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ORDINANCE NO. FPD 25-02

An ordinance of the San Bernardino County Fire Protection District relating to the employee poll worker program.

The Board of Directors of the San Bernardino County Fire Protection District, ordains as follows:

SECTION 1. The San Bernardino County Fire Protection District hereby adopts the District Employee Election Worker Program to read:

District Employee Election Worker Program.

(a) Employees, including but not limited to regular employees, Public Service Employees (PSE), extra-help and recurrent employees, and contract employees, who desire to volunteer their services as Election Workers will apply through the San Bernardino County Registrar of Voters and coordinate their intent to serve through their respective department head or designee. Acceptance as an Election Worker is conditional upon the approval of the employee's department head and the Registrar of Voters. For time spent as an Election Worker, District employees will be compensated in accordance with the applicable memorandum of understanding and/or applicable County or District ordinances, policies, and procedures. For purposes of compensation under this Section, time spent as an Election Worker, including time spent attending a training session during regular work hours or outside of regular work hours, shall be considered as time actually worked under the applicable memorandum of understanding and/or County or District ordinances, policies, and procedures.

(b) California Elections Law requires that election workers attend a training session prior to each election. This training will be conducted by the Registrar of Voters during and after regular work hours. District employees will be encouraged to attend training during their regular work hours.

(c) Any additional equipment or supplies necessary to carry out Election Worker duties on Election Day will be provided by the Registrar of Voters. The Registrar

1 of Voters will keep affected department heads informed of employees who volunteer for
2 service on Election Day in terms of their attendance.

3 (d) The Registrar of Voters will reimburse each employee's department for the
4 compensation the employee receives while in election worker training. Regardless of
5 whether the hours worked as an Election Worker on or before Election Day count as
6 overtime, the Registrar of Voters will reimburse an employee's department for any weekly
7 overtime that the department is liable for due to the employee working as an Election
8 Worker on Election Day.

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11 SECTION 2. The Board of Directors declares that it would have adopted this
12 ordinance and each section, sentence, clause, phrase, or portion of it irrespective of the
13 fact that any one or more sections, subsections, clauses, phrases or portions of it be
14 declared invalid or unconstitutional. If for any reason any portion of this ordinance is
15 declared invalid or unconstitutional, then all other provisions of it shall remain valid and
16 enforceable.

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18 SECTION 3. This ordinance shall take effect thirty (30) days from the date of
19 adoption.

20
21 _____
22 DAWN ROWE, Chair
23 Board of Directors of San Bernardino County
24 Fire Protection District

25 SIGNED AND CERTIFIED THAT A COPY
26 OF THIS DOCUMENT HAS BEEN DELIVERED
27 TO THE CHAIR OF THE BOARD OF DIRECTORS

28 LYNNA MONELL, Secretary

1 STATE OF CALIFORNIA)
2 SAN BERNARDINO COUNTY) ss.
3)

4 I, LYNNA MONELL, Secretary of the Board of Directors of the San Bernardino
5 County Fire Protection District, hereby certify that at a regular meeting of the Board of
6 Directors of said District, held on the 19th day of August, 2025, at which meeting were
7 present Directors: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman,
8 Joe Baca, Jr., and the Secretary, the foregoing ordinance was passed and adopted by
9 the following vote, to wit:

10 AYES: DIRECTORS: Col. Paul Cook (Ret.), Jesse Armendarez,
11 Dawn Rowe, Curt Hagman, Joe Baca, Jr.

12 NOES: DIRECTORS: None

13 ABSENT: DIRECTORS: None

14 IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal
15 of the Board of Directors this 19th day of August, 2025.

16 LYNNA MONELL, Secretary

17 _____
18 Deputy

19 Approved as to Form:

20 TOM BUNTON
21 County Counsel

22 By: _____
23 JOLENA E. GRIDER
24 Deputy County Counsel

25 Date: _____
26
27
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