

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

July 9, 2024

**FROM**

**LUTHER SNOKE, Chief Executive Officer, County Administrative Office**

**SUBJECT**

Board of Supervisors Discretionary Fund – District Specific Priorities Program

**RECOMMENDATION(S)**

1. Approve **Contract No. 24-639** with the City of Victorville to contribute funding to acquire approximately nine acres of vacant land located on Seneca Road in the City of Victorville (Assessor's Parcel Numbers 3106-261-15, 3106-261-16, 3106-261-17, and 3106-261-18) in the amount of \$2,500,000 for land acquisition costs and \$1,200,000 for Phase 2 Schematic Design costs, for a total of \$3,700,000, for a new 41,000 square foot police station and civic plaza on this property, for the period of July 9, 2024 through December 31, 2026.
  2. Approve **Contract No. 24-640** with Pomona Valley Habitat for Humanity, Inc. to contribute funding towards their Salute to Service program that assists low-income military veteran families buy a home, in an amount not-to-exceed \$88,000, for the period of July 9, 2024 through July 8, 2025.
  3. Approve **Contract No. 24-641** with Water of Life Community Church to contribute funding for the purchase of security and warehouse equipment, office and classroom furnishings, and information technology networking equipment and cabling to be utilized by Water of Life Community Church for the CityLink Campus, in an amount not-to-exceed \$750,000, for the period of July 9, 2024 through July 8, 2025.
  4. Approve **Contract No. 24-642** with Wrightwood Community Services District to contribute funding towards public restroom facility improvements, in an amount not-to-exceed \$324,500, for the period of July 9, 2024 through July 8, 2025.
  5. Approve a one-time allocation of \$364,750 from the 2024-25 Fifth District's Board of Supervisors Discretionary Fund – District Specific Priorities Program budget to the Sheriff/Coroner/Public Administrator for the installation of Automated License Plate Recognition systems and maintenance costs for three years from the date of installation.
  6. Authorize the Auditor-Controller/Treasurer/Tax Collector to post the budget adjustments, as detailed in the Financial Impact section, to the 2024-25 budget to fund the installation of Automated License Plate Readers and maintenance costs (Four votes required).
- (Presenter: Luther Snoke, Chief Executive Officer, 387-4811)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Promote the Countywide Vision.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

**Board of Supervisors Discretionary Fund - District Specific Priorities Program**  
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Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). On September 21, 2021 (Item No. 18), November 16, 2021 (Item No. 33), February 6, 2024 (Item No. 61), and June 11 (Item No. 110) the Board of Supervisors (Board) approved an allocation of \$4 million, \$7 million, \$6 million, and \$3 million respectively, to the Board Discretionary Fund – District Specific Priorities Program (Priorities Program), for each of the five supervisorial districts for projects that meet a public purpose, and provide services to citizens that promote health, safety, economic well-being, and other public services that enhance quality of life and meet the needs of County residents. On an annual basis, unspent appropriations for discretionary funding will be carried over into the subsequent year's budget.

The agreement referenced in Recommendation No. 1 will be funded by the First District's Priorities Program budget, and any costs incurred as a result of this recommendation will be reimbursed from the First District's American Rescue Plan Act (ARPA) allocation under the Revenue Replacement expenditure category. The City of Victorville will pay for all construction costs associated with the development of a new Victorville patrol station and continue to reimburse the County for the direct costs incurred by the Sheriff/Coroner/Public Administrator for providing law enforcement services and for various contract administration costs per Amendment No. 53 to Contract No. 94-909, which was approved by the Board on June 25, 2024 (Item No. 108).

The agreement referenced in Recommendation No. 2 will be funded by the Fourth District's Priorities Program budget.

The agreement referenced in Recommendation No. 3 will be funded by the Second District's Priorities Program budget, and any costs incurred as a result of this recommendation will be reimbursed from the Second District's ARPA allocation under the Revenue Replacement expenditure category.

The agreement referenced in Recommendation No. 4 will be funded by the First District's Priorities Program budget, and any costs incurred as a result of this recommendation will be reimbursed from the First District's ARPA allocation under the Revenue Replacement expenditure category.

The agreement referenced in Recommendation No. 5 will be funded by the Fifth District's Priorities Program budget, for which ongoing maintenance costs after year three will be funded by the Sheriff/Coroner/Public Administrator.

The following budget adjustments for 2024-25 are requested:

<b>Fund Center</b>	<b>G/L Account</b>	<b>Description</b>	<b>Amount</b>	<b>Action</b>
1025001000	55305030	Operating Transfers Out	\$364,750	Increase
1025001000	53003305	Contributions to Other Agencies	\$364,750	Decrease
4430001000	40909975	Operating Transfers In	\$364,750	Increase
4430001000	52002445	Other Professional & Special Services	\$364,750	Increase

**BACKGROUND INFORMATION**

Priorities Program projects help promote the vision of a complete County by recognizing the unique traits of each Supervisorial District and, thereby, allow individual Board Districts to work

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with community partners through County services and contractual agreements to identify programs, projects, and initiatives that support the vision, meet a public purpose and provide services to residents that promote health, safety, economic well-being, education, recreation, and other public services that enhance quality of life, and meet the needs of the County's residents. Projects under the District Specific Priorities Program are based on District Supervisor discretion and are presented by the Chief Executive Officer (CEO) for Board approval.

