

Plan and Budget Required Documents Checklist

FY 2024-2025

County/City: San Bernardino County

Fiscal Year: 2024-25

Document	Page Number
1. Checklist	1
2. Agency Information Sheet	2
3. Certification Statements	-
A. Certification Statement (CCS) – Original and one photocopy	3
4. Agency Description	-
A. Brief Narrative	
B. Organizational Charts for CCS	Retain locally
C. Organizational Charts for HCPCFC and PMM&O	-
D. CCS Staffing Standards Profile	Retain locally
E. Incumbent Lists for CCS	4-7
F. Civil Service Classification Statements – Include if <u>newly established</u> , proposed, or revised	
G. Duty Statements – Include if <u>newly established</u> , proposed, or revised	
5. Implementation of Performance Measures – Performance Measures for FY 2017—2018 are due November 30, 2018.	N/A
6. Budget	-
A. CCS Administrative Budget	
1. Budget Summary	8
2. Budget Worksheet	9-13
3. Budget Justification Narrative	14-15
B. Other Forms	-
1. County/City Capital Expenses Justification Form	N/A
2. County/City Other Expenses Justification Form	N/A

Agency Information Sheet

County/City: San Bernardino

Fiscal Year: 2024-2025

Official Agency

Name:	Dept of Public Health	Address:	451 E Vanderbilt Way
Health Officer	Michael Sequeira, MD		San Bernardino, CA 92408-0012

SCD Director (if applicable)

Name:	N/A	Address:	
Phone:			
Fax:		E-Mail:	

CCS Administrator

Name:	Jennifer St.Antoine	Address:	150 E Holt Blvd, 3 rd Floor
Phone:	909 458-1632		Ontario, CA 91761
Fax:	909 986-2970	E-Mail:	jstantoine@dph.sbcounty.gov

Clerk of the Board of Supervisors

Name:	Lynna Monell	Address:	385 N Arrowhead Ave, 2 nd Floor
Phone:	909 387-3848		San Bernardino, CA 92415-0130
Fax:	909 387-4554	E-Mail:	lmonell@cob.sbcounty.gov

Director of Social Services Agency

Name:	James Locurto	Address:	860 E Brier Drive
Phone:	909 388-0245		San Bernardino, CA 92415-0520
Fax:	909 890-0515	E-Mail:	James.Locurto@hss.sbcounty.gov

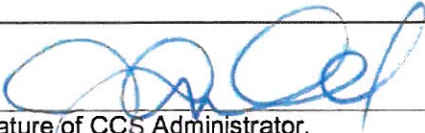
Chief Probation Officer


Name:	Tracy Reece	Address:	175 W Fifth Street, 4 th Floor
Phone:	909 387-5874		San Bernardino, CA 92415-0460
Fax:	909 387-5600	E-Mail:	Tracy.Reece@prob.sbcounty.gov

Certification Statement - California Children's Services (CCS)

County/City: San Bernardino County	Fiscal Year: 2024-2025
-------------------------------------------	-------------------------------

I certify that the CCS Program will comply with all applicable provisions of Health and Safety Code, Division 106, Part 2, Chapter 3, Article 5, (commencing with Section 123800) and Chapters 7 and 8 of the Welfare and Institutions Code (commencing with Sections 14000-14200), and any applicable rules or regulations promulgated by DHCS pursuant to this article and these Chapters. I further certify that this CCS Program will comply with the Integrated Systems of Care Division Plan and Fiscal Guidelines Manual, including but not limited to, Section 9 Federal Financial Participation. I further certify that this CCS Program will comply with all federal laws and regulations governing and regulating recipients of funds granted to states for medical assistance pursuant to Title XIX of the Social Security Act (42 U.S.C. Section 1396 et seq.) and recipients of funds allotted to states for the Maternal and Child Health Services Block Grant pursuant to Title V of the Social Security Act (42 U.S.C. Section 701 et seq.). I further agree that this CCS Program may be subject to all sanctions or other remedies applicable if this CCS Program violates any of the above laws, regulations and policies with which it has certified it will comply.

	<p style="font-size: 1.5em; color: blue;">9/17/24</p>
Signature of CCS Administrator, Jennifer St. Antoine	Date Signed

	<p>10/09/2024</p>
Signature of Director or Health Officer, Joshua Dugas	Date Signed

Signature and Title of Other – Optional	Date Signed

I certify that this plan has been approved by the local governing body.	
Signature of Dawn Rowe, Chair, Board of Supervisors	Date

Incumbent List - California Children's Services

For FY 2024-25, complete the table below for all personnel listed in the CCS budgets. Use the same job titles for both the budget and the incumbent list. Total percent for an individual incumbent should not be over 100 percent.

Specify whether job duty statements or civil service classification statements have been revised or changed. Only submit job duty statements and civil service classification statements that are new or have been revised. This includes (1) changes in job duties or activities, (2) changes in percentage of time spent for each activity, and (3) changes in percentage of time spent for enhanced and non-enhanced job duties or activities.

