



Contract Number

25-168 A-1

SAP Number

4400027915

Department of Behavioral Health

Department Contract Representative	Shane Hibbard-Miller
Telephone Number	(909) 386-8264
Contractor	Lutheran Social Services of Southern California
Contractor Representative	Ly-Bach Truong
Telephone Number	(714) 333-0075
Contract Term	April 1, 2025, through December 31, 2027
Original Contract Amount	\$449,545
Amendment Amount	\$539,451
Total Contract Amount	\$988,996
Cost Center	9203242200
Grant Number (if applicable)	N/A

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 1:

San Bernardino County (County) and Lutheran Social Services of Southern California (Contractor) hereby agree to amend Contract No. 25-168 as follows:

- I. ARTICLE I Definition of Terminology, paragraph K, is hereby added to read as follows:
 - K. Behavioral Health Services Act (BHSA) - Proposition 1 Behavioral Health Services Act (BHSA): The BHSA, passed in 2024, replaces the Mental Health Services Act (MHSA) of 2004. The MHSA imposed a one percent (1%) tax on personal income over one million dollars (\$1,000,000) to serve individuals with serious mental illness (SMI) and individuals that may be at risk of developing serious mental health conditions. The BHSA reforms funding to prioritize services for people with the most significant mental health needs, while adding the treatment of substance use disorders (SUD), expanding housing interventions, and increasing the behavioral health workforce. It also enhances oversight, transparency, and accountability at the state and local levels.

II. ARTICLE IV Performance, paragraph F, is hereby amended to read as follows:

F. Data Collection and Performance Outcome Requirements

Contractor shall comply with all local, State, and Federal regulations regarding local, State, and Federal Performance Outcomes measurement requirements and participate in the outcomes measurement process, as required by the State and/or DBH. For Mental Health Services Act (MHSA) programs and/or Behavioral Health Services Act (BHSA) programs, Contractor agrees to meet the goals and intention of the program as indicated in the related MHSA/BHSA Component Plan and most recent update.

Contractor shall comply with all requests regarding local, State, and Federal Performance Outcomes measurement requirements and participate in the outcomes measurement processes as requested.

MHSOAC, DHCS, OSHPD, DBH and other oversight agencies or their representatives have specific accountability and outcome requirements. Timely reporting is essential for meeting those expectations.

1. Contractor must collect, manage, maintain and update client, service and episode data as well as staffing data as required for local, State, and Federal reporting.
2. Contractor shall provide information by entering or uploading required data into:
 - a. County's billing and transactional database system.
 - b. DBH's client information system and, when available, its electronic health record system.
 - c. The "Data Collection and Reporting" (DCR) system, which collects and manages Full Service Partnership (FSP) information.
 - d. Individualized data collection applications as specified by DBH, such as Objective Arts and the Prevention and Early Intervention (PEI) Database.
 - e. Any other data or information collection system identified by DBH, the MHSOAC, OSHPD or DHCS.
3. Contractor shall comply with all requirements regarding paper or online forms:
 - a. Bi-Annual Client Perception Surveys (paper-based): twice annually, or as designated by DHCS. Contractor shall collect consumer perception data for clients served by the programs. The data to be collected includes, but not limited to, the client's perceptions of the quality and results of services provided by the Contractor.
 - b. Client preferred language survey (paper-based), if requested by DBH.
 - c. Intermittent services outcomes surveys.
 - d. Surveys associated with services and/or evidence-based practices and programs intended to measure strategy, program, component, or system level outcomes and/or implementation fidelity.
 - e. Network Adequacy Certification Tool (NACT) as required by DHCS and per DBH instructions.

4. Data must be entered, submitted and/or updated in a timely manner for:
 - a. All FSP and non-FSP clients: this typically means that client, episode and service-related data shall be entered into the County's billing and transactional database system.
 - b. All service, program, and survey data will be provided in accordance with all DBH established timelines.
 - c. Required information about FSP clients, including assessment data, quarterly updates and key events shall be entered into the DCR online system by the due date or within 48 hours of the event or evaluation, whichever is sooner.
5. Contractor will ensure that data are consistent with DBH's specified operational definitions, that data are in the required format, that data is correct and complete at time of data entry, and that databases are updated when information changes.
6. Data collection requirements may be modified or expanded according to local, State, and/or Federal requirements.
7. Contractor shall submit, monthly, its own analyses of the data collected for the prior month, demonstrating how well the contracted services or functions provided satisfied the intent of the Contract, and indicating, where appropriate, changes in operations that will improve adherence to the intent of the Contract. The format for this reporting will be provided by DBH.
8. Independent research involving clients shall not be conducted without the prior written approval of the Director of DBH. Any approved research must follow the guidelines in the DBH Research Policy.

Note: Independent research means a systematic investigation, including research development, testing and evaluation, designed to develop or contribute to generalizable knowledge. Activities which meet this definition constitute research for purposes of this policy, whether or not they are conducted or supported under a program which is considered research for other purposes. For example, some demonstration and service programs may include research activities.

III. ARTICLE V Funding and Budgetary Restrictions, paragraphs H and I, are hereby amended and paragraph J is hereby added to read as follows:

- H. The allowable funding sources for this Contract may include: Mental Health Services Act funds (MHSA), Federal Financial Participation Medi-Cal (FFP), 2011 Realignment, Behavioral Health Services Act funds (BHSA), and Federal funds used as match funds to draw down federal funds.
- I. The contract amendment amount of \$539,451 shall increase the total contract amount from \$449,545 to \$988,996 for the contract term.
- J. Federal Contracting Provisions

This Agreement is federally funded and subject to the additional terms on Attachment V Federal Contracting Provisions.

IV. ARTICLE VI Provisional Payment, is hereby deleted and replaced in its entirety to read as follows:

VI. Combined Cost Reimbursement and Fee for Service Provisional Payment

Cost Reimbursement Provision:

- A. During the term of this Agreement, the County shall reimburse Contractor in arrears for eligible expenditures provided under this Agreement and in accordance with the terms. County payments to Contractor for performance of eligible services hereunder are provisional until the completion of all settlement activities.
- B. County's adjustments to provisional reimbursements to Contractor will be based upon State adjudication of Medi-Cal claims, contractual limitations of this Agreement, application of various County, State and/or Federal reimbursement limitations, application of any County, State and/or Federal policies, procedures and regulations and/or County, State or Federal audits, all of which take precedence over monthly claim reimbursement. State adjudication of Medi-Cal claims, audits, as such payments, are subject to future County, State and/or Federal adjustments.
- C. All expenses claimed to DBH must be specifically related to the contract. After fiscal review and approval of the billing or invoice, County shall provisionally reimburse Contractor, subject to the limitations and conditions specified in this Agreement, in accordance with the following:
 - 1. The County will reimburse Contractor based upon Contractor's submitted and approved claims for rendered services/activities subject to claim adjustments, edits, and future settlement and audit processes.
 - 2. Reimbursement for Outreach, Education and Support services (Modes 45 and 60) provided by Contractor will be at net cost.
 - 3. Reimbursement Rates for Institutions for Mental Diseases: Pursuant to Section 5902 € of the WIC, Institutions for Mental Diseases (IMD), which are licensed by the DHCS, will be reimbursed at the rate(s) established by DHCS.
 - 4. Reimbursement for mental health services claimed and billed through the DBH treatment claims processing information system will utilize provisional rates.
 - 5. It is the responsibility of Contractor to access MyAvatar reports and make any necessary corrections to the denied Medi-Cal services and notify the County. The County will resubmit the corrected services to DHCS for adjudication.
 - 6. In the event that the denied claims cannot be corrected, and therefore DHCS will not adjudicate and approve the denied claims, Contractor is required to follow DBH's Overpayment Policy COM0954, which has been provided or will be provided to Contractor at its request.
- D. Contractor shall bill the County monthly in arrears for services provided by Contractor on claim forms provided by DBH. All claims submitted shall clearly reflect all required information specified regarding the services for which claims are made. Contractor shall submit the organizations' General Ledger with each monthly claim. Each claim shall reflect any and all payments made to Contractor by, or on behalf of patients. Claims for Reimbursement shall be completed and forwarded to DBH within ten (10) days after the close of the month in which services were rendered. Following receipt of a complete and correct monthly claim, the County shall make payment within a reasonable period. Payment, however, for any mode of service covered hereunder, shall be limited to a maximum monthly amount, which amount shall be determined as noted.

