

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

September 12, 2023

**FROM**

**BRENDON BIGGS, Director, Department of Public Works – Transportation**

**SUBJECT**

Purchase of Unbudgeted Fixed Asset

**RECOMMENDATION(S)**

1. Approve the purchase of a Loader Mounted Snow Blower in an amount not-to-exceed \$250,000 as an unbudgeted fixed asset for the purpose of snow removal operations.
2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post the budget adjustments, as detailed in the Financial Impact section, for the purchase identified in Recommendation No. 1 (Four votes required).

(Presenter: Brendon Biggs, Director, 387-7906)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The Department of Public Works (Department) is funded by Gas Tax revenue, fee revenue, and other federal, state, and local funding. The total cost not-to-exceed \$250,000 for the purchase of a Loader Mounted Snow Blower, including estimated taxes and delivery, will be funded with the use of Available Reserves. The necessary budget adjustments are as follows:

<b>Fund Center/Fund</b>	<b>Commitment Item/GL Account</b>	<b>Description</b>	<b>Amount</b>	<b>Increase/Decrease</b>
6650002008	54404040	Fixed Asset - Equipment	\$250,000	Increase
2008	37008880	Available Reserves	\$250,000	Decrease

**BACKGROUND INFORMATION**

Approval of the recommended actions will provide the Department with sufficient appropriation to fund higher than anticipated costs for the replacement of a Loader Mounted Snow Blower to ensure proper snow removal equipment is on hand for snow removal operations during the winter season.

**PROCUREMENT**

Purchase of the equipment will be in accordance with County Policy 11-04 Procurement of Goods, Supplies, Equipment and Services. An invitation to bid was released on the County Electronic Procurement Network (ePro) on July 20, 2023, with two bid responses received.

**Purchase of Unbudgeted Fixed Asset  
September 12, 2023**

<b>Bidder</b>	<b>Location</b>	<b>Total Bid</b>
Sonsray Machinery	Fontana, CA	\$234,437.82
Quinn Company	Riverside, CA	\$203,460.00

The Department has reviewed the bids received and determined that they are responsive and if the Board of Supervisors approves the recommended actions, the equipment will be purchased from Quinn Company, the lowest responsible bidder.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Aaron Gest, Deputy County Counsel, 387-5455) on August 9, 2023; Purchasing (Jason Cloninger, Lead Buyer, 387-8258) on August 2, 2023; Finance (Carl Lofton, Administrative Analyst, 387-5404) on August 25, 2023; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on August 27, 2023.

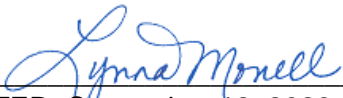
**Purchase of Unbudgeted Fixed Asset  
September 12, 2023**

Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: September 12, 2023



cc: File - Transportation  
CCM 09/25/2023