County/City: San Bernardino County		Fiscal Year: 2024-25		
Job Title	Incumbent Name	FTE % on CCS Admin Budget	Have Job Duties Changed? (Yes or No)	Has Civil Service Classification Changed? (Yes or No)
PROGRAM ADMINISTRATION				
PH Program Manager	Jennifer St.Antoine	90	No	No
PH Program Coordinator	VACANT	100	No	No
Program Specialist	Kennedy Parker-Tucker	50	No	No
Admin Assistant	Felisa Prodigalidad	100	No	No
CCS Physician Consultant 2	Neveen Tadros	50	No	No
CCS Physician Consultant 1	Xie Yan	50	No	No
Supervising Public Health Nurse	Bethany Armijo	50	No	No
Supervising Public Health Nurse	Maria Ignacio	50	No	No
Supervising Public Health Nurse	Tonya Reed	50	No	No
Business Systems Analyst 2	Rabi Nagoulat	100	No	No
Automated Systems Analyst 1	Olin Paniagua	100	No	No
MEDICAL CASE MANAGEMENT				
CCS Physician Consultant 2	Neveen Tadros	50	No	No
CCS Physician Consultant 1	Xie Yan	50	No	No
Sup Pediatric Rehab Therapist 2	Steve Danlag	20	No	No
Medical Therapy Specialist	Manal Kassab	100	No	No
Medical Therapy Specialist	Michael Zidek	100	No	No
Supervising Public Health Nurse	Bethany Armijo	50	No	No
Supervising Public Health Nurse	Maria Ignacio	50	No	No
Supervising Public Health Nurse	Tonya Reed	50	No	No
Public Health Nurse 2	Adedoyin Adesina	100	No	No
Public Health Nurse 2	Vialed Areizaga Lisner	100	No	No
Public Health Nurse 2	Jessica Bentacu	100	No	No
Public Health Nurse 2	Ruby Bentley	100	No	No
Public Health Nurse 2	Jasmine Carmona	100	No	No
Public Health Nurse 2	James Colglazier III	100	No	No
Public Health Nurse 2	Michelle Do	100	No	No
Public Health Nurse 2	Ana Frescas	100	No	No
Public Health Nurse 2	Michelle Gonzales	100	No	No

Job Title	Incumbent Name	FTE % on CCS Admin Budget	Have Job Duties Changed? (Yes or No)	Has Civil Service Classification Changed? (Yes or No)
Public Health Nurse 2	Crystal Greene	100	No	No
Public Health Nurse 2	Donna Helm	100	No	No
Public Health Nurse 2	Yamin Jauregui	100	No	No
Public Health Nurse 2	Julieann Lardizabal	100	No	No
Public Health Nurse 2	Holly Ly	100	No	No
Public Health Nurse 2	Diane Mejia	100	No	No
Public Health Nurse 2	Melanie Murray	100	No	No
Public Health Nurse 2	Ha Nguyen	100	No	No
Public Health Nurse 2	Veronica Perez	100	No	No
Public Health Nurse 2	Rizza Pica	100	No	No
Public Health Nurse 2	Rosemary Puente	100	No	No
Public Health Nurse 2	Milagro Roman	100	No	No
Public Health Nurse 2	Yvonne Ross	100	No	No
Public Health Nurse 2	Jennet Rubi	100	No	No
Public Health Nurse 2	Roshaun Stovell	100	No	No
Public Health Nurse 2	Marikatharine Szpyrka	100	No	No
Public Health Nurse 2	Jon Gabriel Tuazon	100	No	No
Public Health Nurse 2	Thuy Vo	100	No	No
Public Health Nurse 2	Annie (Pornmany) Vongvanith	100	No	No
Public Health Nurse 2	Kelly Webb	100	No	No
Public Health Nurse 2	Chika Yamazaki	100	No	No
Public Health Nurse 2	VACANT	100	No	No
Public Health Nurse 2	VACANT	100	No	No
Public Health Nurse 2	VACANT	100	No	No
Public Health Nurse 2	VACANT	100	No	No
Public Health Nurse 2	VACANT	100	No	No
OTHER HEALTH CARE PROFESSIONALS				
Sup Social Svc Practitioner	Yvonne Quatman	100	No	No
Social Svc Practitioner	Citlaly Arana	100	No	No
Social Svc Practitioner	Christian Galvez	100	No	No
Social Svc Practitioner	Irma Murillo	100	No	No
Social Svc Practitioner	Katrina Stagliano	100	No	No
Social Svc Practitioner	VACANT	100	No	No
Social Svc Practitioner	VACANT	100	No	No
ANCILLARY SUPPORT				
Supervising Office Specialist	Kerri Gonzalez	100	No	No
Supervising Office Specialist	Natasha Jones	100	No	No
Supervising Office Specialist	Monica Ontaneda	100	No	No
Office Specialist	Misty Bradley	100	No	No
Office Specialist	Phyllis Briones	100	No	No