1. For each fiscal year period (FYs 2024-25, 2025-26, 2026-27, 2027-28), no single monthly payment for any mode of service shall exceed one-twelfth (1/12) of the maximum allocations for the mode of service unless there have been payments of less than one-twelfth (1/12) of such amount for any prior month of the Agreement. To the extent that there have been such lesser payments, then the remaining amount(s) may be used to pay monthly services claims which exceed one-twelfth (1/12) of the maximum for that mode of service. Each claim shall reflect the actual costs expended by the Contractor subject to the limitations and conditions specified in this Agreement.
- E. Monthly payments for Short-Doyle Medi-Cal (SD/MC) billable mode of services, mode 5, 10 and/or 15, will be based on actual units of service reported on Charge Data Invoices claimed to the State times the provisional rates in the DBH claiming system, and non-billable mode of services, mode 45 and 60, will be based on cost reimbursement, provided that the total of all payments to Contractor [and all other contract providers if applicable for an aggregate] for **Student Assistance Program** shall not exceed Contracted amount or County's Maximum Obligation. (The current CalAIM Payment Reform Rate Schedule is set forth in Exhibit 1 attached hereto.) The provisional rates will be reviewed at least once a year throughout the life of the Contract and shall closely approximate final actual cost per unit rates for allowable costs. All approved provisional rates will be superseded by actual cost per unit rate.
 1. In accordance with WIC 14705 (c) Contractor shall ensure compliance with all requirements necessary for Medi-Cal reimbursement.
 - F. Contractor shall report to the County within sixty (60) calendar days when it has identified payments in excess of amounts specified for reimbursement of Medicaid services [42 C.F.R. § 438.608(c)(3)].
 - G. All approved provisional rates, including new fiscal year rates and mid-year rate changes, will only be effective upon Fiscal Designee approval.
 - H. Contractor shall make its best effort to ensure that the proposed provisional reimbursement rates do not exceed the following: Contractor's published charges and Contractor's actual cost.
 - I. Contractor shall maximize the Federal Financial Participation reimbursement by claiming all possible SD/MC Medi-Cal services and correcting denied services for resubmission, if applicable.
 - J. Pending a final settlement between the parties based upon the post Contract audit, it is agreed that the parties shall make preliminary settlement within one hundred twenty (120) days of the fiscal year or upon termination of this Agreement.
 - K. Contractor shall input Charge Data Invoices (CDI's) or equivalent into the County's billing and transactional database system by the seventh (7th) day of the month for the previous month's Medi-Cal based services. Contractor will be paid based on Medi-Cal claimed services in the County's billing and transactional database system for the previous month. Services cannot be billed by the County to the State until they are input into the County's billing and transactional database system.
 - L. Contractor shall accept all payments from County via electronic funds transfer (EFT) directly deposited into the Contractor's designated checking or other bank account. Contractor shall promptly comply with directions and accurately complete forms provided by County required to process EFT payments.

- M. Contractor shall be in compliance with the Deficit Reduction Act of 2005, Section 6032 Implementation. As a condition of payment for services, goods, supplies and merchandise provided to beneficiaries in the Medical Assistance Program (“Medi-Cal”), providers must comply with the False Claims Act employee training and policy requirements in 1902(a) of the Social Security Act [42 U.S.C. 1396(a) (68)], set forth in that subsection and as the Federal Secretary of the United States Department of Health and Human Services may specify.
- N. As this contract may be funded in whole or in part with Mental Health Services Act funds signed into law January 1, 2005, and/or Behavioral Health Services Act funds, signed into law on March 1, 2024, Contractor must verify client eligibility for other categorical funding, prior to utilizing MHSA/BHSA funds. Failure to verify eligibility for other funding may result in non-payment for services. Also, if audit findings reveal Contractor failed to fulfill requirements for categorical funding, funding source will not revert to MHSA or BHSA. Contractor will be required to reimburse funds to the County.
- O. Contractor agrees that no part of any Federal funds provided under this Contract shall be used to pay the salary of an individual per fiscal year at a rate in excess of Level 1 of the Executive Schedule at <http://www.opm.gov/> (U.S. Office of Personnel Management).
- P. County is exempt from Federal excise taxes and no payment shall be made for any personal property taxes levied on Contractor or any taxes levied on employee wages. The County shall only pay for any State or local sales or use taxes on the services rendered or equipment and/or parts supplied to the County pursuant to the Contract.
- Q. Contractor shall have a written policy and procedures which outline the allocation of direct and indirect costs. These policies and procedures should follow the guidelines set forth in the Uniform Grant Guidance, Cost Principles and Audit Requirements for Federal Awards. Calculation of allocation rates must be based on actual data (total direct cost, labor costs, labor hours, etc.) from current fiscal year. If current data is not available, the most recent data may be used. Contractor shall acquire actual data necessary for indirect costs allocation purpose. Estimated costs must be reconciled to actual cost. Contractor must notify DBH in writing if the indirect cost rate changes.
- R. As applicable, for Federal Funded Program, Contractor shall charge the County program a de Minimis fifteen percent (15%) of the Modified Total Direct Cost (MTDC) as indirect cost. If Contractor has obtained a “Federal Agency Acceptance of Negotiated Indirect Cost Rates”, the contractor must also obtain concurrence in writing from DBH of such rate.
- For non-Federal funded programs, indirect cost rate claimed to DBH contracts cannot exceed fifteen percent (15%) of the MTDC of the program unless pre-approved in writing by DBH or Contractor has a “Federal Agency Acceptance of Negotiated Indirect Rates.”
- The total cost of the program must be composed of the total allowable direct cost and allocable indirect cost less applicable credits. Cost must be consistently charged as either indirect or direct costs but may not be double charged or inconsistently charged as both, reference Title II Code of Federal Regulations (CFR) §200.414 indirect costs. All cost must be based on actual costs instead of estimated costs.
- S. Prohibited Payments
1. County shall make no payment to Contractor other than payment for services covered under this Contract.

