

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

October 22, 2024

**FROM**

**SHARON NEVIS, Director, Department of Aging and Adult Services**

**SUBJECT**

Contract for Modernization of Older Californian's Act Nutrition Services

**RECOMMENDATION(S)**

Approve **Contract No. 24-992** with the City of San Bernardino to provide services for senior nutrition programs pursuant to the Modernization of Older Californian's Act, in a total amount not to exceed \$99,900, over the contract period of October 22, 2024, through September 30, 2025. (Presenter: Glenda Jackson, Assistant Director, 798-8528)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

This item does not impact Discretionary General Funding (Net County Cost). The total cost of \$99,900 for the nutrition services is 100% State funded by the Modernization of Older Californians Act (MOCA) and will not require an additional match. Adequate appropriation and revenue have been included in the 2024-25 budget and will be included in future recommended budgets.

**BACKGROUND INFORMATION**

The Department of Aging and Adult Services (DAAS) offers a wide variety of programs designed to help seniors and adults living with disabilities. DAAS operates senior nutrition programs in the County to provide nourishing meals, nutrition education, and companionship to older individuals and their spouses with an intent to reduce hunger, food insecurity, and malnutrition while also promoting socialization.

With the population of Californians over the age of 60 increasing, reinvestment into Older Californians Act programs is essential. Through funding from the California Department of Aging, MOCA seeks to modernize, advance, and expand various established Older Americans Act Title IIIC Senior Nutrition Programs and introduce additional, innovative community-based service programs that address the evolving needs of older adults.

DAAS will utilize the MOCA funding to provide modernized nutrition services to current senior nutrition participants, as well as to appeal to new clients. Services include, but are not limited to, "To-Go" meals for pick up as well as delivery of meals, intergenerational activities to bring Older Californians Nutrition Program (OCNP) participants together or with individuals under the age of

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60, improvement to the current OCNP nutrition infrastructure, and access to education and distribution of nutritious food products to low income older individuals.

Contractor performance will be measured by reviewing monthly reports to monitor compliance with the administrative, fiscal and program requirements of the contract. The program requirements include minimum unit requirements and unduplicated client numbers to promote the wellbeing of as many older adults and adults with disabilities as possible. The contract may be terminated by the County immediately, in the event that funds are not available, and without cause by serving a written notice 30 days in advance of termination.

On September 24, 2024 (Item No. 6), the Board of Supervisors (Board) approved Contracts No. 24-914, 24-915, and 24-916 in the amount of \$1,077,852 to provide MOCA nutrition services. At that time, the contract with the City of San Bernardino was still in negotiations and was not available for presentation at the September 24, 2024 Board meeting. This item, representing the contract with the City of San Bernardino, is part of the overall MOCA nutrition program funding of \$1,177,752.

Approval of this item will allow DAAS to contract with the agency listed in the Recommendation to provide services to over 1,200 older adults and adults with disabilities throughout the County.

**PROCUREMENT**

On April 26, 2024, the County Administrative Office approved and authorized the release of a Request for Proposals (RFP) to solicit proposals from qualified agencies to provide nutrition services to older adults and adults with disabilities pursuant to the guidelines of MOCA funding. RFP No. DAAS124-OAAGI-5267 was posted on the County’s Electronic Procurement Network, ePro, and mailed to prospective vendors. A formal procurement was conducted, and five responsive proposals were received as follows:

<b>Agency</b>	<b>Proposed Cost</b>
City of San Bernardino	\$93,913
Seafood Ranch Grill Inc.	\$1,375,230
The Hilltop Collection Restaurant and Banquet Center	\$154,764
True Escape Marriage and Family Therapy	\$656,822
Victor Valley Community Services Council	\$90,000

The proposals were evaluated by a panel, made up of County subject matter experts, to determine the best value for the County. Based on that evaluation, all responsive bidders were awarded, and nonresponsive bidders were notified by letter on July 22, 2024. No formal protests were received within the allowable period. During contract negotiations, Hilltop Collection Restaurant and Banquet Center declined to contract with the County.

**REVIEW BY OTHERS**

This item has been reviewed by Human Services Contracts (Patty Steven, Contracts Manager, 388-0241) on September 24, 2024; County Counsel (Jacqueline Carey-Wilson, Deputy County Counsel, 387-5455) on September 26, 2024; Purchasing (Jessica Barajas, Supervising Buyer, 387-2065) on October 2, 2024; Finance (John Hallen, Administrative Analyst, 388-0208) on October 2, 2024; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0238) on October 3, 2024.

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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Jesse Armendarez  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Curt Hagman, Joe Baca, Jr.  
Absent: Dawn Rowe

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: October 22, 2024



cc: DAAS - Younger w/agree  
Contractor - c/o DAAS w/agree  
File - w/agree  
CCM 10/23/2024