

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
BOARD GOVERNED COUNTY SERVICE AREAS
AND RECORD OF ACTION**

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS
OF THE FOLLOWING:
THE BIG BEAR VALLEY RECREATION AND PARK DISTRICT
BLOOMINGTON RECREATION AND PARK DISTRICT
AND RECORD OF ACTION**

April 7, 2026

FROM

NOEL CASTILLO, Director, Department of Public Works – Special Districts

SUBJECT

Contracts for On-Call Architectural Services

RECOMMENDATION(S)

1. Acting as the governing body of San Bernardino County, approve contracts with the following contractors to perform on-call professional architectural services, on an as-needed basis, from April 7, 2026 to April 6, 2031, in an amount not to exceed \$1,000,000 for each contract:
 - a. Black O’Dowd and Associates, Inc. **(Agreement No. 26-254)**
 - b. Bureau Veritas North America, Inc. **(Agreement No. 26-255)**
 - c. COAR Design Group **(Agreement No. 26-256)**
 - d. PBK Architects California, Inc. **(Agreement No. 26-257)**
 - e. Perkins Eastman Architects **(Agreement No. 26-258)**
 - f. SVA Architects, Inc. **(Agreement No. 26-259)**
2. Acting as the governing bodies of the San Bernardino County Service Areas and their Zones, the Big Bear Valley Recreation and Park District, and the Bloomington Recreation and Park District, approve joint contracts with the following contractors to perform on-call professional architectural services, on an as-needed basis, from April 7, 2026 to April 6, 2031, in an amount not to exceed \$1,000,000 for each contract:
 - a. Black O’Dowd and Associates, Inc. **(Agreement No. 26-260)**
 - b. Bureau Veritas North America, Inc. **(Agreement No. 26-261)**
 - c. COAR Design Group **(Agreement No. 26-262)**
 - d. PBK Architects California, Inc. **(Agreement No. 26-263)**
 - e. Perkins Eastman Architects **(Agreement No. 26-264)**
 - f. SVA Architects, Inc. **(Agreement No. 26-265)**

(Presenter: David Doublet, Assistant Director, 386-8811)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

Contracts for On-Call Architectural Services
April 7, 2026

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The aggregate not to exceed amount of these contracts is \$12,000,000 for the contract term. The County Service Area and their Zones (CSAs), Big Bear Valley Recreation and Park District (BBVRPD), and the Bloomington Recreation and Park District (BRPD) will fund the cost of these contracts as the services are needed. Adequate appropriation for these services is included in the respective 2025-2026 budgets for the CSAs, BBVRPD, and BRPD, and will be included in future recommended budgets.

BACKGROUND INFORMATION

The Department of Public Works – Special Districts (Department) administers the CSAs, BBVRPD, and BRPD, which at times require professional architectural services. These services may include design development, construction support and inspection, plan review, cost estimating, and coordination of technical and regulatory requirements for County and District facilities. The ability to have qualified consultants available to provide these services greatly enhances and expedites the Department’s capability to respond to these needs.

Approval of this item will allow for the use of on-call professional architectural services on an as-needed basis for the CSAs, BBVRPD, and BRPD. The recommended contracts will provide readily available on-call professional architectural services from pre-approved companies to enhance work efficiencies. Workloads and assignments to the on-call consultants will be based on availability, responsiveness, and expertise in areas of particular need on an as-needed and project-by-project basis that will be solicited by the Department and then memorialized in a purchase order. The term of these contracts is for five years but may be terminated for convenience upon 30 days written notice.

PROCUREMENT

On November 7, 2025, the Department released Request for Proposal (RFP) No. SPD126-SPDAD-6118 on the County’s Electronic Procurement System (e-Pro) inviting proposals from interested and qualified agencies to provide on-call professional architectural services for County and Special District projects for a period of five years.

Ten proposals were received by the established deadline in response to the RFP:

Proposer Name	Location
Black O’Dowd and Associates, Inc.	Long Beach
Bureau Veritas North America, Inc.	Irvine
COAR Design Group	San Diego
David Higginson	Redlands
PBK Architects California, Inc.	Rancho Cucamonga
Perkins Eastman Architects	Los Angeles
SVA Architects, Inc.	Santa Ana
TAIT & Associates, Inc.	Santa Ana
Tate Snyder Kimsey Architects, Inc.	Los Angeles
TR Design Group, Inc.	Riverside

The evaluation panel, which included representatives from the Department, reviewed and evaluated the proposals using the criteria listed in the RFP and which included qualifications and experience, technical review, and references.

**Contracts for On-Call Architectural Services
April 7, 2026**

After completion of the evaluation and ranking of the proposal responses, the Department is recommending awarding on-call professional architectural services agreements to the six highest ranked consultants, as listed in the recommendations, to provide the professional services to the County, CSAs, BBVRPD, and BRPD on an as-needed/as-requested basis. Award letters were sent to all responsible and responsive proposers on February 3, 2026. No protests were received within the allowable period.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Aaron Gest, Deputy County Counsel, 387-5455) on February 27, 2026; Purchasing (Dylan Newton, Buyer, 387-3377) on March 4, 2026; and County Finance and Administration (Matthew Dalton, Administrative Analyst, 387-5005) on March 19, 2026.

**Contracts for On-Call Architectural Services
April 7, 2026**

Record of Action of the Board of Directors
Bloomington Recreation and Park District
Big Bear Valley Recreation and Park District

Record of Action of the Board of Supervisors
Board Governed County Service Areas
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD/SECRETARY

BY 
DATED: April 7, 2026



cc: PW/SD - Mondragon w/agree
Contractor- c/o PW/SD w/agree
File - w/agree
MBA 04/8/2026