

MEMORANDUM OF UNDERSTANDING
between
San Bernardino County
Transitional Assistance Department
and
San Bernardino County
Research, Outcomes and Quality Support Division
and
Victor Valley Christian School
for
DATA SHARING

April 7, 2026

IT IS HEREBY AGREED AS FOLLOWS:

WHEREAS, The Child Nutrition and WIC Reauthorization Act of 2004, Public Law 108-265 (June 30, 2004), requires that any child receiving benefits under the federal Food Stamp Act be certified as eligible for free lunches under the National School Lunch Act (42 U.S.C. 1751 et seq.) and free breakfasts under the Child Nutrition Act of 1966 (42 U.S.C. 1771 et seq.) without further application; and

WHEREAS, The Reauthorization Act mandates that all Local Education Agencies (LEAs) that participate in the National School Lunch Program (NSLP) or School Breakfast Program (SBP) implement a system of Direct Certification (DC), and that the state/local California Work Opportunity and Responsibility for Kids (CalWORKs)/CalFresh departments work with agencies to achieve implementation; and

WHEREAS, Effective September 28, 2005, Assembly Bill 1385 added Section 49561 to the Education Code mandating the California Department of Education to develop a computerized state level data match system to be used by LEAs to directly certify school children receiving CalWORKs or CalFresh benefits for free or reduced-price school meals; and

WHEREAS, Transitional Assistance Department, herein after referred to as TAD, desires to increase the participation of eligible students to the National School Lunch Program (NSLP) or School Breakfast Program (SBP); and

WHEREAS, Human Services Research, Outcomes, and Quality Support Division, herein after referred to as ROQS, can conduct a query of the data provided by the Local Education Agency (LEA) and provide data match reports and;

WHEREAS, Victor Valley Christian School (VVCS), herein after referred to as LEA, desires to establish mechanisms for data sharing needed to automatically certify school children receiving CalWORKs or CalFresh benefits for free or reduced-price school meals; and

WHEREAS, TAD and LEA desire to work collaboratively to identify and assist common/mutual customers.

NOW THEREFORE, TAD, ROQS, and LEA mutually agree to the following terms and conditions:

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A. DEFINITIONS

1. CalFresh – The federally funded food and nutrition program, also known as the Supplemental Nutrition Assistance Program (SNAP), which increases household food budgets in the effort to help improve the health and wellbeing of eligible families and individuals by giving them a means to meet their nutritional needs.
2. California Work Opportunity and Responsibility to Kids (CalWORKs) – The program implemented through Assembly Bill (AB) 1542 to provide temporary assistance in the form of cash aid and services to eligible needy families with minor children. The program replaced the Aid to Families with Dependent Children (AFDC) program in the State of California.
3. Customer – An individual who is applying for or receiving CalWORKs, CalFresh, and/or Medi-Cal benefits with TAD and has been determined eligible to participate in, and who is receiving services under, a program or agreement authorized by TAD. This term may be used interchangeably with “client,” “participant,” “recipient,” or “enrollee.”
4. Direct Certification – The process to certify school-age recipients of CalFresh and CalWORKs benefits as eligible for free school meals.
5. Free or Reduced Price School Meal Program (F/RP) – Current law requires LEAs to provide an application for F/RP meals to all pupils and that those students who qualify for F/RP meals are provided access to one nutritionally adequate meal each school day.
6. Human Services – San Bernardino County Human Services (HS), a system of integrated services, where the programs and resources of nine (9) County departments come together to provide a rich, more complete array of services to the citizens of San Bernardino County under one coordinated effort.
7. Local Education Agency (LEA) – A school district or county office of education, including private and charter schools.
8. Memorandum of Understanding (MOU) – The legal agreement between the County and the LEA.
9. National School Lunch Program (NSLP) – A federally assisted meal program operating in public and nonprofit private schools and residential childcare institutions. It provides nutritionally balanced, low cost or free lunches to children each school day.
10. Personally Identifiable Information (PII) – Any information that can be used alone or in conjunction with any other information, to search for or identify a specific individual, or that can be used to access their files, whether electronic, paper, verbal, or recorded. PII includes, but is not limited to, name, date of birth (DOB), Social Security Number (SSN), Identification/Driver License number, address, and case number.
11. Point of Contact (POC) – Assigned staff member who liaises with other project stakeholders, provides information and assistance, and represents his or her department.
12. Research, Outcomes, and Quality Support (ROQS) – ROQS is the HS unit that provides research services concerning all HS departments and programs.
13. Services – The required services described in this MOU.
14. Transitional Assistance Department (TAD) – The County department which determines eligibility for CalWORKs (cash benefits), Medi-Cal, and CalFresh benefits.