Job Title	Incumbent Name	FTE % on CCS Admin Budget	Have Job Duties Changed? (Yes or No)	Has Civil Service Classification Changed? (Yes or No)
Office Specialist	Valerie Cabral	100	No	No
Office Specialist	Jack Dauer	100	No	No
Office Specialist	Krystal Dumas	100	No	No
Office Specialist	Lourdes Garcia	100	No	No
Office Specialist	Kimberly Harper	100	No	No
Office Specialist	Antoinette Hernandez	100	No	No
Office Specialist	Maria Hernandez	100	No	No
Office Specialist	Laura Juarez	100	No	No
Office Specialist	Valarie Lee	100	No	No
Office Specialist	Shanette Manuel	100	No	No
Office Specialist	Claudia Melendez	100	No	No
Office Specialist	Joyce Osler	100	No	No
Office Specialist	Jael Osuna	100	No	No
Office Specialist	Dana Owens-Sidbury	100	No	No
Office Specialist	Henry Reyna	100	No	No
Office Specialist	Lori Ann Robinson	100	No	No
Office Specialist	Andrea Soto	100	No	No
Office Specialist	Rhonda Strange	100	No	No
Office Specialist	Kimberley Tonk	100	No	No
Office Specialist	VACANT	100	No	No
Office Specialist	VACANT	100	No	No
Office Specialist	VACANT	100	No	No
Office Specialist	VACANT	100	No	No
Office Specialist	VACANT	100	No	No
Office Specialist	VACANT	100	No	No
Office Specialist	VACANT	100	No	No
Office Specialist	Tara Young	100	No	No
Supervising Office Assistant	Yvonne Hernandez	100	No	No
Office Assistant 2	Silvia Alvarez	100	No	No
Office Assistant 2	Ana Corpus	100	No	No
Office Assistant 2	Chares Gamage	100	No	No
Office Assistant 2	Alicia Hernandez	100	Yes	Yes
Office Assistant 2	Julia Macias	100	No	No
Office Assistant 2	Evelyn Mendoza	100	No	No
Office Assistant 2	Ausyln Mendoza	100	No	No
Office Assistant 2	Rich Nguyen	100	No	No
Office Assistant 2	Rocio Quintero	100	No	No
Office Assistant 2	Daniela Ramos	100	No	No
Office Assistant 2	Bernadette Thomas	100	No	No
Office Assistant 2	VACANT	100	No	No

Job Title	Incumbent Name	FTE % on CCS Admin Budget	Have Job Duties Changed? (Yes or No)	Has Civil Service Classification Changed? (Yes or No)
Office Assistant 2	VACANT	100	No	No
Office Assistant 2	VACANT	100	No	No
CLERICAL AND CLAIMS SUPPORT				
Sr. Accountant/Auditor	Mayra Gomez	90	No	No
Accounting Technician	VACANT	100	No	No
Fiscal Specialist	Regina Garcia	90	No	No
Fiscal Specialist	Justnin Perez	100	No	No
Office Specialist	Jeanette De Leon	100	No	No
Office Specialist	Santa "Isabel" Hermosillo	100	No	No
Office Specialist	Veronica Zavala-Lopez	50	No	No
Supervising Office Assistant	FeLicia Clark	100	No	No
Office Assistant 3	Heidi Bayerl	100	No	No
Office Assistant 3	Zahara Bourbour	100	No	No
Office Assistant 3	Melissa De Avilal	100	No	No
Office Assistant 3	Rachel Munoz-Esquiveil	100	No	No
Office Assistant 2	LaPorsha Newborn	50	No	No
Office Assistant 2	Jessica Uribe	100	No	No
Office Assistant 2	VACANT	100	No	No
Office Assistant 2	VACANT	100	No	No
Public Service Employee	VACANT	100	No	No



CCS Administrative Budget Summary

Fiscal Year: 2024-25

County: San Bernardino

CCS CASELOAD	Actual Caseload	Percent of Total CCS Caseload
STRAIGHT CCS - Total Cases of Open (Active) Straight CCS Children	355	2.52%
OTLICP - Total Cases of Open (Active) OTLICP Children	1532	10.86%
MEDI-CAL - Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children	12220	86.62%
TOTAL CCS CASELOAD	14107	100%

Column	Col 1 = Col 2+3+4	Straight CCS	OTLICP	Medi-Cal (non-OTLICP) (Column 4 = Columns 5 + 6)		
	1	2	3	4	5	6
Category/Line Item	Total Budget	Straight CCS County/State (50/50)	Optional Targeted Low Income Children's Program (OTLICP) County/State/Fed (17.5/17.5/65)	Medi-Cal State/Federal	Enhanced Medi-Cal State/Federal (25/75)	Non-Enhanced Medi-Cal State/Federal (50/50)
I. Total Personnel Expense	12,269,709	308,785	1,332,473	10,628,479	3,963,626	6,664,853
II. Total Operating Expense	2,213,784	55,710	240,413	1,917,661	0	1,917,661
III. Total Capital Expense	16,000	403	1,738	13,860		13,860
IV. Total Indirect Expense	1,758,203	44,245	190,938	1,523,020		1,523,020
V. Total Other Expense	50,000	1,258	5,430	43,312		43,312
Budget Grand Total	16,307,696	410,381	1,770,992	14,126,332	3,963,626	10,162,706

Column	Col 1 = Col 2+3+4	Straight CCS	OTLICP	Medi-Cal (non-OTLICP) (Column 4 = Columns 5 + 6)		
	1	2	3	4	5	6
Source of Funds	Total Budget	Straight CCS County/State (50/50)	Optional Targeted Low Income Children's Program (OTLICP) County/State/Fed (17.5/17.5/65)	Medi-Cal State/Federal	Enhanced Medi-Cal State/Federal (25/75)	Non-Enhanced Medi-Cal State/Federal (50/50)
Straight CCS						
State	205,190	205,190				
County	205,191	205,191				
OTLICP						
State	309,924		309,924			
County	309,924		309,924			
Federal (Title XXI)	1,151,144		1,151,144			
Medi-Cal						
State	6,072,260			6,072,260	990,907	5,081,353
Federal (Title XIX)	8,054,072			8,054,072	2,972,719	5,081,353

Mayra Gómez, Accountant

mayra.gomez@dph.sbcounty.gov

Prepared By (Signature)

