

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS
OF THE SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT
AND RECORD OF ACTION**

July 14, 2020

FROM

DAN MUNSEY, Fire Chief/Fire Warden, San Bernardino County Fire Protection District

SUBJECT

Memorandum of Understanding for Access to the Sheriff Department's Automated Systems

RECOMMENDATION(S)

Acting as the governing body of the San Bernardino County Fire Protection District (SBCFPD), approve Memorandum of Understanding (**County Contract No. 20-593**) with the County of San Bernardino, through the Sheriff's Department, to provide SBCFPD's Arson Investigation Unit and the Fire Marshal/Deputy Fire Warden with access to the California Law Enforcement Telecommunications System, Central Name Index and the Sheriff's criminal databases for the period of July 14, 2020 through June 30, 2022 at a cost of \$726 for 2020-21 and adjusted thereafter.

(Presenter: Mike Horton, Fire Marshall/Deputy Fire Warden, 387-5779)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies.

FINANCIAL IMPACT

The recommended Memorandum of Understanding (MOU) will not result in the use of additional Discretionary General Funding (Net County Cost). The Sheriff/Coroner/Public Administrator (Sheriff) will charge SBCFPD for access to the Sheriff's automated systems. The charge for 2020-21 is \$726. This amount will be adjusted for year two as fees are reviewed annually to ensure full cost recovery of providing services.

BACKGROUND INFORMATION

The Sheriff's Department, as the State designated "County Control Agency" (California Government Code section 15163), provides access to the California Law Enforcement Telecommunications System (CLETS) by local, state and federal agencies and County departments for use by law enforcement personnel. In 2005, the Sheriff installed a new switching center. Law enforcement agencies are required to be connected to the County's Wide Area Network (WAN) in order to access CLETS through the Sheriff's switching center. With WAN connectivity, law enforcement agencies may also have access to the Sheriff's automated systems. An approved MOU for access to these systems is necessary to ensure proper liability coverage, cost recovery and operating procedures between the parties.

The Fire Marshal for SBCFPD provides arson investigation within SBCFPD's jurisdiction. Gaining access to the CLETS system will allow the Fire Marshal's Arson Investigation unit to review criminal offender information related to arson investigations. Access will be limited to the

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Arson Investigation Unit and the Fire Marshal/Deputy Fire Warden. SBCFPD will develop Operations Directives concerning use and access guidelines for department personnel.

On May 23, 2017 (Item No. 130), the County of San Bernardino Board of Supervisors (Board) approved the MOU template for providing access to the Sheriff Department's automated systems. The Board also authorized the Sheriff and other designated staff to approve/execute individual MOU's with local, state and federal agencies and County departments for a period through June 30, 2022.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Scott Runyan, Deputy County Counsel, 387-5455) on June 2, 2020; Finance (Tom Forster, Administrative Analyst, 387-4635) on June 26, 2020; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on June 28, 2020.

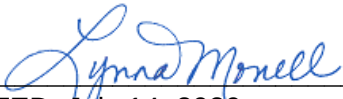
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Record of Action of the Board of Directors
San Bernardino County Fire Protection District

APPROVED (CONSENT CALENDAR)

Moved: Robert A. Lovingood Seconded: Josie Gonzales
Ayes: Robert A. Lovingood, Janice Rutherford, Curt Hagman, Josie Gonzales
Absent: Dawn Rowe

Lynna Monell, SECRETARY

BY 
DATED: July 14, 2020



cc: SBCFPD- Munsey w/agree
 Contractor- C/O SBCFPD w/agree
 File- w/agree
la 07/20/2020