

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

June 10, 2025

FROM

**DON DAY, Director, Project and Facilities Management Department
BEAHTA R. DAVIS, Director, Regional Parks Department**

SUBJECT

Amendment and Change Order to Construction Contract with R.E. Schultz Construction, Inc., for the Glen Helen Island Tower Building Demolition and Amenity Installation

RECOMMENDATION(S)

1. Approve **Amendment No. 1 to Contract No. 24-837** with R.E. Schultz Construction, Inc., for the Glen Helen Island Tower Building Demolition and Amenity Installation in San Bernardino, adding to the scope of work, and increasing the amount by \$95,230 from \$1,643,350 to \$1,738,580, with no change to completion date of September 10, 2025 (Four votes required).
2. Approve **Change Order No. 1 to Contract No. 24-837** with R.E. Schultz Construction, Inc., for the Glen Helen Island Tower Building Demolition and Amenity Installation in San Bernardino, adding to the scope of work, and increasing the amount by \$1,986 from \$1,738,580 to \$1,740,566, with no change to completion date of September 10, 2025 (Four votes required).

(Presenter: Don Day, Director, 387-5000)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The amendment and change order remain within the approved project budget of \$2,461,927 for the Glen Helen Island Tower Building Demolition and Amenity Installation (WBSE 10.10.1400), which was approved on June 11, 2024 (Item No. 110) by the Board of Supervisors (Board) as part of the 2024-25 Capital Improvement Program budget.

BACKGROUND INFORMATION

Approval of Amendment No. 1 (Amendment) in the amount of \$95,230, will compensate R.E. Schultz Construction, Inc. (Contractor) for unanticipated costs resulting from the demolition of the existing snack bar building, which was mistakenly not included in the original bid documents, installing a new pullbox and wiring due to the damaged existing utilities discovered after construction began, and the removal of trees not included in the original demolition plans, which are affecting the foundation of the playground and require removal.

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Approval of Change Order No. 1 (CO1), in the amount of \$1,986, will compensate the Contractor for additional work of adding a pet drinking station to the new drinking fountain, which was not included in the original contract, as requested by the County.

On May 7, 2024 (Item No. 34), the Board authorized the Project and Facilities Management Department (PFMD) to advertise the Project for competitive bids. PFMD advertised for bids in six plan rooms and on the County Electronic Procurement Network (ePro) on May 10, 2024. PFMD also advertised for bids in the San Bernardino County Sun on May 28, 2024.

On September 10, 2024 (Item No. 42), the Board awarded construction Contract No. 24-837, in the amount of \$1,643,350, to the Contractor, the lowest responsive and responsible bidder.

The unanticipated additional costs in the Amendment and CO1 are related to events that took place after the competitive bid process, which resulted in the original contract award to the Contractor, therefore, no additional procurement activities are required.

Public Contract Code section 20136 requires all construction contract change orders and amendments to have four vote approval by the Board.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Kaleigh Ragon, Deputy County Counsel 387-5455) on May 1, 2025; Regional Parks (Beatha Davis, Director, 387-2340) on May 5, 2025; Purchasing (Dylan Newton, Buyer III, 387-3377) on May 5, 2025; Project and Facilities Management (Sarah Riley, Chief of Project Management, 387-5000) on May 6, 2025; Finance (Yael Verduzco and Guy Martinez, Principal Administrative Analysts, 387-5285) on May 23, 2025; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on Mayh 26, 2025.

AI: 998-0786

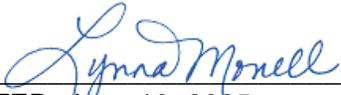
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: June 10, 2025



cc: PFMD - Loofbourrow w/agrees
Contractor - c/o PFMD w/agree
File - w/agree
CCM 06/24/2025