

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS
OF THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY
AND RECORD OF ACTION**

September 24, 2024

FROM

LEONARDO GONZALEZ, Director, Human Resources

ROXANNE YOUNG, Executive Director, In-Home Supportive Services Public Authority

SUBJECT

Side Letter Agreements with Service Employees International Union Local 2015

RECOMMENDATION(S)

1. Acting as the governing body of San Bernardino County, approve Side Letter Agreements between San Bernardino County In-Home Supportive Services Public Authority and the Service Employees International Union Local 2015, representing providers in the In-Home Supportive Services Provider Unit, for a Training Side Letter Agreement and a One-Time Payment Side Letter Agreement, effective October 5, 2024, through June 30, 2026.
2. Acting as the governing body of the In-Home Supportive Services Public Authority, approve Side Letter Agreements between San Bernardino County In-Home Supportive Services Public Authority and the Service Employees International Union Local 2015, representing providers in the In-Home Supportive Services Provider Unit, for a Training Side Letter Agreement and a One-Time Payment Side Letter Agreement, effective October 5, 2024, through June 30, 2026.

(Presenter: Leonardo Gonzalez, Director, 387-5565)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Create, Maintain and Grow Jobs and Economic Value in the County.

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

Ensure Development of a Well-Planned, Balanced, and Sustainable County.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

This item will not result in the use of Discretionary General Funding (Net County Cost). The underlying Memorandum of Understanding (MOU) between San Bernardino County In-Home Supportive Services Public Authority (IHSS PA) and Service Employees International Union Local 2015 (SEIU) was approved on September 12, 2023 (Item No. 77). The proposed Training Side Letter Agreement and the proposed One-Time Payment Side Letter Agreement (collectively, Agreements) are intended to provide clarifying language. There are no anticipated additional costs associated with the recommended Agreements.

BACKGROUND INFORMATION

On September 12, 2023 (Item No. 77), the Board of Supervisors of San Bernardino County and the Board of Directors of the IHSS PA (Governing Bodies) approved an MOU between IHSS PA and SEIU. The MOU included an annual \$50,000 allocation for job specific training classes for In-home Supportive Services (IHSS) providers. The proposed Training Side Letter Agreement clarifies that training materials qualify as “training classes” for the utilization of this allocation.

The Wages article of the MOU included a one-time payment for IHSS providers who met the specified eligibility requirements. The proposed One-Time Payment Side Letter Agreement clarifies that the one-time payment is subject to the availability of American Rescue Plan Act funding. The proposed agreement also establishes an end date of October 31, 2024, for the one-time payment. After this date, pay warrants shall not be issued or reissued.

If approved, the recommended Agreements will be effective October 5, 2024, through June 30, 2026 (the end date of the term for the MOU between IHSS PA and SEIU).

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Cynthia O'Neill, Chief Assistant County Counsel, 387-5455) on August 30, 2024; In-Home Supportive Services Public Authority (Roxanne Young, Executive Director, 891-9110) on August 30, 2024; Human Resources (Leonardo Gonzalez, Director, 387-5565) on August 30, 2024; Finance (Paul Garcia, Administrative Analyst, 386-8392) on September 9, 2024; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on September 12, 2024.

**Side Letter Agreements with Service Employees International Union
Local 2015
September 24, 2024**

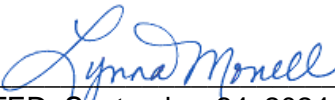
Record of Action of the Board of Directors
In-Home Supportive Services Public Authority

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Curt Hagman, Joe Baca, Jr.
Absent: Dawn Rowe

Lynna Monell, CLERK OF THE BOARD/SECRETARY

BY 
DATED: September 24, 2024



cc: File – MOU/Service Employees International Union, Local 2015
 w/attach
MBA 09/30/2024