Prepared By (Printed Name)

Email Address

Jennifer St. Antoine, Program Manager

9/17/24

jstantoine@dph.sbcounty.gov

CCS Administrator (Signature)

CCS Administrator (Printed Name)

Email Address

CCS CASELOAD	Actual Caseload	Percent of Total CCS Caseload
STRAIGHT CCS - Total Cases of Open (Active) Straight CCS Children	355	2.52%
OTLICP - Total Cases of Open (Active) OTLICP Children	1532	10.86%
MEDI-CAL - Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children	12220	86.62%
TOTAL CCS CASELOAD	14107	100%

CCS Administrative Budget Worksheet

Fiscal Year: 2024-25

County: San Bernardino



Column				Straight CCS		Optional Targeted Low Income Children's Program (OTLICP)		Medi-Cal (Non-OTLICP)					
	1	2	3	4A	4	5A	5	6A	6	7A	7	8A	8
Category/Line Item	% FTE	Annual Salary	Total Budget (1 x 2 or 4 + 5 + 6)	Caseload %	Straight CCS County/State (50/50)	Caseload %	Optional Targeted Low Income Children's Program (OTLICP) Co/State/Fed (17.5/17.5/65)	Caseload %	Medi-Cal State/Federal	Enhanced % FTE	Enhanced Medi-Cal State/Federal (25/75)	Non-Enhanced % FTE	Non-Enhanced Medi-Cal State/Federal (50/50)
I. Personnel Expense													
Program Administration													
1. Jennifer St.Antoine, Program Manager	90.00%	108,681	97,813	2.52%	2,461	10.86%	10,622	86.62%	84,729			100.00%	84,729
2. Vacant, Program Coordinator	100.00%	115,960	115,960	2.52%	2,918	10.86%	12,593	86.62%	100,449			100.00%	100,449
3. Kennedy Parker Tucker, Program Specialist	50.00%	74,461	37,230	2.52%	937	10.86%	4,043	86.62%	32,250			100.00%	32,250
4. Felisa Prodigalidad, Administrative Assistant	100.00%	48,154	48,154	2.52%	1,212	10.86%	5,229	86.62%	41,713			100.00%	41,713
5. Neveen Tadros, Physician Consultant II	50.00%	211,695	105,848	2.52%	2,664	10.86%	11,495	86.62%	91,689			100.00%	91,689
6. Yan Xie, Physician Consultant I	50.00%	173,299	86,649	2.52%	2,181	10.86%	9,410	86.62%	75,059			100.00%	75,059
7. Bethany Armijo, Supervising Public Health Nurse	50.00%	121,019	60,510	2.52%	1,523	10.86%	6,571	86.62%	52,416			100.00%	52,416
8. Maria Ignacio, Supervising Public Health Nurse	50.00%	121,019	60,510	2.52%	1,523	10.86%	6,571	86.62%	52,416			100.00%	52,416
9. Tonya Reed, Supervising Public Health Nurse	50.00%	80,022	40,011	2.52%	1,007	10.86%	4,345	86.62%	34,659			100.00%	34,659
10. Rabi Nagoulat, Business Analyst II	100.00%	95,734	95,734	2.52%	2,409	10.86%	10,397	86.62%	82,928			100.00%	82,928
11. Olin Paniagua, Automated Systems Analyst I	100.00%	90,426	90,426	2.52%	2,276	10.86%	9,820	86.62%	78,330			100.00%	78,330
Subtotal		1,240,470	838,845		21,111		91,096		726,638				726,638
Medical Case Management													
1. Neveen Tadros, CCS Physician Consultant 2	50.00%	211,695	105,848	2.52%	2,664	10.86%	11,495	86.62%	91,689	27.36%	25,086	72.64%	66,603
2. Yan Xie, CCS Physician Consultant 1	50.00%	173,299	86,649	2.52%	2,181	10.86%	9,410	86.62%	75,059	35.76%	26,841	64.24%	48,218
3. Steve Danlag, Sup Pediatric Rehab Therapist 2	20.00%	134,143	26,829	2.52%	675	10.86%	2,914	86.62%	23,240	3.67%	853	96.33%	22,387
4. Manal Kassab, Medical Therapy Specialist	100.00%	125,118	125,118	2.52%	3,149	10.86%	13,588	86.62%	108,382	61.77%	66,948	38.23%	41,434
5. Michael Zidek, Medical Therapy Specialist	100.00%	125,118	125,118	2.52%	3,149	10.86%	13,588	86.62%	108,382	61.77%	66,948	38.23%	41,434
6. Bethany Armijo, Supervising Public Health Nurse	50.00%	121,019	60,510	2.52%	1,523	10.86%	6,571	86.62%	52,416	73.49%	38,521	26.51%	13,895
7. Maria Ignacio, Supervising Public Health Nurse	50.00%	121,019	60,510	2.52%	1,523	10.86%	6,571	86.62%	52,416	73.49%	38,521	26.51%	13,895
8. Tonya Reed, Supervising Public Health Nurse	50.00%	121,019	60,510	2.52%	1,523	10.86%	6,571	86.62%	52,416	73.49%	38,521	26.51%	13,895
9. Adedoyin Adesina, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
10. Vialad Areizaga Lisner, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
11. Jessica Bentacu, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
12. Ruby Bentley, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
13. Jasmine Carmona, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
14. James Colglazier III, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
15. Michelle Do, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
16. Ana Frescas, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
17. Michelle Gonzales, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
18. Crystal Greene, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
19. Donna Helm, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
20. Yamin (PHN I) Jauregui, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
21. Julieann Lardizabal, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
22. Holly Ly, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416

