

Interoffice Memo

DATE: March 28, 2023 PHONE: (909) 383-2005

FROM: Jacquelyn Greene,

Director of Preschool Services

TO: Jacqueline Campos,

Preschool Services Contracts, Staff Analyst

SUBJECT OUT OF STATE TRAVEL FOR PRESCHOOL SERVICES POLICY COUNCIL REPS. – KARI TURNER & VIRGINIA OLALDE. ALTERNATE – KATHLEEN VELAZQUEZ

Attendee Names Kari Turner & Virginia Olalde

Alternate Kathleen Velazquez

Cost Center: 5911022220

Dates(s) of Travel: May 7, 2023 – May 11, 2023

Purpose of Travel: Attend NHSA 2023 National Head Start Conference

Expenses:

Air Travel	Flight to and from conference	\$282.00	
	2 attendees		\$564.00
Meals	Breakfast \$11 x 4 days	\$44.00	
	Lunch \$15 x 4 days	\$60.00	
	Dinner \$24 x 4 days	\$96.00	
	2 attendees		\$400.00
Lodging	\$224.01 (tax included) per night x 4 nights	\$896.04	
	2 attendees		\$1,792.08
Registration Fee	\$679.00	\$679.00	
	2 attendees		\$1,358.00
Child Care	\$40 per day + \$20 per night x 4 days/4 nights	\$240.00	
	2 attendees		\$480.00
Parking	\$15 per day x 5 days	\$75.00	
	2 attendees		\$150.00
Mileage	65.5 cents x 210 miles Member 1	\$137.55	
	65.5 cents x 35.2 miles Member 2	\$23.06	\$160.61
Taxi	\$24.50 x 2 (round trip)	\$24.50	\$49.00
Policy council	\$85.00 x 2	\$85.00	\$170.00
Luncheon	2 attendees		
Contingencies			\$174
	Cost for Member 1	\$2,619.09	Grand Total
	Cost for Member 2	\$2,504.60	\$5,297.69

Contact Name: Jacqueline Campos

Phone: 909-383-2023

Justification: Attending the NHSA 2023 National Head Start Conference will provide the PC

Representatives with the opportunity to participate in over 100 sessions. Sessions will provide insights and strategies to effectively engage parents. Conference topics

include Health and Wellness, Education and Child Development, and Family and Community Engagement.



Overview
Speakers ✓

Register Now

National Head Start Conference

May 8 - 11, 2023 | Phoenix, Arizona

As the largest national conference devoted to all things Head Start, the annual National Head Start Conference brings the Head Start community together for a week of sharing knowledge, networking with peers, and celebrating achievements.

National Conference registration sponsored by amazon business

Registration

Admission Items

Member Event Registration

Member Rates

\$559.00

Changes to \$679.00 after Friday, Feb. 10, 2023

Hide later price changes ^

Changes to **\$799.00** after Friday, Mar. 24, 2023

Changes to **\$919.00** after Sunday, May 7, 2023

Changes to \$919.00 after Thursday, May 11, 2023

NonMember Event Registration

NonMember Rates

\$969.00

Additional Items

Policy Luncheon

Policy Luncheon

\$85.00

Data and Research Luncheon

Data Luncheon

\$85.00

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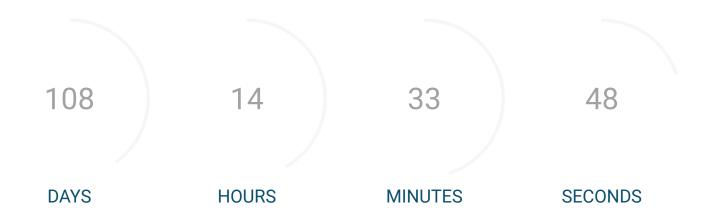
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National Conference registration sponsored by

Countdown to the Event



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The Academy Portal

The Block

The Career Center

The HeadStarter

Network

The Junction

Parent Gauge

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