

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
SITTING AS THE GOVERNING BOARD FOR THE FOLLOWING:
SAN BERNARDINO COUNTY
BOARD GOVERNED COUNTY SERVICE AREAS
AND RECORD OF ACTION**

March 1, 2022

FROM

JAMES E. JENKINS, Director, Department of Airports

TERRY W. THOMPSON, Director, Real Estate Services Department

SUBJECT

Department of Airports Short-Term Real Estate Leasing Activity

RECOMMENDATION(S)

1. Acting as the governing body of San Bernardino County, receive list of Department of Airports approved short-term real estate leases procured in accordance with County Policy No. 12-04 and executed pursuant to the Policy and County Code Section 18.014 for the period of January 1, 2022 through January 31, 2022.
2. Acting as the governing body of the Board Governed County Service Area 60 – Apple Valley Airport, receive list of Department of Airports approved short-term real estate leases procured in accordance with County Policy No. 12-04 and executed pursuant to the Policy and County Code Section 18.014 for the period of January 1, 2022 through January 31, 2022.

(Presenter: James E. Jenkins, Director, 387-8810)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote the Countywide Vision.

Operate in a Fiscally- Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item will not require the use of Discretionary General Funding (Net County Cost). There is no financial impact to receive this list of short-term real estate leasing activity at San Bernardino County Airports for the period of January 1, 2022 through January 31, 2022. However, approved short-term leases do result in revenues that are utilized by Department of Airports (Airports) to help offset the cost of airport operations.

The following reflects the Solicitation of Proposal (SOP) and Short-Term Lease (STL) activity for the period January 1, 2022 through January 31, 2022.

SOLICITATION OF PROPOSALS			
Airport	Facility	Proposal Issued	Submission Due Date
Chino Airport	Dome Hangar 4 (A-435)	January 5, 2022	February 23, 2022
Twentynine Palms	Hangar 1	January 5, 2022	February 23, 2022

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SHORT-TERM LEASES			
Lessee or Permittee	Agreement Number / Type	Term	Lease or Permit Fee
Ultimate Internet Access, Inc. Wes Zuber	APV-3497	Monthly	\$310
H. Rexford McDaniel	APV-3498	Monthly	\$310
Threshold Aviation	CNO-3500	Daily	\$479
GSTBL, LLC. Kyleen Cane	CNO-3501	Monthly	\$55
Michael Crossley	CNO-3502	Monthly	\$55
Daniel DeBritton	CNO-3503	Monthly	\$55
Daniel DeBritton	CNO-3504	Monthly	\$55
Greg Rex	CNO-3505	Monthly	\$110
Harish Sidhu	CNO-3506	Monthly	\$100
Gabriel Espasas	CNO-3507	Monthly	\$55
Richard Loffelmacher	CNO-3508	Monthly	\$55
Aviance Global Aircraft Maintenance	CNO-3509	Monthly	\$1,061
Aviance Global Aircraft Maintenance	CNO-3510	Monthly	\$989
California Highway Patrol	DAG-3511	Daily	\$0

BACKGROUND INFORMATION

On October 30, 2001 (Item No. 55), the Board of Supervisors adopted County Policy No. 12-04, Leasing County Airport Real Property (Policy). For short-term leases, licenses, permits, and use agreements, the Policy authorizes a SOP or a STL process to lease County Airport property where estimated base rent is equal to or less than \$5,000 and the term (including options) is equal to or less than five years. STLs that are procured pursuant to the Policy are executed by the Director of the Department of Airports and the Director of the Real Estate Services Department in accordance with the Policy and County Code Section 18.014. The Policy requires that the Airports and Real Estate Services Departments prepare a timely, but not less than monthly, agenda item to the Board of Supervisors reporting the SOPs commenced and the STLs executed under the Policy.

PROCUREMENT

The foregoing agreements were procured pursuant to County Policy No. 12-04, Leasing County Airport Real Property.

REVIEW BY OTHERS

This item has been reviewed by Real Estate Services Department (Jennifer Costa, Assistant Director, 387-5252) on January 26, 2022; County Counsel (Agnes Cheng, Deputy County Counsel, 387-5455) on January 24, 2022; Finance (Elias Duenas, Administrative Analyst, 387-4052) on January 26, 2022; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on January 26, 2022.

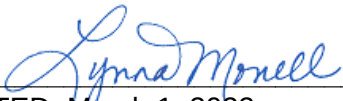
**Department of Airports Short-Term Real Estate Leasing Activity
March 1, 2022**

Record of Action of the Board of Supervisors
San Bernardino County
Board Governed County Service Areas

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Dawn Rowe
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: March 1, 2022



cc: File - SEP/Board Governed County Service Area - CSA 60
(Apple Valley Airport)
CCM 03/4/2022