

**ARROWHEAD REGIONAL MEDICAL CENTER
SPECIALTY CARE POLICIES AND PROCEDURES
2026 Summary of Policy Revisions**

Policy #	New	Major	Minor	Reviewed	Policy Title	Explanation (New and Major Revisions Only)
			x		Table of Content: Specialty Care Policy and Procedure Manual	
101.00 v6				x	Mission, Vision, and Value Belief System	
102.00 v8			x		Organizational Structure and Function	
103.00-104.00					No Policy	
105.00 v4				x	Improving Organizational Performance	
106.00 v7			x		Communication of Information / Staff Meetings	
107.00					No Policy	
108.00 v8			x		Guidelines for Patient Dismissal	
109.00 v7			x		Reinstatement of Dismissed Patients	
110.00-150.00					No Policy	
151.00 v6			x		Scope of Service – Outpatient Specialty Care Clinics	
151.01 v6			x		Scope of Service Orthopedic Clinic and Ortho Services	
151.03 v2		x			Scope of Service Cardiac Clinic	Policy deleted due to cardiac services moving to Fontana Family Health Center location. Clinic is no longer part of the ARMC Specialty Care departments
151.04 v6			x		Scope of Service Internal Medicine Clinic	
151.05 v6			x		Scope of Service Surgery Clinic	
151.06 v5			x		Scope of Service – Oral/Maxillary/Facial Surgery (OMFS), Ear Nose & Throat (ENT), Audiology Clinic	
151.07 v6			x		Scope of Service Ophthalmology Clinic	

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151.08 v6			x		Scope of Service Women's Health Clinic	
151.09 v6			x		Scope of Service Pediatric Clinic	
151.10 v5			x		Scope of Service Oncology & Infusion	
151.11 v3			x		Scope of Service Pain Clinic	
152.00 v2			x		Scope of Service Wound Clinic	
152.01 v2			x		Patient Referrals to Wound Clinic	
152.02 v2			x		Wound Clinic Initial Assessment	
152.03 v2			x		Wound Assessment	
152.04 v2			x		Topical Treatments for Wound	
152.05 v2			x		Secondary Dressings	
152.06 v2			x		Wet to Dry Dressings	

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152.07 v2			x		Advanced Wound Care Procedures	
152.08 v2			x		Principles of Advanced Wound Care	
152.09 v2			x		Wound Photography	
152.10 v2			x		Body Mechanics	
153.00-175.00					No Policy	
176.00 v7			x		Patient's Rights – Privacy, Dignity, Visitors	
177.00 v6			x		Telephone Messages	
178.00– 179.00					No Policy	
180.00 v7			x		Patient Complaints	
181.00					No Policy	
182.00 v7			x		Professional Conduct and Phone Etiquette	
183.00 v6			x		Conduction of Personal Business	
200.00-240.00					No Policy	
241.00 v8			x		New Hire Orientation and Competency Assessments	
242.00-261.00					No Policy	
262.00 v7			x		Spirometer	
263.00-264.00					No Policy	

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265.00 v8			x		De Soutter Medical Clean Cast System	
266.00-300.00					No Policy	
301.00 v6				x	Management of Patient Property	
302.00 v5			x		Documentation Outpatient Care	
303.00-321.00					No Policy	
322.00 v7		x			Appointment Management	Revised to clarify the process
323.00-344.00					No Policy	
345.00 v8			x		Procurement Handling & Storage of Medical Supplies and Equipment	
346.00 v7			x		Prescriptions	
400.00 v5		x			Cleaning of Scope Cabinets	Revised to remove process that is no longer in practice due to switch to disposable scopes.
401.00					No Policy	
402.00 v6				x	Infection Control – General Information	
402.01 v5				x	Infection Control	
402.02 v7		x			Cleaning Patient Rooms & Equipment	Revised to remove outdated information on enzymatic solution packets
403.00 v6				x	Handling Specimens	
404.00 v7				x	Hazardous Materials	
405.00 v7				x	Downtime for Systems Failure	
406.00 v7				x	Inspection of Equipment	
407.00 v6				x	Cleaning Dental Vacuum Line System	

