

April 29, 2022

Paul Mirra, Interim Crime Laboratory Director
San Bernardino County
711 East Rialto Avenue
San Bernardino, CA 92415-56

Subject: NOTIFICATION OF APPLICATION APPROVAL
Paul Coverdell Forensic Science Improvement Program
Subaward #: CQ21 15 0360, Cal OES ID: 071-00000

Dear Mr. Mirra:

Congratulations! The California Governor's Office of Emergency Services (Cal OES) has approved your application in the amount of \$74,899, subject to Budget approval. A copy of your approved subaward is enclosed for your records.

Cal OES will make every effort to process payment requests within 45 days of receipt.

This subaward is subject to the Cal OES Subrecipient Handbook. You are encouraged to read and familiarize yourself with the Cal OES Subrecipient Handbook, which can be viewed on Cal OES website at www.caloes.ca.gov.

Any funds received in excess of current needs, approved amounts, or those found owed as a result of a close-out or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal OES.

Should you have questions on your subaward please contact your Program Specialist.

VSPS Grants Processing

Enclosure

c: Subrecipient's file

(Cal OES Use Only)

Cal OES #	FIPS #	071-00000	VS#	Subaward #	CQ21 15 0360
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**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
GRANT SUBAWARD FACE SHEET**

SMC

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. **Subrecipient:** San Bernardino County UEI# MLBXC2C6AEX1
1a. DUNS#: 150955516 *CS* ✓

2. **Implementing Agency:** San Bernardino County Sheriff's Department UEI# MLBXC2C6AEX1
2a. DUNS#: 150955516 *CS*

3. **Implementing Agency Address:** 655 East Third Street San Bernardino 92415-0061
(Street) (City) (Zip+4)

4. **Location of Project:** San Bernardino San Bernardino 92415-0061
(City) (County) (Zip+4)

5. **Disaster/Program Title:** CQ - Paul Coverdell Forensic Science Improvement Program **6. Performance/
Budget Period:** 4/1/2022 to 6/30/2023
(Start Date) (End Date)

7. **Indirect Cost Rate:** N/A **Federally Approved ICR (if applicable):** _____ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2021	FSLA		\$74,899					\$74,899
9.	Select	Select							
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
Total	Project	Cost		\$74,899	\$74,899				\$74,899

13. Certification - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient:
 Name: Leonard X. Hernandez Title: Chief Executive Officer
 Payment Mailing Address: 655 E. Third Street City: San Bernardino Zip Code+4: 92415-0061
 Signature: *[Signature]* Date: 2/18/22
 16. Federal Employer ID Number: 956002748

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the performance purposes of this expenditure stated above.

<u>Mary Rucker</u> <u>4/27/2022</u>	<u>Heather Carlson</u> <u>4/28/2022</u>
(Cal OES Fiscal Officer) (Date)	(Cal OES Director or Designee) (Date)

ENY: 2021-22 Chapter: 21 SL: 18621
 Item: 0690-102-0890 Pgm: 0385
 FAIN #: 15PBJA-21-GG-02892-COVE 10/01/21- 09/30/23
 Fund: Federal Trust AL#: 16.742
 Program: Paul Coverdell Forensic Science Improvement Program
 Match Req.: None
 Project ID: OES21FSLA000012
 SC: 2021-18621 Amount: \$74,899

DS
JH DS

✓

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUPPLEMENTAL GRANT SUBAWARD INFORMATION**

1. Cal OES Contact Information Section:

Governor's Office of Emergency Services
 Mark S. Ghilarducci, Director
 3650 Schriever Avenue
 Mather, CA 95655
 (916) 845-8506 (phone)

2. Federal Awarding Agency Section:

Fund Year	Federal Program Fund / AL#	Federal Awarding Agency	Total Federal Award Amount	Total Local Assistance Amount
2021	Forensic Sciences Improvement Act (FSIA) / 16.742	Bureau of Justice Assistance	\$2,375,922	\$2,138,330
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$

3. Project Description Section:

- Project Acronym (Please choose from drop down):
Paul Coverdell Forensic Science Improvement Program (CQ)
- Project Description (Please type the Project Description):
Provides funding to the federally accredited crime laboratories, coroners, and medical examiners offices throughout California. The goal of the program is to improve the quality, timeliness, and credibility of forensic science services over current operations.

4. Research & Development Section:

- Is this Subaward a Research & Development grant?
 Yes No



Grant Subaward Contact Information

Grant Subaward #: CQ21 15 0360 *CS*

Subrecipient: San Bernardino County Sheriff's Department

1. **Grant Subaward Director:**

Name: Paul Mirra Title: Interim Crime Laboratory Director

Telephone #: 909-387-9983 Email Address: pmirra@sbcasd.org

Address/City/ Zip Code (9-digit): 711 East Rialto Avenue, San Bernardino, CA 92415-0056

2. **Financial Officer:**

Name: Vicki Dela Cruz Title: Financial Manager

Telephone #: 909-387-3762 Email Address: vdelacruz@sbcasd.org

Address/City/ Zip Code (9-digit): 655 East Third Street, San Bernardino, CA 92415-0061

3. **Programmatic Point of Contact:**

Name: Paul Mirra Title: Interim Crime Laboratory Director

Telephone #: 909-387-9983 Email Address: pmirra@sbcasd.org

Address/City/ Zip Code (9-digit): 711 East Rialto Avenue, San Bernardino, CA 92415-0056

4. **Financial Point of Contact:**

Name: Jenee Haliburton Title: Accountant III

Telephone #: 909-387-3725 Email Address: jhaliburton@sbcasd.org

Address/City/ Zip Code (9-digit): 655 East Third Street, San Bernardino, CA 92415-0061

5. **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Shannon D. Dicus Title: Sheriff/Coroner/Public Administrator

Telephone #: 909-387-3755 Email Address: sdicus@sbcasd.org

Address/City/ Zip Code (9-digit): 655 East Third Street, San Bernardino, CA 92415-0061

6. **Official Designee**, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Leonard X. Hernandez Title: Chief Executive Officer

Telephone #: 909-387-5418 Email Address: leonard.hernandez@cao.sbcounty.gov

Address/City/ Zip Code (9-digit): 385 North Arrowhead Avenue, 5th Floor, San Bernardino, CA 92415-0110

7. **Chair** of the **Governing Body** of the Subrecipient:

Name: Curt Hagman Title: Chairman, Board of Supervisors

Telephone #: 909-387-4866 Email Address: curt.hagman@bos.sbcounty.gov

Address/City/ Zip Code (9-digit): 385 North Arrowhead Avenue, 5th Floor, San Bernardino, CA 92415-0110



Grant Subaward Signature Authorization

Grant Subaward #: CQ21 15 0360 *CS*

Subrecipient: San Bernardino County Sheriff's Department

Implementing Agency: San Bernardino County Sheriff's Department Scientific Investigations Division

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

Grant Subaward Director:

Printed Name: Paul Mirra

Signature: *Paul Mirra*

Date: 03.22.22

Financial Officer:

Printed Name: Vicki Dela Cruz

Signature: *[Signature]*

Date: 5/24/22

The following persons are authorized to sign for the **Grant Subaward Director**:

Signature: *Elena Bezdek*

Printed Name: Elena Bezdek

Signature: *Susan Anderson*

Printed Name: Susan Anderson

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

The following persons are authorized to sign for the **Financial Officer**:

Signature: *[Signature]*

Printed Name: Julio Galvez

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____



Grant Subaward Certification of Assurance of Compliance

Subrecipient: San Bernardino County

	Cal OES Program Name	Grant Subaward #:	Grant Subaward Performance Period
1	Paul Coverdell Forensic Science Improvement Program	CQ21 15 0360	April 1, 2022 - June 30, 2023
2			
3			
4			
5			
6			

I, Leonard X. Hernandez, Chief Executive Officer (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements as directed by Cal OES including, but not limited to, the following areas:

I. Proof of Authority – SRH 1.055

The Subrecipient certifies they have written authority by the governing board (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a specific Grant Subaward (indicated by the Cal OES Program name and initial Grant Subaward performance period) and applicable Grant Subaward Amendments with Cal OES. The authorization includes naming of an Official Designee (e.g., Executive Director, District Attorney, Police Chief) for the agency/organization who is granted permission to sign Grant Subaward documents on behalf of the Subrecipient. Written proof of authority includes one of the following: signed Board Resolution or approved Board Meeting minutes.

II. Civil Rights Compliance – SRH Section 2.020

The Subrecipient acknowledges awareness of, and the responsibility to comply with all state and federal civil rights laws. The Subrecipient certifies it will not discriminate in the delivery of services or benefits based on any protected class and will comply with all requirements of this section of the SRH.

III. Equal Employment Opportunity – SRH Section 2.025

The Subrecipient certifies it will promote Equal Employment Opportunity by prohibiting discrimination or harassment in employment because of any status protected by state or federal law and will comply with all requirements of this section of the SRH.



IV. Drug-Free Workplace Act of 1990 – SRH Section 2.030

The Subrecipient certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.

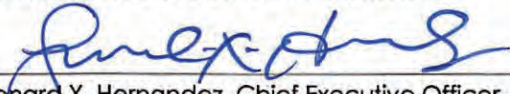


V. California Environmental Quality Act (CEQA) – SRH Section 2.035

The Subrecipient certifies that, if the activities of the Grant Subaward meet the definition of a “project” pursuant to the CEQA, Section 20165, it will comply with all requirements of CEQA and this section of the SRH.

VI. Lobbying – SRH Sections 2.040 and 4.105

The Subrecipient certifies it will not use Grant Subaward funds, property, or funded positions for any lobbying activities and will comply with all requirements of this section of the SRH.

All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with these requirements may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.

CERTIFICATION	
I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby affirm that I am duly authorized legally to bind the Subrecipient to the above-described certification. I am fully aware that this certification, executed on the date, is made under penalty of perjury under the laws of the State of California.	
Official Designee's Signature:	
Official Designee's Typed Name:	Leonard X. Hernandez, Chief Executive Officer
Official Designee's Title:	Chief Executive Officer
Date Executed:	2/18/22
AUTHORIZED BY:	
I grant authority for the Subrecipient/Official Designee to enter into the specific Grant Subaward(s) (indicated by the Cal OES Program name and initial Grant Subaward performance period identified above) and applicable Grant Subaward Amendments with Cal OES.	
<input type="checkbox"/> City Financial Officer	<input type="checkbox"/> County Financial Officer
<input type="checkbox"/> City Manager	<input type="checkbox"/> County Manager
<input checked="" type="checkbox"/> Governing Board Chair	
Signature:	
Typed Name:	Curt Hagman
Title:	Chairman, Board of Supervisors
Date Executed:	2/18/22 



**Federal Fund Grant Subaward Assurances
Paul Coverdell Forensic Science Improvement (FSIA) Grant Program**

Subrecipient: San Bernardino County

	Cal OES Program Name	Grant Subaward #	Grant Subaward Performance Period
1.	Paul Coverdell Forensic Science Improvement Program	CQ21 15 0360	April 1, 2022 - June 30, 2023
2.			
3.			
4.			
5.			
6.			

Subrecipients agree to adhere to the following and ensure these assurances are passed down to Second-Tier Subrecipients.

