

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number
26-475

SAP Number

Children and Family Services

Department Contract Representative	Clinton Blankenship
Telephone Number	(909) 386-8304
Contractor	Child Care Resource Center, Inc.
Contractor Representative	LaRiesha Floyd
Telephone Number	(661) 450-2435
Contract Term	June 9, 2026 through June 8, 2029
Original Contract Amount	Non-financial
Amendment Amount	N/A
Total Contract Amount	Non-financial
Cost Center	N/A
Grant Number (if applicable)	N/A

Briefly describe the general nature of the contract:

Non-financial Memorandum of Understanding (MOU) with Child Care Resource Center, Inc. (CCRC) to establish a referral coordination partnership with San Bernardino County on behalf of Children and Family Services (CFS) for the California Home Visiting Program. This MOU supports identification and referral of home visiting services to eligible families, using the Healthy Families America evidence-based home visiting model, aimed at improving maternal and child health outcomes, strengthening family functioning, and preventing child maltreatment. Services are funded through CCRC's existing California Home Visiting Program funding, and no County funds are exchanged for the period of June 9, 2026 through June 8, 2029.

FOR COUNTY USE ONLY

Approved by County Counsel

► Daniella Hernandez

Daniella V. Hernandez, Deputy County Counsel

Date 5/28/2026

Reviewed for Contract Compliance

► Lisa Rivas-Ordaz

Lisa Rivas-Ordaz, Contracts Manager

Date 5/28/2026

Reviewed and Approved by Department

► Jeany Glasgow

Jeany Glasgow, Director

Date 5/28/2026



MEMORANDUM OF UNDERSTANDING (MOU)

This Memorandum of Understanding ("Agreement") is entered into between Child Care Resource Center, Inc. ("CCRC") and San Bernardino County on behalf of Children and Family Services ("CFS") on June 9, 2026.

RECITALS

- (1) CCRC provides quality, support, development and education to children, families, and care providers, and has received funding from the California Department of Public Health ("CDPH") to implement the California Home Visiting Program ("CHVP") in San Bernardino County. CHVP is a state program for at-risk pregnant and newly parenting families that promotes maternal health, improves infant and child health, and strengthens family functioning with the desired outcome of reducing intimate partner violence, child maltreatment, substance abuse, and interactions with the criminal justice system.
- (2) CFS protects endangered children, preserves and strengthens their families, and develops alternative family settings. CFS provides screenings, assessments, referral and treatment (SART) services to children who may have been exposed to abuse and/or neglect.
- (3) This Agreement expands upon existing partnership between CCRC and CFS and further establishes working procedures in the provision of the CHVP Home Visiting Program

AGREEMENT

(A) Term

This Agreement shall commence on June 9, 2026 and shall continue in effect for a period of three (3) years, expiring on June 8, 2029, unless terminated earlier in accordance with the provisions set forth herein.

CCRC and CFS retain the exclusive right to terminate this Agreement at any time and for any reason by providing thirty (30) days' written notice to the other party.

(B) Services

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Subject to available funding and capacity, CCRC agrees to:

- (1) Provide in-home and virtual case management to pregnant persons and caregivers with children up to 24 months who have one or more of the following risk factors of domestic violence, inadequate income, unstable housing, education less than 12 years, substance abuse, and depression and/or mental illness. Services include:
 - a. Screenings and assessments to determine families at risk for child maltreatment or other adverse childhood experiences.
 - b. Routine screening and assessment of parent-child interactions, child development, and maternal depression.
 - c. Linkage and facilitation to access other needed services based on client needs.
- (2) The program shall deliver home visiting services using the Healthy Families America (HFA) evidence-based home visiting model designed to strengthen the capacity of families to cultivate positive, nurturing relationships between parents and their children.
- (3) Refer families back to CFS for child welfare interventions, services, and/or safety plans, depending on need.
- (4) Refer families that do not qualify for other related services, depending on need.

CFS agrees to:

- (1) Identify families that may meet requirements for the CHVP (i.e., pregnant persons and caregivers with children up to 24 months who have one or more of the following risk factors of domestic violence, inadequate income, unstable housing, education less than 12 years, substance abuse, and depression and/or mental illness), prioritize families that live in the High Desert area of San Bernardino County.
- (2) Refer and link families that may qualify for the CHVP program with CCRC services.

(C) Compensation

The parties acknowledge that all services to be provided under this Agreement will be at no cost to either party. CCRC shall use its existing funding from the California Department of Public Health (CDPH) California Home Visiting Program and other state or local contracts to fund the services described herein.