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408.00-420.00					No Policy	
421.00 v6				x	Emergency Response	
422.00 v6				x	Code Pink/Purple Response	
424.00 v6				x	Escorting Patients	
425.00					No Policy	
426.00 v6				x	Emergency Operations Responses to Color Code	
427.00 v1				x	Department Evacuation Plan	
427.00-499.00					No Policy	
500.00 v4				x	Critical Lab Values	
501.00 v8			x		Management of Emergency Conditions	
502.00 v7			x		Patient Flow	
503.00 v6				x	Preparing a Patient for Examination	
504.00 v6			x		Diagnostic Tests	
505.00 v4				x	Anaphylactic Management	
506.00 v7				x	Discharging Patients from Outpatient Specialty	
506.01 v6			x		Admissions to the Hospital from Outpatient Specialty Care	
507.00 v6				x	Custody Patient Processing of Services	
508.00 v4			x		Patient Pain Management	
509.00					No Policy	
510.00 v7			x		Tuberculin Skin Test Administration and Interpretation	

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511.00 v6			x		Food for Patient Use	
512.00 v4				x	After Hours Specialty Service Access	
513.00-520.00					No Policy	
521.00 v7			x		TICE Bacillus of Calmette and Guerin (BCG) Administration	
522.00 v6			x		Laser Tattoo Removal	
523.00 v4				x	Laser Use in Ophthalmology Clinic	
524.00					No Policy	
525.00 v6			x		Colposcopy	
526.00					No Policy	
527.00 v6			x		Loop Electrical Excision Procedure (LEEP)	
528.00 v6		x			Electrocardiogram (EKG)	Policy deleted. Administrative Policies and Procedures ADM Policy No. 670.04 is an administrative EKG policy that applies to all of ARMC
529.00 v4				x	Eye Safety	
530.00 v4				x	Air Filter of Laser Generated Airborne Contaminants	
531.00 v2			x		Outpatient Cervical Ripening with Transcervical Foley	
532.00-545.00					No Policy	
546.00 v6				x	Walk-In Screening for Orthopedics, Women's Health, and General Pediatrics	
547.00 v1			x		Screening and Managing Patients who Verbalize Mental Distress	
548.00-551.00					No Policy	
552.00 v6			x		Referrals for Specialty Services	

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553.00 v6			x		Referral from Emergency Department	
554.00-561.00					No Policy	
562.00 v5				x	Alpha Feto-Protein (AFP) Screening	
563.00 v4			x		Multistix Urine Testing and Quality Control	
564.00 v5			x		Urine Pregnancy Testing and Quality Control	
565.00 v4				x	Accu-Chek Inform Use and Quality Control Testing	
566.00-574.00					No Policy	
575.00 v1	x				Diabetes Self-Management Education (DSME) Programs	This is a new policy addressing updates to outpatient diabetes education care and the need to further align with DSME program operations with current best practices and national standards.
576.00 v5				x	Patient Education	
577.00-580.00					No Policy	
581.00 v7			x		Elective Surgery	
582.00 v7			x		Emergency Surgery	
583.00 v8				x	Minor Surgical Procedures	
584.00 v6				x	Ambulatory Surgical Requirements for Preoperative Work-Up	
585.00 v6		x			Cystoscopy in Surgery / Urology Clinic	Revised to remove information related to reusable scope. Disposable scopes are now used for this procedure
586.00-590.00					No Policy	
591.00 v2		x			Medication Reconciliation	Policy deleted due to process already existing in ADM Policy No. 610.29

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592.00 v7			x		Medication Administration: General Guidelines and Safe Practices	
593.00 v7		x			Rho(D) Immune Globulin (RhIG) Administration	Policy title changed as well as process. Patients must now be established in the Women's Health Clinic in order to receive RhIG. Patients will now be instructed to return within 70 hours after lab draw versus 72 hours.
594.00 v7			x		Depo Provera	
595.00 v7			x		Pediatric Immunizations	
595.01 v5				x	Vaccine Handling	
596.00 v7			x		Medication Control	
596.01 v6			x		Expiration of Medications and Supplies	