CCS CASELOAD	Actual Caseload	Percent of Total CCS Caseload
STRAIGHT CCS - Total Cases of Open (Active) Straight CCS Children	355	2.52%
OTLICP - Total Cases of Open (Active) OTLICP Children	1532	10.86%
MEDI-CAL - Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children	12220	86.62%
TOTAL CCS CASELOAD	14107	100%

CCS Administrative Budget Worksheet

Fiscal Year: 2024-25

County: San Bernardino



Column				Straight CCS		Optional Targeted Low Income Children's Program (OTLICP)		Medi-Cal (Non-OTLICP)					
	1	2	3	4A	4	5A	5	6A	6	7A	7	8A	8
Category/Line Item	% FTE	Annual Salary	Total Budget (1 x 2 or 4 + 5 + 6)	Caseload %	Straight CCS County/State (50/50)	Caseload %	Optional Targeted Low Income Children's Program (OTLICP) Co/State/Fed (17.5/17.5/65)	Caseload %	Medi-Cal State/Federal	Enhanced % FTE	Enhanced Medi-Cal State/Federal (25/75)	Non-Enhanced % FTE	Non-Enhanced Medi-Cal State/Federal (50/50)
23. Diane Mejia, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
24. Melanie Murray, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
25. Ha Nguyen, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
26. Veronica Perez, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
27. Rizza Pica, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
28. Rosemary Puente, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
29. Milagro (PHN I) Roman, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
30. Yvonne Ross, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
31. Jennet Rubi, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
32. Roshawn Stovell, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
33. Marikatharine Szyrka, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
34. Jon Gabriel Tuazon, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
35. Thuy Vo, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
36. Annie (Pormany) Vongvanth, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
37. Kelly Webb, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
38. Chika Yamazaki, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
39. VACANT, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
40. VACANT, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
41. VACANT, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
42. VACANT, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
43. VACANT, Public Health Nurse 2	100.00%	106,323	106,323	2.52%	2,676	10.86%	11,547	86.62%	92,101	73.49%	67,685	26.51%	24,416
Subtotal		4,853,720	4,372,397		110,047		474,853		3,787,535		2,671,214		1,116,321
Other Health Care Professionals													
1. Yvonne Quatman, Supervising Social Service Practitioner	100.00%	104,760	104,760	2.52%	2,636	10.86%	11,377	86.62%	90,747	13.17%	11,951	86.83%	78,796
2. Citlaly Arana, Social Service Practitioner III	100.00%	74,578	74,578	2.52%	1,877	10.86%	8,099	86.62%	64,602	57.51%	37,153	42.49%	27,449
3. Christian Galvez, Social Service Practitioner III	100.00%	74,578	74,578	2.52%	1,877	10.86%	8,099	86.62%	64,602	57.51%	37,153	42.49%	27,449
4. Irma Murillo, Social Service Practitioner III	100.00%	74,578	74,578	2.52%	1,877	10.86%	8,099	86.62%	64,602	57.51%	37,153	42.49%	27,449
5. Katrina Stagliano, Social Service Practitioner III	100.00%	74,578	74,578	2.52%	1,877	10.86%	8,099	86.62%	64,602	57.51%	37,153	42.49%	27,449
6. VACANT, Social Service Practitioner III	100.00%	74,578	74,578	2.52%	1,877	10.86%	8,099	86.62%	64,602	57.51%	37,153	42.49%	27,449
7. VACANT, Social Service Practitioner III	100.00%	74,578	74,578	2.52%	1,877	10.86%	8,099	86.62%	64,602	57.51%	37,153	42.49%	27,449
Subtotal		552,228	552,228		13,898		59,971		478,359		234,869		243,490
Ancillary Support													
1. Kerri Gonzalez, Supervising Office Specialist	100.00%	71,436	71,436	2.52%	1,798	10.86%	7,758	86.62%	61,880			100.00%	61,880
2. Natasha Jones, Supervising Office Specialist	100.00%	71,436	71,436	2.52%	1,798	10.86%	7,758	86.62%	61,880			100.00%	61,880
3. Monica Ontaneda, Supervising Office Specialist	100.00%	71,436	71,436	2.52%	1,798	10.86%	7,758	86.62%	61,880			100.00%	61,880
4. Misty Bradley, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
5. Phyllis Briones, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464

CCS CASELOAD	Actual Caseload	Percent of Total CCS Caseload
STRAIGHT CCS - Total Cases of Open (Active) Straight CCS Children	355	2.52%
OTLICP - Total Cases of Open (Active) OTLICP Children	1532	10.86%
MEDI-CAL - Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children	12220	86.62%
TOTAL CCS CASELOAD	14107	100%