B. LEA RESPONSIBILITIES

LEA shall:

1. Designate a primary point of contact (POC) for any issues or concerns.
2. Send County a list electronically using a comma separated values (CSV) file containing the following fields: students' first name, last name, DOB, via a secure transmission method to ensure protection of personally identifiable information at the beginning of the school year and again at the mid-point.

3. Communicate and work collaboratively with County staff to maximize services to mutual customers.
4. Contact the TAD Administration Regional Manager with any concerns or suggestions.

C. GENERAL REQUIREMENTS

1. **Recitals** – The recitals set forth above are true and correct and incorporated herein by this reference.
2. **MOU Amendments** – LEA agrees any alterations, variations, modifications, or waivers of the provisions of the MOU, shall be valid only when reduced to writing, executed and attached to the original MOU, and approved by the person(s) authorized to do so on behalf of LEA and County.
3. **MOU Assignability** – Without the prior written consent of the County, the MOU is not assignable by LEA either in whole or in part.
4. **Reserved**
5. **Background Checks for Personnel** – LEA shall obtain from the Department of Justice (DOJ) records of all convictions involving any sex crimes, drug crimes, or crimes of violence of a person who is offered employment or volunteers for all positions in which he or she would have contact with a minor, the aged, the blind, the disabled or a domestic violence client, as provided for in Penal Code section 11105.3 prior to providing any services. This includes licensed personnel who are not able to provide documentation of prior DOJ clearance. A copy of a license from the State of California, which requires a DOJ clearance, is sufficient proof.
6. **Confidentiality and Nondisclosure** – LEA shall protect from unauthorized use or disclosure names and other identifying information concerning persons receiving Services pursuant to this MOU, except for statistical information not identifying any participant. LEA shall not use or disclose any identifying information for any other purpose other than carrying out the LEA's obligations under this MOU, except as may be otherwise required by law. This provision will remain in force even after the termination of the MOU.

LEA shall hold as confidential and use reasonable care to prevent unauthorized access by, storage, disclosure, publication, dissemination to and/or use by third parties of, confidential information that is either: (1) provided by TAD to LEA or an agent of LEA or otherwise made available to LEA or LEA agent in connection with this MOU; or, (2) acquired, obtained, or learned by LEA or an agent of LEA in the performance of this MOU. For purposes of this provision, confidential information means any data, files, software, information, or materials in oral, electronic, tangible, or intangible form and however stored, compiled or memorialize and includes, but is not limited to, technology infrastructure, architecture, financial data, trade secrets, equipment specifications, user lists, passwords, research data, and technology data.
7. **Primary Point of Contact** – LEA will designate an individual to serve as the primary point of contact for the MOU. LEA designee must respond to County inquiries within two (2) business days. LEA shall not change the primary contact without written acknowledgement to the County. LEA will also designate a back-up point of contact in the event the primary contact is not available.
8. **TAD Representative** – The TAD Director or his/her designee shall represent the County in all matters pertaining to the services to be rendered under this MOU, including termination and assignment of this MOU, and shall be the final authority in all matters pertaining to the Services/Scope of Work by LEA.
9. **Informal Dispute Resolution** – In the event TAD determines that service is unsatisfactory, or in the event of any other dispute, claim, question or disagreement arising from or relating to this MOU or breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question or disagreement. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties.
10. **Legality and Severability** – The parties' actions under the MOU shall comply with all applicable laws, rules, regulations, court orders and governmental agency orders. The provisions of this MOU are specifically made severable. If a provision of the MOU is terminated or held to be invalid, illegal,

or unenforceable, the validity, legality, and enforceability of the remaining provisions shall remain in full effect.