If funder (CDPH) sources or other state or local sources is terminated or reduced to a degree that impacts the provision of services, CCRC has the right to terminate this Agreement by providing thirty (30) days'

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written notice. The termination shall be effective on the date specified in the notice, and no further claims for performance obligations will be applicable beyond this termination date.

(D) INDEMNIFICATION AND INSURANCE REQUIREMENTS

1. **Indemnification** – The Contractor agrees to indemnify, defend (with counsel reasonably approved by County) and hold harmless the County and its authorized officers, employees, agents and volunteers from any and all claims, actions, losses, damages and/or liability arising out of this Contract from any cause whatsoever, including the acts, errors or omissions of any person and for any costs or expenses incurred by the County on account of any claim except where such indemnification is prohibited by law. This indemnification provision shall apply regardless of the existence or degree of fault of indemnities. The Contractor indemnification obligation applies to the County’s “active” as well as “passive” negligence but does not apply to the County’s “sole negligence” or “willful misconduct” within the meaning of Civil Code section 2782.
2. **Additional Insured** – All policies, except for Worker’s Compensation, Errors and Omissions and Professional Liability policies shall contain additional endorsements naming the County and its officers, employees, agents and volunteers as additional named insured with respect to liabilities arising out of the performance of services hereunder. The additional insured endorsements shall not limit the scope of coverage for the County to vicarious liability but shall allow coverage for the County to the full extent provided by the policy. Such additional insured coverage shall be at least as broad as Additional Insured (Form B) endorsement form ISO, CG 2010.11 85.
3. **Waiver of Subrogation Rights** – The Contractor shall require the carriers of required coverages to waive all rights of subrogation against the County, its officers, employees, agents, volunteers, contractors, and subcontractors. All general or auto liability insurance coverage provided shall not prohibit the Contractor and Contractor’s employees or agents from waiving the right of subrogation prior to a loss or claim. The Contractor hereby waives all rights of subrogation against the County.
4. **Policies Primary and Non-Contributory** – All policies required herein are to be primary and noncontributory with any insurance or self-insurance programs carried or administered by the County.
5. **Severability of Interests** – The Contractor agrees to ensure that coverage provided to meet these requirements is applicable separately to each insured and there will be no cross liability exclusions that preclude coverage for suits between the Contractor and the County or between the County and any other insured or additional insured under the policy.
6. **Proof of Coverage** – The Contractor shall furnish Certificates of Insurance to the County Department administering the Contract evidencing the insurance coverage at the time the Contract is executed, additional endorsements, as required shall be provided prior to the commencement of performance of services hereunder, which certificates shall provide that such insurance shall not be terminated or expire without thirty (30) days written notice to the

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Department, and Contractor shall maintain such insurance from the time Contractor commences performance of services hereunder until the completion of such services. Within fifteen (15) days of the commencement of this contract, the Contractor shall furnish a copy of the Declaration page for all applicable policies and will provide complete certified copies of the policies and endorsements immediately upon request.

7. **Acceptability of Insurance Carrier** – Unless otherwise approved by Risk Management, insurance shall be written by insurers authorized to do business in the State of California and with a minimum “Best” Insurance Guide rating of “A- VII”.
8. **Deductibles and Self-Insured Retention** – Any and all deductibles or self-insured retentions in excess of ten thousand (\$10,000) shall be declared to and approved by Risk Management.
9. **Failure to Procure Coverage** – In the event that any policy of insurance required under this Contract does not comply with the requirements, is not procured, or is canceled and not replaced, the County has the right but not the obligation or duty to cancel the Contract or obtain insurance if it deems necessary and any premiums paid by the County will be promptly reimbursed by the Contractor or County payments to the Contractor will be reduced to pay for County purchased insurance.
10. **Insurance Review** – Insurance requirements are subject to periodic review by the County. The Director of Risk Management or designee is authorized, but not required, to reduce, waive or suspend any insurance requirements whenever Risk Management determines that any of the required insurance is not available, is unreasonably priced, or is not needed to protect the interests of the County. In addition, if the Department of Risk Management determines that heretofore unreasonably priced or unavailable types of insurance coverage or coverage limits become reasonably priced or available, the Director of Risk Management or designee is authorized, but not required, to change the above insurance requirements to require additional types of insurance coverage or higher coverage limits, provided that any such change is reasonable in light of past claims against the County, inflation, or any other item reasonably related to the County’s risk.

