

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS  
OF THE SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT  
AND RECORD OF ACTION**

November 18, 2025

**FROM**

**DAN MUNSEY, Fire Chief/Fire Warden, San Bernardino County Fire Protection District**

**SUBJECT**

2024-25 Annual Report for Settlement Agreements Associated with Administrative Enforcement Orders

**RECOMMENDATION(S)**

1. Acting as the governing body of San Bernardino County, accept receipt of the 2024-25 Annual Report summarizing all Settlement Agreements executed by the San Bernardino County Fire Protection District on behalf of San Bernardino County as the Certified Unified Program Agency.
2. Acting as the governing body of the San Bernardino County Fire Protection District, accept receipt of the 2024-25 Annual Report summarizing all Settlement Agreements executed by the San Bernardino County Fire Protection District on behalf of San Bernardino County as the Certified Unified Program Agency.

(Presenter: Dan Munsey, Fire Chief/Fire Warden, 387-5779)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

Acceptance of this report will not require the use of Discretionary General Funding (Net County Cost) as there are no costs associated with the receipt of this annual report.

**BACKGROUND INFORMATION**

On July 26, 2022 (Item No. 63), the Board of Supervisors of San Bernardino County and the Board of Directors of the San Bernardino County Fire Protection District (Boards) approved a Stipulation and Order Settlement Agreement template and a Consent Order Settlement Agreement template associated with Administrative Enforcement Orders (AEO) issued by the San Bernardino County Fire Protection District (SBCFPD), on behalf of San Bernardino County (County), as the Certified Unified Protection Agency (CUPA), from July 26, 2022, through June 30, 2027. AEOs are a formal means of enforcement of hazardous materials laws and regulations, used primarily to address the failure of a business to disclose hazardous substance

**2024-25 Annual Report for Settlement Agreements Associated with  
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and waste inventory on premises and are used as an alternative to civil or criminal prosecution when a violator does not respond to a notice to comply. The goals of the AEO are to return a facility to compliance with hazardous materials laws and regulations in a timely manner and to deter future non-compliance. The Boards also directed the County Fire Warden, the Deputy Fire Warden, the Fire Marshal, or the Deputy Fire Marshal to present an annual report summarizing all executed Settlement Agreements for receipt by the Boards.

Approval of the recommended actions will accept receipt of the Annual Report (Exhibit A) summarizing all Settlement Agreements executed by SBCFPD on behalf of the County as the CUPA during 2024-25. Exhibit A identifies the following:

<b>Violations</b>	<b>Cases Completed</b>	<b>Amount Received</b>
California Electronic Reporting System	2	\$1,000.00
California Electronic Reporting System and Aboveground Petroleum Storage Act	2	\$88,338.00
California Electronic Reporting System and Aboveground Petroleum Storage Act	1	\$11,884.00
Multiple Programs	1	\$6,180.50
<b>Total Settlement Agreements</b>	<b>6</b>	<b>\$107,402.50</b>

All 6 executed Settlement Agreements had penalty assessments of \$100,000 or less. The proceeds of these Settlement Agreements were received and deposited in a designated hazardous materials fund and will be used to fund activities of the CUPA in enforcing hazardous materials laws and regulations.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Richard Luczak, Deputy County Counsel, 387-0226) on October 27, 2025; and County Finance and Administration (Ivan Ramirez, Administrative Analyst, 387-4020) on October 27, 2025.

**2024-25 Annual Report for Settlement Agreements Associated with  
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November 18, 2025**

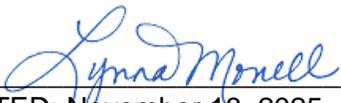
Record of Action of the Board of Directors  
San Bernardino County Fire Protection District

Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman   Seconded: Joe Baca, Jr.  
Ayes: Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.  
Absent: Col. Paul Cook (Ret.)

Lynna Monell, CLERK OF THE BOARDSECRETARY

BY   
DATED: November 18, 2025



cc: File - San Bernardino County Fire Protection District w/  
attachment

JLL 11/24/2025