



Contract Number

20-366 A-2

SAP Number

4400014195

Department of Behavioral Health

Department Contract Representative	Christopher Carso
Telephone Number	(909) 388-0856
Contractor	Valley Star Behavioral Health, Inc.
Contractor Representative	Rick Smith
Telephone Number	(310) 221-6336
Contract Term	July 1, 2020, through December 31, 2025
Original Contract Amount	\$8,846,749
Amendment Amount	\$1,630,583
Total Contract Amount	\$10,477,332
Cost Center	9206372200
Grant Number (If applicable)	N/A

AMENDMENT NO. 2

IT IS HEREBY AGREED AS FOLLOWS:

It is hereby agreed to amend Contract No. 20-366, by and between San Bernardino County, a political subdivision of the State of California (hereinafter called the County), and Valley Star Behavioral Health, Inc. (hereinafter called Contractor) as follows:

- I. ARTICLE IV FUNDING AND BUDGETARY RESTRICTIONS, paragraph I and J are hereby amended to read as follows:
 - I. The maximum financial obligation under this contract shall not exceed \$10,477,332 for the contract term.
 - J. This amendment hereby adds Schedules A and B for FY 2025-26 as set forth in Exhibit I. All previously approved schedules remain in effect.
- II. ARTICLE XIII DURATION AND TERMINATION, paragraph A is hereby amended to read as follows:
 - A. The term of this Agreement shall be from July 1, 2020 through December 31, 2025 inclusive.

III. ARTICLE XVI PERSONNEL, paragraph M is hereby replaced in its entirety and revised as follows:

M. Levine Act - Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)

Contractor has disclosed to the County using Attachment III – Levine Act - Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439), whether it has made any campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, Auditor-Controller/Treasurer/Tax Collector and the District Attorney] within the earlier of: (1) the date of the submission of Contractor's proposal to the County, or (2) 12 months before the date this Contract was approved by the Board of Supervisors. Contractor acknowledges that under Government Code section 84308, Contractor is prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer for 12 months after the County's consideration of the Contract.

In the event of a proposed amendment to this Contract, the Contractor will provide the County a written statement disclosing any campaign contribution(s) of more than \$500 to any member of the Board of Supervisors or other County elected officer within the preceding 12 months of the date of the proposed amendment.

Campaign contributions include those made by any agent/person/entity on behalf of the Contractor or by a parent, subsidiary or otherwise related business entity of Contractor.

IV. ATTACHMENT III CAMPAIGN CONTRIBUTION DISCLOSURE (SB 1439) is hereby replaced with Levine Act-Campaign Contribution Disclosure (formerly referred to as SB 1439) as attached.

V. Exhibit I Schedules A and B for FY 2025-26 are hereby added.

VI. All other terms and conditions remain in full force and effect.

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

IN WITNESS WHEREOF, the San Bernardino County and the Contractor have each caused this Contract Amendment to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY

►

Dawn Rowe, Chair, Board of Supervisors

Dated: _____
SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
of San Bernardino County

By _____
Deputy

Valley Star Behavioral Health, Inc.

(Print or type name of corporation, company, contractor, etc.)

By _____
(Authorized signature - sign in blue ink)

Name Kent Dunlap
(Print or type name of person signing contract)

Title President and Chief Executive Officer
(Print or Type)

Dated: _____

Address 1501 Hughes Way, Ste. 150,
Long Beach, CA 90810

FOR COUNTY USE ONLY

Approved as to Legal Form

►

Dawn Martin, Deputy County Counsel

Date _____

Reviewed for Contract Compliance

►

Michael Shin, Contracts Manager

Date _____

Reviewed/Approved by Department

►

Georgina Yoshioka, Director

Date _____

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
FY 2025/2026
Transitional Age Youth One Stop - Ontario
Jul 1, 2025 to December 31, 2025

Contractor Name: Valley Star Behavioral Health, Inc.
RFP/Contract # 20-366
Address: 316 East E Street
Ontario, CA 91764
Date Form Completed: 04/01/25
Date Form Revised: 04/03/25

Actual Cost Contract (cost reimbursement)

