Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 09CH011719-04-00
FAIN# 09CH011719
Federal Award Date: 06/14/2023

Recipient Information

1. Recipient Name
SAN BERNARDINO, COUNTY OF
150 S Lena Rd
San Bernardino, CA 92415-0515
909-383-2078

2. Congressional District of Recipient
31

3. Payment System Identifier (ID)
1956002748A4

4. Employer Identification Number (EIN)
956002748

5. Data Universal Numbering System (DUNS)
128518193

6. Recipient's Unique Entity Identifier (UEI)
QQZWBL2LPC85

7. Project Director or Principal Investigator
Ms. Jacquelyn Greene
Project Director
jgreen@psd.sbcounty.gov
909-383-2025

8. Authorized Official
Ms. Dawn Rowe
Dawn.Rowe@bos.sbcounty.gov
000-000-0000

Federal Agency Information
ACF/OHS Region IX Grants Office

9. Awarding Agency Contact Information
Mr. Jeffrey Arciero
Grants Management Officer
jeffrey.arciero@acf.hhs.gov
617-565-2446

10. Program Official Contact Information
Ms. Cynthia T Yao
Head Start Program
Cynthia.Yao@acf.hhs.gov
415-437-8451

Federal Award Information

11. Award Number
09CH011719-04-00

12. Unique Federal Award Identification Number (FAIN)
09CH011719

13. Statutory Authority
42 USC 9801 ET SEQ.

14. Federal Award Project Title
Head Start and Early Head Start

15. Assistance Listing Number
93.600

16. Assistance Listing Program Title
Head Start

17. Award Action Type
Non-Competing Continuation

18. Is the Award R&D?
No

Summary Federal Award Financial Information

19. Budget Period Start Date 07/01/2023 **- End Date** 06/30/2024	
20. Total Amount of Federal Funds Obligated by this Action	$60,021,002.00
20a. Direct Cost Amount	$60,021,002.00
20b. Indirect Cost Amount	$0.00
21. Authorized Carryover	$0.00
22. Offset	$0.00
23. Total Amount of Federal Funds Obligated this budget period	$0.00
24. Total Approved Cost Sharing or Matching, where applicable	$15,005,250.00
25. Total Federal and Non-Federal Approved this Budget Period	$75,026,252.00
26. Period of Perfomance Start Date 07/01/2020 **- End Date** 06/30/2025	
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance	$289,408,530.10

28. Authorized Treatment of Program Income
ADDITIONAL COSTS

29. Grants Management Officer - Signature
Mr. Jeffrey Arciero
Grants Management Officer

30. Remarks

Department of Health and Human Services

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31

Payment Account Number and Type
1956002748A4

Employer Identification Number (EIN) Data
956002748

Universal Numbering System (DUNS)
128518193

Recipient's Unique Entity Identifier (UEI)
QQZWBL2LPC85

31. Assistance Type
Discretionary Grant

32. Type of Award
Service

33. Approved Budget
(Excludes Direct Assistance)

I. Financial Assistance from the Federal Awarding Agency Only
II. Total project costs including grant funds and all other financial participation

a. Salaries and Wages	$21,462,871.00
b. Fringe Benefits	$11,566,893.00
c. Total Personnel Costs	$33,029,764.00
d. Equipment	$618,682.00
e. Supplies	$2,139,280.00
f. Travel	$215,830.00
g. Construction	$0.00
h. Other	$12,928,380.00
i. Contractual	$11,089,066.00
j. TOTAL DIRECT COSTS	**$60,021,002.00**
k. INDIRECT COSTS	**$0.00**
l. TOTAL APPROVED BUDGET	**$60,021,002.00**
m. Federal Share	**$60,021,002.00**
n. Non-Federal Share	**$15,005,250.00**

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
3-G094122	09CH01171904	ACFOHS	41.51	93.600	$59,267,063.00	75-23-1536
3-G094120	09CH01171904	ACFOHS	41.51	93.600	$479,926.00	75-23-1536
3-G094121	09CH01171904	ACFOHS	41.51	93.600	$274,013.00	75-23-1536

35. Terms And Conditions

STANDARD TERMS

1. Paid by DHHS Payment Management System (PMS), see attached for payment information. This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.