CCS Administrative Budget Worksheet

Fiscal Year: 2024-25

County: San Bernardino



Column	Straight CCS			Optional Targeted Low Income Children's Program (OTLICP)				Medi-Cal (Non-OTLICP)					
	1	2	3	4A	4	5A	5	6A	6	7A	7	8A	8
Category/Line Item	% FTE	Annual Salary	Total Budget (1 x 2 or 4 + 5 + 6)	Caseload %	Straight CCS County/State (50/50)	Caseload %	Optional Targeted Low Income Children's Program (OTLICP) Co/State/Fed (17.5/17.5/65)	Caseload %	Medi-Cal State/Federal	Enhanced % FTE	Enhanced Medi-Cal State/Federal (25/75)	Non-Enhanced % FTE	Non-Enhanced Medi-Cal State/Federal (50/50)
6. Valerie Cabral, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
7. Jack Dauer, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
8. Krystal Dumas, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
9. Lourdes Garcia, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
10. Kimberly Harper, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
11. Antoinette Hernandez, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
12. Maria Hernandez, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
13. Laura Juarez, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
14. Valarie Lee, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
15. Shanette Manuel, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
16. Claudia Melendez, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
17. Joyce Osler, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
18. Jael Osuna, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
19. Dana Owens-Sidbury, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
20. Henry Reyna, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
21. Lori Ann Robinson, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
22. Andrea Soto, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
23. Rhonda Strange, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
24. Kimberley Tonk, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
25. VACANT , Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
26. VACANT , Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
27. VACANT , Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
28. VACANT , Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
29. VACANT , Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
30. VACANT , Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
31. VACANT , Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
32. Tara Young, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
33. Yvonne Hernandez, Supervising Office Assistant	100.00%	62,659	62,659	2.52%	1,577	10.86%	6,805	86.62%	54,278			100.00%	54,278
34. Silvia Alvarez, Office Assistant II	100.00%	42,317	42,317	2.52%	1,065	10.86%	4,596	86.62%	36,657			100.00%	36,657
35. Ana Corpus, Office Assistant II	100.00%	42,317	42,317	2.52%	1,065	10.86%	4,596	86.62%	36,657			100.00%	36,657
36. Chares Gamage, Office Assistant II	100.00%	42,317	42,317	2.52%	1,065	10.86%	4,596	86.62%	36,657			100.00%	36,657
37. Alicia Hernandez, Office Assistant II	100.00%	42,317	42,317	2.52%	1,065	10.86%	4,596	86.62%	36,657			100.00%	36,657
38. Julia Macias, Office Assistant II	100.00%	42,317	42,317	2.52%	1,065	10.86%	4,596	86.62%	36,657			100.00%	36,657
39. Evelyn Mendoza, Office Assistant II	100.00%	42,317	42,317	2.52%	1,065	10.86%	4,596	86.62%	36,657			100.00%	36,657
40. Ausyln Mendoza, Office Assistant II	100.00%	42,317	42,317	2.52%	1,065	10.86%	4,596	86.62%	36,657			100.00%	36,657
41. Rich Nguyen, Office Assistant II	100.00%	42,317	42,317	2.52%	1,065	10.86%	4,596	86.62%	36,657			100.00%	36,657
42. Rocio Quintero, Office Assistant II	100.00%	42,317	42,317	2.52%	1,065	10.86%	4,596	86.62%	36,657			100.00%	36,657

CCS CASELOAD	Actual Caseload	Percent of Total CCS Caseload
STRAIGHT CCS - Total Cases of Open (Active) Straight CCS Children	355	2.52%
OTLICP - Total Cases of Open (Active) OTLICP Children	1532	10.86%
MEDI-CAL - Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children	12220	86.62%
TOTAL CCS CASELOAD	14107	100%