Prepared by: Kathleena Shiba
Title: Senior Accountant

LINE	100%	Distribution % (Please enter % for each mode/SF)	12.18%	66.88%	11.85%	0.84%	1.74%	3.26%	4.88%			TOTAL
		MODE OF SERVICE	15 - Outpatient	15 - Outpatient	15 - Outpatient	15 - Outpatient	45 - Outreach	45 - Outreach	60 - Support	60 - Support		
#		SERVICE FUNCTION	Case Management (01-09)	Mental Health Svcs (10-18, 30-57)	Medication Support (60-69)	Crisis Intervention (70-79)	Mental Health Promotion (10-19)	Community Client Svcs (20-29)	Client Flexible Support 72	Other Non Medical client Support 78	profit Margin	
EXPENSES												
1		SALARIES	79,220	427,102	75,757	5,478	11,282	21,100		30,298		650,238
2		BENEFITS	21,944	118,307	20,985	1,517	3,125	5,845		8,393		180,115
		(1+2 must equal total staffing costs)	101,164	545,409	96,742	6,995	14,407	26,945	0	38,691		830,353
3		OPERATING EXPENSES	22,026	118,753	21,064	1,523	3,137	5,867	6,000	8,424	48,436	235,230
4		TOTAL EXPENSES (1+2+3)	123,190	664,162	117,806	8,518	17,544	32,812	6,000	47,115	48,436	1,065,583
AGENCY REVENUES												
5		PATIENT FEES										0
6		PATIENT INSURANCE										0
7		MEDI-CARE										0
8		GRANTS/OTHER										0
9		TOTAL AGENCY REVENUES (5+6+7+8)	0	0	0	0	0	0	0	0		0
10		CONTRACT AMOUNT (4-9)	123,190	664,162	117,806	8,518	17,544	32,812	6,000	47,115	48,436	1,065,583
FUNDING												
	Mix %	Share %										
11	50.00%	MEDI-CAL (FFP)	38,957	199,249	35,342	2,555						274,103
12	50.00%	EPSDT (2011 Realignment)	13,316	71,789	12,734	921						98,760
13			0	0	0	0						0
14		MHSA MATCH	23,641	127,459	22,607	1,635						175,343
15	0.00%	MHSA	49,276	265,665	47,122	3,407	17,544	32,812	6,000	47,115	48,436	517,377
16	0.00%											0
17												0
18												0
19		FUNDING TOTAL	123,190	664,162	117,806	8,518	17,544	32,812	6,000	47,115	48,436	1,065,583
20		NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0	0	0	0	0	0	0
21		STATE FUNDING (Including Realignment)	86,233	464,913	82,464	5,963	17,544	32,812	6,000	47,115	48,436	791,480
22		FEDERAL FUNDING	36,957	199,249	35,342	2,555	0	0	0	0	0	274,103
23		TOTAL FUNDING	123,190	664,162	117,806	8,518	17,544	32,812	6,000	47,115	48,436	1,065,583
24		UNITS OF TIME (MINUTES)	43,840	173,864	16,569	2,093						236,366
25		COUNTY CONTRACT RATE	2.81	3.82	7.11	4.07						
26		COST PER UNIT OF TIME	2.81	3.82	7.11	4.07						
27		UNITS OF SERVICE--Hours	731	2,898	276	35						3,940

APPROVED:

Ana Gonzalez

04/14/2025

Thelma Rodriguez

04/14/2025

Heather Louer

04/14/2025

PROVIDER AUTHORIZED SIGNATURE

DATE

DBH FISCAL SERVICES

DATE

DBH PROGRAM MANAGER

DATE

Ana Gonzalez

Thelma Rodriguez

Heather Louer

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH FISCAL SERVICES (PRINT NAME)

DBH SENIOR PROGRAM MANAGER (PRINT NAME)

Regional Controller

Administrative Supervisor I

Prepared by: DBH FISCAL

Roger Ma

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH

STAFFING DETAIL

FY 2025/2026

Jul 1, 2025 to December 31, 2025

(6 months)

Schedule B

Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health, Inc.

0.5

Name	Degree/ License	Position Title	Full Time Annual Salary*	Full Time Fringe Benefits*	Total Full Time Salaries & Benefits*	% Time Spent on Contract Services	Total Salaries and Benefits Charged to Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
Bryan Strycula	LMFT/LCSW	Clinical Supervisor	112,486	31,159	143,645	100%	71,823	56,243	15,580
Nima Jafan	Bachelor's	Program Manager	135,200	37,450	172,650	100%	86,325	67,600	18,725
Jared Yoshida	LMFT/LCSW-Associate	Clinician/PSC/MHS II	74,241	20,565	94,806	100%	47,403	37,121	10,282
Karla Vega	LMFT/LCSW-Associate	Clinician/PSC/MHS II	74,241	20,565	94,806	100%	47,403	37,121	10,282
Edgar Orozco	LMFT/LCSW-Associate	Clinician/PSC/MHS II Bilingual	77,985	21,602	99,587	100%	49,794	38,993	10,801
Bianey Lopez Gómez	LMFT/LCSW-Associate	Clinician/PSC/MHS II Bilingual	79,833	22,114	101,946	100%	50,973	39,917	11,057
Rebeca Montoya	Licensed Vocational Nurse	LVN/LPT	66,408	18,395	84,803	100%	42,402	33,204	9,197
Saly Cardenas	Licensed Vocational Nurse	LVN/LPT	73,549	20,373	93,922	100%	46,961	36,775	10,186
Amir Hasnain	Master's in Nursing/certified PMHNP	Psychiatric Nurse Practitioner	275,773	76,389	352,162	20%	35,216	27,578	7,639
Latisha Suleiman	N/A	Specialist, Peer Support	47,244	13,087	60,331	100%	30,165	23,622	6,543
TBD	N/A	Specialist, Peer Support	47,244	13,087	60,331	100%	30,165	23,622	6,543
Candace Jimenez Logan	Bachelor's	Manager Case	63,172	17,499	80,671	100%	40,336	31,586	8,750
Maria Tadeo	Bachelor's	Manager Case	63,172	17,499	80,671	100%	40,336	31,586	8,750
TBD	Bachelor's	Manager Case	63,172	17,499	80,671	100%	40,336	31,586	8,750
Latunya Love Banks	HS Diploma	Outreach Specialist	55,118	15,268	70,386	100%	35,193	27,559	7,634
Siobhán Tolbert/Arthur Stone	Enrolled in Master's Program for MH	Student Practicum	41,845	11,591	53,436	40%	10,687	8,369	2,318
Mary Jane Lind	GED/HS Diploma	Clerk, Medical Records	56,243	15,579	71,823	100%	35,911	28,122	7,790
Cindy Lopez	GED/HS Diploma	Center Coordinator	53,993	14,956	68,950	100%	34,475	26,997	7,478
Sarah Holer	GED/HS Diploma	QA Coordinator	61,868	17,137	79,005	100%	39,502	30,934	8,568
Lisa Oliver	Bachelors/ Masters	Regional Human Resource Manager	109,420	30,309	139,730	8%	5,589	4,377	1,212
Almaras, Melissa	GED/HS Diploma	Regional Training Clerk	63,172	17,499	80,671	8%	3,227	2,527	700
Lagina Pittman	Bachelors	Regional HR Coordinator	61,207	16,954	78,161	8%	3,126	2,449	678
Kristen Hackett	Bachelors	Regional Human Resources Assistant	58,853	16,302	75,155	8%	3,006	2,354	652
								650,238	180,115
Total Program						17.92	TOTAL COST:	830,354	