The primary law enforcement agency for San Bernardino County (County), including various contracted cities, is the Sheriff/Coroner/Public Administrator (Department). Since 1962, the Victorville patrol station has operated as the Victorville Police Department, representing the Department's first contract city operation. The County is reimbursed by the City of Victorville for the direct costs of providing law enforcement services and for various contract administration costs. On June 25, 2024 (Item No. 108), the Board approved Amendment No. 53 to Contract No. 94-909 (Contract) with the City of Victorville, for the period of July 1, 2024 through June 30, 2025.

The Victorville Police Department is responsible for public safety for a population of around 115,000 covering a territory of over 74 square miles. The Victorville Police Department has outgrown its current location at 14200 Amargosa Road in Victorville, CA. Recommendation No. 1 assists the First District Supervisor in supporting County residents by contributing funding to the City of Victorville to acquire approximately nine acres of vacant land located on Seneca Road in the City of Victorville (Assessor's Parcel Numbers (APNs)) 3106-261-15, 3106-261-16, 3106-261-17, and 3106-261-18) in the amount of \$2,500,000 for land acquisition costs and \$1,200,000 for Phase 2 Schematic Design costs to construct a new 41,000 square foot police station and civic plaza, for a total of \$3,700,000. This project serves the public purpose of providing for the social service, safety, public health, and economic needs of County residents.

Recommendation No. 2 assists the Fourth District Supervisor with the public purpose of meeting the social service needs of County residents by providing funding to Pomona Valley Habitat for Humanity, Inc. (Habitat for Humanity) to support its Salute to Service Program (Program). Habitat for Humanity is a nonprofit housing organization that works together with families, local communities, volunteers, and partners from around the world so that more people can live in affordable and safe homes. The Program assists low-income military veteran families buy a home at a below market value with a low interest loan. Funding will be utilized towards the construction of two homes in Chino Hills. Qualifying households partner with Habitat for Humanity and agree to provide 250-500 hours of "sweat equity" during the construction phase giving an added buy-in and honor in building their own home. The homes are being built to serve two disabled veteran families and are anticipated to be completed by fall 2024.

Recommendation No. 3 assists the Second District Supervisor with the public purpose of providing for the safety and social service needs of residents by contributing funding for the purchase of security and warehouse equipment, office and classroom furnishings, warehouse storage, and IT networking equipment and cabling (Project) to be utilized by Water of Life Community Church for the CityLink Campus. CityLink Campus is the local outreach department of Water of Life Community Church which provides various social services to persons in need.

Wrightwood is considered a resort town with approximately 250,000 visitors throughout the year hosting a variety of events in addition to the tourists that visit during the winter months. The

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existing restroom facilities do not have sufficient capacity to support the influx of tourists. Recommendation No. 4 will provide the Wrightwood Community Service District with funding for facility improvement costs which include renovating and expanding the existing restroom facilities, construction and replacement of the existing restroom septic system, and other improvements as required to be in adherence with Americans with Disabilities Act (ADA) guidelines. Approval of this contract assists the First District Supervisor with the public purpose of providing for the health, safety, recreational, and social service needs of residents.

Automated License Plate Recognition (ALPR) systems function to automatically capture an image of a vehicle and the vehicle's license plate, transform the plate image into alphanumeric characters using optical character recognition, compare the plate number acquired to one or more databases of vehicles of interest to law enforcement, and then alert law enforcement officers when a vehicle of interest has been observed. The stored license plate data also provides law enforcement investigators with a pointer system that may help them identify vehicles associated with suspects, witnesses, or victims, and to develop exculpatory information that assists them with focusing their investigative resources. The data also allows law enforcement to connect serial criminal activities that may have occurred in other law enforcement jurisdictions. Recommendation No. 5 assists with providing for the safety needs of County residents by providing funding to the Sheriff/Coroner/Public Administrator for the installation of ALPR's systems and associated maintenance costs for three years from the date of installation. ALPR's will be installed in nine locations in Muscoy, seven locations in Arrowhead Farms, and two locations in Rosena Ranch as identified by the Sheriff/Coroner/Public Administrator who will manage and oversee the ALPR project.

Under the Board Discretionary Fund Priorities Program contract terms, the CEO, at the direction of the identified District Supervisor, may extend the term of the recommended contracts, in writing, under the following conditions:

- a. In aggregate all extensions do not exceed 12 calendar months;
- b. Is specifically requested by the contractor;
- c. Will not change the project goals or scope of services;
- d. Is in the best interest of the County and contractor in performing the scope of services under the contract; and
- e. Does not alter the amount of compensation under the contract.

Board discretionary funding allocations under the Priorities Program with community partners that include non-profit organizations, government entities, or educational institutions are non-competitive and must be for projects or services of \$10,000 or more as described in County Policy 05-10. Contracts with community partners that include for-profit organizations are to be processed according to existing County procurement policies. Contracts with other government agencies or for-profit organizations require a matching contribution of at least 25% of the proposed projects and shall be paid on a lump-sum basis or under other terms as approved by the Board.

**PROCUREMENT**

Not applicable.

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**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Julie Surber, Principal Assistant County Counsel, 387-5455) on June 12, 2024; Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Chief Deputy Controller, 382-3195) on June 21, 2024; Finance (Stephanie Maldonado, 387-4348, and Erika Rodarte, 387-4919 Administrative Analysts) on May 16, 2024; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on June 18, 2024.

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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: July 9, 2024



cc: CAO - Maldonado w/ agree  
Contractor c/o CAO w/ agree  
File w/ agree  
JLL 07/18/2024