1. Required Audits and Financial Statements (SRH Section 14.005)

Subrecipients expending \$750,000 or more in federal funds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 CFR Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits.

- Subrecipient expends \$750,000 or more in federal funds annually.
- Subrecipient does not expend \$750,000 or more in federal funds annually.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this Grant Subaward.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2021 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2021 award.

For more information and resources on the Part 200 Uniform Requirements as they relate, see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

3. Record Retention and Access

All grant records must be retained for seven years from the end of the Grant Subaward performance period. If the Subrecipient's source documentation records are retained in a database system, it must cover the entire performance period and be retrievable. If an audit, investigation, review, litigation, or any other action occurs during the Subrecipient's seven year retention period, the Subrecipient shall retain the records until the resolution of such process, or until the end of the seven year period, whichever is longer.

4. Requirement to Report Actual or Imminent Breach of Personally Identifiable Information

Subrecipients (and any Second-Tier Subrecipients) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if they:

- Create, collect, use, process, store, maintain, disseminate, disclose, or dispose of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or
- Use or operate a "Federal information system" (OMB Circular A-130).

Subrecipients (and any Second-Tier Subrecipients) must have breach procedures that must include a requirement to report actual or imminent breach of PII to Cal OES no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

5. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 38

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to Subrecipient organizations (and any Second-Tier Subrecipient organizations) that engage in or

conduct explicitly religious activities, as well as rules and requirements that pertain to Subrecipients (and any Second-Tier Subrecipients) that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

6. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 42

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

7. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 54

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 54, that relate to nondiscrimination on the basis of sex in certain "educational programs."

8. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

Subrecipients (and any Second-Tier Subrecipients) must comply with, and are subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

Subrecipients (and any Second-Tier Subrecipients) also must inform their employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

9. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ),

including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this Grant Subaward appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

10. Requirement for Data on Performance and Effectiveness under the Grant Subaward

Subrecipients (and any Second-Tier Subrecipients) must collect and maintain data that measure the performance and effectiveness of work under this Grant Subaward. Subrecipients (and any Second-Tier Subrecipients) must provide data (within the required timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

11. Determination of Suitability to Interact with Participating Minors

This condition applies to the Grant Subaward (if it is indicated) when some or all of the activities to be carried out under the Grant Subaward (whether by Subrecipients, or Second-Tier Subrecipients) is to benefit a set of individuals under 18 years of age.

Subrecipients (and any Second-Tier Subrecipients) must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm>.

12. Compliance with DOJ Grants Financial Guide

Subrecipients (and any Second Tier Subrecipients) must comply with all applicable sections of the DOJ Financial Guide. References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. Subrecipients agree to comply with the DOJ Grants Financial Guide.

13. Encouragement of Policies to Ban Text Messaging while Driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the DOJ encourages Subrecipients (and any Second-Tier Subrecipients) to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course

of performing work funded by this Grant Subaward, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

14. Compliance with General Appropriations-law Restrictions on the use of Federal Funds

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2021, are set out at <https://ojp.gov/funding/Explore/FY21AppropriationsRestrictions.htm>.

Should a question arise as to whether a particular use of federal funds by Subrecipients (and any Second-Tier Subrecipients) would or might fall within the scope of an appropriations or law restriction, Subrecipients are to contact Cal OES for guidance, and may not proceed without the express prior written approval of Cal OES.

15. Potential Imposition of Additional Requirements

Subrecipients (and any Second-Tier Subrecipients) agree to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this Grant Subaward, if Subrecipients are designated as "high-risk" for purposes of the DOJ high-risk grantee list.

16. Employment Eligibility Verification for Hiring under the Grant Subaward

a. Subrecipients (and any Second-Tier Subrecipients) must:

- 1) Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with Grant Subaward funds, Subrecipients (and any Second-Tier Subrecipients) properly verify the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).
- 2) Notify all persons associated with Subrecipients (or any Second-Tier Subrecipients) who are or will be involved in activities under this Grant Subaward of both:
 - a) This Grant Subaward requirement for verification of employment eligibility, and

- b) The associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.
- 3) Provide training (to the extent necessary) to those persons required by this condition to be notified of the Grant Subaward requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).
- 4) As part of the recordkeeping for the Grant Subaward (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this Grant Subaward condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

b. Monitoring

Subrecipients' monitoring responsibilities include monitoring Second-Tier Subrecipients' compliance with this condition.

c. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, Grant Subaward funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

d. Rules of construction

1) Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this Grant Subaward" specifically includes (without limitation) any and all Subrecipient officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with Grant Subaward funds.

2) Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, Subrecipients (and any Second-Tier Subrecipients) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the Subrecipient (and any Second-Tier Subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment

eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with Grant Subaward funds.

- 3) "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.
- 4) Nothing in this condition shall be understood to authorize or require Subrecipients (and any Second-Tier Subrecipients), or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.
- 5) Nothing in this condition, including in paragraph 4.B., shall be understood to relieve Subrecipients (and any Second-Tier Subrecipients) or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>).

17. Restrictions and Certifications Regarding Non-disclosure Agreements and Related Matters

No Subrecipients (and any Second-Tier Subrecipients) under this Grant Subaward, or entity that receives a procurement contract or subcontract with any funds under this Grant Subaward, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this Grant Subaward, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

- a. In accepting this Grant Subaward, Subrecipients (and any Second-Tier Subrecipients):
 - 1) Represent that they neither require, nor have required, internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

- 2) Certify that, if they learn, or are notified, that they have, or have been, requiring their employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.
- b. If Subrecipients are authorized under this award to make Second-Tier Subawards, procurement contracts, or both:
- 1) Subrecipients represent that:
 - a) No other entity (whether through a Second-Tier Subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) that they pass funds to either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - b) Appropriate inquiry has been made, or otherwise Subrecipients have an adequate factual basis, to support this representation; and
 - 2) If learned or notified that any Second-Tier Subrecipient, contractor, or subcontractor entity that receives funds under this Grant Subaward is, or has been, requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds to or by that entity, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

18. Reclassification of Various Statutory Provisions to a New Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to

be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

19. OJP Training Guiding Principles

Subrecipients (and any Second-Tier Subrecipients) agree that they will adhere to the OJP Training Guiding Principle for Grantee and Subgrantees (available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>) for all training or training materials developed or delivered with these funds.

20. Federal Authorization

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements for authorization of any Grant Subaward. This condition applies to agreements that – for purposes of federal grants administrative requirements – OJP considers a "Grant Subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any Grant Subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm>.

21. Requirements Related to System for Award Management and Universal Identifier Requirements

Subrecipients (and any Second-Tier Subrecipients) must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

Subrecipients also must comply with applicable restrictions for Second-Tier Subawards, including restrictions on Grant Subawards to entities that do not acquire and provide (to Subrecipients) the unique entity identifier required for SAM registration.

The details of the Subrecipients' obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm>.

This condition does not apply to a Grant Subaward to an individual who received the Grant Subaward as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

22. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by Subrecipients (and any Second-Tier Subrecipients), either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by Subrecipients (and any Second-Tier Subrecipients), to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

23. Specific Post-award Approval Required to Use a Noncompetitive Approach in any Procurement Contract that would Exceed \$250,000

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that – for purposes of federal grants administrative requirements – OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm>.

24. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (Including reporting requirements and OJP Authority to Terminate Grant Subaward)

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipients (and any Second-Tier Subrecipients), or individuals defined (for purposes of this condition) as "employees" of Subrecipients (and any Second-Tier Subrecipients).

The details of the Subrecipients' obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm>.

25. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

Subrecipients (and any Second-Tier Subrecipients) must promptly refer to Cal OES any credible evidence that a principal, employee, agent, Subrecipient, contractor, subcontractor, or other person has, in connection with funds under this Grant Subaward— (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this Grant Subaward should must also be reported to Cal OES. Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

26. Limit on Use of Grant Funds for Grantees' Employees' Salaries

With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

27. Information and/or Data Requests

Subrecipients (and any Second-Tier Subrecipients) agree to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

28. Published Written and Web-based Materials

Subrecipients shall provide the Cal OES Program Specialist with a copy of any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and website content, resulting from this Subaward at least forty-five working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. CQ21 15 0360, awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of 2-109g Federal Fund Grant Subaward Assurances - FSIA (Revised 12/2021)

Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice."

29. Press Releases

Subrecipients (and any Second-Tier Subrecipients) shall transmit to the Cal OES Program Specialist copies of all official award-related press releases at least fifteen working days prior to public release. Advance notice permits time for coordination of release of information by Cal OES where appropriate and to respond to press or public inquiries.

30. Copyright; Data rights

Subrecipients (and any Second-Tier Subrecipients) acknowledge that OJP reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under a Subaward; and (2) any rights of copyright to which a Subrecipient (at any Second-Tier Subrecipient) purchases ownership with Federal support.

Subrecipients (and any Second-Tier Subrecipients) acknowledge that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under a Subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the Subrecipient (and any Second-Tier Subrecipient) to ensure that the provisions of this condition are included in any Subaward under this Subaward.

Subrecipients (and any Second-Tier Subrecipients) have the responsibility to obtain from Subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this Subaward. If a proposed Subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the Subrecipient shall promptly bring such refusal to the attention of the Cal OES Program Specialist for the Subaward and not proceed with the agreement in question without further authorization from Cal OES.

31. Generally Accepted Laboratory Practices

Subrecipients (and any Second-Tier Subrecipients) shall ensure that any forensic laboratory, forensic laboratory system, medical examiner's office, or coroner's office

that will receive any portion of the Subaward uses generally accepted laboratory practices and procedures as established by accrediting organizations or appropriate certifying bodies.

a. External Investigations

Subrecipients (and any Second-Tier Subrecipients) shall ensure that requirements associated with 34 U.S.C. section 10562(4) (which relate to processes in place to conduct independent external investigations into allegations of serious negligence or misconduct by employees or contractors) are satisfied with respect to any forensic laboratory system, medical examiner's office, coroner's office, law enforcement storage facility, or medical facility in the State that will receive a portion of the grant amount.

b. Accreditation

Subrecipients (and any Second-Tier Subrecipients) shall ensure that any forensic laboratory or forensic laboratory system (not including any medical examiner's office or coroner's office) that will receive any portion of the award either is accredited, or will use a portion of this award to prepare and apply for accreditation by not more than two years from the award date of this award.

Additionally, with respect to accreditation, the Subrecipient (and any Second-Tier Subrecipient) shall ensure that for any Subaward it makes under this award, it will require in a legally-binding and enforceable writing, such as the Subaward documentation (for example, Subaward terms and conditions), that its Subrecipient: (1) if accredited, must continue to demonstrate such accreditation as a condition of receiving or using the Subaward funds; or (2) if not accredited, must use the Subaward funds to prepare and apply for accreditation.

The Coverdell statute (see 34 U.S.C. section 10562(2)) and the Paul Coverdell Forensic Science Improvement Grants Program solicitation state certain requirements and guidance associated with proper accreditation and regarding what BJA will consider to be acceptable documentation of accreditation. The Subrecipient is to contact the Cal OES Program Specialist for clarification or guidance if it should have any question as to what constitutes proper accreditation for the purposes of the Coverdell program. Subaward funds may not be used under this Subaward by a forensic laboratory or forensic laboratory system with accreditation (or by such laboratory to obtain accreditation) that BJA determines not to be consistent with the Coverdell law and the solicitation or to be otherwise deficient.