Detail of Fringe Benefits: Employer FICA/Medicare, Workers Compensation,
Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

* = Sub-Contracted Person listed on Schedule "A" Planning as operating expenses, not salaries & benefits.

EXHIBIT I

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B**

FY 2025/2026

Transitional Age Youth One Stop - Ontario
Jul 1, 2025 to December 31, 2025

Prepared by: Kathleena Shiba
Title: Senior Accountant

Valley Star Behavioral Health,
Contractor Name: Inc.
Contract # 20-366
Address: 316 East E Street
Ontario, CA 91764
Date Form Completed: 04/01/25
Updated: 04/03/25

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

						Budget Revision
ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	% CHARGED TO CONTRACT	TOTAL COST TO CONTRACT	Revised Budget
1	CELL PHONE REIMBURSEMENT	\$5,000	0%	\$0	100%	\$5,000
2	CENTRALIZED SERVICES-ADMIN	\$67,639	0%	\$0	100%	\$67,639
3	CENTRALIZED SERVICES-PROGRAM	\$30,000	0%	\$0	100%	\$30,000
4	DEPRECIATION	\$4,500	0%	\$0	100%	\$4,500
5	EDUCATION & TRAINING	\$1,076	0%	\$0	100%	\$1,076
6	EMPLOYEE ENGAGEMENT	\$2,000	0%	\$0	100%	\$2,000
7	FLEX FUNDS EXPENSES	\$6,000	0%	\$0	100%	\$6,000
8	GENERAL INSURANCE	\$4,449	0%	\$0	100%	\$4,449
9	IT INTERNET & LANDLINE TELEPHONE	\$8,500	0%	\$0	100%	\$8,500
10	IT MINOR EQUIPMENT	\$1,040	0%	\$0	100%	\$1,040
11	IT PRINT COPIER	\$2,000	0%	\$0	100%	\$2,000
12	IT SOFTWARE	\$1,745	0%	\$0	100%	\$1,745
13	LICENSES	\$800	0%	\$0	100%	\$800
14	FURNITURE	\$0	0%	\$0	100%	\$0
15	POSTAGE & COURIER	\$500	0%	\$0	100%	\$500
16	PROFESSIONAL FEES	\$2,063	0%	\$0	100%	\$2,063
17	PROPERTY TAXES	\$300	0%	\$0	100%	\$300
18	PURCHASED SERVICES	\$2,500	0%	\$0	100%	\$2,500
19	RECRUITMENT	\$1,000	0%	\$0	100%	\$1,000
20	RENT	\$59,130	0%	\$0	100%	\$59,130
21	REPAIRS & MAINTENANCE	\$9,000	0%	\$0	100%	\$9,000
22	SUPPLIES OFFICE	\$9,000	0%	\$0	100%	\$9,000
23	TRAVEL & MEALS	\$7,916	0%	\$0	100%	\$7,916
24	UTILITIES	\$7,556	0%	\$0	100%	\$7,556
25	VEHICLE MAINTENANCE	\$2,069	0%	\$0	100%	\$2,069
26	PSYCHIATRIST	\$5,447	0%	\$0	100%	\$5,447
27	PROFIT MARGIN	\$48,436	0%	\$0	100%	\$48,436
SUBTOTAL B:		\$289,666				\$289,666
GROSS COSTS TOTAL A + B:		\$1,120,020				\$1,120,020

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE
FY 2025/2026

Contractor Name: Valley Star Behavioral Health, Inc.