2. Federal Financial Participation is not available for any amount furnished to an excluded individual or entity, or at the direction of a physician during the period of exclusion when the person providing the service knew or had reason to know of the exclusion, or to an individual or entity when the County failed to suspend payments during an investigation of a credible allegation of fraud [42 U.S.C. section 1396b(i)(2)].
3. In accordance with Section 1903(i) of the Social Security Act, County is prohibited from paying for an item or service:
 - a. Furnished under contract by any individual or entity during any period when the individual or entity is excluded from participation under title V, XVIII, or XX or under this title pursuant to sections 1128, 1128A, 1156, or 1842(j)(2) of the Social Security Act.
 - b. Furnished at the medical direction or on the prescription of a physician, during the period when such physician is excluded from participation under title V, XVIII, or XX or under this title pursuant to sections 1128, 1128A, 1156, or 1842(j)(2) of the Social Security Act and when the person furnishing such item or service knew, or had reason to know, of the exclusion (after a reasonable time period after reasonable notice has been furnished to the person).
 - c. Furnished by an individual or entity to whom the County has failed to suspend payments during any period when there is a pending investigation of a credible allegation of fraud against the individual or entity, unless the County determines there is good cause not to suspend such payments.
 - d. With respect to any amount expended for which funds may not be used under the Assisted Suicide Funding Restriction Act (ASFRA) of 1997.
- T. If DHCS or the County determines there is a credible allegation of fraud, waste or abuse against government funds, the County shall suspend payments to the Contractor.

Fee-For-Service (FFS) Provision:

- U. Monthly payments for SD/MC billable mode of services, mode 5, 10 and/or 15, will be based on actual units of service reported on Charge Data Invoices claimed to and reimbursed by the State, and services deemed by the State to be DBH responsibility at the rates specified on the referenced agreed upon **(FFS) reimbursement rates** for of this agreement, and non-billable mode of service, mode 45 and 60, will be based on cost reimbursement, provided that the total of all payments to Contractor [and all other contract providers if applicable for an aggregate] for **Student Assistance Program** shall not exceed Contracted amount or County's Maximum Obligation.
- V. Contractor shall bill the County monthly in arrears for services provided by Contractor on claim forms provided by DBH. All claims submitted shall clearly reflect all required information specified regarding the services for which claims are made. Claims for Reimbursement shall be completed and forwarded to DBH within ten (10) days after the close of the month in which services were rendered. Following receipt of a complete and correct monthly claim, the County shall make payment within a reasonable period.
- W. The Parties acknowledge that each party is solely responsible for any tax obligations it may incur as a result of the payment or receipt of the Settlement Amount, as applicable.

- X. Contractor shall accept all payments from County via electronic funds transfer (EFT) directly deposited into the Contractor's designated checking or other bank account. Contractor shall promptly comply with directions and accurately complete forms provided by County required to process EFT payments.
- Y. Contractor shall be in compliance with the Deficit Reduction Act of 2005, Section 6032 Implementation. As a condition of payment for services, goods, supplies and merchandise provided to beneficiaries in the Medical Assistance Program ("Medi-Cal"), providers must comply with the False Claims Act employee training and policy requirements in 1902(a) of the Social Security Act [42 U.S.C. 1396(a) (68)], set forth in that subsection and as the Federal Secretary of the United States Department of Health and Human Services may specify.
- Z. As this contract may be funded in whole or in part with Mental/Behavioral Health Services Act funds signed into law January 1, 2005, Contractor must verify client eligibility for other categorical funding, prior to utilizing Mental/Behavioral Health Services Act funds. Failure to verify eligibility for other funding may result in non-payment for services. Also, if audit findings reveal Contractor failed to fulfill requirements for categorical funding, funding source will not revert to Mental/Behavioral Health Services Act. Contractor will be required to reimburse funds to the County.
- AA. Contractor agrees that no part of any Federal funds provided under this Contract shall be used to pay the salary of an individual per fiscal year at a rate in excess of Level 1 of the Executive Schedule at <http://www.opm.gov/> (U.S. Office of Personnel Management).
- BB. County is exempt from Federal excise taxes and no payment shall be made for any personal property taxes levied on Contractor or any taxes levied on employee wages. The County shall only pay for any State or local sales or use taxes on the services rendered or equipment and/or parts supplied to the County pursuant to the Contract.
- CC. The FFS reimbursement rates are established by DBH for San Bernardino County. DBH will take into consideration requests for changes to Contract funding as applicable and appropriate. All requests for changes must be submitted in writing by Contractor to the DBH Deputy Director of Community, Engagement & Equity Services, or designee. Any modification must be approved in writing by DBH and shall be subject to all applicable provisions of this Contract.
- DD. Contractor may contact DBH Quality Management directly with questions pertaining to appropriate and compliant documentation via telephone at (909) 386-8227, or via email at DBH-QualityManagementDivision@dbh.sbcounty.gov so that DBH QM may respond or direct questions to a designee for response.
- V. ARTICLE VIII Annual Cost Report Settlement is hereby deleted and replaced in its entirety to read as follows:
 - VIII. RESERVED
- VI. ARTICLE XIV Duration and Termination, paragraph A, is hereby amended to read as follows:
 - A. The term of this Agreement shall be from April 1, 2025 through December 31, 2027, inclusive.
- VII. ARTICLE XV Accountability: Revenue, paragraph A, is hereby deleted
- VIII. ARTICLE XVII Personnel, paragraph M, is hereby added to read as follows:
 - M. Levine Act Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)

Contractor has disclosed to the County using Attachment IV – Levine Act - Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439), whether it has made any campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, Auditor-Controller/Treasurer/Tax Collector and the District Attorney] within the earlier of: (1) the date of the submission of Contractor’s proposal to the County, or (2) 12 months before the date this Contract was approved by the Board of Supervisors. Contractor acknowledges that under Government Code section 84308, Contractor is prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer for 12 months after the County’s consideration of the Contract.

In the event of a proposed amendment to this Contract, the Consultant will provide the County a written statement disclosing any campaign contribution(s) of more than \$500 to any member of the Board of Supervisors or other County elected officer within the preceding 12 months of the date of the proposed amendment.

Campaign contributions include those made by any agent/person/entity on behalf of the Contractor or by a parent, subsidiary or otherwise related business entity of Contractor.

- IX. ARTICLE XIX Licensing, Certification and Accreditation, paragraph H.3.a is hereby amended to read as follows:
 - a. S&I List can be accessed at <https://data.chhs.ca.gov/dataset/provider-suspended-and-ineligible-list-s-i-list>.
- X. SCHEDULE A Planning Estimates FY 2025-26 through 2027-28 and SCHEDULE B Program Budget FY 2025-26 through 2027-28 are hereby added as attached.
- XI. ATTACHMENT IV Levine Act – Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439) is hereby added as attached.
- XII. ATTACHMENT V Federal Contracting Provisions is hereby added as attached.
- XIII. Exhibit 1 CalAIM Payment Reform Rate Schedule is hereby added as attached.

XIV. All other terms, conditions and covenants in the basic agreement remain in full force and effect.

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

SAN BERNARDINO COUNTY

Lutheran Social Services of Southern California
(Print or type name of corporation, company, contractor, etc.)