Subrecipients (and any Second-Tier Subrecipients) agree to notify Cal OES promptly upon any change in the accreditation status of any forensic science laboratory or forensic laboratory system that receives funding under this Subaward.

32. Use of Funds; No Research

Funds provided under this Subaward shall be used only for the purposes and types of expenses set forth in the Request for Application. Funds shall not be used for general law enforcement functions or non-forensic investigatory functions, and shall not be used for research or statistical projects or activities. Use of Subaward funds for construction of new facilities is restricted by statute. Any questions concerning this provision should be directed to the Cal OES Program Specialist prior to incurring the expense or commencing the activity in question.

To ensure compliance with the Government Performance and Results Act (Pub. L. No. 103-62) and the GPRA Modernization Act of 2010 (Pub. L. No. 111-352), program performance under this Subaward is measured by the following: (1) percent reduction in the average number of days from the submission of a sample to a forensic science laboratory to the delivery of test results to a requesting office or agency (calculated by reporting the average number of days to process a sample at the beginning of the grant period versus the average number of days to process a sample at the end of the grant period); (2) percent reduction in the number of backlogged forensic cases (calculated by reporting the number of backlogged forensic cases at the beginning of the grant period versus the number of backlogged forensic cases at the end of grant period), if applicable to the Subaward; and (3) the number of forensic science or medical examiner/coroner's office personnel who completed appropriate training or educational opportunities with these Coverdell funds, if applicable to the Subaward. Subrecipients (and any Second-Tier Subrecipients) are required to collect and report data relevant to these measures.

33. Forensic Science or Medical Examiner Services Fees

Subrecipients (and any Second-Tier Subrecipients) understand and agree that, throughout the Subaward period, it must promptly notify Cal OES if it either starts or stops charging fees for forensic science or medical examiner services, or if it revises its method of allocating fees received for such services to program income. Notice must be provided in writing to the Cal OES Program Specialist within fifteen business days of implementation of the change.

34. External Investigations

Subrecipients (and any Second-Tier Subrecipients) acknowledge that, as stated in the solicitation for the Paul Coverdell Forensic Science Improvement Grants Program, BJA assumes that Subrecipients (and Second-Tier Subrecipients) of Coverdell funds will make use of the process referenced in their certification as to external investigations and will refer allegations of serious negligence or misconduct substantially affecting the integrity of forensic results to government entities with an appropriate process in place to conduct independent external investigations, such as the government entity (or entities) identified in the grant application. The

Subrecipient shall submit the following information as part of its final report: (1) the number and nature of any allegations of serious negligence or misconduct substantially affecting the integrity of forensic results received during the 12-month period of the award; (2) information on the referrals of such allegations (e.g., the government entity or entities to which referred, the date of referral); (3) the outcome of such referrals (if known as of the date of the report); and (4) if any such allegations were not referred, the reason(s) for the non-referral. Should the project period for this award be extended, the Subrecipient shall submit the above information as to subsequent twelve-month periods every twelve months thereafter (as part of a semi-annual progress report) until the close of the award period, at which point the Subrecipient shall submit the required information as to any period not covered by prior reports as part of its final report. The Subrecipient understands and agrees that funds may be withheld (including funds under future awards), or other related requirements may be imposed, if the required information is not submitted on a timely basis.

35. Subrecipient Integrity and Performance Matters

Subrecipients (and any Second-Tier Subrecipients) must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, Subrecipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIS").

The details of Subrecipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIS), and are incorporated by reference here.

36. Gross Income

Subrecipients (and any Second-Tier Subrecipients) understand and agree that gross income (revenues) from fees charged for forensic science or medical examiner services constitutes program income (in whole or in part), and that program income must be determined, used, and documented in accordance with the provisions of 2 C.F.R. 200.307, including as applied in the Department of Justice (DOJ) Grants Financial Guide, as it may be revised from time to time. Subrecipients (and any Second-Tier Subrecipients) further understand and agree that both program income earned during the Subaward period and expenditures of such program income must be reported to Cal OES and are subject to monitoring.

Subrecipients (and any Second-Tier Subrecipients) understand and agree that program income earned during the Subaward period may be expended only for permissible uses of funds specifically identified in the solicitation for the Paul Coverdell Forensic Science Improvement Grants Program. The Subrecipient further understands and agrees that program income earned during the award period may not be used to supplant State or local government funds, but instead may be used only to increase the amount of funds that would, in the absence of Federal funds or program income, be available from State or local government sources for the permissible uses of funds listed in the solicitation.

Subrecipients (and any Second-Tier Subrecipients) understand and agree that program income that is earned during the final one hundred twenty (120) days of the award period may, if appropriate, be obligated (as well as expended) for permissible uses during the one hundred twenty-day (120-day) period following the end of the award period. The Subrecipient further understands and agrees that any program income earned during the award period that is not obligated and expended within one hundred twenty (120) days of the end of the award period must be returned to Cal OES.

37. Federal, State and Local Environmental Laws and Regulations

Subrecipients (and any Second-Tier Subrecipients) agree to comply with all Federal, State, and local environmental laws and regulations applicable to the development and implementation of the activities to be funded under this Subaward.

a. Environmental Assessment (EA)

The activities the Subrecipient (and any Second-Tier Subrecipient) has proposed to conduct under this Subaward fall within the scope of a BJA Programmatic EA that complies with the National Environmental Policy Act (NEPA). These activities have been determined not to have a significant impact on the quality of the human environment.

b. Modifications

Throughout the term of this Subaward, Subrecipients (and any Second-Tier Subrecipients) agree that for any activity that is the subject of a completed EA, it will inform Cal OES of (1) any change(s) that it is considering making to the previously assessed activity that may be relevant to environmental impact; or (2) any proposed new activities or changed circumstances that may require assessment as to environmental impact, such as new activities that involve the use of chemicals or involve construction or major renovation. Subrecipients (and any Second-Tier Subrecipients) will not implement a proposed change or new activity until BJA, with the assistance of Cal OES, has determined whether the proposed change or new activity (or changed circumstances) will require additional review under NEPA. Approval for implementation will not be

unreasonably withheld as long as any requested modification(s) is consistent with eligible program purposes and found acceptable under a BJA-conducted environmental impact review process.

CERTIFICATION

I certify the Subrecipient identified above will comply with the requirements of the Subrecipient Handbook and the federal fund Grant Subaward assurances outlined above.

Official Designee's Signature: _____



Official Designee's Typed Name: Leonard X. Hernandez

Official Designee's Title: Chief Executive Officer

Date Executed: _____

3/18/2022



County of San Bernardino DELEGATED AUTHORITY – DOCUMENT REVIEW FORM

This form is for use by any department or other entity that has been authorized by Board of Supervisors/Directors action to execute grant applications, awards, amendments or other agreements on their behalf. All documents to be executed under such delegated authority must be routed for County Counsel and County Administrative Office review prior to signature by designee.

Note: This process should NOT be used to execute documents under a master agreement or template, or for construction contract change orders. Contact your County Counsel for instructions related to review of these documents.

Complete and submit this form, along with required documents proposed for signature, via email to the department's County Counsel representative and Finance Analyst. If the documents proposed for signature are within the delegated authority, the department will submit the requisite hard copies for signature to the County Counsel representative. Once County Counsel has signed, the department will submit the signed documents in hard copy, as well as by email, to CAO Special Projects Team for review. If approved, the department will be provided routing instructions as well as direction to submit one set of the executed documents to the Clerk of the Board within 30 days.

For detailed instructions on submission requirements, reference Section 7.3 of the Board Agenda Item Guidelines as the Delegation of Authority does not eliminate the document submission requirements.

Department/Agency/Entity: San Bernardino County Sheriff's Department

Contact Name: Jenee' Haliburton Telephone: 909-387-3725

Agreement No.: _____ Amendment No.: _____ Date of Board Item 2/8/22 Board Item No.: 55

Name of Contract Entity/Project Name: 2021 Paul Coverdell Forensic Sciences Improvement Program Grant

Explanation of request/Special Instructions:

The 2021 Paul Coverdell Grant Application was approved by the Board on February 8, 2022 (Item No. 55), and signed by the CEO, Leonard X. Hernandez, on February 18, 2022. We were contacted by Cal OES on March 10, 2022, regarding Form 2-109g. This is a new requirement for the Coverdell Grant that was not issued at the time of the initial RFA. The CEO is required to sign this form prior to the release of the grant award.

Insert check mark that the following required documents are attached to this request:

- Documents proposed for signature (Note: For contracts, include a signed non-standard contract coversheet for contracts not submitted on a standard contract form).
- Board Agenda item that delegated the authority

Department Routed to County Counsel	County Counsel Name: Richard D. Luczak	Date Sent: 3/11/22
Reviewing County Counsel Use Only	Review Date <u>3/11/2022</u> Signature	Determination: <input checked="" type="checkbox"/> Within Scope of Delegated Authority <input type="checkbox"/> Outside Scope of Delegated Authority
CAO-Special Projects Use Only	Review Date <u>3/18/2022</u> Signature <u>Pamela Williams</u>	Disposition: <input checked="" type="checkbox"/> Route for signature to: <input type="checkbox"/> Chair <input checked="" type="checkbox"/> CEO <input type="checkbox"/> Department <input type="checkbox"/> Return to Department for preparation of agenda item

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

February 8, 2022

FROM

SHANNON D. DICUS, Sheriff/Coroner/Public Administrator

SUBJECT

Grant Application for the 2021 Paul Coverdell Forensic Sciences Improvement Program Grant

RECOMMENDATION(S)

1. Approve and authorize the submission of the grant application to the California Governor's Office of Emergency Services for funding in the amount of \$74,899 under the 2021 Paul Coverdell Forensic Sciences Improvement Program to provide training to the Sheriff/Coroner/Public Administrator's Crime Laboratory personnel and for overtime costs from April 1, 2022 through June 30, 2023.
2. Find that the grant application and usage is exempt under the California Environmental Quality Act, 14 California Code of Regulations §15321(b) and 15061(b)(3) and direct the Clerk of the Board of Supervisors to file and post the Notice of Exemption.
3. Designate the Chief Executive Officer as the official authorized to execute the grant application documents and any subsequent non-substantive amendments necessary on behalf of the County, as required by the California Governor's Office of Emergency Services, subject to review by County Counsel.
4. Direct the Chief Executive Officer to transmit all documents and amendments in relation to this application to the Clerk of the Board of Supervisors within 30 days of execution.

(Presenter: John Ades, Deputy Chief, 387-3760)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The 2021 Paul Coverdell Forensic Sciences Improvement Program Grant (Grant), in the amount of \$74,899, will provide funding for tuition, transportation, meals, and lodging for the Sheriff/Coroner/Public Administrator (Department) Crime Laboratory's personnel to attend specified training, and overtime costs. If the application is successful, the Department will return to the Board of Supervisors (Board) for acceptance of the grant award and may request budget adjustments, if necessary, as part of a future quarterly budget report presented to the Board for approval. No matching funds are required.