Contract # 20-366

Address: 316 East E Street

Ontario, CA 91764

Date Form Completed: 4/1/2025

Updated 04/03/25

Prepared by: Kathleena Shiba

Title: Senior Accountant

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

Jul 1, 2025 to December 31, 2025

ITEM	Justification of Cost
1 CELL PHONE REIMBURSEMENT	MONTHLY INTERNET DATA AND CELLPHONE ALLOWANCE FOR STAFF BASED ON HISTORICAL COST.
2 CENTRALIZED SERVICES-ADMIN	THIS IS AN ALLOCATION FROM STARS BEHAVIORAL HEALTH GROUP OF ADMINISTRATION, INFORMATION TECHNOLOGY, HUMAN RESOURCES, COMMUNICATIONS, FINANCE, AND ASSOCIATED FRINGE BENEFITS AND EXPENSES. COSTS (PLUS OPERATING INCOME) CAN BE UP TO 15% OF TOTAL DIRECT COSTS BASED ON HISTORICAL COSTS.
3 CENTRALIZED SERVICES-PROGRAM	THIS IS A PROGRAM ALLOCATION FROM STARS BEHAVIORAL HEALTH GROUP OF TRAINING, OUTCOME, RESEARCH AND PROGRAM PRACTICES, ELECTRONIC MEDICAL RECORDS, QUALITY ASSURANCE, AND ASSOCIATED EMPLOYEE BENEFITS AND EXPENSES BASED ON HISTORICAL COSTS.
4 DEPRECIATION	VAN LEASE DEPRECIATED OVER 5 YEARS.
5 EDUCATION & TRAINING	ONGOING REQUIRED TRAINING FOR STAFF BASED ON HISTORICAL COSTS.
6 EMPLOYEE ENGAGEMENT	STAFF APPRECIATION, PLAQUE/LOGO & ENGRAVING.
7 FLEX FUNDS EXPENSES	CLIENT SUPPORT WHICH INCLUDES ANY ITEMS NEEDED TO ENSURE THAT CLIENTS OBTAIN THE BASIC NECESSITIES FOR DAILY LIVING SUCH AS FOOD, CLOTHING, TRANSPORTATION, PERSONAL HYGIENE, MEDICAL SERVICES, AND OTHER FINANCIAL SUPPORT. THE FLEX FUNDS WILL ALSO INCLUDE LAUNDRY (TOWELS, SHEETS, BLANKETS AND LAUNDRY DETERGENT). BASED ON HISTORICAL COST
8 GENERAL INSURANCE	PROPERTY AND PROFESSIONAL LIABILITY INSURANCE. BASED ON HISTORICAL COST.
9 IT INTERNET & LANDLINE TELEPHONE	INTERNET AND LANDLINE TELEPHONE COST BASED ON HISTORICAL COST.
10 IT MINOR EQUIPMENT	NETWORK SWITCH AND SOFTWARE FOR STAFF. BASED ON HISTORICAL COSTS.
11 IT PRINT COPIER	XEROX BASE RATE, OVERAGE CHARGES, Q DOCUMENT SOLUTIONS INC - PRINTERS.
12 IT SOFTWARE	MICROSOFT SOFTWARE LICENSES FOR STAFF BASED ON HISTORICAL COST.
13 LICENSES	SAN BERNARDINO COUNTY BUSINESS LICENSE BASED ON HISTORICAL COST.
14 FURNITURE	FURNITURE-FILING CABINETS, DESKS, CHAIRS FOR EXPANDED SPACE.
15 POSTAGE & COURIER	COSTS ASSOCIATED WITH POSTAGE AND PRINTING (STAMPS, INK, PRINTER SUPPLIES) BASED ON HISTORICAL COST.
16 PROFESSIONAL FEES	WITHUM CPA AUDIT FEES BASED ON HISTORICAL COST.
17 PROPERTY TAXES	COST OF UNSECURED PROPERTY TAX BASED ON HISTORICAL COST.
18 PURCHASED SERVICES	ALARM SERVICES, DAYFORCE PAYROLL FEES, SHREDDING SERVICE, BOTTLE WATER SERVICE FOR CLIENTS BASED ON HISTORICAL COST.
19 RECRUITMENT	ADVERTISING/CLASSIFIED/BACKGROUND CHECKS/PHYSICAL EXAMS ETC. BASED ON HISTORICAL COST.
20 RENT	COST TO LEASE A FACILITY.
21 REPAIRS & MAINTENANCE	BUILDING MAINTENANCE AND REPAIRS, JANITORIAL, GARDENING, AND EXTERMINATION BASED ON HISTORICAL COST.
22 SUPPLIES OFFICE	MISC COST: STAFF EXPENSE REPORTS, VISA, OFFICE DEPOT, ETC.
23 TRAVEL & MEALS	ESTIMATED STAFF MILEAGE, PARKING, AND TRAVEL REIMBURSEMENT. BASED ON THE IRS AMOUNT OF \$.70 PER MILE.
24 UTILITIES	SOUTHERN CA EDISON, GAS COMPANY, TIME WARNER CABLE.
25 VEHICLE MAINTENANCE	TRANSPORTATION COSTS SUCH AS GAS AND MAINTENANCE OF THE VEHICLE USED TO TRANSPORT CLIENTS BASED ON HISTORICAL COSTS.
26 PSYCHIATRIST	CONTRACT PSYCHIATRIST, WHICH INCLUDES MED SUPPORT, ON CALL SUPPORT, EVALUATIONS AND ATTEND STAFF MEETINGS.
27 PROFIT MARGIN	5% OF TOTAL COSTS (THE TOTAL OF INDIRECT ADMIN. AND OPERATING INCOME CANNOT EXCEED 15% OF DIRECT COSTS).