11. **Mutual Covenants** – The parties to this MOU mutually covenant to perform all of their obligations hereunder, to exercise all discretion and rights granted hereunder, and to give all consents in a reasonable manner consistent with the standards of “good faith” and “fair dealing”.
12. **Notice of Delays** – Except as otherwise provided herein, when either party has knowledge that any actual or potential situation is delaying or threatens to delay the timely performance of this MOU, that party shall, within twenty-four (24) hours, give notice thereof, including all relevant information with respect thereto, to the other party.
13. **Records** – LEA shall maintain all records and books pertaining to the delivery of services under this MOU and demonstrate accountability for MOU performance. All records shall be complete and current and comply with all MOU requirements. Failure to maintain acceptable records shall be considered grounds for termination of the MOU.
14. **Release of Information** – No news releases, advertisements, public announcements or photographs arising out of the MOU or LEA’s relationship with County may be made or used without prior written approval of the TAD Director, or their designee, and shall include TAD approved branding.
15. **Strict Performance** – Failure by a party to insist upon the strict performance of any of the provisions of this MOU by the other party, or the failure by a party to exercise its rights upon the default of the other party, shall not constitute a waiver of such party’s right to insist and demand strict compliance by the other party with the terms of this MOU thereafter.
16. **Subcontracting** – LEA agrees not to enter into any subcontracting contracts for work contemplated under the MOU without first obtaining written approval from Director of TAD through the HS Contracts Unit. Any subcontractor shall be subject to the same terms and conditions as LEA. LEA shall be fully responsible for the performance and payments of any subcontractor.
17. **Termination for Convenience** – TAD and LEA each reserve the right to terminate the MOU, for its convenience, with or without cause, with a thirty (30) day written notice of termination. Such termination may include all or part of the services described herein
18. **Time of the Essence** – Time is of the essence in performance of this MOU and of each of its provisions.
19. **Vacancies** – LEA shall notify TAD of any continuing vacancies and any positions that become vacant during the term of this MOU that will result in reduction of services to be provided under this MOU. Upon notice of vacancies, LEA shall apprise TAD of the steps being taken to provide the services and to fill the position as expeditiously as possible. Vacancies and associated problems shall be reported to TAD on each periodically required report for the duration of said vacancies and/or problems.
20. **Complaint and Grievance Procedure** –LEA shall provide a system, approved by TAD, through which recipients of service shall have the opportunity to express and have considered their views and complaints regarding the delivery of services. The procedure must be in writing and posted in clear view of all recipients.
21. **Child Abuse Reporting** – LEA shall ensure that all known or suspected instances of child abuse or neglect are reported to the appropriate law enforcement agency or to the appropriate Child Protective Services agency. This responsibility shall include:
 - a. Assurance that all employees, agents, consultants, or volunteers who perform services under this MOU and are mandated by Penal Code Sections 11164 et seq. to report child abuse or neglect, sign a statement, upon the commencement of their employment, acknowledging their reporting requirements and their compliance with them.
 - b. Development and implementation of procedures for employees, agents, consultants, or volunteers who are not subject to the mandatory reporting laws for child abuse to report any

observed or suspected incidents of child abuse to a mandated reporting party, within the program, who will ensure that the incident is reported to the appropriate agency.

- c. Provision for arrangement of training in child abuse reporting laws (Penal Code section 11164 et seq.) for all employees, agents, consultants, and volunteers, or verification that such persons have received training in the law within thirty (30) days of employment/volunteer activity.

22. **Elder and Dependent Adult Abuse Reporting** – LEA agrees to and shall comply with the County’s Elder and Dependent Adult Abuse Reporting requirements:

- a. **Who Must Report:** In accordance with Welfare and Institutions Code (W & I) Section 15630, all employees of the LEA and its subcontractors are mandated reporters of elder and dependent adult abuse. LEA assures all employees, agents, consultants, or volunteers who perform services under this MOU and are mandated to report elder and dependent adult abuse will sign a statement (SOC 341A) at <http://www.cdss.ca.gov/cdssweb/entres/forms/English/SOC341A.pdf>, upon the commencement of their employment, acknowledging their reporting requirements and their compliance with them.
- b. **When to Report:** Mandated reporters are required to report all instances of known or suspected abuse of the elderly and dependent adults immediately or as soon as practically possible, under the following circumstances:
 - 1) When the mandated reporter has observed or has knowledge of an incident that reasonably appears to be physical abuse, abandonment, isolation, neglect, financial abuse, mental abuse, or sexual abuse; or
 - 2) When the mandated reporter is told by an elder or dependent adult that he or she has experienced behavior constituting physical abuse, abandonment, isolation, neglect, financial abuse, mental abuse, or sexual abuse.
- c. **To Whom to Report:** Incidents of elder and dependent adult abuse must be reported to the correct agency as follows:
 - 1) If the abuse has occurred in a long-term care facility, except a state mental hospital or state developmental center, the report shall be made to the local Long-Term Care Ombudsman or local law enforcement;
 - 2) If the abuse has occurred in a state mental hospital or state developmental center, the report shall be made to the designated investigators of the State Department of Mental Health or the State Department of Developmental Services or to the local law enforcement;
 - 3) If the abuse occurred anywhere other than a long-term care facility or state mental hospital or state developmental center, the report shall be made to Adult Protective Services or local law enforcement.
- d. **How to Report:** Mandated reporters are required to take the following steps in all instances of known or suspected abuse of the elderly and dependent adults:
 - 1) Place an immediate telephone call to Adult Protective services (1-877-565-2020) or local law enforcement to report the incident.
 - 2) Within two (2) working days of making the telephonic report to the responsible agency, complete a written "Report of Suspected Dependent Adult/Elder Abuse" (SOC 341) form, <http://www.cdss.ca.gov/Portals/9/FMUForms/Q-T/SOC341.pdf?ver=2018-11-15-132736-097>. The completed form must be submitted to the same agency to which the incident was reported by telephone.

23. **Force Majeure** – Neither party shall be liable for failure or delay to perform obligations under this MOU, which have become practicably impossible because of circumstances beyond the reasonable control of the applicable party. Such circumstances include without limitation, natural disasters or

acts of God; acts of terrorism; labor disputes or stoppages; war; government acts or orders; epidemics, pandemics, or outbreak of communicable disease; quarantines; national or regional emergencies; or any other cause, whether similar in kind to the foregoing or otherwise, beyond the party's reasonable control. Written notice of a party's failure or delay in performance due to force majeure must be given to the other party no later than thirty (30) days following the force majeure event commencing, which notice shall describe the force majeure event and the actions taken to minimize the impact thereof. All delivery dates under this MOU affected by force majeure shall be tolled for the duration of such force majeure. The parties hereby agree, when feasible, not to cancel but reschedule the pertinent obligations and deliverables for mutually agreed dates as soon as practicable after the force majeure condition ceases to exist.

24. **Order of Precedence** – In the event of any inconsistency between the terms of this MOU and any forms, attachments, statements of work (SOW), or specifications which may be incorporated into this MOU, the following order of precedence shall apply:
 - a. This MOU;
 - b. Attachments to this MOU, as indicated herein; and
 - c. Price lists, SOWs, and other documents attached hereto or incorporated herein.
25. **Reserved**
26. **Supersedes Prior Agreements** – This MOU supersedes and replaces all previous contracts, agreements and understandings, oral, written and implied, between TAD and LEA hereto with respect to the subject matter hereof. All such prior contracts, agreements and understandings are hereby terminated and deemed of no further force or effect.

D. TERM

1. This MOU is effective as of April 7, 2026 and expires March 31, 2029 but may be terminated earlier in accordance with provisions of this MOU.
2. This MOU may be terminated without cause upon thirty (30) days written notice by either party. The TAD Director is authorized to exercise TAD's rights with respect to any termination of this MOU. The LEA's Director of Nutrition Services, or his/her appointed designee, has authority to terminate this MOU on behalf of LEA.
3. Upon receipt of termination notice LEA shall promptly discontinue services unless the notice directs otherwise. LEA shall deliver promptly to County and transfer title (if necessary) all completed work, and work in progress, including drafts, documents, plans, forms, data, products, graphics, computer programs and reports.