BACKGROUND INFORMATION

The California Governor's Office of Emergency Services (Cal OES) has been allocated approximately \$2,138,330 in federal Grant funds to improve the quality, timeliness and credibility of forensic science and medical examiner services. Funds are allocated to the State's

**Grant Application for the 2021 Paul Coverdell Forensic Sciences
Improvement Program Grant
February 8, 2022**

26 accredited forensic laboratories based on established criteria. The Department has applied annually and received funding from the Grant since 2002.

The Department is requesting funding to supplement the Crime Lab's operational training budget. This Grant will fund training in six disciplines: 1) firearms; 2) National Integrated Ballistic Information Network (NIBIN); 3) trace evidence; 4) blood alcohol; 5) controlled substances; and 6) crime scene investigations. The additional training will increase the knowledge of the laboratory's staff with the goal of increased efficiency and faster turn-around time in analyzing evidence.

The application is legally binding and requires the County to designate an "Authorized Official" to sign the application. The Department's application lists the County's Chief Executive Officer as the Authorized Official. The Certification of Assurance of Compliance, included in the application, further requires a County official to confirm the individual listed on the application is the Authorized Official. The Chairman of the Board, on behalf of the Board, will make the confirmation that the Chief Executive Officer is the Authorized Official to execute and submit the application documents on behalf of the County.

The Grant term is from April 1, 2022 through June 30, 2023. The Department received the Request for Application from the State on December 14, 2021. The application is being submitted for Board approval at the first available date upon completion of the grant application and legal review.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Richard D. Luczak, Deputy County Counsel, 387-5455) on January 14, 2022; Finance (Carolina Mendoza, Administrative Analyst, 387-0294) on January 18, 2022; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on January 21, 2022.


**Grant Application for the 2021 Paul Coverdell Forensic Sciences
Improvement Program Grant
February 8, 2022**

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Dawn Rowe
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: February 8, 2022



cc: Sheriff - Dicus w/application for sign w/CEQA & receipt
File - Sheriff/Coroner w/application w/CEQA & receipt
CCM 02/9/2022



Grant Subaward Budget Pages
Single Fund Source

Subrecipient: San Bernardino County	Grant Subaward #: CQ21 15 0360 <i>CS</i>
A. Personnel Costs - Line-item description and calculation	Total Amount Allocated
PERSONNEL COSTS CATEGORY TOTAL	✓

MR



Cal OES

GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

Grant Subaward Budget Pages
Single Fund Source

Subrecipient: San Bernardino County	Grant Subaward #: CQ21 15 0360 <i>CS</i>
B. Operating Costs - Line-item description and calculation	21FSIA Total Amount Allocated
Travel	
General Criminalistics	
California Association of Criminalists Seminar, Long Beach, CA, April 11-15, 2022 (opioid-related)	
Hotel (20 nights x \$250 = \$5000)	\$5,000
Per Diem (24 days x \$42 = \$1008)	\$1,008
Hotel Parking (12 days x \$24 = \$288)	\$288
California Association of Crime Laboratory Directors Seminar, Northern CA, October, 2022	
Airflight (2 people x \$250 = \$500)	\$500
Hotel (4 nights x \$250 = \$1000)	\$1,000
Per Diem (6 days x \$42 = \$252)	\$252
Shuttle (2 roundtrips x \$80 = \$160)	\$160
Airport Parking (6 days x \$21 = \$126)	\$126
Luggage Fees (2 roundtrips x \$60 = \$120)	\$120
✓ American Society of Crime Laboratory Directors, Reno, NV, April 24-28, 2022	
Airflight (3 people x \$500 = \$1500)	\$1,500
Hotel (15 nights x \$200 = \$3000)	\$3,000
Per Diem (18 days x \$42 = \$756)	\$756
Shuttle (3 roundtrips x \$80 = \$240)	\$240
Airport Parking (16 days x \$21 = \$336)	\$336
Luggage Fees (3 roundtrips x \$60 = \$180)	\$180



Grant Subaward Budget Pages
Single Fund Source

Subrecipient: San Bernardino County		Grant Subaward #: CQ21 15 0360 <i>CS</i>	
B. Operating Costs - Line-item description and calculation		21FSIA	
		Total Amount	Allocated
✓ American Society of Crime Laboratory Directors, Austin, TX, April 30-May 5, 2023			
Airflight (2 people x \$500 = \$1000)			\$1,000
Hotel (12 nights x \$200 = \$2400)			\$2,400
Per Diem (14 days x \$42 = \$588)			\$588
Shuttle (2 roundtrips x \$80 = \$160)			\$160
Airport Parking (14 days x \$21 = \$294)			\$294
Luggage Fees (2 roundtrips x \$60 = \$120)			\$120
Association of Forensic Quality Assurance Managers Conference, Lake Tahoe, CA, October 2022			
Airflight (1 person x \$500 = \$500)			\$500
Hotel (4 nights x \$200 = \$800)			\$800
Per Diem (5 days x \$42 = \$210)			\$210
Shuttle (1 roundtrip x \$80 = \$80)			\$80
Airport Parking (5 days x \$21 = \$105)			\$105
Luggage Fees (1 roundtrip x \$60 = \$60)			\$60
✓ American Academy of Forensic Sciences Meeting, Orlando, FL, February 13-18, 2023			
Airflight (2 people x \$500 = \$1000)			\$1,000
Hotel (12 nights x \$250 = \$3000)			\$3,000
Per Diem (14 days x \$42 = \$588)			\$588
Shuttle (2 roundtrips x \$80 = \$160)			\$160
Airport Parking (14 days x \$21 = \$294)			\$294
Luggage Fees (2 roundtrips x \$60 = \$120)			\$120
Firearms/Toolmark			



Grant Subaward Budget Pages
Single Fund Source

Subrecipient: San Bernardino County	Grant Subaward #: CQ21 15 0360 <i>CS</i>
B. Operating Costs - Line-item description and calculation	21FSIA Total Amount Allocated
Association of Firearms and Toolmark Examiners Training Seminar, Atlanta, GA, May 29-June 3, 2022	
Airflight (2 people x \$500 = \$1000)	\$1,000
Hotel (10 nights x \$225 = \$2250)	\$2,250
Per Diem (12 days x \$42 = \$504)	\$504
Shuttle (2 roundtrips x \$80 = \$160)	\$160
Airport Parking (12 days x \$21 = \$252)	\$252
Luggage Fees (2 roundtrips x \$60 = \$120)	\$120
Association of Firearms and Toolmark Examiners Training Seminar, May 2023	
Airflight (2 people x \$300 = \$600)	\$600
Hotel (10 nights x \$225 = \$2250)	\$2,250
Per Diem (12 days x \$42 = \$504)	\$504
Shuttle (2 roundtrips x \$80 = \$160)	\$160
Airport Parking (12 days x \$21 = \$252)	\$252
Luggage Fees (2 roundtrips x \$60 = \$120)	\$120
SHOT Show, Las Vegas, NV, January 2023	
Hotel (6 nights x \$200 = \$1200)	\$1,200
Per Diem (9 days x \$42 = \$378)	\$378
Forensic Alcohol	
International Association for Chemical Testing Conference, Tucson, AZ, April 10-15, 2022	
Airflight (1 person x \$322 = \$322)	\$322
Hotel 6 nights x \$250 = \$1500)	\$1,500



Grant Subaward Budget Pages
Single Fund Source

Subrecipient: San Bernardino County		Grant Subaward #: CQ21 15 0360 <i>CS</i>	
B. Operating Costs - Line-item description and calculation		21FSIA Total Amount Allocated	
Per Diem (7 days x \$42 = \$294)			\$294
Shuttle (1 roundtrip x \$80 = \$80)			\$80
Airport Parking (7 days x \$21 = \$147)			\$147
Luggage Fees (1 roundtrip x \$60 = \$60)			\$60
International Association for Chemical Testing Conference, Charleston, South Carolina, April 2023			
Airflight (1 person x \$500 = \$500)			\$500
Hotel (6 nights x \$250 = \$1500)			\$1,500
Per Diem (7 days x \$42 = \$294)			\$294
Shuttle (1 roundtrip x \$80 = \$80)			\$80
Airport Parking (7 days x \$21 = \$147)			\$147
Luggage Fees (1 roundtrip x \$60 = \$60)			\$60
Crime Scene Investigations			
International Association for Identification Conference, Omaha, NE, July 31-August 6, 2022			
Airflight (2 people x \$500 = \$1000)			\$1,000
Hotel (14 nights x \$250 = \$3500)			\$3,500
Per Diem (16 days x \$42 = \$672)			\$672
Shuttle (2 roundtrips x \$80 = \$160)			\$160
Airport Parking (16 days x \$21 = \$336)			\$336
Luggage Fees (2 roundtrips x \$60 = \$120)			\$120
International Association for Bloodstain Pattern Analysis Conference, San Diego, CA, October 24-28, 2022			
Hotel (6 nights x \$225 = \$1350)			\$1,350
Per Diem (7 days x \$42 = \$294)			\$294



Grant Subaward Budget Pages
Single Fund Source

Subrecipient: San Bernardino County		Grant Subaward #: CQ21 15 0360 <i>CS</i>	
B. Operating Costs - Line-item description and calculation		21FSIA Total Amount Allocated	
✓ Tritech Investigative Analysis & Crime Scene Reconstruction Training, Vancouver, WA, May 23-27, 2022 Airflight (1 person x \$500 = \$500) Hotel (5 nights x \$200 = \$1000) Per Diem (6 days x \$42 = \$252) Shuttle (1 roundtrip x \$80 = \$80) Airport Parking (6 days x \$21 = \$126) Luggage Fees (roundtrip x \$60 = \$60)			\$500 \$1,000 \$252 \$80 \$126 \$60
✓ Tritech Shooting Incident Documentation Training, Las Vegas, NV, May 18-20, 2022 Hotel (9 nights x \$150 = \$1350) Per Diem (12 days x \$42 = \$504)			\$1,350 \$504
Trace			
California Criminalistics Institute Analysis of Ignitable Liquids Course, Rancho Cordova, CA, 4 days, date to be determined Airflight (1 person x \$200 = \$200) Hotel (4 nights x \$250 = \$1000) Per Diem (5 days x \$42 = \$210) Shuttle (1 roundtrip x \$80 = \$80) Airport Parking (5 days x \$21 = \$105)			\$200 \$1,000 \$210 \$80 \$105
California Criminalistics Institute			



Grant Subaward Budget Pages
Single Fund Source

Subrecipient: San Bernardino County	Grant Subaward #: CQ21 15 0360	
B. Operating Costs - Line-item description and calculation		21FSIA Total Amount Allocated
Mass Spectra-Theory & Interpretation, Ripon, CA, 3 days, date to be determined		
Airflight (1 person x \$200 = \$200)		\$200
Hotel (3 nights x \$250 = \$750)		\$750
Per Diem (4 days x \$42 = \$168)		\$168
Shuttle (1 roundtrip x \$80 = \$80)		\$80
Airport Parking (4 days x \$21 = \$84)		\$84
Controlled Substances		
✓ Clandestine Laboratory Investigating Chemists Association, September 5-9, 2022, Location TBD, (opioid-related)		
Airflight (1 person x \$500 = \$500)		\$500
Hotel (5 nights x \$250 = \$1250)		\$1,250
Per Diem (6 days x \$42 = \$252)		\$252
Shuttle (1 roundtrip x \$80 = \$80)		\$80
Airport Parking (6 days x \$21 = \$126)		\$126
Luggage Fee (1 roundtrip x \$60 = \$60)		\$60
Other (training registration)		
General Criminalistics		
California Association of Criminalists Seminar, Long Beach, CA, April 11-15, 2022 (opioid-related)		
Registration (4 people x \$500 = \$2000)		\$2,000
Workshops (4 people x 2 workshops x \$150 = \$1200)		\$1,200