EXHIBIT I

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

FY 2025/2026
Transitional Age Youth One Stop - Ontario
Jul 1, 2025 to December 31, 2025

Contractor Name: Valley Star Behavioral Health, Inc.
Contract # 20-366
Address: 316 East E Street
Ontario, CA 91764
Date Form Completed: 4/1/2025
Updated: 04/03/25

Client Service Projections for Mode 15 Services:

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL
Units of service (Minutes)	39,394	39,394	39,394	39,394	39,394	39,394							236,366
Projected Cost													
Case Management	\$20,532	\$20,532	\$20,532	\$20,532	\$20,532	\$20,532							\$123,190
Mental Health Services	\$110,694	\$110,694	\$110,694	\$110,694	\$110,694	\$110,694							\$664,162
Medication Support	\$19,634	\$19,634	\$19,634	\$19,634	\$19,634	\$19,634							\$117,806
Crisis	\$1,420	\$1,420	\$1,420	\$1,420	\$1,420	\$1,420							\$8,518
Total budget amount													\$913,676
Number of Unduplicated Clients Served Under All Modes of Services													
Number of Unduplicated Clients Served Under All Modes of Services	78	80	78	85	86	86							493
Mode 15 - FSP Unduplicated clients	25	25	25	25	25	25							150
Mode 45/60 - Unduplicated Clients	53	55	53	60	61	61							343
Cost per Unduplicated Client (Mode 15 and Mode 45/60)													
Cost per Unduplicated Client (Mode 15 and Mode 45/60)	Cost per Unduplicated Client												Cost per Unduplicated client
Mode 15 - Cost per Unduplicated client	\$ 6,091	\$ 6,091	\$ 6,091	\$ 6,091	\$ 6,091	\$ 6,091							\$ 6,091
Mode 45/60 - Cost per Unduplicated Client	\$ 325	\$ 314	\$ 325	\$ 287	\$ 283	\$ 283							\$ 302

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH

Actual Cost Contract (cost reimbursement)

FY 2025/2026
Transitional Age Youth One Stop -Eastern Desert
Jul 1, 2025 to December 31, 2025Prepared by: Kathleena Shiba
Title: Senior AccountantContractor Name: Valley Star Behavioral Health, Inc.
RFP/Contract #: 20-366
Address: 58471 29 Palms Hwy. Ste#101, 102 A&B
Yucca Valley, CA. 92284
Date Form Completed: 04/01/25
Date Form Revised: 04/03/25

LINE	100%	Distribution % (Please enter % for each mode/SF)	1.46%	66.71%	2.88%	0.18%	4.48%	4.32%	20.87%			TOTAL
#		MODE OF SERVICE	15 - Outpatient	15 - Outpatient	15 - Outpatient	15 - Outpatient	45 - Outreach	45 - Outreach	60 - Support	60 - Support	Profit Margin	
		SERVICE FUNCTION	Case Management (01-09)	Mental Health Svcs (10-18, 30-57)	Medication Support (60-69)	Crisis Intervention (70-79)	Mental Health Promotion (10-19)	Community Client Svcs (20-29)	Client Flexible Support 72	Other Non Medi-Cal client Support 78		
EXPENSES												
1		SALARIES	4,693	211,214	9,203	592	14,421	13,891		67,410		321,424
2		BENEFITS	1,300	58,506	2,549	164	3,994	3,848		18,672		89,033
		(1+2 must equal total staffing costs)	5,993	269,720	11,752	756	18,415	17,739	0	86,082		410,457
3		OPERATING EXPENSES	1,721	77,449	3,375	217	5,288	5,094	11,000	24,718	25,682	154,543
4		TOTAL EXPENSES (1+2+3)	7,714	347,169	15,127	973	23,703	22,833	11,000	110,800	25,682	565,000
AGENCY REVENUES												
5		PATIENT FEES										0
6		PATIENT INSURANCE										0
7		MEDI-CARE										0
8		GRANTS/OTHER										0
9		TOTAL AGENCY REVENUES (5+6+7+8)	0	0	0	0	0	0	0	0		0
10		CONTRACT AMOUNT (4-9)	7,714	347,169	15,127	973	23,703	22,833	11,000	110,800	25,682	565,000
FUNDING												
11	60.00%	MEDI-CAL (FFP)	2,314	104,151	4,538	292						111,295
12	50.00%	EPSDT (2011 Realignment)	834	37,525	1,635	105						40,099
13			0	0	0	0						0
14		MHSA MATCH	1,480	66,625	2,903	187						71,196
15	0.00%	MHSA	3,086	138,868	6,051	389	23,703	22,833	11,000	110,800	25,682	342,410
16	0.00%											0
17												0
18												0
19		FUNDING TOTAL	7,714	347,169	15,127	973	23,703	22,833	11,000	110,800	25,682	565,000
20		NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0	0	0	0	0	0	0
21		STATE FUNDING (Including Realignment)	5,400	243,018	10,589	681	23,703	22,833	11,000	110,800	25,682	453,705
22		FEDERAL FUNDING	2,314	104,151	4,538	292	0	0	0	0		111,295
23		TOTAL FUNDING	7,714	347,169	15,127	973	23,703	22,833	11,000	110,800	25,682	565,000
24		UNITS OF TIME (MINUTES)	2,745	90,882	2,128	239						95,994
25		COUNTY CONTRACT RATE	2.81	3.82	7.11	4.07						
26		COST PER UNIT OF TIME	2.81	3.82	7.11	4.07						
27		UNITS OF SERVICE--Hours	46	1,515	35	4						1,600

APPROVED:
Ana Gonzalez

04/14/2025

Thelma Rodriguez

04/14/2025

Heather P. Louer

04/14/2025

PROVIDER AUTHORIZED SIGNATURE

DATE

DBH FISCAL SERVICES

DATE

DBH PROGRAM MANAGER

DATE

Ana Gonzalez

Thelma Rodriguez

Heather Louer

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH FISCAL SERVICES (PRINT NAME)

DBH SENIOR PROGRAM MANAGER (PRINT NAME)

Regional Controller

Administrative Supervisor I

Prepared by: DBH FISCAL

Roger Ma

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH

Schedule B

STAFFING DETAIL

FY 2025/2026

Jul 1, 2025 to December 31, 2025

(6 months)

Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health, Inc.