E. COUNTY RESPONSIBILITIES

TAD shall:

1. Designate a primary point of contact (POC) to address any issues or concerns.
2. Ensure that provision of services to LEA does not compromise client data integrity and internal procedures.
3. Communicate and work collaboratively with LEA staff to maximize services to mutual customers.
4. Provide a report to LEA of students who are determined to be directly certifiable for the F/RP NSLP and SBP via a secure transmission method to ensure protection of personally identifiable student information.

ROQS shall:

1. Perform a cross-match of student information provided to County by LEA to identify students who are receiving CalWORKs and/or CalFresh benefits and therefore qualify for the F/RP NSLP and SBP.
2. Provide a report to TAD of students who are determined to be directly certifiable for the F/RP, NSLP and SBP.

3. Adhere to all Federal, State, and County laws relating to customer confidentiality and data protection, including electronic transmission of customer data and confidential information.

F. MUTUAL RESPONSIBILITIES

1. TAD and LEA agree they will establish mutually satisfactory methods for the exchange of such information as may be necessary in order that each party may perform its duties and functions under this agreement, and appropriate procedures to ensure all information is safeguarded from improper disclosure in accordance with applicable State and Federal laws and regulations.
2. TAD and LEA agree they will establish mutually satisfactory methods for problem resolution at the lowest possible level as the optimum, with a procedure to mobilize problem resolution up through TAD and LEA mutual chain of command, as deemed necessary.
3. TAD and LEA agree to develop and implement procedures and forms necessary to administer and document program referral, participation, compliance, and effectiveness.
4. TAD and LEA shall protect from unauthorized use or disclosure names and other identifying information concerning persons receiving services pursuant to this MOU, except for statistical information not identifying any participant. TAD and LEA shall not use or disclose any identifying information for any other purpose other than carrying out the obligations under this MOU, except as may be otherwise required by law. This provision will remain in force even after the termination of the MOU.
5. TAD and LEA agree that the information contained therein is confidential and shall not be used by either agency for any purpose not directly related to the NSLP, and shall not be shared with any other government agency, including the United States Citizenship and Immigration Services or the Social Security Administration, unless specifically authorized to do so pursuant to other provisions of law.
6. TAD and LEA agree to ensure that the information that is shared is protected per the terms and conditions as set forth in the Human Services Information Privacy and Security Requirements, as specified at <http://hss.sbcounty.gov/Privacy>. The LEA shall immediately notify the County of any suspected or actual breach of confidential information as further detailed in the requirements. Additionally, the National School Lunch Act (NSLA) establishes a fine of not more than \$1,000 or imprisonment of not more than one year, or both, if any eligibility information is published, divulged, disclosed, or made known in any manner or extent not authorized by federal law. This includes the disclosure of eligibility information by one entity authorized under the NSLA to receive the information directly from the determining agency. Also, the United States Code section 552a(i) establishes a fine of not more than \$5,000 for any employee who willfully disclosed confidential or individually identifiable information in any manner to any person or agency not entitled to receive it, or who knowingly and willfully requests or obtains any record concerning an individual from an agency under false pretenses

G. FISCAL PROVISIONS

There shall be no remuneration for the services provided through this MOU.

H. INDEMNIFICATION

Each Party agrees to indemnify, defend (with counsel approved by the other ("Indemnitee")), and hold harmless the other and their authorized officers, employees, agents and volunteers from any and all claims, actions, losses, damages, and/or liability arising out of this Agreement, but only to the extent actually caused by the negligent acts, errors or omissions of the indemnifying Party and its authorized officers, employees, agents, and volunteers, and for any costs or expenses incurred by Indemnitee on account of any claim except where such indemnification is prohibited by law.

If the Parties are determined to be comparatively at fault for any claim, action, loss, or damage which results from their respective obligations under this Agreement, each Party shall indemnify the others to the extent of its comparative fault as determined in a legal action.