Grant Subaward Budget Pages
Single Fund Source

Subrecipient: San Bernardino County		Grant Subaward #: CQ21 15 0360 <i>CS</i>	
B. Operating Costs - Line-item description and calculation		21FSIA	
		Total Amount	Allocated
California Association of Crime Laboratory Directors Seminar, Northern CA, October, 2022			
Registration (2 people x \$450 = \$900)			\$900
American Society of Crime Laboratory Directors, Reno, NV, April 24-28, 2022			
Registration (2 people x \$600 = \$1200)			\$1,200
Workshop (2 people x \$200 = \$400)			\$400
American Society of Crime Laboratory Directors, Austin, TX, April 30-May 5, 2023			
Registration (2 people x \$600 = \$1200)			\$1,200
Workshop (2 people x \$200 = \$400)			\$400
Association of Forensic Quality Assurance Managers Conference, Lake Tahoe, CA, October 2022			
Registration (1 person x \$400 = \$400)			\$400
Workshop (1 person x \$200 = \$200)			\$200
American Academy of Forensic Sciences Meeting, Orlando, FL, February 13-18, 2023			
Resigstration (2 people x \$625 = \$1250)			\$1,250
Workshop (2 people x \$200 = \$400)			\$400
Firearms/Toolmark			
✓ Association of Firearms and Toolmark Examiners Training Seminar, Atlanta, GA, May 29-June 3, 2022			



Grant Subaward Budget Pages
Single Fund Source

Subrecipient: San Bernardino County	Grant Subaward #: CQ21 15 0360 <i>CS</i>
B. Operating Costs - Line-item description and calculation	21FSIA Total Amount Allocated
Registration & Workshops (2 people x \$600 = \$1200)	\$1,200
Association of Firearms and Toolmark Examiners Training Seminar, May 2023	
Registration & Workshops (2 people x \$600 = \$1200)	\$1,200
SHOT Show, Las Vegas, NV, January 2023	
Registration (3 people x \$35 = \$105)	\$105
Forensic Alcohol	
International Association for Chemical Testing Conference, Tucson, AZ, April 10-15, 2022	
Registration (1 person x \$400 = \$400)	\$400
Workshop (1 person x \$200 = \$200)	\$200
International Association for Chemical Testing Conference, Charleston, South Carolina, April 2023	
Registraton (1 person x \$400 = \$400)	\$400
Workshop (1 person x \$200 = \$200)	\$200
Crime Scene Investigations	
International Association for Identification Conference, Omaha, NE, July 31-August 6, 2022	
Registration (2 people x \$400 = \$800)	\$800
Workshop (2 people x \$200 = \$400)	\$400



Grant Subaward Budget Pages
Single Fund Source

Subrecipient: San Bernardino County	Grant Subaward #: CQ21 15 0360 <i>CS</i>
B. Operating Costs - Line-item description and calculation	21FSIA Total Amount Allocated
International Association for Bloodstain Pattern Analysis Conference, San Diego, CA, October 24-28, 2022 Registration (1 person x \$500 = \$500)	\$500
Tritech Investigative Analysis & Crime Scene Reconstruction Training, Vancouver, WA, May 23-27, 2022 Registration (1 person x \$579 = \$579)	\$579
Tritech Shooting Incident Documentation, Las Vegas, NV, May 18-20, 2022 Registration (3 people x \$479 = \$1437)	\$1,437
Trace	
California Criminalistics Institute Analysis of Ignitable Liquids Course, Rancho Cordova, CA, 4 days, date to be determined Registration (no cost)	
California Criminalistics Institute Mass Spectra-Theory & Interpretation, Ripon, CA, 3 days, date to be determined Registration (no cost)	
Controlled Substances	
Clandestine Laboratory Investigating Chemists Association, September 5-9, 2022, Location TBD, (opioid-related) Registration (1 person x \$600 = \$600)	\$600



Grant Subaward Budget Pages
Single Fund Source

Subrecipient: San Bernardino County		Grant Subaward #: CQ21 15 0360 <i>CS</i>	
B. Operating Costs - Line-item description and calculation		21FSIA Total Amount Allocated	
Workshop (1 person x \$200 = \$200)			\$200
OPERATING COSTS CATEGORY TOTAL		✓	\$74,899

MR

VSPS Budget Summary Report

CQ21 Paul Coverdell Forensic Science Improvement Program

Subaward #: CQ21 15 0360

San Bernardino County

Performance Period: 04/01/22 - 06/30/23

Paul Coverdell Forensic Science Improvement Program

Latest Request: , Not Final 201

A. Personal Services - Salaries/Employee Benefits

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
F	21FSIA	0	0	0	0	0
Total A. Personal Services - Salaries/Employee Benefits:		0	0	0	0	0

B. Operating Expenses

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
F	21FSIA	74,899	0	74,899	0	74,899
Total B. Operating Expenses:		74,899	0	74,899	0	74,899

C. Equipment

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
F	21FSIA	0	0	0	0	0
Total C. Equipment:		0	0	0	0	0

	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
Total Local Match:	0	0	0	0	0
Total Funded:	74,899	0	74,899	0	74,899
Total Project Cost:	74,899	0	74,899	0	74,899

F/S/L (Funding Types): F=Federal, S=State, L=Local Match

Paid/Expended=posted in ledger w/Claim Schedule, Pending=Processed, but not yet in Claim Schedule

04/29/22



Grant Subaward Budget Narrative

Grant Subaward #: CQ21 15 0360 *CB*

Subrecipient: San Bernardino County Sheriff's Department

Budget Narrative

General Criminalistics Training

Four Criminalists will attend the California Association of Criminalists (CAC) Seminar to be held in Long Beach, California, April 11-15, 2022. This seminar, which is specific to issues encountered by Criminalists in California, also serve as an introduction of newer Criminalists to other practitioners in California with whom to network. Cost for this seminar including registration, travel, lodging and meals is estimated at \$9,496.

Two Supervising Criminalists will attend the California Association of Crime Laboratory Directors (CACLD) Seminar to be held in northern California at a location and date yet to be determined. This seminar provides information about proposed legislative changes that might impact the Laboratory, grant funding opportunities and restrictions, management and leadership training. It will also give supervisory personnel the opportunity to network with supervisors and managers from other agencies within California. Cost for this seminar including registration, travel, lodging and meals is estimated at \$3,098.



Grant Subaward Budget Narrative

Grant Subaward #: CQ21 15 0360 *CS*

Subrecipient: San Bernardino County Sheriff's Department

Three Supervising Criminalists will attend the American Society of Crime Laboratory Directors meeting in Reno, Nevada, April 24-28, 2022. This is the largest annual meeting of crime lab directors in the country and provides detailed information on grants, pending legislation and other topics of interest to the forensic science community. Held in conjunction with this event is the annual meeting of the delegate assembly of the ANSI National Accreditation Board (ANAB) where changes and modifications to the accreditation program are discussed and voted upon. Cost for this training, including registration, travel, lodging and meals is estimated at \$7,672.

Two Supervising Criminalists will attend the American Society of Crime Laboratory Directors meeting in Austin, Texas, April 30-May 5, 2023. This is the largest annual meeting of crime lab directors in the country and provides detailed information on grants, pending legislation and other topics of interest to the forensic science community. Held in conjunction with this event is the annual meeting of the delegate assembly of the ANSI National Accreditation Board (ANAB) where changes and modifications to the accreditation program are discussed and voted upon. Cost for this training, including registration, travel, lodging and meals is estimated at \$6,202.



Grant Subaward Budget Narrative

Grant Subaward #: CQ21 15 0360 *US*

Subrecipient: San Bernardino County Sheriff's Department

The Quality Assurance Officer will attend the Association of Forensic Quality Assurance Managers Conference in Lake Tahoe, California, in October 2022. This conference provides up to date information regarding proposed changes to laboratory accreditation programs, methods to ensure the quality of the laboratory analysis process and various sources for required proficiency tests for laboratory analysts. Cost for this training, including registration, travel, lodging and meals is estimated at \$2,375.

Two Criminalists will attend the American Academy of Forensic Sciences Meeting in Orlando Florida, February 13-18, 2023. This meeting is the largest gathering of forensic science professionals in the United States and covers such areas as criminalistics, toxicology, pathology, engineering, jurisprudence, questioned documents, and general forensic science. Cost for this training, including registration, travel, lodging and meals is estimated at \$6,812.

Firearms/Toolmark Training

Two Criminalists will attend the Association of Firearms and Toolmark Examiners (AFTE) Training Seminar to be held in Atlanta, Georgia, May 29-June 3, 2022. This seminar provides information on accreditation issues, manufacturing updates,



Grant Subaward Budget Narrative

Grant Subaward #: CQ21 15 0360 *CS*

Subrecipient: San Bernardino County Sheriff's Department

legislative initiatives and examination training specific to firearms and toolmarks. Cost for this training, including registration, travel, lodging and meals is estimated at \$5,486.

Two Criminalists will attend the Association of Firearms and Toolmark Examiners (AFTE) Training Seminar to be held in May 2023 at a location yet to be determined. This seminar provides information on accreditation issues, manufacturing updates, legislative initiatives and examination training specific to firearms and toolmarks. Cost for this training, including registration, travel, lodging and meals is estimated at \$5,486.

Three Criminalists will attend the SHOT Show to be held in Las Vegas, Nevada, January 17-19, 2022. This show is the largest trade in the United States for ammunition, handguns and rifles and allows for interaction with vendor representatives regarding new products. Cost for this training, including registration, travel, lodging and meals is estimated at \$1,683.

Forensic Alcohol Training

One Criminalist will attend the International Association for Chemical Testing Conference in Tucson, Arizona, April 10-15, 2022. This conference provides



Grant Subaward Budget Narrative

Grant Subaward #: CQ21 15 0360

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Subrecipient: San Bernardino County Sheriff's Department

valuable information regarding blood, breath and urine alcohol testing and interpretation for traffic-related purposes and covers basic alcohol chemistry, physiology, etc. Cost for this training, including registration, travel, lodging and meals is estimated at \$3,003.

One Criminalist will attend the International Association for Chemical Testing Conference in Charleston, South Carolina in April 2023. This conference provides valuable information regarding blood, breath and urine alcohol testing and interpretation for traffic-related purposes and covers basic alcohol chemistry, physiology, etc. Cost for this training, including registration, travel, lodging and meals is estimated at \$2,931.

Crime Scene Investigations Training

Two Sheriff's Crime Scene Specialists will attend the International Association for Identification Conference to be held in Omaha, Nebraska, July 31-August 6, 2022. This conference is the leading forensic group for Crime Scene Investigators and provides up-to-date training on crime scene techniques for evidence identification and collection and allows field investigators to view and try out new



Grant Subaward Budget Narrative

Grant Subaward #: CQ21 15 0360

CB

Subrecipient: San Bernardino County Sheriff's Department

types of equipment. Cost for this training, including registration, travel, lodging and meals is estimated at \$6,488.