0.50

Name	Degree/ License	Position Title	Full Time Annual Salary*	Full Time Fringe Benefits*	Total Full Time Salaries & Benefits*	% Time Spent on Contract Services	Total Salaries and Benefits Charged to Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
TBD	LMFT/LCSW	Clinical Supervisor	100,740	27,905	128,645	30%	19,297	15,111	4,186
Caroline Badel	Bachelor's	Program Coordinator	74,241	20,565	94,806	40%	18,961	14,848	4,113
TBD	LMFT/LCSW-Associate	Clinician/MHS II	74,241	20,565	94,806	60%	28,442	22,273	6,169
Sheila Schmid	LMFT/LCSW-Associate	Clinician/MHS II	75,193	20,828	96,022	100%	48,011	37,597	10,414
Kelly Hake	LMFT/LCSW-Associate	Clinician/MHS II	74,241	20,565	94,806	100%	47,403	37,121	10,282
TBD	Licensed Vocational Nurse	LVN/LPT	69,525	19,258	88,784	40%	17,757	13,905	3,852
Amir Hasnain	Master's in Nursing/certified PMHN	Psychiatric Nurse Practitioner	286,804	79,445	366,249	20%	36,625	28,681	7,944
TBD	Bachelor's	Drug and Alcohol Counselor	65,242	18,072	83,314	40%	16,663	13,049	3,614
Louis Medina	N/A	Counselor, Peer Support	42,182	11,685	53,867	100%	26,933	21,091	5,842
Tristen Smith	N/A	Specialist, Peer Support	49,399	13,683	63,082	100%	31,541	24,700	6,842
Kyri Martinez	N/A	Specialist, Peer Support	44,995	12,463	57,458	10%	2,873	2,250	623
Nicki Dunn	N/A	MHS1	46,353	12,840	59,193	50%	14,798	11,589	3,210
Faith Nicholson	HS Diploma	Specialist, Outreach	51,521	14,271	65,792	100%	32,896	25,761	7,135
TBD	GED/HS Diploma	Office Assistant	39,520	10,947	50,467	80%	20,187	15,808	4,379
Kayla Diaz	GED/HS Diploma	Clerk, Data and Records	45,103	12,493	57,596	100%	28,798	22,552	6,247
Juliana Beaton	GED/HS Diploma	QA Coordinator	60,833	16,851	77,683	40%	15,537	12,167	3,370
Lisa Oliver	Bachelors/ Masters	Regional Human Resource Manager	109,420	30,309	139,730	2%	1,397	1,094	303
Almaras, Melissa	GED/HS Diploma	Regional Training Clerk	63,172	17,499	80,671	2%	807	632	175
Lagina Pittman	Bachelors	Regional HR Coordinator	61,207	16,954	78,161	2%	782	612	170
Kristen Hackett	Bachelors	Regional Human Resources Assistant	58,853	16,302	75,155	2%	752	589	163
								321,424	89,033
Total Program					10.18	TOTAL COST:	410,458		

Detail of Fringe Benefits: Employer FICA/Medicare, Workers Compensation,
Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

* = Sub-Contracted Person listed on Schedule "A" Planning as operating expenses, not salaries & benefits.

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

FY 2025/2026

Prepared by: Kathleena Shiba
Title: Senior Accountant

Valley Star Behavioral Health,
Contractor Name: Inc.
Contract # 20-366
58471 29 Palms Hwy. Ste#101,
Address: 102 A&B
Yucca Valley, CA. 92284
Date Form Completed: 04/01/25
Updated 04/03/25

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

						Budget Revision
ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	% CHARGED TO CONTRACT	TOTAL COST TO CONTRACT	Revised Budget
1 CELL PHONE REIMBURSEMENT	\$2,300		\$0	100%	\$2,300	
2 CENTRALIZED SERVICES-ADMIN	\$52,077		\$0	100%	\$52,077	
3 CENTRALIZED SERVICES-PROGRAM	\$15,606		\$0	100%	\$15,606	
4 DEPRECIATION	\$3,199		\$0	100%	\$3,199	
5 EDUCATION & TRAINING	\$633		\$0	100%	\$633	
6 EMPLOYEE ENGAGEMENT	\$1,500		\$0	100%	\$1,500	
7 FLEX FUNDS EXPENSES	\$11,000		\$0	100%	\$11,000	
8 GENERAL INSURANCE	\$6,093		\$0	100%	\$6,093	
9 IT INTERNET & LANDLINE TELEPHONE	\$7,472		\$0	100%	\$7,472	
10 IT MINOR EQUIPMENT	\$3,241		\$0	100%	\$3,241	
11 IT PRINT COPIER	\$1,534		\$0	100%	\$1,534	
12 IT SOFTWARE	\$2,493		\$0	100%	\$2,493	
13 LICENSES	\$363		\$0	100%	\$363	
14 FURNITURE	\$656		\$0	100%	\$656	
15 POSTAGE & COURIER	\$251		\$0	100%	\$251	
16 PROFESSIONAL FEES	\$1,493		\$0	100%	\$1,493	
17 PROPERTY TAXES	\$229		\$0	100%	\$229	
18 PURCHASED SERVICES	\$5,000		\$0	100%	\$5,000	
19 RECRUITMENT	\$1,220		\$0	100%	\$1,220	
20 RENT	\$29,276		\$0	100%	\$29,276	
21 REPAIRS & MAINTENANCE	\$3,006		\$0	100%	\$3,006	
22 SUPPLIES OFFICE	\$5,484		\$0	100%	\$5,484	
23 TRAVEL & MEALS	\$1,912		\$0	100%	\$1,912	
24 UTILITIES	\$5,244		\$0	100%	\$5,244	
25 VEHICLE MAINTENANCE	\$962		\$0	100%	\$962	
26 PSYCHIATRIST	\$3,300		\$0	100%	\$3,300	
27 PROFIT MARGIN	\$25,682		\$0	100%	\$25,682	
SUBTOTAL B:	\$191,225				\$191,225	
GROSS COSTS TOTAL A + B:	\$601,683				\$601,683	