►

Dawn Rowe, Chair, Board of Supervisors

By ► _____
(Authorized signature - sign in blue ink)

Dated: _____

Name Dr. Tomashu Jones
(Print or type name of person signing contract)

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD
Lynna Monell
Clerk of the Board of Supervisors
of San Bernardino County

Executive Vice President, Chief Operating
and Program Officer
Title _____
(Print or Type)

By _____
Deputy

Dated: _____

Address 999 Town & Country Road, Suite 100
Orange, CA 92868

Approved as to Legal Form

Reviewed for Contract Compliance

Reviewed/Approved by Department

►

Dawn Martin, Deputy County Counsel

►

Michael Shin, Administrative Manager

►

Joshua Dugas, Acting Director

Date _____

Date _____

Date _____

SCHEDULE A - Planning Estimates

CalAim/Fee for Service

Contractor Name:	Lutheran Social Services of Southern CA
RU #	36C4SA
Contract # / RFP #	22-149
Address:	999 Town & Country Road, Suite 100
City, State, Zip Code:	Orange, CA 92868-4713
Date Form Completed:	5/18/2026
Prepared by:	Ly-Bach Truong
Title:	Contract Compliance Manager

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
Student Assistance Program (SAP)

FY 2025-2026
January 1, 2026 - June 30, 2026

LINE #	MODE OF SERVICE	15 (Outpatient)		45 (Outreach)		TOTAL
		Case Management & ICC (01-09)	Mental Health Services (10-50)	Mental Health Promotion (10-19)	Community Client Services (20-29)	
1	100% Distribution %	10.00%	65.00%	5.00%	20.00%	100.00%
EXPENSES						
2	SALARIES	8,664	56,317	4,332	17,328	86,641
3	BENEFITS	2,166	14,080	1,083	4,332	21,661
	(2+3 must equal total staffing costs)	10,830	70,396	5,415	21,660	108,302
4	OPERATING EXPENSES	7,152	46,485	3,576	14,303	71,515
5	TOTAL EXPENSES (2+3+4)	17,982	116,881	8,991	35,963	179,817
AGENCY REVENUES						
6	PATIENT FEES	0.00	0.00	0.00	0.00	0
7	PATIENT INSURANCE	0.00	0.00	0.00	0.00	0
8	MEDI-CARE	0.00	0.00	0.00	0.00	0
9	GRANTS/OTHER	0.00	0.00	0.00	0.00	0
10	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0
11	CONTRACT AMOUNT (5-10)	17,982	116,881	8,991	35,963	179,817
FUNDING						
12	MIX % MEDI-CAL (FFP) Share %					
12	88.33% MEDI-CAL (FFP) 50.00%	7,942	51,621			59,562
13	11.67% MHSA/BHSA 80.00%	1,679	10,912	8,991	35,963	57,545
14	MHSA/BHSA Match	8,361	54,349			62,710
	FUNDING TOTAL	17,982	116,881	8,991	35,963	179,817
15	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0	0
16	STATE FUNDING (Including Realignment)	10,040	65,261	8,991	35,963	120,255
17	FEDERAL FUNDING	7,942	51,621	0	0	59,562
	TOTAL FUNDING	17,982	116,881	8,991	35,963	179,817
18	TARGET COST PER UNIT OF SERVICE	\$4.05	\$4.05			
19	UNITS OF SERVICE	4,438	28,849			33,287

APPROVED:

<u>Tauseef Raza</u> <small>Tauseef Raza (Jun 16, 2026 10:00:03 PDT)</small>	06/16/2026	<u>Ann Chestnut</u> <small>Ann Chestnut (Jun 16, 2026 14:23:25 PDT)</small>	06/16/2026	<u>Jeanine Wymor</u> <small>Jeanine Wymor (Jun 16, 2026 14:23:25 PDT)</small>	06/16/2026
PROVIDER AUTHORIZED SIGNATURE	DATE	DBH PSAS SIGNATURE	DATE	DBH PROGRAM MANAGER SIGNATURE	DATE
Tauseef Raza		Ann Chestnut		Jeanine Wymor	
PROVIDER AUTHORIZED SIGNER (PRINT NAME)		DBH PSAS (PRINT NAME)		DBH PROGRAM MANAGER (PRINT NAME)	

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B**

**Student Assistance Program (SAP)
FY 2025-2026
January 1, 2026 - June 30, 2026**

Prepared by: Ly-Bach Truong
Title: Contract Compliance Manager

**Lutheran Social Services of
Southern CA**
Contractor Name: Southern CA
RU # 36C4SA
Contract # / RFP # 22-149
Address: 999 Town & Country Road,
Suite 100
City, State, Zip Code: Orange, CA 92868-4713
Date Form Completed: 5/18/2026

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM	Budget Revision	
						Request Change	Revised Budget
1 Equipment Rental	\$950	0%	\$0	100%	\$950		950
2 Information Tech	\$3,250	0%	\$0	100%	\$3,250		3,250
3 Insurance	\$2,900	0%	\$0	100%	\$2,900		2,900
4 Maintenance	\$10	0%	\$0	100%	\$10		10
5 Office, Program, Printing, Postage, Bank, Adv. Emp	\$70	0%	\$0	100%	\$70		70
6 Professional Services	\$41,508	0%	\$0	100%	\$41,508		41,508
7 Rent	\$5,500	0%	\$0	100%	\$5,500		5,500
8 Staff Travel/Meetings/Trainings and Mileage	\$150	0%	\$0	100%	\$150		150
9 Taxes & Licenses	\$0	0%	\$0	100%	\$0		0
10 Telephone & Utilities	\$2,000	0%	\$0	100%	\$2,000		2,000
11 Vehicle Expense	\$0	0%	\$0	100%	\$0		0
12 Depreciation	\$0	0%	\$0	100%	\$0		0
13 Administrative Expenses	\$15,177	0%	\$0	100%	\$15,177		15,177
14 Emergency Assistance	\$0	0%	\$0	100%	\$0		0
15		100%	\$0		\$0		0
16		100%	\$0		\$0		0
17		100%	\$0		\$0		0
SUBTOTAL B:	\$71,515		\$0		\$71,515	0	71,515
GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:					\$179,816		

SAN BERNARDINO COUNTY
 DEPARTMENT OF BEHAVIORAL HEALTH
 SCHEDULE B
 BUDGET NARRATIVE

FY 2025-2026
 January 1, 2026 - June 30, 2026

Prepared by: Ly-Bach Truong
 Title: Contract Compliance Manager

Contractor Name: Lutheran Social Services of Southern CA
 RU # 36C4SA
 Contract # / RFP # 22-149
 Address: 999 Town & Country Road, Suite
 City, State, Zip Code: Orange, CA 92868-4713
 Date Form Completed: 5/18/2026

