

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

June 11, 2024

**FROM**

**JOE BACA JR., Fifth District Supervisor, Board of Supervisors**

**SUBJECT**

Employment Contracts for Support Services to the Fifth Supervisorial District

**RECOMMENDATION(S)**

1. Terminate Employment Contract No. 23-553 with Edwin Delgado effective June 15, 2024 (Four votes required).
2. Approve **Employment Contract No. 24-447** with Edwin Delgado to provide support services to the Fifth District as a Field Representative I, effective June 15, 2024, for an estimated annual cost of \$138,253 (Salary - \$75,712, Benefits - \$62,541).
3. Approve **Amendment No. 2 to Employment Contract No. 22-1107** with Leanne Uribe to continue to provide support services to the Fifth District as a Field Representative I, increasing the salary effective June 15, 2024, for an estimated annual cost of \$138,253 (Salary - \$75,712, Benefits - \$62,541).
4. Approve **Amendment No. 2 to Employment Contract No. 22-878** with Marlandra Johnson to continue to provide support services to the Fifth District as a Field Representative I, increasing the salary effective June 15, 2024, for an estimated annual cost of \$138,253 (Salary - \$75,712, Benefits - \$62,541).

(Presenter: Joe Baca Jr., Fifth District Supervisor, 387-4565)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of these employment contracts will not require the use of additional Discretionary General Funding (Net County Cost). Sufficient appropriation exists within the Fifth District's 2023-24 budget to fund the costs related to these employment contracts and will be included in future recommended budgets.

**BACKGROUND INFORMATION**

Staff services to members of the Board of Supervisors (Board) are provided through contractual arrangement, as required by the County Charter.

On June 27, 2023 (Item No. 3), the Board approved Employment Contract No. 23-553 to engage Edwin Delgado to provide support services as a Community Services Liaison for the Fifth District, effective June 17, 2023. Recommendation No. 1 will terminate existing Contract No. 23-553 effective June 15, 2024, which requires four votes per Section 210 of the County Charter and the termination provisions within this contract. Recommendation No. 2 will initiate a

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new employment contract to engage Mr. Delgado as a Field Representative I for the Fifth District, effective June 15, 2024.

On November 15, 2022 (Item No. 4), the Board approved Employment Contract No. 22-1107 to engage Leanne Uribe to provide support services as a Field Representative I for the Fifth District. On June 27, 2023 (Item No. 3), the Board approved Amendment No. 1 to Employment Contract No. 22-1107 to increase the auto allowance effective June 17, 2023. Recommendation No. 3 will approve Amendment No. 2 to Ms. Uribe's contract to increase the salary effective June 15, 2024.

On October 4, 2022 (Item No. 5), the Board approved Employment Contract No. 22-878 to engage Marlandra Johnson to provide support services as a Field Representative I for the Fifth District. On June 27, 2023 (Item No. 3), the Board approved Amendment No. 1 to Employment Contract No. 22-878 to increase the auto allowance effective June 17, 2023. Recommendation No. 4 will approve Amendment No. 2 to Ms. Johnson's contract to increase the salary effective June 15, 2024.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Richard Luczak, Deputy County Counsel, 387-5455) on May 6, 2024; Human Resources (Sandra Wakcher, Division Chief, 387-9676) on May 6, 2024; Finance (Stephanie Maldonado, Administrative Analyst, 387-4378) on May 3, 2024; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on May 23, 2024.

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Record of Action of the Board of Supervisors  
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**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 11, 2024



cc: CAO - Maldonado w/ agree  
Contractor c/o CAO w/ agree  
File w/ agree

JLL 06/12/2024