

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS  
OF BIG BEAR VALLEY RECREATION AND PARK DISTRICT  
AND RECORD OF ACTION**

April 9, 2024

**FROM**

**NOEL CASTILLO, Director, Department of Public Works – Special Districts**

**SUBJECT**

Adoption of Fiscal Year 2024-25 Fee Ordinance for Big Bear Valley Recreation and Park District

**RECOMMENDATION(S)**

Acting as the governing body of the Big Bear Valley Recreation and Park District, adopt **Ordinance No. SD 24-01** to establish various recreation and park activity fees for Fiscal Year 2024-25 and repeal Ordinance No. SD 23-02, which was introduced March 26, 2024, Item No. 84.

(Presenter: Noel Castillo, Director, 387-7906)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). Fees for the Big Bear Valley Recreation and Park District (District) are estimated to generate approximately \$2.1 million in revenue for 2024-25. These fees along with property tax revenue are the primary sources of funding for the District, which includes the Big Bear Alpine Zoo. Appropriation and revenue related to the fees will be included in the District's 2024-25 Recommended Budget.

**BACKGROUND INFORMATION**

The ordinance relating to the District's Fiscal Year 2024-25 recreation and park activity fees and repeal of Ordinance No. SD 23-02 was introduced on March 26, 2024, Item No. 84. The recommendation before the Board of Directors is to adopt the ordinance on the Consent Calendar.

The ordinance will adopt the fees charged by the District for Fiscal Year 2024-25. The repeal of Ordinance No. SD 23-02 and establishment of the 2024-25 fees will be effective July 1, 2024.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Aaron Gest, Deputy County Counsel, 387-5455) on March 19, 2024; Finance (Jessica Trillo, Administrative Analyst, 387-4222) on March 20, 2024; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on March 25, 2024.

**Adoption of Fiscal Year 2024-25 Fee Ordinance for Big Bear Valley  
Recreation and Park District  
April 9, 2024**

Record of Action of the Board of Directors  
Big Bear Valley Recreation and Park District

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman   Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, SECRETARY

BY  \_\_\_\_\_  
DATED: April 9, 2024



cc:     File - Big Bear Valley Recreation and Park District w/ ordinance  
JLL    04/9/2024