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

ITEM	Justification of Cost
1 Equipment Rental	Covers the prorated share of leased office equipment used by program staff, including copier/printer/scanner multifunction devices and related service agreements.
2 Information Tech	Includes the program's allocated share of IT infrastructure costs: EHR/billing system licensing, Microsoft 365 user licenses, antivirus/endpoint security, telehealth platform subscriptions, network/Wi-Fi, data backup, and IT helpdesk support.
3 Insurance	Allocated share of general liability, professional liability (malpractice), directors & officers, cyber liability, and property insurance premiums. Coverage is required by contract and by 2 CFR 200.447.
4 Maintenance	Routine janitorial, building repairs, HVAC servicing, pest control, and grounds maintenance for the office space utilized by program staff.
5 Office, Program, Printing, Postage, Bank, Adv, Emp Expenses	General office supplies, program-specific materials (psychoeducational handouts, workbooks, screening forms), printing/copying, postage, banking fees, recruitment/advertising for vacant positions, and routine employee expenses (background checks, fingerprinting, required onboarding).
6 Professional Services	Allocated share of agency-wide professional services including external audit (required under Single Audit Act / 2 CFR 200 Subpart F), legal counsel, payroll processing, and HR consulting.
7 Rent	Prorated rent for office space occupied by SAP staff at the 999 Town & Country Road, Suite 100, Orange, CA location and any satellite/school-based work area.
8 Staff Travel/Meetings/Trainings and Mileage	Mileage reimbursement at the current IRS standard rate for travel between school sites, community partner meetings, court/IEP meetings, and required DBH meetings. Includes registration and travel costs for mandatory trainings (e.g., CANS/PSC-35, HIPAA, Mandated Reporter, Cultural Competency, Suicide Prevention) and CEU requirements for licensed/registered staff.
9 Taxes & Licenses	Business licenses, professional license renewals (where employer-paid), city/county filing fees, and applicable non-income taxes.
10 Telephone & Utilities	Program's prorated share of landline/VOIP phone service, staff cell phone allowances, internet, electricity, gas, water, sewer, and trash.
11 Vehicle Expense	Allocated share of fleet vehicle costs (fuel, registration, maintenance, insurance) used by staff for transporting program materials and traveling between school and community sites.
12 Depreciation	Allocated share of depreciation expense for capitalized assets (computers, furniture, office equipment) used by program staff.
13 Administrative Expenses	Indirect/administrative overhead allocation covering executive leadership, finance/accounting, human resources, compliance, and quality assurance functions that support program operations.
14 Emergency Assistance	Limited client emergency assistance funds for unanticipated, program-related needs that directly support engagement and retention in services (e.g., emergency transportation vouchers, essential supplies for students in crisis). Use is restricted to allowable expenses and documented per agency policy.
15	
16	
17	

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2025-2026
January 1, 2026 - June 30, 2026

50.44%
Rate Per Minute

Mode 15	
CM&IC (01-09)	MHS (10-50)
Weighted Rate	Weighted Rate
\$ 4.05	\$ 4.05

Contractor Name: Lutheran Social Services of Southern CA
 36C4SA
 RU # _____
 Contract # / RFP # 22-149
 Address: 999 Town & Country Road, Suite 100
 City, State, Zip Code: Orange, CA 92868-4713
 Date Form Completed: 5/18/2026

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Mode 15		Clients Served		
			CM&IC (01-09)	MHS (10-50)	Starting Census		Monthly Census
					Admissions (Episodes Opened)	Discharges (Episodes Closed)	
							60
Jan-26	5,548	1.30	2,997	19,480	13	1	12
Feb-26	5,548	1.30	2,997	19,480	11	1	22
Mar-26	5,548	1.30	2,997	19,480	14	1	35
Apr-26	5,548	1.30	2,997	19,480	12	1	46
May-26	5,548	1.30	2,997	19,480	10	1	55
Jun-26	5,548	1.30	2,997	19,480	12	1	66
TOTAL	33,287		17,982	116,881	72	6	
			Total Revenue	179,817	Unduplicated Clients Served		132
					Estimated Cost Per Client:		\$1,362

	Mode 15		
	CM&ICC (01-09)	MHS (10-50)	TOTAL
Total Minutes of Services	4438	28849	33287
Total Monthly Minutes of Services (Average)	740	4808	5548
Dosage (minutes) per client per month	19	122	141
Dosage (hours) per client per month	0.31	2.04	2.35

Avg Monthly Census	Expected Length of Program (months)
39	6.00

14.10

SCHEDULE A - Planning Estimates

CalAim/Fee for Service

Contractor Name:	Lutheran Social Services of Southern CA
RU #	36C4SA
Contract # / RFP #	22-149
Address:	999 Town & Country Road, Suite 100
City, State, Zip Code:	Orange, CA 92868-4713
Date Form Completed:	5/18/2026
Prepared by:	Ly-Bach Truong
Title:	Contract Compliance Manager

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
Student Assistance Program (SAP)

FY 2026-2027
July 1, 2026 - June 30, 2027

LINE #	MODE OF SERVICE	15 (Outpatient)		45 (Outreach)		TOTAL
		Case Management & ICC (01-09)	Mental Health Services (10-50)	Mental Health Promotion (10-19)	Community Client Services (20-29)	
1	100% Distribution %	10.00%	65.00%	5.00%	20.00%	100.00%
EXPENSES						
2	SALARIES	17,328	112,633	8,664	34,656	173,281
3	BENEFITS	4,332	28,159	2,166	8,664	43,321
	(2+3 must equal total staffing costs)	21,660	140,791	10,830	43,320	216,602
4	OPERATING EXPENSES	14,303	92,971	7,152	28,606	143,032
5	TOTAL EXPENSES (2+3+4)	35,963	233,762	17,982	71,927	359,634
AGENCY REVENUES						
6	PATIENT FEES	0.00	0.00	0.00	0.00	0
7	PATIENT INSURANCE	0.00	0.00	0.00	0.00	0
8	MEDI-CARE	0.00	0.00	0.00	0.00	0
9	GRANTS/OTHER	0.00	0.00	0.00	0.00	0
10	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0
11	CONTRACT AMOUNT (5-10)	35,963	233,762	17,982	71,927	359,634
FUNDING						
12	MIX % MEDI-CAL (FFP) SHARE %	50.00%				
12	88.33% MEDI-CAL (FFP)	15,883	103,241			119,124
13	11.67% MHSA/BHSA	3,358	21,824	17,982	71,927	115,090
14	MHSA/BHSA Match	16,723	108,697			125,420
	FUNDING TOTAL	35,963	233,762	17,982	71,927	359,634
15	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0	0
16	STATE FUNDING (Including Realignment)	20,080	130,521	17,982	71,927	240,510
17	FEDERAL FUNDING	15,883	103,241	0	0	119,124
	TOTAL FUNDING	35,963	233,762	17,982	71,927	359,634
18	TARGET COST PER UNIT OF SERVICE	\$4.05	\$4.05			
19	UNITS OF SERVICE	8,876	57,697			66,574

APPROVED:

<u>Tauseef Raza</u> <small>Tauseef Raza (May 28, 2026 14:41:27 PDT)</small>	05/28/2026	<u>Thelma Rodriguez</u> <small>Thelma Rodriguez</small>	06/01/2026	<u>Jeanine Wymer</u> <small>Jeanine Wymer (Jun 1, 2026 09:36:59 PDT)</small>	06/01/2026
PROVIDER AUTHORIZED SIGNATURE	DATE	DBH PSAS SIGNATURE	DATE	DBH PROGRAM MANAGER SIGNATURE	DATE
Tauseef Raza		Thelma Rodriguez		Jeanine Wymer	
PROVIDER AUTHORIZED SIGNER (PRINT NAME)		DBH PSAS (PRINT NAME)		DBH PROGRAM MANAGER (PRINT NAME)	