   This includes requirements in Parts I and II available at http://www.hhs.gov/grants/grants/policies-regulations/index.html of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (g) of the trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to http://www.acf.hhs.gov/discretionary-post-award-requirements
   This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to http://www.acf.hhs.gov/discretionary-post-award-requirements.This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to http://www.acf.hhs.gov/discretionary-post-award-requirements

   Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:
   The Administration for Children for Children and Families U.S. Department of Health and Human Services Office of Grants Management ATTN: Grants Management Specialist 330 C Street, SW., Switzer Building Corridor 3200 Washington, DC 20201 AND
   U.S. Department of Health and Human Services Office of Inspector General ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW, Cohen Building Room 5527 Washington, DC 20201 Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov
   Failure to make required disclosures can result in any of the remedies described in 45 CFR75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

   This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

   Recipients must act in compliance with the requirements of this grant and applicable Federal statutes, regulations, and policies as included in the Compendium of Program Instructions (https://eclkc.ohs.acf.hhs.gov/policy/pi) and Information Memoranda (https://eclkc.ohs.acf.hhs.gov/policy/im).

AWARD ATTACHMENTS

SAN BERNARDINO, COUNTY OF 09CH011719-04-00

1. Remarks

30. REMARKS (Continued from previous page)

This action awards $59,267,063 for operations; $479,926 for Head Start training and technical assistance; and $274,013 for Early Head Start training and technical assistance for the 07/01/2023-06/30/2024 budget period.

The projected operations costs based on the application submitted for this period are $48,000,590 for Head Start and $11,266,473 for Early Head Start.

Head Start population: 2,441 children.
Designated Head Start service area(s): The county of San Bernardino, California.
Approved program option(s) for the Head Start program: Center-based, Home-based.

Early Head Start population: 654 infants, toddlers, and pregnant women.
Designated Early Head Start service area(s): The County of San Bernardino, California.
Approved program option(s) for the Early Head Start program: Center-based, Family Child Care, Home-based.

This grant is subject to the requirements included in Attachments 1 and 2.
As per Program Instruction ACF-PI-HS-17-04, the grantee is required to submit one semi-annual SF-425 report, one annual SF-425 report, and one final SF-425 report. For San Bernardino County, SF-425 reports must be received by:

- 6-month Semi-Annual Report (labeled "semi-annual" in PMS): 01/30/2024
- 12-Month Annual Report (labeled "semi-annual" in PMS): 07/30/2024
- Final Report for Budget period (labeled as "Annual" in PMS): 10/30/2024

Additionally, the grantee must submit their SF-429 Real Property Status report via the Online Data Collection System, accessible through GrantSolutions. Your SF-429 report is due by the Annual SF-425 due date given above. Please refer to Program Instruction ACF-PI-HS-17-03 for further details.

This grant is subject to the requirements included in Attachments 1 and 2.

Attachment 1

Award Number: 09CH011719/04

Recipient Organization: San Bernardino, County of

This grant is subject to Section 640(b) of the Head Start Act and 45 C.F.R. § 1303.4 requiring a non-federal match of 20 percent of the total cost of the program. This grant is also subject to the requirements in Section 644(b) of the Head Start Act and 45 C.F.R. § 1303.5 limiting development and administrative costs to a maximum of 15 percent of the total costs of the program, including the non-federal match contribution of such costs. The requirements for a non-federal match of 20 percent and the limitation of 15 percent for development and administrative costs apply to the 07/01/2023-06/30/2024 budget period unless a waiver is approved. Any request for a waiver of the non-federal match, or a portion thereof, that meets the conditions under Section 640(b)(1)-(5) of the Head Start Act and 45 C.F.R. § 1303.4 or a waiver of the limitation on development and administrative costs that meets the conditions under 45 C.F.R. § 1303.5 must be submitted in advance of the end of the budget period. Any waiver request submitted after the expiration of the project period will not be considered.

The HHS Uniform Administrative Requirements (see 45 C.F.R. § 75.308(c)(1)(ii)) provide the authority to ACF to approve key staff of Head Start grant recipients. For the purposes of this grant, key staff is defined as the Head Start Director or person carrying out the duties of the Head Start Director if not under that title and the Chief Executive Officer, Executive Director and/or Chief Fiscal Officer if any of those positions is funded, either directly or through indirect cost recovery, more than 50 percent with Head Start funds.

Section 653 of the Head Start Act prohibits the use of any federal funds, including Head Start grant funds, to pay any portion of the compensation of an individual employed by a Head Start agency if that individual's compensation exceeds the rate payable for Level II of the Executive Schedule.

Prior written approval must be obtained for the purchase of equipment and other capital expenditures as described in 45 C.F.R. § 75.439(a). Prior written approval must also be obtained under 45 C.F.R. § 75.439(b)(3) and 45 C.F.R. Part 1303 Subpart E - Facilities to use Head Start grant funds for the initial or ongoing purchase, construction and major renovation of facilities. No Head Start grant funds may be used toward the payment of one-time expenses, principal and interest for the acquisition, construction or major renovation of a facility without prior written approval of the Administration for Children and Families.

