.
9 Training & Training Travel	This line item is for training costs via training videos (Relias) and in-person trainings to assist staff with proper handling of clients as well as keeping current on general practices related to the program and contract-required trainings.
10 Transportation Expense	Budgeted to cover the reimbursement of staff mileage for services provided on behalf the program. Currently budgeted at \$.725 per mile, it will not exceed standard mileage rates as established by the IRS for the period of the contract. SCCS will only reimburse for business-related miles which include travel from the "business home" or office location of the staff for required business travel. We do not reimburse staff commute mileage. Required destinations include travel to client's school, client's home, trainings, and meetings.
11 Indirect	Indirect administrative costs are costs not identified by any one program or cost center. These costs have been calculated by using the salary allocation method which is an acceptable allocation method as stated in the OMB Circular A-122 and follow the guidelines in the federal government's OBM Circular No. 133 as an approved method of allocation. This cost is calculated at 14% of direct program costs to provide for administrative support, and will not exceed 15% of direct program costs. These costs include such departments as: Accounting, Human Resources, Quality Control, and IT. The amount includes Salaries and all applicable benefits such as: Vacation/sick/holiday pay, Health and Retirement, Employer Taxes, and Workers Compensation.

SAN BERNARDINO COUNTY  
 DEPARTMENT OF BEHAVIORAL HEALTH  
 SCHEDULE B  
 0  
 FY 2027 - 2028  
 July 1, 2027 to December 31, 2027

Contractor Name: SCCS  
 Provider RU # 36EQCW, 36ERCW, 36HWEE  
 Contract # 19-386  
 Address: 25910 Acero, Suite 160  
 Mission Viejo, CA 92691  
 Date Form Completed: 46,143  
 Updated 46,146

Year to Date Unduplicated Participant Count				
Case Mgmt	Mental Health Services	Mental Health Promotion	Community Client Services	Program
10	110	600	180	900

PEI County Program: Resilience Promotion in African American Children  
 State Defined Program: Prevention

Service Projections for:	Jul-27	Aug-27	Sep-27	Oct-27	Nov-27	Dec-27	Jan-28	Feb-28	Mar-28	Apr-28	May-28	Jun-28	TOTAL
Mental Health Promotion 10	4	4	4	4	4	4							24
Community Client Services 20	109	111	109	111	109	111							660
Case Management 01-09	7	5	7	5	7	5							36
Mental Health Services 10-57	4	4	4	4	4	4							24
<b>TOTAL</b>	124	124	124	124	124	124	0	0	0	0	0	0	744
<b>Months of Services</b>	<b>6</b>												
Hours Projections for:	Jul-27	Aug-27	Sep-27	Oct-27	Nov-27	Dec-27	Jan-28	Feb-28	Mar-28	Apr-28	May-28	Jun-28	TOTAL
Mental Health Promotion 10	6	6	6	6	6	6							34
Community Client Services 20	441	441	441	441	441	441							2,649
Case Management 01-09	56	56	56	56	56	56							335
Mental Health Services 10-57	56	56	56	56	56	56							335
<b>TOTAL</b>	559	559	559	559	559	559	0	0	0	0	0	0	3,018
Cost Projections for:	Jul-27	Aug-27	Sep-27	Oct-27	Nov-27	Dec-27	Jan-28	Feb-28	Mar-28	Apr-28	May-28	Jun-28	TOTAL
Mental Health Promotion 10	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375							\$ 2,250
Community Client Services 20	\$ 29,625	\$ 29,625	\$ 29,625	\$ 29,625	\$ 29,625	\$ 29,625							\$ 177,750
Case Management 01-09	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750							\$ 22,500
Mental Health Services 10-57	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750							\$ 22,500
<b>TOTAL</b>	\$ 33,750	\$ 33,750	\$ 33,750	\$ 33,750	\$ 33,750	\$ 33,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 202,500



## Levine Act – Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)

The following is a list of items that are not covered by the Levine Act. A Campaign Contribution Disclosure Form will not be required for the following:

- Contracts that are competitively bid and awarded as required by law or County policy
- Contracts with labor unions regarding employee salaries and benefits
- Personal employment contracts
- Contracts under \$50,000
- Contracts where no party receives financial compensation
- Contracts between two or more public agencies
- The review or renewal of development agreements unless there is a material modification or amendment to the agreement
- The review or renewal of competitively bid contracts unless there is a material modification or amendment to the agreement that is worth more than 10% of the value of the contract or \$50,000, whichever is less
- Any modification or amendment to a matter listed above, except for competitively bid contracts.

### **DEFINITIONS**

Actively supporting or opposing the matter: (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

**Contractors must respond to the questions on the following pages. If a question does not apply respond N/A or Not Applicable.**

1. Name of Contractor: South Coast Children's Society, Inc., dba South Coast Community Services
2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?  
 Yes  If yes, skip Question Nos. 3-4 and go to Question No. 5      No

3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: N/A

4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded ("closed corporation"), identify the major shareholder(s):  
N/A

5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
N/A	

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
N/A		

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and/or Agent(s):
N/A		

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
N/A	

9. Was a campaign contribution, of more than \$500, made to any member of the San Bernardino County Board of Supervisors or other County elected officer within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No

Yes  If **yes**, please provide the contribution information in Question 11.

10. Has an agent of Contractor made a campaign contribution of any amount to any member of the San Bernardino County Board of Supervisors or other elected officer involved with this Contract while award of this Contract is being considered?

No

Yes  If **yes**, please provide the contribution information in Question 11.

11. Name of Board of Supervisor Member or other County elected officer: N/A

Name of Contributor: \_\_\_\_\_

Date(s) of Contribution(s): \_\_\_\_\_

Amount(s): \_\_\_\_\_

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor acknowledges that agents are prohibited from making any campaign contributions, regardless of amount, to any member of the Board of Supervisors or other County elected officer involved with this Contract, while award of this Contract is being considered and for 12 months after a final decision by the County. Contractor understands that the other individuals and entities (excluding agents) listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer involved with this Contract, while award of this Contract is being considered and for 12 months after a final decision by the County.