

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

September 10, 2019

FROM

**BEAHTA R. DAVIS, Director, Regional Parks Department
TERRY W. THOMPSON, Director, Real Estate Services Department**

SUBJECT

Capital Improvement Program Project for Prado Guard Shack

RECOMMENDATION(S)

1. Approve the Capital Improvement Program (CIP) project in the amount of \$73,920 for Prado Regional Park's Guard Shack Project (CIP 20-124) located at 16700 S. Euclid Avenue in Chino.
2. Approve the appropriation and revenue adjustments to fund the Capital Improvement Program project and authorize the Auditor-Controller/Treasurer/Tax Collector to post the necessary budget adjustments, as detailed in the Financial Impact Section. (Four votes required).

(Presenter: Beahta R. Davis, Director, 387-2340)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). Regional Parks Department (Department) will fund the Capital Improvement Program (CIP) project budget for the Prado Guard Shack with the Use of Fund Balance from Fund 2750-Park Maintenance/Development in the amount of \$73,920 as depicted in the table below.

Fund Center	Commit ment Item/GL Account	Description	Action	Amount	WBSE
6520002750	55305030	Operating Transfers Out	Increase	\$73,920	NRFP
6520002750	37008880	F/B Res – Available Reserves	Decrease	\$73,920	NRFP
7700003100	40909975	Operating Transfers In	Increase	\$73,920	10.10.0941
7700003100	54304030	Improvements to Structure	Increase	\$73,920	10.10.0941

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BACKGROUND INFORMATION

The Department would like to address deferred maintenance at Prado Regional Park's guard shack located at the entrance of the park. This amenity is used to provide shelter for staff as they provide information to park patrons upon entry into the facility and collect fees based on park usage. It currently does not have functional electricity and a temporary generator is being used as a power source. This CIP project will restore electricity to the guard shack. The Project Management Division (PMD) has developed a plan and cost estimate in the amount of \$73,920 for this project.

The Department will transfer the total estimated cost of \$73,920 to PMD for the CIP project, upon the Board of Supervisors approval.

This recommended budget adjustment aligns with the County and Chief Executive Officer Goal and Objective to Improve County Government Operations and Operate in a Fiscally-Responsible and Business-Like Manner by allowing the Department to address these safety concerns.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Dawn Martin, Deputy County Counsel, 387-4322) on August 13, 2019; Auditor-Controller/Treasurer/Tax Collector (Lisa Lazzar, General Accounting Manager, 382-3196) on August 12, 2019; Project Management Division (Steven Castillo, Administrative Manager, 387-5108) on August 20, 2019; Finance (Elias Duenas, Administrative Analyst, 387-4052) on August 16, 2019 and (Wen Mai, Principal Administrative Analyst, 387-4020) on August 22, 2019; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on August 23, 2019.

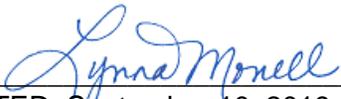
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Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Janice Rutherford Seconded: Dawn Rowe
Ayes: Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales
Absent: Robert A. Lovingood

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: September 10, 2019



cc: File- Parks Prado
vh 09/16/2019