One Sheriff's Crime Scene Specialist will attend the International Association for Bloodstain Pattern Analysis Conference to be held in San Diego, California, October 24-28, 2022. This conference informs bloodstain pattern analysts of the latest techniques, discoveries and developments in bloodstain pattern analysis. Cost for this training, including registration, travel, lodging and meals is estimated at \$2,144.

One Sheriff's Crime Scene Specialist will attend the Trittech Investigative Analysis and Crime Scene Reconstruction Course to be held in Vancouver, Washington, May 23-27, 2022. The course provides lecture and hands-on exercises to advance the investigator's skills by practicing science-based methodologies for objective analysis of evidence at crime scenes to reconstruct actions and events. Cost for this training, including registration, travel, lodging and meals is estimated at \$2,597.

Three Sheriff's Crime Scene Specialists will attend the Trittech Shooting Incident Documentation Course in Las Vegas, Nevada, May 18-20, 2022. This course



Grant Subaward Budget Narrative

Grant Subaward #: CQ21 15 0360 *CS*

Subrecipient: San Bernardino County Sheriff's Department

teaches students how to properly interpret physical evidence, and to document the scene through note-taking, diagramming and photography. Cost for this training, including registration, travel, lodging and meals is estimated at \$2,333.

Trace Training

One Criminalist will attend the Analysis of Ignitable Liquids class at the California Criminalistics Institute in Rancho Cordova, California on a date yet to be determined. The class is designed for newer arson analysts and will demonstrate how to handle a case involving ignitable liquids and/or fire debris from start to finish including analysis and interpretation. Cost for this training, including registration, travel, lodging and meals is estimated at \$1,595.

One Criminalist will attend the Mass Spectra-Theory and Interpretation class at the California Criminalistics Institute in Ripon, California on a date yet to be determined. The class is designed for forensic scientists who use mass spectrometry in the analysis of physical evidence. Cost for this training, including registration, travel, lodging and meals is estimated at \$1,282.



Grant Subaward Budget Narrative

Grant Subaward #: CQ21 15 0360

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Subrecipient: San Bernardino County Sheriff's Department

Controlled Substances Training

One Criminalist will attend the Clandestine Laboratory Investigating Chemists Association Meeting to be held in September 2022 at a location yet to be determined. This training provides the most current information about national drug trends, legislative changes related to new and emerging drugs, analytical techniques for drug analysis and safety and synthesis information related to illicit drug labs. Cost for this training, including registration, travel, lodging and meals is estimated at \$3,068.



Grant Subaward Programmatic Narrative

Grant Subaward #: CQ21 15 0360

CS

Subrecipient: San Bernardino County Sheriff's Department

Project Narrative

Problem Statement

The San Bernardino County Sheriff's Department-Scientific Investigations Division (SBSD-SID) services over eighty local agencies and Sheriff's stations in San Bernardino County, California. The SBSID is a forensic science laboratory accredited through ANSI National Accreditation Board (ANAB, certificate #FT-0315). The Crime Laboratory first attained the accreditation status under the legacy program in 1995 and renewed it every five years until 2016. In 2016, the Laboratory achieved accreditation under the ISO 17025 International Program and renewed it in 2020. Among the many disciplines covered by the certificate are Firearms, Fire Debris, Materials (Trace), Biology, Controlled Substance, Toxicology (Blood Alcohol only), Crime Scene Investigations (CSI) and Bloodstain Pattern Analysis.

The Scientific Investigations Division of the San Bernardino County Sheriff's Department has a training budget as part of the overall operating costs of the laboratory operations. As the Laboratory's discretionary budget has decreased over the last five years, these funds are extremely limited and are applied primarily to a few in-state training opportunities. This grant will supplement our general



Grant Subaward Programmatic Narrative

Grant Subaward #: CQ21 15 0360 *CS*

Subrecipient: San Bernardino County Sheriff's Department

forensic training and provide specific training in six areas: General Criminalistics, Firearms, NIBIN, Trace, Controlled Substance, Blood Alcohol, and Crime Scene Investigations. Information learned from these training classes will be disseminated at individual unit meetings.

Plan and Capabilities

The Crime Laboratory plans to utilize 2021 Paul Coverdell Forensic Science Improvement Grant funding for training related expenses. Due to current budgetary conditions and the lack of currently available space for additional analysts, the only viable means of improving productivity and reducing case analysis backlogs is by enhancing the expertise of the current staff.

The Firearms/Toolmarks Unit has three full-time Firearms Examiners and one Firearms Examiner Trainee. Normally, twenty to thirty cases per month are submitted for bullet, fired cartridge case, firearm and toolmark comparisons. The cases are triaged through a priority assessment by the Firearms Supervisor to maximize effectiveness through a thorough and current understanding of the firearms and ammunition available, as well as the nuances associated with toolmark examinations.



Grant Subaward Programmatic Narrative

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Subrecipient: San Bernardino County Sheriff's Department

The Firearms/Toolmarks Unit completed 186 firearms cases, 2 toolmark cases and 391 National Integrated Ballistic Identification Network (NIBIN) entry cases in 2020. Only cases with court dates, cases needing analysis for filing purposes, or high visibility cases are currently being assigned for analysis as priority one. These cases are handled as soon as possible. All other case requests are worked as time permits as priority two. As of December 1, 2021, the number of backlogged priority one firearms cases was 8, the number of backlogged priority two firearms cases was 364 and the number of backlogged NIBIN cases was 1618. The current average turnaround time for firearms cases is 123 days and for NIBIN cases is 75 days. The turnaround time is expected to decrease as the new examiner becomes qualified.

One of the foremost means of information exchange among firearms and toolmark examiners is participation in the annual Association of Firearms and Toolmark Examiners (AFTE) conference. The oral presentations at these meetings are complimented by the poster sessions, vendor displays and the informative workshops. Two staff members will attend the AFTE conference in Atlanta, Georgia in May 2022 and two staff members will attend the AFTE conference in May 2023 at a location to be determined.



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Subrecipient: San Bernardino County Sheriff's Department

The SHOT Show is the largest trade show in the United States for ammunition, handguns and rifles and allows for interaction with vendor representatives regarding new products. Three staff members will attend the SHOT Show in Las Vegas, Nevada in January 2023.

The Trace Unit has one full-time Trace Examiner and one Trace Examiner Trainee. The full-time Examiner is proficient in gunshot residue analysis, fire debris analysis, chemical unknown analysis and fracture match determination. The Examiner Trainee is proficient in gunshot residue analysis and is in training for fire debris analysis. The Trace Unit completed 232 cases with a turnaround time of 37 days in 2020. As of December 1, 2021, the number of backlogged cases was 25 and the current turnaround time is 32 days.

The California Criminalistics Institute offers a variety of hands-on forensic courses that prepare the forensic scientist for the analysis of different types of evidence. One staff member will attend the Analysis of Ignitable Liquids four-day course in Rancho Cordova, California on a date to be determined in 2022 or 2023 and one staff member will attend the Mass Spectra-Theory and Interpretation class in Ripon, California on a date to be determined in 2022 or 2023.



Grant Subaward Programmatic Narrative

Grant Subaward #: CQ21 15 0360 *US*

Subrecipient: San Bernardino County Sheriff's Department

The Crime Scene Investigations Unit has one Sheriff's Supervising Crime Scene Specialist, two Sheriff's Lead Crime Scene Specialists and eight Sheriff's Crime Scene Specialists who respond to crime scenes. The Crime Scene Investigations (CSI) Unit processed over 383 crime scenes with a turnaround time for the completion of crime scene reports of 46 days in 2020. Once the crime scene is completed, personnel must complete latent print processing and swabbing for DNA evidence on collected items. Sheriff's Crime Scene Specialists complete crime scene, autopsy, vehicle processing, trajectory, bloodstain pattern analysis, photography and technical processing reports. As of December 1, 2021, the backlog of CSI crime scene reports was 37. The current average turnaround time for the completion of reports is 44 days. To facilitate the investigation and prosecution of crimes related to these scenes, it is essential that the turnaround time be kept to less than 30 days in all cases.

Crime Scene investigation techniques learned from the International Association for Identification (IAI) conference, the International Association for Bloodstain Pattern Analysis (IABPA) Conference, the Trittech Investigative Analysis and Crime Scene Reconstruction Course, and the Trittech Shooting Incident Documentation Course will augment the experience level of current Sheriff's Crime Scene



Grant Subaward Programmatic Narrative

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Subrecipient: San Bernardino County Sheriff's Department

Specialists and greatly expedite the training of our new Sheriff's Crime Scene Specialists to improve the quality of their work, thereby, reducing backlogs. With this acquired training, time spent related to crime scene documentation and reporting should also decrease.

Quality of our crime scene processing is always a priority. The information gained by the two Sheriff's Crime Scene Specialists attending the IAI International Conference in San Diego, California in August 2022, the one Sheriff's Crime Scene Specialist attending the International Association for Bloodstain Pattern Analysis Conference in San Diego, California in October 2022, the one Sheriff's Crime Scene Specialist attending the Trittech Investigative Analysis and Crime Scene Reconstruction Course in Vancouver, Washington in May 2022 and the three Sheriff's Crime Scene Specialists attending the Trittech Shooting Incident Documentation Course in Las Vegas, Nevada in May 2022 will significantly increase the quality of work we do at crime scenes. This newly acquired knowledge will be another tool that can be used to solve cases in the County.

The Controlled Substances Unit has six full-time Criminalists. The Unit completed 9,184 controlled substance cases with an average turnaround time of 35 days in 2020. The Controlled Substances Unit classifies a case as "backlog" when it is not



Grant Subaward Programmatic Narrative

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Subrecipient: San Bernardino County Sheriff's Department

completed within ten days of submission. As of December 1, 2021, the number of controlled substances backlogged cases was 1369. The current average turnaround time is 65 days. The goal is to maintain the turnaround time at less than 10 days.

The Clandestine Laboratory Investigating Chemists Association (CLIC) Meeting provides the most current information about national drug trends, legislative changes related to new and emerging drugs, analytical techniques for drug analysis and safety and synthesis information related to illicit drug labs. One Criminalist will attend the CLIC meeting in September 2022 at a location to be determined.

The Blood Alcohol Section of the Forensic Alcohol Unit has three full-time Criminalists. The Blood Alcohol Section completed 4,203 cases with a turnaround time of 55 days in 2020. As of December 1, 2021, the number of backlogged cases was 542. The current average turnaround time is 45 days. The goal is to maintain the turnaround time at less than 10 days.

The International Association for Chemical Testing (IACT) Conference provides valuable information regarding blood, breath and urine alcohol testing and



Grant Subaward Programmatic Narrative

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

interpretation for traffic-related purposes and covers basic alcohol chemistry, physiology, etc. One Forensic Alcohol staff member will attend the IACT Conference in Tucson, Arizona in April 2022 and one Forensic Alcohol staff member will attend the IACT Conference in Charleston, South Carolina in April 2023.

General criminalistics training will be included in the program by attendance at several professional meetings. These professional meetings provide opportunities for staff members to learn the latest technological techniques in forensic science and to network with other forensic scientists.

