

**-REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS  
OF SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT  
AND RECORD OF ACTION**

May 24, 2022

**FROM**

**DAN MUNSEY, Fire Chief/Fire Warden, San Bernardino County Fire Protection District**

**SUBJECT**

Non-Financial Automatic and Mutual Aid Agreement Between San Bernardino County Fire Protection District and the City of Loma Linda

**RECOMMENDATION(S)**

Acting as the governing body of the San Bernardino County Fire Protection District, approve a non-financial automatic and mutual aid **Agreement No. 22-389** with the City of Loma Linda for mutual assistance on fire, rescue, and emergency response services from May 24, 2022 through June 30, 2025.

(Presenter: Dan Munsey, Fire Chief/Fire Warden, 387-5779)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

Approval of this agreement will not result in the use of additional Discretionary General Funding (Net County Cost). This is a non-financial agreement that defines the responsibilities of the two entities regarding mutual aid response.

**BACKGROUND INFORMATION**

The San Bernardino County Fire Protection District (SBCFPD) has numerous mutual aid agreements with local, state, and federal agencies to assist each other in the suppression of fires and in the provision of emergency medical services. These agreements allow one party to assist the other party by providing personnel, equipment, materials/supplies, and other services, as needed, for fire and/or emergency incidents.

SBCFPD and the City of Loma Linda (City) desire to enter into the recommended mutually beneficial automatic aid/mutual aid agreement for a reasonable and reciprocal exchange of fire, rescue and emergency medical services between the two agencies. Mutual Aid responses from either party shall include equipment, material and supplies such as are usually and customarily used within the sending party's jurisdiction. SBCFPD will, upon notification from its primary dispatch facility, and with approval of its Duty Chief, respond with the requested type of emergency equipment to an incident within the City's jurisdictional boundaries. The City will, upon notification from its primary dispatch facility, and with approval from its Duty Chief, respond with the requested type of emergency equipment to an incident within SBCFPD's jurisdictional boundary in the City of San Bernardino, and the unincorporated areas of San Bernardino County in the San Bernardino area.

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Automatic Aid is the immediate dispatch of a fire unit within the jurisdictional boundary set forth under the terms and conditions of the agreement. Automatic Aid will be initiated by each agency's primary dispatch facility. The Automatic Aid agreement outlines response criteria to include the pre-identified emergency equipment to be used for each emergency incident. This agreement allows for the most expeditious and cost-effective response to suppress fires, as well as other emergency services, for the public served by these fire agencies.

SBCFPD and City agree to participate in a boundary drop to adhere as closely as possible to the "closest resource" concept. For the purposes of the agreement, "boundary drop" shall mean the use of the closest most appropriate fire unit regardless of jurisdiction.

SBCFPD and City will mutually benefit from this arrangement by allowing resources to cross jurisdictional boundaries and providing equipment and apparatus that are unavailable from within the jurisdiction. The service to the communities will be enhanced by decreasing response times to emergencies, allocating specialized equipment to incidents and developing partnerships and a spirit of cooperation amongst agencies. In the event of multiple calls for service within a short time frame, this agreement identifies the closest, most appropriate resource and reduces travel delays from units located at a further distance. When multiple calls for service occur, there will be a draw from the units in the area that can lead to an increase in response time for any additional calls.

Approval of this agreement will provide for the safety, health, and social service needs of SBCFPD and County residents by enhancing the emergency response capabilities of SBCFPD and City. The term of this agreement is from May 24, 2022 through June 30, 2025, but may be terminated by either party upon 90 days' written notice.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Scott Runyan, Principal Assistant County Counsel, 387-5455) on April 21, 2022; Finance (Tom Forster, Administrative Analyst, 387-4635) on May 2, 2022; and County Finance and Administration (Diana Atkeson, Deputy Executive Officer, 387-5423) on May 3, 2022.

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Record of Action of the Board of Directors  
San Bernardino County Fire Protection District

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman   Seconded: Janice Rutherford  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, SECRETARY

BY   
DATED: May 24, 2022



cc:   SDD/SBCFPD- Munsey w/agree  
      Contractor- C/O SBCFPD w/agree  
      File- w/agree  
LA    06/3/2022