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B**

**Student Assistance Program (SAP)
FY 2026-2027
July 1, 2026 - June 30, 2027**

Prepared by: Ly-Bach Truong
Title: Contract Compliance Manager

**Lutheran Social Services of
Contractor Name: Southern CA
RU # 36C4SA
Contract # / RFP # 22-149
Address: 999 Town & Country Road,
Suite 100
City, State, Zip Code: Orange, CA 92868-4713
Date Form Completed: 5/18/2026**

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM	Budget Revision	
						Request Change	Revised Budget
1 Equipment Rental	\$1,900	0%	\$0	100%	\$1,900		1,900
2 Information Tech	\$6,500	0%	\$0	100%	\$6,500		6,500
3 Insurance	\$5,800	0%	\$0	100%	\$5,800		5,800
4 Maintenance	\$20	0%	\$0	100%	\$20		20
5 Office, Program, Printing, Postage, Bank, Adv. Emp	\$140	0%	\$0	100%	\$140		140
6 Professional Services	\$83,018	0%	\$0	100%	\$83,018		83,018
7 Rent	\$11,000	0%	\$0	100%	\$11,000		11,000
8 Staff Travel/Meetings/Trainings and Mileage	\$300	0%	\$0	100%	\$300		300
9 Taxes & Licenses	\$0	0%	\$0	100%	\$0		0
10 Telephone & Utilities	\$4,000	0%	\$0	100%	\$4,000		4,000
11 Vehicle Expense	\$0	0%	\$0	100%	\$0		0
12 Depreciation	\$0	0%	\$0	100%	\$0		0
13 Administrative Expenses	\$30,354	0%	\$0	100%	\$30,354		30,354
14 Emergency Assistance	\$0	0%	\$0	100%	\$0		0
15		100%	\$0		\$0		0
16		100%	\$0		\$0		0
SUBTOTAL B:	\$143,032		\$0		\$143,032	0	143,032
GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:					\$359,634		

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE**

FY 2026-2027
July 1, 2026 - June 30, 2027

**Lutheran Social Services of
Contractor Name: Southern CA**
RU # 36C4SA
 Contract # / RFP # 22-149
 Address: 999 Town & Country Road, Suite
 City, State, Zip Code: Orange, CA 92868-4713
 Date Form Completed: 5/18/2026

Prepared by: Ly-Bach Truong
Title: Contract Compliance Manager

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

ITEM	Justification of Cost
1 Equipment Rental	Covers the prorated share of leased office equipment used by program staff, including copier/printer/scanner multifunction devices and related service agreements.
2 Information Tech	Includes the program's allocated share of IT infrastructure costs: EHR/billing system licensing, Microsoft 365 user licenses, antivirus/endpoint security, telehealth platform subscriptions, network/Wi-Fi, data backup, and IT helpdesk support.
3 Insurance	Allocated share of general liability, professional liability (malpractice), directors & officers, cyber liability, and property insurance premiums. Coverage is required by contract and by 2 CFR 200.447.
4 Maintenance	Routine janitorial, building repairs, HVAC servicing, pest control, and grounds maintenance for the office space utilized by program staff.
5 Office, Program, Printing, Postage, Bank, Adv, Emp Expenses	General office supplies, program-specific materials (psychoeducational handouts, workbooks, screening forms), printing/copying, postage, banking fees, recruitment/advertising for vacant positions, and routine employee expenses (background checks, fingerprinting, required onboarding).
6 Professional Services	Allocated share of agency-wide professional services including external audit (required under Single Audit Act / 2 CFR 200 Subpart F), legal counsel, payroll processing, and HR consulting.
7 Rent	Prorated rent for office space occupied by SAP staff at the 999 Town & Country Road, Suite 100, Orange, CA location and any satellite/school-based work area.
8 Staff Travel/Meetings/Trainings and Mileage	Mileage reimbursement at the current IRS standard rate for travel between school sites, community partner meetings, court/IEP meetings, and required DBH meetings. Includes registration and travel costs for mandatory trainings (e.g., CANS/PSC-35, HIPAA, Mandated Reporter, Cultural Competency, Suicide Prevention) and CEU requirements for licensed/registered staff.
9 Taxes & Licenses	Business licenses, professional license renewals (where employer-paid), city/county filing fees, and applicable non-income taxes.
10 Telephone & Utilities	Program's prorated share of landline/VoIP phone service, staff cell phone allowances, internet, electricity, gas, water, sewer, and trash.
11 Vehicle Expense	Allocated share of fleet vehicle costs (fuel, registration, maintenance, insurance) used by staff for transporting program materials and traveling between school and community sites.
12 Depreciation	Allocated share of depreciation expense for capitalized assets (computers, furniture, office equipment) used by program staff.
13 Administrative Expenses	Indirect/administrative overhead allocation covering executive leadership, finance/accounting, human resources, compliance, and quality assurance functions that support program operations.
14 Emergency Assistance	Limited client emergency assistance funds for unanticipated, program-related needs that directly support engagement and retention in services (e.g., emergency transportation vouchers, essential supplies for students in crisis). Use is restricted to allowable expenses and documented per agency policy.
15	
16	

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2026-2027
July 1, 2026 - June 30, 2027

50.44%
Rate Per Minute

Mode 15	
CM&CC (01-09)	MHS (10-50)
Weighted Rate	Weighted Rate
\$ 4.05	\$ 4.05

Contractor Name: Lutheran Social Services of Southern CA
 RU # 36C4SA
 Contract # / RFP # 22-149
 Address: 999 Town & Country Road, Suite 100
 City, State, Zip Code: Orange, CA 92868-4713
 Date Form Completed: 5/18/2026

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Mode 15		Clients Served		
			CM&CC (01-09)	MHS (10-50)	Starting Census		Monthly Census
					Admissions (Episodes Opened)	Discharges (Episodes Closed)	
Jul-26	5,548	1.30	2,997	19,480	10	1	69
Aug-26	5,548	1.30	2,997	19,480	12	1	80
Sep-26	5,548	1.30	2,997	19,480	10	1	89
Oct-26	5,548	1.30	2,997	19,480	14	1	102
Nov-26	5,548	1.30	2,997	19,480	14	1	115
Dec-26	5,548	1.30	2,997	19,480	12	1	126
Jan-27	5,548	1.30	2,997	19,480	11	1	136
Feb-27	5,548	1.30	2,997	19,480	10	1	145
Mar-27	5,548	1.30	2,997	19,480	13	1	157
Apr-27	5,548	1.30	2,997	19,480	10	1	166
May-27	5,548	1.30	2,997	19,480	14	1	179
Jun-27	5,548	1.30	2,997	19,480	10	1	188
TOTAL	66,574		35,963	233,762	140	12	
			Total Revenue	359634.00	Unduplicated Clients Served		200
						Estimated Cost Per Client:	\$1,798

	Mode 15		
	CM&ICC (01-09)	MHS (10-50)	TOTAL
Total Minutes of Services	8876	57697	66574
Total Monthly Minutes of Services (Average)	740	4808	5548
Dosage (minutes) per client per month	6	37	43
Dosage (hours) per client per month	0.10	0.62	0.71

