

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

October 22, 2024

**FROM**

**JAMES LOCURTO, Director, Transitional Assistance Department**

**SUBJECT**

Non-Financial Memorandum of Understanding with House of Ruth, Inc. for Office Space

**RECOMMENDATION(S)**

Approve a non-financial **Memorandum of Understanding No. 24-1026** with the House of Ruth, Inc. to provide office space for a contracted domestic abuse counselor to perform services at the Transitional Assistance Department office in Rancho Cucamonga, for the period of November 1, 2024 through October 31, 2026.

(Presenter: James LoCurto, Director, 388-0245)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**FINANCIAL IMPACT**

This Memorandum of Understanding (MOU) is non-financial; therefore, it does not impact Discretionary General Funding (Net County Cost).

**BACKGROUND INFORMATION**

Under the terms of recommended MOU, the Transitional Assistance Department (TAD) will provide office space in the Rancho Cucamonga TAD office to one domestic abuse counselor from House of Ruth, Inc. House of Ruth, Inc. is a current contractor providing critical domestic abuse intervention and shelter services to victims of domestic abuse, and their children, throughout the County.

Some of services to be provided at the Rancho Cucamonga TAD office under this MOU include arranging temporary shelter for those who need to immediately vacate their homes for safety reasons; arranging outreach services, which may include domestic abuse awareness; education, and life skills classes; and providing referrals to existing services in the community, such as medical care, legal assistance, and Welfare-to-Work activities, to enable the customer to obtain unsubsidized employment as they move toward self-sufficiency.

House of Ruth, Inc. had an onsite counselor at the Rancho Cucamonga office prior to the COVID-19 pandemic and would like to re-establish the prior collaboration. This MOU will allow the contractor to offer needed services, while TAD customers are in the Rancho Cucamonga office. House of Ruth, Inc. is one of seven County contractors who currently provide domestic abuse intervention and shelter services to California Work Opportunity and Responsibility to Kids customers.

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**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by Human Services Contracts (Patty Steven, Contracts Manager, 388-0241) on August 27, 2024; County Counsel (Adam Ebright, Deputy County Counsel, 387-5455) on September 9, 2024; Finance (John Hallen, Administrative Analyst, 388-0208) on October 3, 2024; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0238) on October 3, 2024.

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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Jesse Armendarez  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Curt Hagman, Joe Baca, Jr.  
Absent: Dawn Rowe

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: October 22, 2024



cc: TAD - Ettari w/agree  
Contractor - c/o TAD w/agree  
File - w/agree  
MBA 10/28/2024