

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

February 6, 2024

FROM

SHANNON D. DICUS, Sheriff/Coroner/Public Administrator

SUBJECT

Amendment to Revenue Agreement with San Bernardino Community College District for Public Safety Training Courses

RECOMMENDATION(S)

1. Approve **Amendment No. 6** to Revenue **Agreement No. 20-513** with the San Bernardino Community College District, to provide training courses at the Sheriff/Coroner/Public Administrator’s Frank Bland Regional Training Center, increasing the maximum revenue by \$1,004,802.75 from \$4,951,805.15 to \$5,956,607.90, with no changes to the term of July 1, 2020 through June 30, 2025.
2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post adjustments to the Sheriff/Coroner/Public Administrator’s 2023-24 budget, as detailed in the Financial Impact section (Four votes required).

(Presenter: Ernie Perez, Deputy Chief, 387-3760)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The Revenue Agreement No. 20-513 (Agreement) with San Bernardino Community College District (District) provides revenue in the amount of \$3.93 per student-instructional hour. The revenue will offset the cost of tuition, instructors, supplies, and equipment required to provide courses at the Sheriff/Coroner/Public Administrator’s (Department) Frank Bland Regional Training Center.

Amendment No. 6 (Amendment) allows for an additional reimbursement of \$1,004,802.75 (\$3.93 x 255,675 hours) from the District, for a new maximum revenue amount of \$5,956,607.90, due to an additional 255,675 instructional hours for 2023-24 budget that increases the annual total from 157,500 to 413,175 hours. The Department requests that the Auditor-Controller/Treasurer/Tax Collector post the following adjustments to the 2023-24 budget, as detailed below. Sufficient appropriation will be included in future recommended budgets:

Cost Center	Commitment Item/GL	Description	Action	Amount*
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Cost Center	Commitment Item/GL	Description	Action	Amount*
4430001000	52002135	Special Department Expense	Increase	\$704,802
4430001000	52942941	Conference/Training/Seminar Fee	Increase	\$300,000
4430001000	40709800	Other Services	Increase	\$1,004,802

*Numbers in this table are rounded.

BACKGROUND INFORMATION

The Department has provided public safety courses in conjunction with the District since 1986. On June 23, 2020 (Item No. 79), the Board of Supervisors (Board) approved the Agreement for a three-year term from July 1, 2020 through June 30, 2023, with a maximum of 157,500 instructional hours per fiscal year, for a total maximum revenue of \$1,856,925, and included an option to extend the term by two one-year periods or one two-year period.

This Amendment provides for the Department's continued affiliation with the District to provide public safety training courses for students enrolled in the Department's Basic Academy, Advanced Officer Training, Continuing Professional Training, Reserve Academy, and for students pursuing an Administration of Justice certificate through San Bernardino Valley College. Affiliation with the District enables students to receive college credit for many of the courses they complete. The Department is responsible for payment of tuition and enrollment fees for courses taken by employees, hired as Deputy Sheriff Trainees. The current tuition fee for a Deputy Sheriff Trainee is \$1,700. Pursuant to the terms of the agreement, the District provides a Director to act as the Training Center Co-Director to ensure courses offered meet the requirements of the California Education Code.

The Agreement may be amended to increase the maximum number of instructional hours in the event additional hours are made available to the County. On October 30, 2023, the District notified the Department that additional funding was available to increase the amount of reimbursement for 2023-24. Approval of Recommendation No. 1 will amend the contract to allow the Department to be reimbursed based upon the actual number of student instructional hours completed, at a rate of \$3.93 per instructional hour, not to exceed 413,175 hours in 2023-24, increasing the Agreement's maximum revenue by \$1,004,802.75, from \$4,951,805.15 to \$5,956,607.90, with no change to the term of July 1, 2020 through June 30, 2025. This Agreement may be terminated by either party upon 90 days' advance written notice.

On March 23, 2021 (Item No. 63), the Board approved Amendment No. 1 to increase the number of student hours by 30,061 and increase the reimbursement amount by \$118,139.73, for a new maximum revenue amount of \$1,975,064.73, with no change to the original term of July 1, 2020 through June 30, 2023.

On June 22, 2021 (Item No. 98), the Board approved Amendment No. 2 to increase the number of student instructional hours by 92,363.25 and increase the reimbursement amount by \$362,987.57, for a new maximum reimbursement amount of \$2,338,052.30, with no change to the original term of July 1, 2020 through June 30, 2023.

On March 29, 2022 (Item No. 56), the Board approved Amendment No. 3 to increase the number of student hours by 143,645, and increase the reimbursement amount by \$564,524.85, for a new maximum reimbursement amount of \$2,902,577.15, with no change to the original term of July 1, 2020 through June 30, 2023.

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On March 28, 2023 (Item No. 53), the Board approved Amendment No. 4 to increase the number of student hours by 143,500 from 157,500 to 301,000 hours with a corresponding increase in revenue of \$563,955 for a new maximum revenue of \$3,466,532.15. On the same action, the Board also approved the option to extend the term of the Agreement by two years for a new term of July 1, 2020 through June 30, 2025, increasing the total maximum revenue by \$1,237,950, from \$3,466,532.15 to \$4,704,482.15.

On May 23, 2023 (Item No. 90), the Board approved Amendment No. 5 to increase the number of student hours by 62,932 from 301,000 to 363,932 hours with a corresponding increase in revenue of \$247,323 for a new maximum revenue of \$4,951,805.15, with no change to the term of July 1, 2020 through June 30, 2025.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Grace B. Parsons, Deputy County Counsel, 387-5455) on January 11, 2024; Auditor-Controller/Treasurer/Tax Collector (Charlene Huang, Division Manager, 382-7022) on January 11, 2024; Finance (Erika Rodarte, Administrative Analyst, 387-4919) on January 19, 2024; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on January 22, 2024.

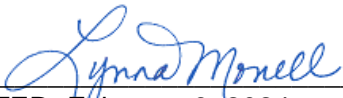
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: February 6, 2024



cc: Sheriff - Welty w/agrees
Contractor c/o Sheriff w/agree
File - w/agree
MA 02/14/2024