Any change requiring additional types of insurance coverage or higher coverage limits must be made by amendment to this contract. Contractor agrees to execute any such amendment within thirty (30) days of receipt.

Any failure, actual or alleged, on the part of the County to monitor or enforce compliance with any of the insurance and indemnification requirements will not be deemed as a waiver of any rights on the part of the County.

11. **Insurance Specifications** – The Contractor agrees to provide insurance set forth in accordance with the requirements herein. If the Contractor uses existing coverage to comply with these requirements and that coverage does not meet the specified requirements, the Contractor agrees to amend, supplement or endorse the existing coverage to do so.

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Without in anyway affecting the indemnity herein provided and in addition thereto, the Contractor shall secure and maintain throughout the contract term the following types of insurance with limits as shown:

- a. Workers' Compensation/Employer's Liability – A program of Workers' Compensation insurance or a state approved, self-insurance program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with two hundred fifty thousand dollar (\$250,000) limits covering all persons including volunteers providing services on behalf of the Contractor and all risks to such persons under this contract.

If Contractor has no employees, it may certify or warrant to the County that it does not currently have any employees or individuals who are defined as "employees" under the Labor Code and the requirement for Workers' Compensation coverage will be waived by the County's Director of Risk Management.

With respect to Contractors that are nonprofit corporations organized under California or Federal law, volunteers for such entities are required to be covered by Workers' Compensation insurance.

- b. Commercial/General Liability Insurance – The Contractor shall carry General Liability Insurance covering all operations performed by or on behalf of the Contractor providing coverage for bodily injury and property damage with a combined single limit of not less than one million dollars (\$1,000,000), per occurrence. The policy coverage shall include:

1. Premises operations and mobile equipment.
2. Products and completed operations.
3. Broad form property damage (including completed operations).
4. Explosion, collapse and underground hazards.
5. Personal injury.
6. Contractual liability.
7. Two million dollars (\$2,000,000) general aggregate limit.

- c. Automobile Liability Insurance – Primary insurance coverage shall be written on ISO Business Auto coverage form for all owned, hired and non-owned automobiles or symbol 1 (any auto). The policy shall have a combined single limit of not less than one million dollars (\$1,000,000) for bodily injury and property damage, per occurrence.

If the Contractor is transporting one (1) or more nonemployee passengers in performance of contract services, the automobile liability policy shall have a combined single limit of two million dollars (\$2,000,000) for bodily injury and property damage per occurrence.

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If the Contractor owns no autos, a non-owned auto endorsement to the General Liability policy described above is acceptable.

- d. **Umbrella Liability Insurance** – An umbrella (over primary) or excess policy may be used to comply with limits or other primary coverage requirements. When used, the umbrella policy shall apply to bodily injury/property damage, personal injury/advertising injury and shall include a “dropdown” provision providing primary coverage for any liability not covered by the primary policy. The coverage shall also apply to automobile liability.
- e. **Professional Liability** – Professional Liability Insurance with limits of not less than one million (\$1,000,000) per claim and two million (\$2,000,000) aggregate limits

or

Errors and Omissions Liability Insurance – Errors and Omissions Liability Insurance with limits of not less than one million (\$1,000,000) and two million (\$2,000,000) aggregate limits

or

Directors and Officers Insurance coverage with limits of not less than one million (\$1,000,000) shall be required for Contracts with charter labor committees or other not for profit organizations advising or acting on behalf of the County.

If insurance coverage is provided on a “claims made” policy, the “retroactive date” shall be shown and must be before the date of the start of the Contract work. The claims made insurance shall be maintained or “tail” coverage provided for a minimum of five (5) years after contract completion.

- f. Reserved

(E) Notices

Any and all notices, demands, or other communications required or desired to be given hereunder by either Party shall be in writing and shall be validly given or made to the other Party if sent via personal delivery, prepaid overnight delivery, or by email with confirmation of receipt. Notice shall be deemed effective upon receipt. Notices shall be sent to the following addresses:

- (1) If to CCRC:

Address: Child Care Resource Center, Inc.
Attn: Michael Olenick, Ph.D., President & CEO
c/o Heather Edwards
20001 Prairie Street
Chatsworth, CA. 91311
Phone: (818) 717-1011
Email: molenick@ccrcca.org; hedwards@ccrcca.org

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(2) If to CFS:

Address: San Bernardino County Children and Family Services

Attn: Jeany Glasgow

c/o Jenifer McKee and Hugo Castellanos

31 W. Stuart Ave., Suite 101

Redlands, CA 92377

Phone: (909) 658-1110

Email: jenifer.mckee@hss.sbcounty.gov; hugo.castellanos@hss.sbcounty.gov

(F) Final and Entire Agreement

This Agreement constitutes a final and entire Agreement and understanding between the parties hereto pertaining to the subject matter referred to, and it supersedes and replaces all prior and contemporaneous agreements and proposed agreements, written or oral, representations, negotiations, and understandings of the parties. Other statements promises or endorsements, either express or implied by either party or their agents, that are not contained herein shall be neither valid nor binding nor a part of this Agreement. In entering into this Agreement, none of the parties is relying upon any oral representation not included in this Agreement. No supplement, modification, or amendment of this Agreement shall be binding upon the parties hereto unless executed in writing by them. Each of the parties further acknowledges that its execution of this Agreement is based upon its own independent investigation of the facts pertinent hereto.

(G) Knowledge and Consent of Parties

This Agreement was executed after significant good-faith, arms'-length negotiations between the parties. Each party hereto hereby agrees that it, he, or she has read this Agreement carefully, and understands the import and substance of each and all of the terms set forth in this Agreement. The parties to this Agreement mutually warrant and represent that this Agreement is executed voluntarily and without duress or undue influence on the part of or on behalf of any party hereto.

(H) Severability

Each and every provision of this Agreement is severable from each and all of the other provisions of this Agreement. In the event that any provision of this Agreement is for any reason unenforceable, the balance of such provisions shall nevertheless continue in full force and effect.

(I) Waiver

No waiver by either party hereto, whether express or implied, of any terms or provisions of this Agreement, shall constitute a waiver of any other terms or provisions of this Agreement, whether or not

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similar, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver.

(J) Authority

Each person signing this Agreement on behalf of a corporation, partnership, trust, limited liability company, limited liability partnership, or other entity, represents and warrants that he, she, or it has the requisite power and authority to execute this Agreement on behalf of such entity.

(K) Governing Law

This Agreement and all rights and obligations hereunder, including matters of construction, validity and performance, shall be governed by and construed in accordance with the laws of the State of California in effect as of the date hereof.

(L) Dispute Resolution

The parties agree that any dispute arising out or in any way related to this agreement, or relating to any term of this agreement, shall be first submitted to mediation within 30 days after a party demands mediation. If the dispute does not resolve at mediation, then the matter shall be submitted non-binding arbitration to ADR Services and the arbitration shall be governed by the commercial arbitration rules of ADR Services.

(M) Interpretation

Whenever the context so requires in this Agreement, all words used in the singular shall be construed to have been used in the plural (and vice versa), each gender shall be construed to include any other gender, and the word "person" shall be construed to include a natural person, a corporation, a firm, a partnership, a joint venture, a trust, and estate, a limited liability company, a limited liability partnership or any other entity.

(N) Drafting Ambiguities

In resolving any dispute or construing any provision hereunder, there shall be no presumptions made or inferences drawn because a party, or the attorneys for one of the parties, drafted this Agreement or any provision thereof.

(O) Caption Headings

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Introductory headings at the beginning of each numbered section, paragraph, or subparagraph of this Agreement are included solely for the convenience of the parties hereto, and shall not be deemed to be a limitation upon or interpretive of the contents of any such section, paragraph, or subparagraph.

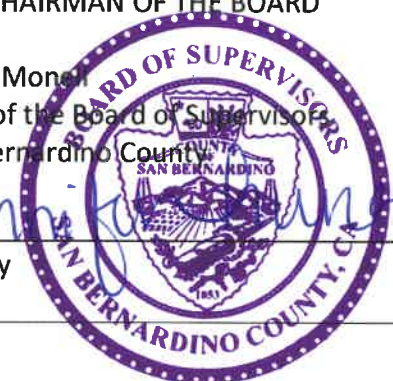
(P) Counterparts

This Agreement may be executed in several counterparts, and each such executed counterpart shall be considered an original in all respects and for all purposes, and all of which together shall constitute one and the same instrument.

(Q) Electronic Signature

The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

APPROVED BY:

Child Care Resource Center, Inc. Signed by:  788786508020427... Name: Jose A Ramos Jr., MSW/MBA Title: Vice President & Chief Program Officer Dated: 5/27/2026	SAN BERNARDINO COUNTY  Dawn Rowe, Chair, Board of Supervisors Dated: JUN 09 2026 SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD Lynna Monen Clerk of the Board of Supervisors San Bernardino County By  Deputy 
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