Four staff members will attend the California Association of Criminalists (CAC) Seminar in Long Beach, California in spring 2022.

Two staff members will attend the California Association of Crime Laboratory Directors (CACLD) in 2022 at a location in California to be determined.

Three staff members will attend the American Society of Crime Laboratory Directors (ASCLD) Symposium in Reno, Nevada in April 2022 and two staff members will attend the ASCLD Symposium in Austin, Texas in April 2023.



Grant Subaward Programmatic Narrative

Grant Subaward #: CQ21 15 0360 *CS*




Subrecipient: San Bernardino County Sheriff's Department

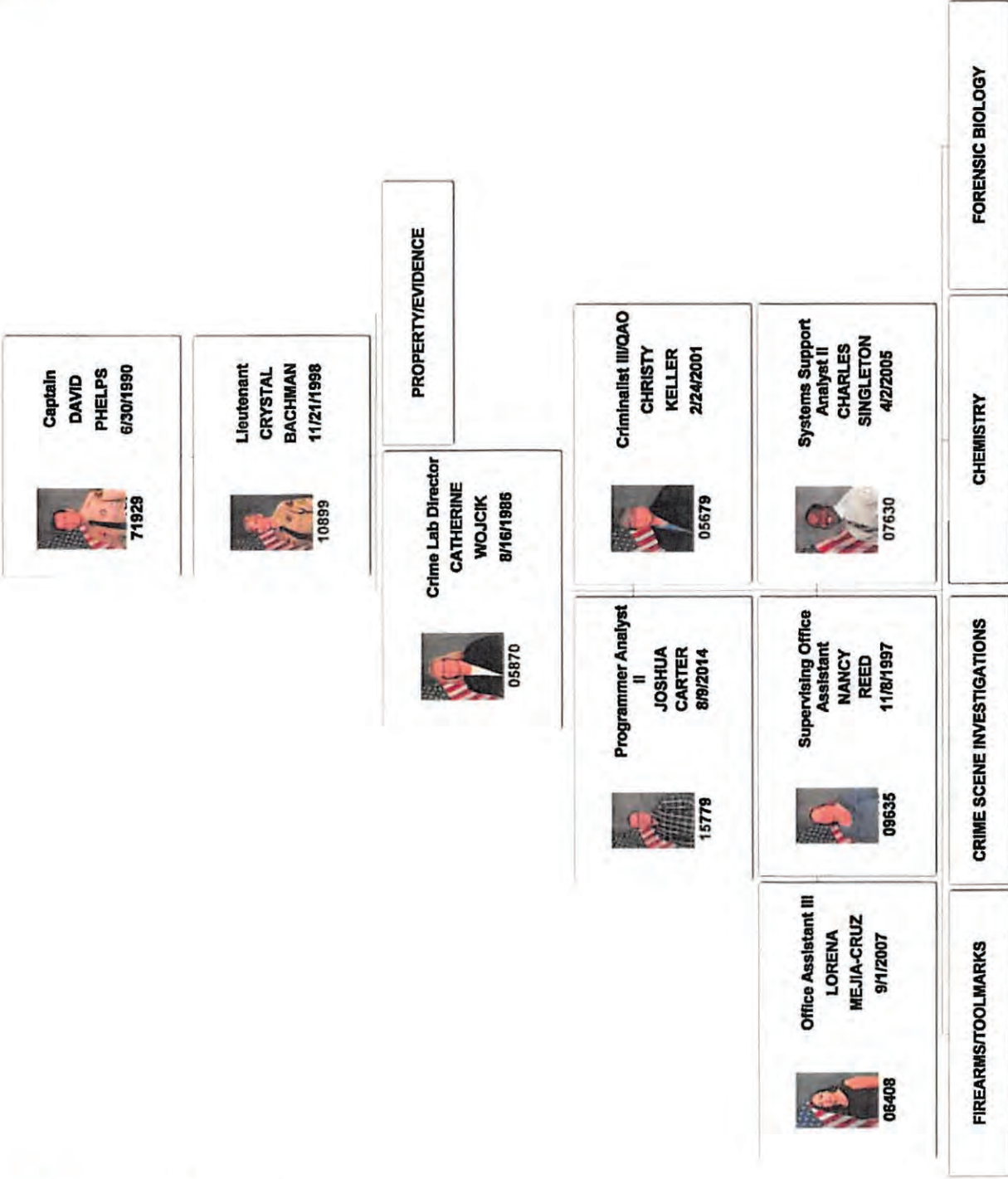
The Quality Assurance Officer will attend the Association of Forensic Quality Assurance Managers (AFQAM) Meeting in Lake Tahoe, California in October 2022.

Two staff members will attend the American Academy of Forensic Sciences (AAFS) Meeting in Orlando, Florida in February 2023.

Scientific investigations Division






-  **Vacant**
-  **TDY**
-  **4850**



Scientific investigations Division



-  **Vacant**
-  **TDY**
-  **4850**

FIREARMS/TOOLMARKS

**Supervising
Criminalist**
**PAUL
MIRRA**
 4/12/1997

 79517

Criminalist II
**CHRISTI
BONAR**
 7/13/2002

 05899

Criminalist II
**PETER
VINCIE**
 12/1/1990

 08614

Criminalist II
**JANE
WHITWORTH**
 12/19/1998

 11856

Criminalist II
**KIRK
GARRISON**
 10/5/2013

 15776

Vacant

 04205

Scientific investigations Division



CRIME SCENE INVESTIGATIONS

**Supervising
Crime Scene
Specialist
KIMBERLEY
SHAPIRO**
4/6/2002



17470



07111

**Sheriff's Lead
Crime Scene
Specialist
MICHAEL
RUSS**
11/3/2012



10479

**Sheriff's Crime
Scene Specialist II
ANDREA
GUERRERO**
7/11/2020



75365

**Sheriff's Crime
Scene Specialist
II
KATELYNN
KELLY**
7/18/2020



75364

**Sheriff's Crime
Scene Specialist
III
SHIRA
MATHIS**
10/18/2014



06987

**Sheriff's Crime
Scene Specialist I
VACANT**
10/23/2021



15780

**Sheriff's Lead
Crime Scene
Specialist
HEATHERLY
RAIDEFF**
4/15/1995



09635

**Sheriff's Crime
Scene Specialist
III
STEPHENIE
SEAVEY**
4/18/2014



10478

**Sheriff's Crime
Scene Specialist
II
EMILY
BENKE**
10/23/2021



01376

**Sheriff's Crime
Scene Specialist I
CATHERINE
OLIVER**
10/23/2021



75365

**Sheriff's Crime
Scene Specialist
III
TAYLOR
FOSTER**
5/31/2014






08627

**Sheriff's Crime
Scene Specialist
III
KIRA
BRIGHT**
4/18/2015



07652

**Sheriff's Crime
Scene Specialist
II
NATALIE
ROSALES**
12/14/2013

-  **Vacant**
-  **TDY**
-  **4850**

Scientific investigations Division



CHEMISTRY



Supervising Criminalist
ELENA BEZDEK
8/1/1998

85868



Office Assistant II
MARLENE CARDENAS
4/10/1999

08908



Office Assistant II
VACANT
7/18/2020

10104

Vacant
 TDY
 4850

ALCOHOL



Criminalist II
ANGELA MILLER
12/31/2011

10480



Criminalist I
VICTOR ABARCA
5/23/2020

07638



Criminalist I
NEESHA KARANATH
9/12/2020

07631



Criminalist II
BEVERLY WHITE
12/29/1990

80292



CRIMINALIST II
RICKY DELGADO
10/26/2020

08615



Criminalist II
RANDALL REES
3/7/2015

10477



Criminalist II
ROBERT RISTOW
2/27/1988

11857



Criminalist II
JAMES VAUGHN
3/2/1996

15777



Criminalist II
DARCI FULLNER
3/28/2009

15977



Criminalist II
JUSTIN TROUP
3/10/2012

15761



Public Service Employee
JASMINE CEBALLOS
7/17/2021

89202

CONTROLLED SUBSTANCES

TRACE



Criminalist II
JASON MCCAULEY
3/10/2001

05871

Scientific investigations Division



FORENSIC BIOLOGY

SUPERVISING CRIMINALIST
 Susan Anderson
 11/21/1998
 05868

Office Assistant IV
 SARA GRAINGER
 5/2/2015
 06813

Criminalist III/DNA Tech Lead
 LORRAINE HEATH
 05681

Criminalist III
 Vacant
 87811




Vacant
TDY
4850

<p>Criminalist II (CODIS Admin) JOSHUA FELT 7/21/2007 84838</p>	<p>Contract Criminalist Vacant</p>	<p>Criminalist II AUDREY DELGADO 6/1/2005 05967</p>	<p>Criminalist II LUCY CAMARENA 11/12/2016 07284</p>	<p>Criminalist II BILL GARTSIDE 12/18/2012 84541</p>	<p>Criminalist II DENNIS KEY 1/31/1998 80290</p>
<p>Criminalist II STEPHANIE KINOMOTO 2/23/2002 07636</p>	<p>Criminalist II STEPHANIE KOUWE 11/2/2013 80291</p>	<p>Criminalist II NIKKI PARTRIDGE 11/10/2007 82954</p>	<p>Criminalist II KRISTOFER MUNSON 10/13/2007 84839</p>	<p>Criminalist II MICHELLE PIRESTANI 4/30/2005 15782</p>	<p>Criminalist II (Back-up CODIS Admin) INEZ SANCHEZ 5/5/2001 79192</p>
<p>Criminalist II JON SOUW 10/14/2006 84840</p>	<p>Criminalist II JENNIFER STEELE 7/8/2005 84477</p>	<p>Criminalist II CATHERINE CLARK 4/18/2015 82955</p>	<p>LAB AIDE VACANT 93065</p>	<p>Criminalist II LELA PERRIELLO 8/19/2008 15978</p>	

Scientific investigations Division



PROPERTY/EVIDENCE

-  Vacant
-  TDY
-  4850

Detective/Corporal
ADAM DUNCAN
 7/12/2008

 15683

Sheriff's Service Specialist
ELIZABETH DOMINICK
 9/16/2006

 08915

Sheriff's Service Specialist
TERESA CARRILLO
 8/9/2003

 00653

Sheriff's Service Specialist
CARRIE FINDAHL
 1/19/2008

 01555

Sheriff's Service Specialist
RACHEL LOVATO
 3/23/2002

 11046

Sheriff's Service Specialist
SONIA MCDERMOTT
 3/17/2007

 10075

Sheriff's Service Specialist
ALEXANDREA ORTEGA
 2/8/2014

 10102

Sheriff's Service Specialist
SHENIQUA McDONALD
 3/22/2014

 01394

Sheriff's Service Specialist
Natalie Reyes
 3/29/2021

 07704



2-154_Grant_Subaward_Service_Area_Int

2021 CALIFORNIA COVERDELL PROGRAM

Certification as to External Investigations

On behalf of the applicant agency named below, I certify the following to the National Institute of Justice, Office of Justice Programs, U.S. Department of Justice and to the California Governor's Office of Emergency Services (Cal OES):

A government entity exists and an appropriate process is in place to conduct independent external investigations into allegations of serious negligence or misconduct substantially affecting the integrity of the forensic results committed by employees or contractors of any forensic laboratory system, medical examiner's office, coroner's office, law enforcement storage facility, or medical facility in the State that will receive a portion of the Grant Subaward.