Avg Monthly Census	Expected Length of Program (months)
129	6.00

4.29

SCHEDULE A - Planning Estimates

CalAim/Fee for Service

Contractor Name:	Lutheran Social Services of Southern CA
RU #	36C4SA
Contract # / RFP #	22-149
Address:	999 Town & Country Road, Suite 100
City, State, Zip Code:	Orange, CA 92868-4713
Date Form Completed:	5/18/2026
Prepared by:	Ly-Bach Truong
Title:	Contract Compliance Manager

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
Student Assistance Program (SAP)

FY 2027-2028
July 1, 2027 - December 31, 2027

LINE #	MODE OF SERVICE	15 (Outpatient)		45 (Outreach)		TOTAL
		Case Management & ICC (01-09)	Mental Health Services (10-50)	Mental Health Promotion (10-19)	Community Client Services (20-29)	
1	100% Distribution %	10.00%	65.00%	5.00%	20.00%	100.00%
EXPENSES						
2	SALARIES	8,664	56,317	4,332	17,328	86,641
3	BENEFITS	2,166	14,080	1,083	4,332	21,661
	(2+3 must equal total staffing costs)	10,830	70,396	5,415	21,660	108,302
4	OPERATING EXPENSES	7,152	46,485	3,576	14,303	71,515
5	TOTAL EXPENSES (2+3+4)	17,982	116,881	8,991	35,963	179,817
AGENCY REVENUES						
6	PATIENT FEES	0.00	0.00	0.00	0.00	0
7	PATIENT INSURANCE	0.00	0.00	0.00	0.00	0
8	MEDI-CARE	0.00	0.00	0.00	0.00	0
9	GRANTS/OTHER	0.00	0.00	0.00	0.00	0
10	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0
11	CONTRACT AMOUNT (5-10)	17,982	116,881	8,991	35,963	179,817
FUNDING						
12	MIX % MEDI-CAL (FFP) Share %					
12	88.33% MEDI-CAL (FFP) 50.00%	7,942	51,621			59,562
13	11.67% MHSA/BHSA 80.00%	1,679	10,912	8,991	35,963	57,545
14	MHSA/BHSA Match	8,361	54,349			62,710
	FUNDING TOTAL	17,982	116,881	8,991	35,963	179,817
15	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0	0
16	STATE FUNDING (Including Realignment)	10,040	65,261	8,991	35,963	120,255
17	FEDERAL FUNDING	7,942	51,621	0	0	59,562
	TOTAL FUNDING	17,982	116,881	8,991	35,963	179,817
18	TARGET COST PER UNIT OF SERVICE	\$4.05	\$4.05			
19	UNITS OF SERVICE	4,438	28,849			33,287

APPROVED:

<i>Tauseef Raza</i> Tauseef Raza (May 26, 2026 14:42:27 PDT)	05/28/2026	<i>Thelma Rodriguez</i> Thelma Rodriguez	06/01/2026	<i>Jeanine Wymer</i> Jeanine Wymer (Jun 1, 2026 09:37:25 PDT)	06/01/2026
PROVIDER AUTHORIZED SIGNATURE	DATE	DBH PSAS SIGNATURE	DATE	DBH PROGRAM MANAGER SIGNATURE	DATE
Tauseef Raza		Thelma Rodriguez		Jeanine Wymer	
PROVIDER AUTHORIZED SIGNER (PRINT NAME)		DBH PSAS (PRINT NAME)		DBH PROGRAM MANAGER (PRINT NAME)	

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B**

**Student Assistance Program (SAP)
FY 2027-2028
July 1, 2027 - December 31, 2027**

Prepared by: Ly-Bach Truong
Title: Contract Compliance Manager

**Lutheran Social Services of
Contractor Name: Southern CA
RU # 36C4SA
Contract # / RFP # 22-149
999 Town & Country Road,
Address: Suite 100
City, State, Zip Code: Orange, CA 92868-4713
Date Form Completed: 5/18/2026**

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM	Budget Revision	
						Request Change	Revised Budget
1 Equipment Rental	\$950	0%	\$0	100%	\$950		950
2 Information Tech	\$3,250	0%	\$0	100%	\$3,250		3,250
3 Insurance	\$2,900	0%	\$0	100%	\$2,900		2,900
4 Maintenance	\$10	0%	\$0	100%	\$10		10
5 Office, Program, Printing, Postage, Bank, Adv. Emp	\$70	0%	\$0	100%	\$70		70
6 Professional Services	\$41,508	0%	\$0	100%	\$41,508		41,508
7 Rent	\$5,500	0%	\$0	100%	\$5,500		5,500
8 Staff Travel/Meetings/Trainings and Mileage	\$150	0%	\$0	100%	\$150		150
9 Taxes & Licenses	\$0	0%	\$0	100%	\$0		0
10 Telephone & Utilities	\$2,000	0%	\$0	100%	\$2,000		2,000
11 Vehicle Expense	\$0	0%	\$0	100%	\$0		0
12 Depreciation	\$0	0%	\$0	100%	\$0		0
13 Administrative Expenses	\$15,177	0%	\$0	100%	\$15,177		15,177
14 Emergency Assistance	\$0	0%	\$0	100%	\$0		0
15		100%	\$0		\$0		0
16		100%	\$0		\$0		0
SUBTOTAL B:	\$71,515		\$0		\$71,515	0	71,515
GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:					\$179,816		

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE**

FY 2027-2028
July 1, 2027 - December 31, 2027

**Lutheran Social Services of
Contractor Name: Southern CA**
RU # 36C4SA
Contract # / RFP # 22-149
Address: 999 Town & Country Road, Suite
City, State, Zip Code: Orange, CA 92868-4713
Date Form Completed: 5/18/2026

Prepared by: Ly-Bach Truong
Title: Contract Compliance Manager

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

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7 Rent	Prorated rent for office space occupied by SAP staff at the 999 Town & Country Road, Suite 100, Orange, CA location and any satellite/school-based work area.
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15	
16	

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2027-2028
July 1, 2027 - December 31, 2027

50.44%
Rate Per Minute

Mode 15	
CM&IC (01-09)	MHS (10-50)
Weighted Rate	Weighted Rate
\$ 4.05	\$ 4.05

Contractor Name: Lutheran Social Services of Southern CA
 RU # 36C4SA
 Contract # / RFP # 22-149
 Address: 999 Town & Country Road, Suite 100
 City, State, Zip Code: Orange, CA 92668-4713
 Date Form Completed: 5/18/2026

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Projected Revenue Generated by Service Type		Clients Served		
			Mode 15		Starting Census		Monthly Census
			CM&IC (01-09)	MHS (10-50)	Admissions (Episodes Opened)	Discharges (Episodes Closed)	
Jul-27	5,548	1.30	2,997	19,480	15	1	74
Aug-27	5,548	1.30	2,997	19,480	11	1	84
Sep-27	5,548	1.30	2,997	19,480	10	1	93
Oct-27	5,548	1.30	2,997	19,480	15	1	107
Nov-27	5,548	1.30	2,997	19,480	14	1	120
Dec-27	5,548	1.30	2,997	19,480	11	1	130
TOTAL	33,287		17,982	116,881	76	6	136
			Total Revenue	179,817.00	Unduplicated Clients Served		136
					Estimated Cost Per Client:		\$1,322