I. RIGHT TO MONITOR AND AUDIT

1. The County, State and Federal government shall have absolute right to review and audit all records, books, papers, documents, corporate minutes, and other pertinent items as requested, and shall have absolute right to monitor the performance of LEA in the delivery of services provided under this MOU. LEA shall give full cooperation, in any auditing or monitoring conducted. LEA shall cooperate with the County in the implementation, monitoring, and evaluation of this MOU and comply with any and all reporting requirements established by the County.
2. All records pertaining to services delivered and all fiscal, statistical and management books and records shall be available for examination and audit by County representatives for a period of three years after final payment under this MOU or until all pending County, state and federal audits are completed, whichever is later. Records of the LEA which do not pertain to the services under this MOU may be subject to review or audit unless provided in this or another MOU. Technical program data shall be retained locally and made available upon the County's reasonable advance written notice or turned over to County. If said records are not made available at the scheduled monitoring visit, LEA may, at County's option, be required to reimburse County for expenses incurred due to required rescheduling of monitoring visit(s). Such reimbursement will not exceed fifty dollars (\$50) per hour (including travel time) and may be deducted from the following month's claim for reimbursement.
3. LEA shall cooperate with County in the implementation, monitoring and evaluation of this MOU and comply with any and all reporting requirements established by this MOU.
4. LEA shall provide all reasonable facilities and assistance for the safety and convenience of County's representatives in the performance of their duties. All inspections and evaluations shall be performed in such a manner as will not unduly delay the work of the LEA.

J. CORRECTION OF PERFORMANCE DEFICIENCIES

1. In the event of a problem or potential problem that could impact the quality or quantity of work, Services, or the level or performance under this MOU, LEA shall notify the County within one (1) working day, in writing and by telephone.
2. Failure by LEA to comply with any of the provisions, covenants, requirements or conditions of this MOU shall be a material breach of this MOU.
3. In the event of a noncured breach, County may, at its sole discretion and in addition to any other remedies available at law, in equity, or otherwise specified in this MOU:
 - a. Afford LEA thereafter a time period within which to cure the breach, which period shall be established at the sole discretion of County; and/or
 - b. Terminate this MOU immediately and be relieved of the payment of any consideration to LEA. In the event of such termination, the County may proceed with the work in any manner deemed proper by the County. The cost to the County shall be deducted from any sum due to the LEA under this MOU and the balance, if any, shall be paid by the LEA upon demand.
4. Unless a remedy is specifically designated as exclusive, no remedy conferred by any of the specific provision of the MOU is intended to be exclusive of any other remedy, and each and every remedy shall be cumulative and shall be in addition to every other remedy given hereunder, now or hereafter existing at law or in equity or by statute or otherwise. The election of any one (1) or more remedies by either Party shall not constitute a waiver of the right to pursue other available remedies.

K. NOTICES

All written notices provided for in this MOU or which either party desires to give to the other shall be deemed fully given, when made in writing and either served personally, or by facsimile, or by email, or deposited in the United States mail, postage prepaid, and addressed to the other TADs follows:

San Bernardino County
Human Services
Attn: Contracts Unit
150 S. Lena Road
San Bernardino, CA 92415-0515
Email: HSASDContractsUnit@hss.sbcounty.gov

Victor Valley Christian School
Nutrition Services
15260 Nisqualli Road
Victorville, CA 92395
Email: ptyler@vvc.org

Notice shall be deemed communicated two (2) County working days from the time of mailing, facsimile, or email, if delivered as provided in this paragraph.

L. ENTIRE AGREEMENT

1. This MOU, including all Exhibits and other attachments, which are attached hereto and incorporated by reference, and other documents incorporated herein, represents the final, complete and exclusive agreement between the parties hereto. Any prior agreement, promises, negotiations or representations relating to the subject matter of this MOU not expressly set forth herein are of no force or effect. This MOU is executed without reliance upon any promise, warranty or representation by any party or any representative of any party other than those expressly contained herein. Each party has carefully read this MOU and signs the same of its own free will.
2. This MOU may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same MOU. The parties shall be entitled to sign and transmit an electronic signature of this MOU (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed MOU upon request.

Transitional Assistance Department

By ►

Name: James LoCurto

Title: Director

Dated:

Victor Valley Christian School

By ►

Name: Patricia Tyler

Title: Cafeteria Bookkeeper

Dated:

Research, Outcomes, and Quality Support Division

By ►

Name: Cheryl Adams

Title: Deputy Executive Officer

Dated:

SAN BERNARDINO COUNTY

►

Dawn Rowe, Chair, Board of Supervisors

Dated: _____

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
San Bernardino County

By: _____

Deputy