

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number

24-961-A-1

SAP Number

Department of Aging and Adult Services

Department Contract Representative	<u>Angela Gallegos</u>
Telephone Number	<u>(909) 386-8395</u>
Contractor	<u>URM Technologies, Inc.</u>
Contractor Representative	<u>David Cleland</u>
Telephone Number	<u>(661) 857-7314</u>
Contract Term	<u>October 8, 2024 through October 07, 2025</u>
Original Contract Amount	<u>NTE \$1,100,000</u>
Amendment Amount	<u>N/A</u>
Total Contract Amount	<u>NTE \$1,100,000</u>
Cost Center	<u></u>
Grant Number	<u></u>

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 1

It is hereby agreed to amend Contract No. 24-961, effective October 8, 2024, as follows:

ENTIRE CONTRACT NO. 24-961

All references to "URM Technologies, Inc.," in the Contract Number 24-961 are amended to read "VRC Companies, LLC DBA Vital Records Control."

ATTACHMENTS

Add Attachment Section as follows:

ATTACHMENT A – CAMPAIGN CONTRIBUTION DISCLOSURE (SB 1439)

ATTACHMENT P, Campaign Contribution Disclosure (SB 1439) for Vital Records Control, 3 pages.

All other terms and conditions of Contract No. 24-961 remain in full force and effect.

This Contract may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Contract (whether by facsimile, PDF, or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Contract upon request.

SAN BERNARDINO COUNTY

► *Dawn Rowe*
Dawn Rowe, Chair, Board of Supervisors

Dated: DEC 17 2024
SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

By *Lynna Monell*
Lynna Monell
Clerk of the Board of Supervisors
San Bernardino County
Deputy



VRC Companies, LLC DBA Vital Records Control

(Print or type name of corporation, company, contractor, etc.)
DocuSigned by:
By *David Cleland*
(Authorized signature - sign in blue ink)

Name David Cleland
(Print or type name of person signing contract)

Title Sr. Vice President
(Print or Type)

Dated: 11/20/2024

Address 24846 Westinghouse Place,
Suite #130

Valencia, CA 91355

FOR COUNTY USE ONLY

Approved as to Legal Form
DocuSigned by:
► *Jacqueline Carey-Wilson*
Jacqueline Carey-Wilson, County Counsel
Date 12/3/2024

Reviewed for Contract Compliance
DocuSigned by:
► *Patty Steven*
Patty Steven, Contracts Manager
Date 12/3/2024

Reviewed/Approved by Department
DocuSigned by:
► *Sharon Nevin*
Sharon Nevin, Director
Date 12/3/2024



ATTACHMENT A

Campaign Contribution Disclosure (SB 1439)

DEFINITIONS

Actively supporting the matter: (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the County's decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.

1. Name of Contractor: VRC Companies LLC
2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?
 Yes If yes, skip Question Nos. 3-4 and go to Question No. 5
 No
3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: Danny Palo, CEO
4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded ("closed corporation"), identify the major shareholder(s):
NA
5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
NA	NA
NA	NA

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months)
NA	NA	NA
NA	NA	NA

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and/or Agent(s):
NA	NA	NA
NA	NA	NA

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
NA	NA
NA	NA

9. Was a campaign contribution, of more than \$250, made to any member of the San Bernardino County Board of Supervisors within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No If **no**, please skip Question No. 10.

Yes If **yes**, please continue to complete this form.

10. Name of Board of Supervisor Member: ^{NA} _____

Name of Contributor: ^{NA} _____

Date(s) of Contribution(s): ^{NA} _____

Amount(s): ^{NA} _____

Please add an additional sheet(s) to identify additional Board Members to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors while award of this Contract is being considered and for 12 months after a final decision by the County.