CCS Administrative Budget Worksheet

Fiscal Year: 2024-25

County: San Bernardino



Column				Straight CCS		Optional Targeted Low Income Children's Program (OTLICP)		Medi-Cal (Non-OTLICP)					
	1	2	3	4A	4	5A	5	6A	6	7A	7	8A	8
Category/Line Item	% FTE	Annual Salary	Total Budget (1 x 2 or 4 + 5 + 6)	Caseload %	Straight CCS County/State (50/50)	Caseload %	Optional Targeted Low Income Children's Program (OTLICP) Co/State/Fed (17.5/17.5/65)	Caseload %	Medi-Cal State/Federal	Enhanced % FTE	Enhanced Medi-Cal State/Federal (25/75)	Non-Enhanced % FTE	Non-Enhanced Medi-Cal State/Federal (50/50)
43. Daniela Ramos, Office Assistant II	100.00%	42,317	42,317	2.52%	1,065	10.86%	4,596	86.62%	36,657			100.00%	36,657
44. Bernadette Thomas, Office Assistant II	100.00%	42,317	42,317	2.52%	1,065	10.86%	4,596	86.62%	36,657			100.00%	36,657
45. VACANT , Office Assistant II	100.00%	42,317	42,317	2.52%	1,065	10.86%	4,596	86.62%	36,657			100.00%	36,657
46. VACANT , Office Assistant II	100.00%	42,317	42,317	2.52%	1,065	10.86%	4,596	86.62%	36,657			100.00%	36,657
47. VACANT , Office Assistant II	100.00%	42,317	42,317	2.52%	1,065	10.86%	4,596	86.62%	36,657			100.00%	36,657
Subtotal		2,424,937	2,424,936		61,031		263,348		2,100,572				2,100,572
Clerical and Claims Support													
1. Mayra Gomez, Sr. Accountant/Auditor	90.00%	88,634	79,771	2.52%	2,007	10.86%	8,663	86.62%	69,101			100.00%	69,101
2. VACANT, Accounting Technician	100.00%	68,836	68,836	2.52%	1,732	10.86%	7,475	86.62%	59,628			100.00%	59,628
3. Regina Garcia, Fiscal Specialist	90.00%	57,600	51,840	2.52%	1,305	10.86%	5,630	86.62%	44,906			100.00%	44,906
4. Justin Perez, Fiscal Specialist	100.00%	57,600	57,600	2.52%	1,449	10.86%	6,255	86.62%	49,895			100.00%	49,895
5. Jeanette De Leon, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
6. Santa "Isabel" Hermosillo, Office Specialist	100.00%	53,639	53,639	2.52%	1,350	10.86%	5,825	86.62%	46,464			100.00%	46,464
7. Veronica Zavala-Lopez, Office Specialist	50.00%	53,639	26,820	2.52%	675	10.86%	2,913	86.62%	23,232			100.00%	23,232
8. FeLicia Clark, Supervising Office Assistant	100.00%	62,659	62,659	2.52%	1,577	10.86%	6,805	86.62%	54,278			100.00%	54,278
9. Heidi Bayer, Office Assistant III	100.00%	51,170	51,170	2.52%	1,288	10.86%	5,557	86.62%	44,325			100.00%	44,325
10. Zahra Bourbour, Office Assistant III	100.00%	51,170	51,170	2.52%	1,288	10.86%	5,557	86.62%	44,325			100.00%	44,325
11. Melissa De Avila, Office Assistant III	100.00%	51,170	51,170	2.52%	1,288	10.86%	5,557	86.62%	44,325			100.00%	44,325
12. Rachel Munoz-Esquivel, Office Assistant III	100.00%	51,170	51,170	2.52%	1,288	10.86%	5,557	86.62%	44,325			100.00%	44,325
13. LaPorsha Newborn, Office Assistant II	50.00%	42,317	21,159	2.52%	532	10.86%	2,298	86.62%	18,329			100.00%	18,329
14. Jessica Uribe, Office Assistant II	100.00%	42,317	42,317	2.52%	1,065	10.86%	4,596	86.62%	36,657			100.00%	36,657
15. VACANT , Office Assistant II	100.00%	42,317	42,317	2.52%	1,065	10.86%	4,596	86.62%	36,657			100.00%	36,657
16. VACANT , Office Assistant II	100.00%	42,317	42,317	2.52%	1,065	10.86%	4,596	86.62%	36,657			100.00%	36,657
17. VACANT , Public Service Employee	100.00%	0	0	2.52%	0	10.86%	0	86.62%	0			100.00%	0
Subtotal		870,194	807,594		20,324		87,705		699,568		0		699,568
Subtotal Salaries and Wages			8,996,000	2.52%	226,383	10.86%	976,953	86.62%	7,792,672	37.29%	2,906,083	62.71%	4,886,589
Salary Savings			(612,188)	2.52%	(15,406)	10.86%	(66,483)	86.62%	(530,299)	37.29%	(197,762)	62.71%	(332,537)
Total Salaries and Wages			8,383,812	2.52%	210,977	10.86%	910,470	86.62%	7,262,373	37.29%	2,708,321	62.71%	4,554,052
Staff Benefits (Specify %)	46.35%		3,885,897	2.52%	97,788	10.86%	422,003	86.62%	3,366,106		1,255,305		2,110,801
I. Total Personnel Expense			12,269,709	2.52%	308,765	10.86%	1,332,473	86.62%	10,628,479		3,963,626		6,664,853
II. Operating Expense													
1. Training			22,780	2.52%	573	10.86%	2,474	86.62%	19,733			100.00%	19,733
2. Travel			32,646	2.52%	822	10.86%	3,545	86.62%	28,279			100.00%	28,279
3. Communications			467,421	2.52%	11,763	10.86%	50,761	86.62%	404,897			100.00%	404,897
4. Office Supplies			46,312	2.52%	1,165	10.86%	5,029	86.62%	40,117			100.00%	40,117
5. Office Furniture and Equipment			16,252	2.52%	409	10.86%	1,765	86.62%	14,078			100.00%	14,078
6. Computers and Printers			377,773	2.52%	9,507	10.86%	41,026	86.62%	327,241			100.00%	327,241

CCS CASELOAD	Actual Caseload	Percent of Total CCS Caseload
STRAIGHT CCS - Total Cases of Open (Active) Straight CCS Children	355	2.52%
OTLICP - Total Cases of Open (Active) OTLICP Children	1532	10.86%
MEDI-CAL - Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children	12220	86.62%
TOTAL CCS CASELOAD	14107	100%