	Mode 15		
	CM&ICC (01-09)	MHS (10-50)	TOTAL
Total Minutes of Services	4438	28849	33287
Total Monthly Minutes of Services (Average)	740	4808	5548
Dosage (minutes) per client per month	7	47	55
Dosage (hours) per client per month	0.12	0.79	0.91

Avg Monthly Census	Expected Length of Program (months)
101	6.00

5.47



Levine Act – Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)

The following is a list of items that are not covered by the Levine Act. A Campaign Contribution Disclosure Form will not be required for the following:

- Contracts that are competitively bid and awarded as required by law or County policy
- Contracts with labor unions regarding employee salaries and benefits
- Personal employment contracts
- Contracts under \$50,000
- Contracts where no party receives financial compensation
- Contracts between two or more public agencies
- The review or renewal of development agreements unless there is a material modification or amendment to the agreement
- The review or renewal of competitively bid contracts unless there is a material modification or amendment to the agreement that is worth more than 10% of the value of the contract or \$50,000, whichever is less
- Any modification or amendment to a matter listed above, except for competitively bid contracts.

DEFINITIONS

Actively supporting or opposing the matter: (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

Contractors must respond to the questions on the following pages. If a question does not apply respond N/A or Not Applicable.

1. Name of Contractor: Lutheran Social Services of Southern California
2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?
 Yes If yes, skip Question Nos. 3-4 and go to Question No. 5 No

3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: Dr. LaSharnda Beckwith

4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded ("closed corporation"), identify the major shareholder(s):

N/A

5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
N/A	N/A

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
N/A	N/A	N/A

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and/or Agent(s):
N/A	N/A	N/A

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
N/A	N/A

9. Was a campaign contribution, of more than \$500, made to any member of the San Bernardino County Board of Supervisors or other County elected officer within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No

Yes If **yes**, please provide the contribution information in Question 11.

10. Has an agent of Contractor made a campaign contribution of any amount to any member of the San Bernardino County Board of Supervisors or other elected officer involved with this Contract while award of this Contract is being considered?

No

Yes If **yes**, please provide the contribution information in Question 11.

11. Name of Board of Supervisor Member or other County elected officer: N/A

Name of Contributor: N/A

Date(s) of Contribution(s): N/A

Amount(s): N/A

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor acknowledges that agents are prohibited from making any campaign contributions, regardless of amount, to any member of the Board of Supervisors or other County elected officer involved with this Contract, while award of this Contract is being considered and for 12 months after a final decision by the County. Contractor understands that the other individuals and entities (excluding agents) listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer involved with this Contract, while award of this Contract is being considered and for 12 months after a final decision by the County.

ATTACHMENT V**FEDERAL CONTRACTING PROVISIONS**

Contractor shall comply with the following additional terms:

A. Clean Air Act and the Federal Water Pollution Control Act (42 USC §§ 7401-7671q, 33 USC §§ 1251-1387.)Clean Air Act

1. Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
2. Contractor agrees to report each violation to the County and understands and agrees that the County will, in turn, report each violation as required to assure notification to the federal funding source, and the appropriate Environmental Protection Agency Regional Office.
3. Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance.

Federal Water Pollution Control Act

1. Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
2. Contractor agrees to report each violation to the County and understands and agrees that the County will, in turn, report each violation as required to assure notification to the federal funding source, and the appropriate Environmental Protection Agency Regional Office.
3. Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance.

B. Procurement of Recovered Materials (45 CFR § 75.331)

1. Contractor shall comply with the provisions of section 6002 of the Federal Solid Waste Disposal Act, as amended by the federal Resource conservation and Recovery Act, as the same may be amended, which include (but are not necessarily limited to): procuring only items designated in guidelines of the Environmental Protection Agency at 40 CFR Part 247 (as the same may be amended) that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the Environmental Protection Agency guidelines.
2. This provision does not apply if the items cannot be acquired—
 - a. Competitively within a timeframe providing compliance with the contract performance schedule.
 - b. Meeting contract performance requirements; or
 - c. At a reasonable price.
3. Information about this requirement, along with the list of EPA- designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.

4. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

C. Prohibited Telecommunications and Video Surveillance Equipment and Services (2 C.F.R. §200.216)

Contractor certifies that it will not use contract funds to:

- (1) Procure or obtain covered telecommunications equipment or services;
- (2) Extend or renew a contract to procure or obtain covered telecommunications equipment or services; or
- (3) Enter into a contract (or extend or renew a contract) to procure or obtain covered telecommunications equipment or services.

“Covered telecommunications equipment or services” means those equipment and services defined at 2 C.F.R. §200.16(b).

D. Domestic Preference for Procurements (2 C.F.R. § 200.322)

Contractor should, to the greatest extent practicable and consistent with law, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States. “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

E. Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352 (as amended))

Contractor certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Contractor shall also disclose to the County any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.

[certification continued on next page]

ANTI- LOBBYING CERTIFICATION

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
5. The Contractor, Lutheran Social Services of Southern California certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Signature of Contractor's Authorized Official

Dr. Tomashu Jones, Executive Vice President, Chief Operating and Program Officer
Name and Title of Contractor's Authorized Official

Date

CaAIM PAYMENT REFORM RATE SCHEDULE

San Bernardino County Department of Behavioral Health
 CaAIM Payment Reform Rate Schedule
 Effective January 1, 2026

Individual		
DHCS Equivalent	Hourly Payment Rate	
	Contracted Program Category 1	Contracted Program Category 2
Certified AOD Counselor	\$ 257.82	\$ 276.24
Mental Health Rehabilitation Specialist	\$ 233.86	\$ 250.56
Other Qualified Practitioner	\$ 233.86	\$ 250.56
Peer Support Specialists	\$ 245.55	\$ 263.09
Community Health Worker	\$ 239.70	\$ 256.82
LCSW (Licensed, Waivered or Registered)	\$ 310.83	\$ 333.03
MFT/LPCC (Licensed, Waivered or Registered)	\$ 310.83	\$ 333.03
Licensed Psychiatric Technician	\$ 218.48	\$ 234.08
Psychologist (Licensed or Waivered)	\$ 480.32	\$ 514.63
Licensed Vocational Nurse	\$ 254.85	\$ 273.05
Medical Assistant	\$ 175.19	\$ 187.70
Licensed Physician	\$ 1,194.33	\$ 1,279.64
Nurse Practitioner	\$ 593.92	\$ 636.34
Occupational Therapist	\$ 413.76	\$ 443.32
Physician Assistant	\$ 535.65	\$ 573.92
Registered Nurse	\$ 485.12	\$ 519.77

Service Description	Per Occurrence Payment Rate
Interactive Complexity	13.22
Interpretive Services	22.32

Contracted Program Category 1
All other Specialty Mental Health Services
All Substance Use Disorder & Recovery Services providing outpatient DMC-ODS

Contracted Program Category 2
All Full Service Partnerships
Therapeutic Behavioral Services
Children's Residential Intensive Services