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE
FY 2025/2026

Prepared by: Kathleena Shiba
Title: Senior Accountant

Contractor Name: Valley Star Behavioral Health, Inc.
Contract # 20-366
Address: 58471 29 Palms Hwy. Ste#101, 102 A&B
Yucca Valley, CA. 92284
Date Form Completed: 4/1/2025
Updated: 04/03/25

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

Jul 1, 2025 to December 31, 2025

ITEM	Justification of Cost
1 CELL PHONE REIMBURSEMENT	MONTHLY INTERNET DATA AND CELLPHONE ALLOWANCE FOR STAFF BASED ON HISTORICAL COST.
2 CENTRALIZED SERVICES-ADMIN	THIS IS AN ALLOCATION FROM STARS BEHAVIORAL HEALTH GROUP OF ADMINISTRATION, INFORMATION TECHNOLOGY, HUMAN RESOURCES, COMMUNICATIONS, FINANCE, AND ASSOCIATED FRINGE BENEFITS AND EXPENSES. COSTS (PLUS OPERATING INCOME) CAN BE UP TO 15% OF TOTAL DIRECT COSTS BASED ON HISTORICAL COSTS.
3 CENTRALIZED SERVICES-PROGRAM	THIS IS A PROGRAM ALLOCATION FROM STARS BEHAVIORAL HEALTH GROUP OF TRAINING, OUTCOME, RESEARCH AND PROGRAM PRACTICES, ELECTRONIC MEDICAL RECORDS, QUALITY ASSURANCE, AND ASSOCIATED EMPLOYEE BENEFITS AND EXPENSES BASED ON HISTORICAL COSTS.
4 DEPRECIATION	VAN LEASE DEPRECIATED OVER 5 YEARS.
5 EDUCATION & TRAINING	ONGOING REQUIRED TRAINING FOR STAFF BASED ON HISTORICAL COSTS.
6 EMPLOYEE ENGAGEMENT	STAFF APPRECIATION, PLAQUE/LOGO & ENGRAVING.
7 FLEX FUNDS EXPENSES	CLIENT SUPPORT WHICH INCLUDES ANY ITEMS NEEDED TO ENSURE THAT CLIENTS OBTAIN THE BASIC NECESSITIES FOR DAILY LIVING SUCH AS FOOD, CLOTHING, TRANSPORTATION, PERSONAL HYGIENE, MEDICAL SERVICES, AND OTHER FINANCIAL SUPPORT. THE FLEX FUNDS WILL ALSO INCLUDE LAUNDRY (TOWELS, SHEETS, BLANKETS AND LAUNDRY DETERGENT). BASED ON HISTORICAL COST
8 GENERAL INSURANCE	PROPERTY AND PROFESSIONAL LIABILITY INSURANCE. BASED ON HISTORICAL COST.
9 IT INTERNET & LANDLINE TELEPHONE	INTERNET AND LANDLINE TELEPHONE COST BASED ON HISTORICAL COST.
10 IT MINOR EQUIPMENT	NETWORK SWITCH AND SOFTWARE FOR STAFF. BASED ON HISTORICAL COSTS.
11 IT PRINT COPIER	XEROX BASE RATE, OVERAGE CHARGES, Q DOCUMENT SOLUTIONS INC - PRINTERS.
12 IT SOFTWARE	MICROSOFT SOFTWARE LICENSES FOR STAFF BASED ON HISTORICAL COST.
13 LICENSES	SAN BERNARDINO COUNTY BUSINESS LICENSE BASED ON HISTORICAL COST.
14 FURNITURE	FURNITURE-FILING CABINETS, DESKS, CHAIRS FOR EXPANDED SPACE.
15 POSTAGE & COURIER	COSTS ASSOCIATED WITH POSTAGE AND PRINTING (STAMPS, INK, PRINTER SUPPLIES) BASED ON HISTORICAL COST.
16 PROFESSIONAL FEES	WITHUM CPA AUDIT FEES BASED ON HISTORICAL COST.
17 PROPERTY TAXES	COST OF UNSECURED PROPERTY TAX BASED ON HISTORICAL COST.
18 PURCHASED SERVICES	ALARM SERVICES, DAYFORCE PAYROLL FEES, SHREDDING SERVICE, BOTTLE WATER SERVICE FOR CLIENTS BASED ON HISTORICAL COST.
19 RECRUITMENT	ADVERTISING/CLASSIFIED/BACKGROUND CHECKS/PHYSICAL EXAMS ETC. BASED ON HISTORICAL COST.
20 RENT	COST TO LEASE A FACILITY.
21 REPAIRS & MAINTENANCE	BUILDING MAINTENANCE AND REPAIRS, JANITORIAL, GARDENING, AND EXTERMINATION BASED ON HISTORICAL COST.
22 SUPPLIES OFFICE	MISC COST: STAFF EXPENSE REPORTS, VISA, OFFICE DEPOT, ETC.
23 TRAVEL & MEALS	ESTIMATED STAFF MILEAGE, PARKING, AND TRAVEL REIMBURSEMENT. BASED ON THE IRS AMOUNT OF \$.70 PER MILE.
24 UTILITIES	SOUTHERN CA EDISON, GAS COMPANY, TIME WARNER CABLE.
25 VEHICLE MAINTENANCE	TRANSPORTATION COSTS SUCH AS GAS AND MAINTENANCE OF THE VEHICLE USED TO TRANSPORT CLIENTS BASED ON HISTORICAL COSTS.
26 PSYCHIATRIST	CONTRACT PSYCHIATRIST, WHICH INCLUDES MED SUPPORT, ON CALL SUPPORT, EVALUATIONS AND ATTEND STAFF MEETINGS.
27 PROFIT MARGIN	5% OF TOTAL COSTS (THE TOTAL OF INDIRECT ADMIN. AND OPERATING INCOME CANNOT EXCEED 15% OF DIRECT COSTS).