CCS Administrative Budget Worksheet

Fiscal Year: 2024-25

County: San Bernardino



Column				Straight CCS		Optional Targeted Low Income Children's Program (OTLICP)		Medi-Cal (Non-OTLICP)					
	1	2	3	4A	4	5A	5	6A	6	7A	7	8A	8
Category/Line Item	% FTE	Annual Salary	Total Budget (1 x 2 or 4 + 5 + 6)	Caseload %	Straight CCS County/State (50/50)	Caseload %	Optional Targeted Low Income Children's Program (OTLICP) Co/State/Fed (17.5/17.5/65)	Caseload %	Medi-Cal State/Federal	Enhanced % FTE	Enhanced Medi-Cal State/Federal (25/75)	Non-Enhanced % FTE	Non-Enhanced Medi-Cal State/Federal (50/50)
7. Postage			93,310	2.52%	2,348	10.86%	10,133	86.62%	80,829			100.00%	80,829
8. Professional Services			540,005	2.52%	13,589	10.86%	58,644	86.62%	467,772			100.00%	467,772
9. Equipment Maintenance			43,852	2.52%	1,104	10.86%	4,762	86.62%	37,986			100.00%	37,986
10. Space Rental			459,709	2.52%	11,568	10.86%	49,924	86.62%	398,217			100.00%	398,217
11. Utilities			113,724	2.52%	2,862	10.86%	12,350	86.62%	98,512			100.00%	98,512
II. Total Operating Expense			2,213,784		55,710		240,413		1,917,661		0		1,917,661
III. Capital Expense													
1. Cisco Switches			16,000	2.52%	403	10.86%	1,738	86.62%	13,860				13,860
III. Total Capital Expense			16,000		403		1,738		13,860				13,860
IV. Indirect Expense													
1. Indirect Cost Rate - Internal	10.998%		1,349,423	2.52%	33,958	10.86%	146,545	86.62%	1,168,920			100.00%	1,168,920
2. Indirect Cost Rate - External	FLAT		408,780	2.52%	10,287	10.86%	44,393	86.62%	354,100			100.00%	354,100
IV. Total Indirect Expense			1,758,203		44,245		190,938		1,523,020				1,523,020
V. Other Expense													
1. Maintenance & Transportation			50,000	2.52%	1,258	10.86%	5,430	86.62%	43,312			100.00%	43,312
V. Total Other Expense			50,000		1,258		5,430		43,312				43,312
Budget Grant Total			16,307,696		410,361		1,770,982		14,126,332		3,983,626		10,162,706

Mayra Gómez, Accountant

8/29/2024

(909) 458-1631

Prepared By (Signature)

Prepared By (Printed Name)

Date Prepared

Phone Number

Jennifer St. Antoine, Program Manager

9/17/24

(909) 458-1632

CCS Administrator (Signature)

CCS Administrator (Printed Name)

Date Signed

Phone Number

Department of Health Care Services - Systems of Care Division
San Bernardino County
California Children's Services Administrative Budget
Fiscal Year 2024-25

I. PERSONNEL EXPENSES

Total Salaries and Wages **\$ 8,383,812**

The FY 2024-25 CCS Administrative Budget contains a total of 117.40; 116.40 full-time equivalents (FTE) and one part time PSE.

Total Benefits **\$ 3,885,897**

Benefits are calculated at 46.35% of total salaries and wages.

TOTAL PERSONNEL EXPENSES **\$ 12,269,709**

II. OPERATING EXPENSES

Training **\$ 22,780**

This includes costs associated with staff training for job enhancement and CEUs required to maintain licensure.

Travel **\$ 32,646**

This includes three general categories: private mileage, motor pool expenses, conferences/training and other travel.

Communications **\$ 467,421**

This category includes costs associated with communications for the program, including access to telephones, voice mail accounts, mobile telephones, Internet access, and e-mail accounts.

Office Supplies **\$ 46,312**

The costs associated with this budget item are general office supplies, printed supplies, paper, toner, photocopier and facsimile supplies, pens, writing pads, binders, and minor office equipment.

Office Furniture and Equipment **\$ 16,252**

This budget item funds any furniture repair needs for the CCS program.

Computers and Printers **\$ 377,773**

This budget item funds computer/printer equipment. This year we expect to purchase our computer and printer equipment as part of this year's schedule refresh.

Postage **\$ 93,310**

This amount funds the program's postage allocation expenses for mailings to providers and general postage fees. It further includes a prorated share of the cost for interoffice mail services between county offices. This is expected to increase, as we project an increase of correspondence between our clients and other agencies.

Professional Services \$ 540,005

This budget item funds costs for professional services. It includes costs related to purchase of insurance, costs associated with performing background checks on new hires, vendors providing specialized services such as contractors and consultants (Case management experts, economists, etc) expected to continue in the improvement of our enhanced case management process to comply with CalAim, advertising, alarm and security services, interpreting services, paper processing specialists, and professional services provided by county departments.

Equipment Maintenance \$ 43,852

This is the cost for maintenance costs associated with equipment required to do business.

Space Rental \$ 459,709

This is the cost for lease of the facility that houses program staff.

Utilities \$ 113,724

The monthly utility costs are allocated among the programs that co-located in the rented facility. We expect our utilities to continue to increase as utility companies continue to increase the costs.

TOTAL OPERATING EXPENSES \$ 2,213,784

III. CAPITAL EXPENSES

Capital Expenses \$ 16,000

This amount funds the Cisco switches required for the program's network.

TOTAL CAPITAL EXPENSES \$ 16,000

VI. INDIRECT EXPENSES

Internal Indirect @ 10.998% \$ 1,349,423

The amount of budgeted Indirect Expenses included in the budget is calculated at 10.998% of Total Personnel Expenses, previous year was 10.783%.

External Indirect (Flat) \$ 408,780

The External Indirect Expenses includes administrative support from other county departments that provide general support, for example, Auditor-Controller/Treasurer/Tax Collector, Information Services, County Counsel, and Purchasing. The county increased those costs from last year.

TOTAL INDIRECT EXPENSES \$ 1,758,203

V. OTHER EXPENSES

Maintenance and Transportation \$ 50,000

This budget item funds the costs associated with provided maintenance and transportation services to CCS clients who require assistance with mileage, transport costs, housing, etc. The increase is due to an unexpected air ambulance incurred in previous fiscal totaling \$20,000.

TOTAL OTHER EXPENSES \$ 50,000

BUDGET GRAND TOTAL \$ 16,307,696