Per Program Instructions ACF-PI-HS-17-03 and ACF-PI-HS-17-04, this award is subject to annual submission of the applicable SF-429A report (real property status), and submission of SF-428 report (tangible property) at the conclusion of the project.

Attachment 2
Real Property Terms and Conditions

Terms and Conditions for Awards involving Property, if applicable

- Under grant program regulations at 45 C.F.R. § 75.323, a property trust relationship exists for the benefit of the awarding program in all property the non-federal entity acquires or improves with the Administration for Children and Families (ACF) funds, including real property, equipment and supplies. The non-federal entity holds the property in trust for the beneficiaries of the project or program under which the property was acquired or improved. ACF requires the non-federal entity to record liens or other appropriate notices such as Notices of federal Interest to indicate that real property has been acquired or improved with federal award funds and that use and disposition conditions apply to the property. The federal interest in the property cannot be defeated by a recipient's failure to file an appropriate notice of federal interest. A recipient may not encumber or permit a third party to encumber any property where federal funds were used for purchase, construction or major renovation without ACF's written consent. Financing and refinancing a property with or without subordination of the federal interest are encumbrance actions and subject to formal ACF approval, including the submission of the SF-429 Attachment B Acquire or Improve Request form (along with the supporting documentation) and the SF-429 Attachment C Encumbrance Request form (along with supporting documentation) in GrantSolutions On-Line Data Collection (OLDC) system. For guidance and reporting information, see Real Property Guidance: https://www.acf.hhs.gov/grants/real-property#book_content_0 .
- The federal interest in real property purchased, constructed or renovated with federal funds does not expire and remains in place until formal disposition. When real property is no longer needed either because the non-federal entity is leaving the program or for another reason, the non-federal entity must obtain disposition instructions from ACF in accordance with C.F.R. §75.318(c) (1)-(3) and ACF Policy, including the submission of the SF-429 Attachment C Disposition Request form (along with supporting documentation) in the GrantSolutions On-Line Data Collection (OLDC) system. For additional guidance and reporting information, see Real Property Guidance: https://www.acf.hhs.gov/grants/real-property#book_content_0 . While the awardee may indicate a disposition preference in the request for disposition instructions, ACF has the discretion to direct a different disposition option. The non-federal entity must request disposition instructions within 60 days of project expiration or notice of termination. If the non-federal entity fails to request disposition instructions, ACF will direct disposition.

A recipient's failure to comply with ACF's disposition instructions will constitute a material violation of the terms and conditions of this grant award. Recipients are responsible for maintaining accurate and up-to-date records of any non-federal contributions, including payments of principal and interest on loans, made towards the purchase, construction, or renovation of real property, and itemized records of the funding source of such contributions. Recipients must produce those records when requesting disposition. In accordance with 45 C.F.R. §75.320(e) and ACF policy, the recipient must request disposition instructions utilizing the SF-428 cover page, Attachment C, and S form along with supporting documentation from ACF Office of Grants Management for equipment purchased with federal funds and which is no longer needed either because the recipient is leaving the program or for another reason. For more guidance and reporting information, see Tangible Personal Property Guidance: https://www.acf.hhs.gov/tangible-personal-property#book_content_0.

- If there is a residual inventory of unused supplies exceeding $5,000 in total aggregate value upon termination of support or completion of the project or program, the non-federal entity must retain the supplies or use on other activities or sell them, but must, in either case, compensate the Federal government for its share. The amount of compensation must be computed in the same manner as equipment. See 45 C.F.R. §75.320(e)(2) for the calculation methodology. For more guidance and reporting information, see Tangible Personal Property Guidance: https://www.acf.hhs.gov/tangible-personal-property#book_content_0.
- The inventory of equipment, supplies, and real property acquired with Head Start funds under any preceding award must be transferred and recorded under the grant agreement number identified in field 12 of this Notice of Award.
- Pursuant to 45 C.F.R. §75.317, a grant recipient must, at a minimum, provide the equivalent insurance coverage for real property and/or equipment acquired or improved with Federal funds, as provided to other property it owns. If a grant recipient uses federal funds to purchase or continue purchase (e.g. mortgage payments) on real property, including modular facility unit(s), it must maintain physical damage or destruction insurance at the full replacement value of the facility so long as it owns or occupies the facility. At a minimum, a grant recipient must obtain an insurance policy insuring against risk from physical destruction immediately upon acquiring real property or equipment, or upon completion of construction or modernization of a facility when federal funds were expended. The physical destruction insurance policy must insure the full-appraised value of the real property from risk of partial and total physical destruction, including flood insurance, or other special hazard riders, where appropriate. The policy must also include a requirement for the insurer to notify the Administration for Children and Families' Office of Grants Management of any changes in the policy or coverage, for example, loss payee endorsement.