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2025/2026
Transitional Age Youth One Stop -Eastern Desert
Jul 1, 2025 to December 31, 2025

Contractor Name: Valley Star Behavioral Health, Inc.
Contract # 20-366
Address: 5847T 29 Palms Hwy. Ste#101, 102 A&B
Yucca Valley, CA. 92284
Date Form Completed: 4/1/2025
Updated: 04/03/25

Client Service Projections for Mode 15 Services:

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL
Units of service (Minutes)	15,999	15,999	15,999	15,999	15,999	15,999							95,994
Projected Cost													
Case Management	\$1,286	\$1,286	\$1,286	\$1,286	\$1,286	\$1,286							\$7,714
Mental Health Services	\$57,861	\$57,861	\$57,861	\$57,861	\$57,861	\$57,861							\$347,169
Medication Support	\$2,521	\$2,521	\$2,521	\$2,521	\$2,521	\$2,521							\$15,127
Crisis	\$162	\$162	\$162	\$162	\$162	\$162							\$973
Total budget amount													\$370,983
Number of Unduplicated Clients Served Under All Modes of Services													
Number of Unduplicated Clients Served Under All Modes of Services	36	37	34	38	34	30							209
Mode 15 - FSP Unduplicated clients	6	6	6	6	6	6							36
Mode 45/60 - Unduplicated Clients	30	31	28	32	28	24							173
Cost per Unduplicated Client (Mode 15 and Mode 45/60)													
Cost per Unduplicated Client (Mode 15 and Mode 45/60)	Cost per Unduplicated Client												Cost per Unduplicated client
Mode 15 - Cost per Unduplicated client	\$ 10,305	\$ 10,305	\$ 10,305	\$ 10,305	\$ 10,305	\$ 10,305							\$ 10,305
Mode 45/60 - Cost per Unduplicated Client	\$ 935	\$ 905	\$ 1,002	\$ 877	\$ 1,002	\$ 1,169							\$ 973



Levine Act – Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)

The following is a list of items that are not covered by the Levine Act. A Campaign Contribution Disclosure Form will not be required for the following:

- Contracts that are competitively bid and awarded as required by law or County policy
- Contracts with labor unions regarding employee salaries and benefits
- Personal employment contracts
- Contracts under \$50,000
- Contracts where no party receives financial compensation
- Contracts between two or more public agencies
- The review or renewal of development agreements unless there is a material modification or amendment to the agreement
- The review or renewal of competitively bid contracts unless there is a material modification or amendment to the agreement that is worth more than 10% of the value of the contract or \$50,000, whichever is less
- Any modification or amendment to a matter listed above, except for competitively bid contracts.

DEFINITIONS

Actively supporting or opposing the matter: (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.

1. Name of Contractor: Valley Star Behavioral Health, Inc.
2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?
Yes ☐ If yes, skip Question Nos. 3-4 and go to Question No. 5 No ☒
3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: N/A
4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded ("closed corporation"), identify the major shareholder(s):
N/A
5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
Stars Behavioral Health Group Holding Company, Inc.	Parent Company - SBGH is an Employee Stock Ownership Program (ESOP)
Valley Star Behavioral Health, Inc.	Subsidiary of SBHG

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
N/A		
N/A		

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and/or Agent(s):
N/A		
N/A		

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
N/A	
N/A	

9. Was a campaign contribution, of more than \$500, made to any member of the San Bernardino County Board

of Supervisors or other County elected officer within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No ☒ If no, please skip Question No. 10.

Yes ☐ If yes, please continue to complete this form.

10. Name of Board of Supervisor Member or other County elected officer: _____

Name of Contributor: _____

Date(s) of Contribution(s): _____

Amount(s): _____

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer while award of this Contract is being considered and for 12 months after a final decision by the County.