

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

September 23, 2025

FROM

REBECCA SUAREZ, Interim Director, Department of Risk Management

SUBJECT

Budget Adjustment to Pay for Environmental Health and Safety Systems Software Implementation Services from Origami Risk LLC

RECOMMENDATION(S)

Authorize the Auditor-Controller/Treasurer/Tax Collector to post a budget adjustment to the 2025-26 budget, in the amount of \$149,400, for the payment of Origami Risk LLC's Environmental Health and Safety Systems software implementation services, approved by the Board of Supervisors for purchase on June 18, 2025, with implementation delayed until August 2025 (Four votes required).

(Presenter: Rebecca Suarez, Interim Director, 386-8723)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The total cost of \$149,400 for the purchase of software implementation services for the Environmental Health and Safety (EHS) modules, which is a capital asset, will be funded by the Risk Management Operations fund's application development savings. Adequate appropriation is included in the Department of Risk Management (DRM) 2025-26 budget.

The necessary budget adjustments for 2025-26 are as follows:

Fund Center	Commitment Item/ GL Account	Description	Action	Amount
7310004120	54904099	Licensed Software	Increase	\$149,400
7310004120	52002450	Application Development Enhancement	Decrease	\$149,400

BACKGROUND INFORMATION

Approval of the recommended action will allow DRM to proceed with implementation of the Origami EHS software module. On June 18, 2025 (Item No. 83), the EHS module and its implementation costs were approved by the Board of Supervisors (Board) as part of

**Budget Adjustment to Pay for Environmental Health and Safety
Systems Software Implementation Services from Origami Risk LLC
September 23, 2025**

Amendment No. 3 to Contract No. 23-1026 for payment during the 2024-25 fiscal year. Due to the short time frame, the vendor, Origami Risk LLC, was not able to begin implementation services until the 2025-26 fiscal year. DRM received the first invoice for implementation services in August 2025, after the 2024-25 budget period ended. The cost of EHS implementation services is not included in DRM's capital budget for fiscal year 2025-26. Pursuant to County Policy 11-04 SP 2, Board approval is required to add a capital expenditure to the 2025-26 budget with a unit value of \$50,000 or more.

On June 18, 2025 (Item No. 83), the Board approved Amendment No. 3 to Contract No. 23-1026 with Origami Risk LLC, for the addition of Environmental Health and Safety System modules to the automated claim system, increasing the total not-to-exceed contract amount by \$1,286,525, from \$1,813,445 to \$3,099,970, with no change to the contract period of September 27, 2023, through September 26, 2028; and approved the purchase of Environmental Health and Safety Systems modules and implementation services as unbudgeted fixed assets through Contract No. 23-1026 with Origami Risk LLC, in an amount not to exceed \$691,614.

Approval of the recommended action will allow Risk Management department to proceed with payment of the invoice for the software implementation services.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Laura Feingold, Chief Assistant County Counsel, 387-5455) on August 28, 2025; Auditor-Controller/Treasurer/Tax Collector (Charlene Huang, Auditor-Controller Manager, 382-7022) on August 28, 2025; Purchasing (Jessica Barajas, Supervising Buyer, 387-2065) on August 28, 2025; County Administrative Office (Anja Jacobsen, Executive Administrative Analyst, 387-9647, and Victor Tordesillas, Deputy Executive Officer, 387-4717) on August 28, 2025; and County Finance and Administration (Ivan Ramirez, Administrative Analyst, 387-4020) on August 28, 2025.

**Budget Adjustment to Pay for Environmental Health and Safety
Systems Software Implementation Services from Origami Risk LLC
September 23, 2025**

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: September 23, 2025



cc: File - Risk Management
MBA 09/29/2025