I agree to notify Cal OES Coverdell Program Staff regarding any, and all, complaints and/or allegations of serious negligence and/or misconduct substantially affecting the integrity of forensic results committed by employees or contractors of the forensic laboratory system.

At the *initiation, duration of, and at the conclusion* of the investigative review process and all appropriate action has been fulfilled, I will notify Cal OES Coverdell Program Staff as to the resolution and that the matter has been resolved.

I have personally read and reviewed the section entitled "Eligibility" in the FY 2021 program announcement for the California Coverdell Program. I acknowledge that a false statement in this certification or in the application that it supports may be subject to criminal prosecution, under 18 U.S.C. § 1001. I also acknowledge that the Office of Justice Programs and/or Cal OES Grant Subawards, including certifications provided in connection with such Grants Subawards, are subject to review by the Office of Justice Programs, Department of Justice, Office of the Inspector General, and Cal OES.

I have authority to make this certification on behalf of the applicant agency (that is, the agency applying directly to Cal OES).

Signature of Certifying Official

San Bernardino County Sheriff's Department
Name of External Investigative Agency

Chairman, Board of Supervisors
Title of Certifying Official

David Phelps
Contact at External Investigative Agency

San Bernardino County
Name of Applicant Agency

Captain
Title

FEB 08 2022

Date

909-387-8849
Phone #

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD
LYNNA MONELLE
Clerk of the Board of Supervisors of the County of San Bernardino

By _____ Deputy

2021 CALIFORNIA COVERDELL PROGRAM

BASELINE DATA SHEET

The data presented on this document will establish the baseline for the 2021 Grant Subaward progress reporting. Please complete and submit the information requested below with your application.

PLEASE NOTE: ONCE A DISCIPLINE(S) IS SELECTED, YOU MUST REPORT STATISTICS ON THAT DISCIPLINE(S) THROUGHOUT THE LIFE OF THE CQ21 GRANT SUBAWARD PERFORMANCE PERIOD. PLEASE DO NOT SWITCH THE DISCIPLINE(S) MID-GRANT SUBAWARD PERFORMANCE PERIOD.

1. Identify the number of qualifying staff related to CQ21 FSIA funds. 48
2. What are the project disciplines for the CQ21 Grant Subaward program?
PLEASE NOTE: Toxicology and Forensic Alcohol are now ONE discipline

Please check the box(es) that are applicable for your program Grant Subaward funds.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Controlled Substances/Drug Chemistry | <input checked="" type="checkbox"/> Crime Scene |
| <input checked="" type="checkbox"/> Toxicology/Forensic Alcohol | <input type="checkbox"/> Latent Prints |
| <input checked="" type="checkbox"/> Trace | <input type="checkbox"/> Digital Media |
| <input checked="" type="checkbox"/> Firearms | <input type="checkbox"/> Pathology |
| <input type="checkbox"/> Questioned Documents | <input checked="" type="checkbox"/> NIBIN |
| <input type="checkbox"/> Biology/DNA | <input type="checkbox"/> Impression Evidence |
| <input type="checkbox"/> Fire Evidence | |

3. Based on the selected disciplines above, please show the number of cases pending in the following chart.

Discipline	Turn-Around-Time	Back Log
Controlled Substances/Drug Chemistry	65 days	1369
Toxicology/Forensic Alcohol	45 days	542
Trace	32 days	25
Firearms	123 days	372
Questioned Documents	n/a	n/a
Biology/DNA	n/a	n/a
Fire Evidence	n/a	n/a
Crime Scene	44 days	37
Latent Prints	n/a	n/a
Digital Media	n/a	n/a
Pathology	n/a	n/a
NIBIN	75 days	1618
Impression Evidence	n/a	n/a

4. Grant Subaward funding will **only** be used for training: Yes No

Signature: 

Date: 03.22.22



Out-of-State Travel Request

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

Traveler(s): 2 Criminalists

Travel Dates: 02/12/2023 to 02/18/2023 Destination: Orlando, FL

Purpose of Trip: American Academy of Forensic Sciences Meeting

- Conference/training not available in California - Attach brochures or registration information
- Victim advocacy
- Other - Attach any applicable documentation

Justification:

The AAFS Meeting is the largest gathering of forensic scientists in the world. AAFS provides research and current information in various areas of forensic science such as criminalistics, toxicology, pathology, engineering, jurisprudence and general forensic science.

I hereby certify that the out of state travel is necessary for the accomplishment of the Grant Subaward.

Paul Mirra
Catherine M. Wejcik
Grant Subaward Director Name

Paul Mirra
Grant Subaward Director Signature

03.22.22
Date

Cal OES Approval

Approved Denied

Debra S. Fry
Program Specialist Signature

3/21/22
Date

Approved Denied

Cindy Banta
Unit Chief Signature

3/28/22
Date



**Out-of-State Travel Request
Cost Worksheet**

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

ESTIMATED COSTS FOR ALL TRAVELERS

Airfare: 2 Travelers x \$500 airfare = \$1000 ✓

Rental Car: _____ Car x \$ _____ daily rate x _____ days = \$0

Mileage: \$ _____ /mile x _____ miles = \$0

Parking: _____ = \$0

Ground Transportation (i.e., Taxi, Uber, Shuttle, etc.): _____ = \$0

Lodging: 2 Travelers x \$250 daily rate x 6 days = \$3000 ✓

Per Diem: 2 Travelers x \$42 daily rate x 7 days = \$588 ✓

Other Costs: Description: _____ Cost: _____ = \$2224 ✓

Shuttle _____ 160

Airport Parking _____ 294

Luggage Fees _____ 120

Registration & Workshops _____ 1650

TOTAL COST NOT TO EXCEED: = \$6,812 ✓



Future & Past AAFS Meetings

Future Meetings

February 21-26, 2022
Seattle, Washington
Washington State Convention Center

February 13-18, 2023
Orlando, Florida
Rosen Shingle Creek

February 19-24, 2024
Denver, Colorado
Colorado Convention Center

Past Meetings

2021 73rd Annual Scientific Meeting
Virtual Meeting

2020 72nd Annual Scientific Meeting
Anaheim, California



Out-of-State Travel Request

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

Traveler(s): 2 Criminalists

Travel Dates: 05/28/2022 to 06/03/2022 Destination: Atlanta, GA

Purpose of Trip: Association of Firearms & Toolmark Examiners Training Seminar

- Conference/training not available in California - Attach brochures or registration information
- Victim advocacy
- Other - Attach any applicable documentation

Justification:

The AFTE training seminar provides information about firearms manufacturing updates, examination training and accreditation issues. The seminar also provides updates on federal legislative initiatives as it relates to firearms.

I hereby certify that the out of state travel is necessary for the accomplishment of the Grant Subaward.

Catherine M. Wejeik
Catherine M. Wejeik
Grant Subaward Director Name

Paul Mirra
Grant Subaward Director Signature

03-22-22
Date

Cal OES Approval

Approved Denied

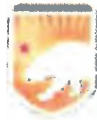
Paul Mirra
Program Specialist Signature

3/21/22
Date

Approved Denied

Cindy Banta
Unit Chief Signature

3/28/22
Date



Out-of-State Travel Request Cost Worksheet

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

ESTIMATED COSTS FOR ALL TRAVELERS

Airfare: $\frac{2}{\text{Travelers}} \times \$500_{\text{airfare}} = \$1000$ ✓

Rental Car: $\frac{\text{Car}}{\text{Car}} \times \$\frac{\text{daily rate}}{\text{daily rate}} \times \frac{\text{days}}{\text{days}} = \0

Mileage: $\frac{\$}{\text{Mileage rate}} / \text{mile} \times \frac{\text{miles}}{\text{miles}} = \0

Parking: = \$0

Ground Transportation (i.e., Taxi, Uber, Shuttle, etc.): = \$0

Lodging: $\frac{2}{\text{Travelers}} \times \$225_{\text{daily rate}} \times \frac{5}{\text{days}} = \2250 ✓

Per Diem: $\frac{2}{\text{Travelers}} \times \$42_{\text{daily rate}} \times \frac{6}{\text{days}} = \504 ✓

Other Costs: Description: Cost: = \$1732 ✓

Shuttle 160

Airport Parking 252

Luggage Fees 120

Registration & Workshops 1200

TOTAL COST NOT TO EXCEED: = \$5,486 ✓

AFTE 2022 Atlanta



Important Links

Call for Workshops



Workshop submissions can be found here. (<https://forms.office.com/r/AvuCalsG6b>)

Call for Papers

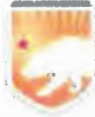
Technical Papers can be submitted here (<https://forms.office.com/r/uw06rR2TDX>).

Call for Posters

Poster Projects can be submitted here (<https://forms.office.com/r/JXY9xtD5et>).

Facebook Group

A Facebook Group (<http://https://www.facebook.com/groups/917510169099773/>) is also available, with real-time updates and extra information about the conference.



Out-of-State Travel Request

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

Traveler(s): 2 Criminalists

Travel Dates: 05/20/2023 to 05/26/2023 Destination: To be determined

Purpose of Trip: Association of Firearms & Toolmark Examiners Training Seminar

- Conference/training not available in California - Attach brochures or registration information
- Victim advocacy
- Other - Attach any applicable documentation

Justification:

The AFTE training seminar provides information about firearms manufacturing updates, examination training and accreditation issues. The seminar also provides updates on federal legislative initiatives as it relates to firearms.

Note: the location for this meeting will be announced during the 2022 seminar so there is no brochure available.

I hereby certify that the out of state travel is necessary for the accomplishment of the Grant Subaward.

Paul Mirra
Catherine M. Wejeik
Grant Subaward Director Name

Paul Mirra
Grant Subaward Director Signature

03.22.22
Date

Cal OES Approval

Approved Denied

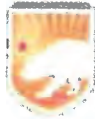
Paul S. ...
Program Specialist Signature

3/21/22
Date

Approved Denied

Cindy Berta
Unit Chief Signature

3/28/22
Date



Out-of-State Travel Request Cost Worksheet

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

ESTIMATED COSTS FOR ALL TRAVELERS

Airfare: $\frac{2}{\text{Travelers}} \times \$500 \text{ airfare} = \$1000$ ✓

Rental Car: $\frac{\text{Car}}{\text{Car}} \times \$ \text{daily rate} \times \text{days} = \0

Mileage: $\frac{\$ \text{Mileage rate}}{\text{Mileage rate}} \times \text{miles} = \0

Parking: = \$0

Ground Transportation (i.e., Taxi, Uber, Shuttle, etc.): = \$0

Lodging: $\frac{2}{\text{Travelers}} \times \$225 \text{ daily rate} \times 5 \text{ days} = \2250 ✓

Per Diem: $\frac{2}{\text{Travelers}} \times \$42 \text{ daily rate} \times 6 \text{ days} = \504 ✓

Other Costs: Description: Cost: = \$1732 ✓

Shuttle 160

Airport Parking 252

Luggage Fees 120

Registration & Workshops 1200

TOTAL COST NOT TO EXCEED: = \$5,486 ✓



Out-of-State Travel Request

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

Traveler(s): 3 Supervising Criminalists

Travel Dates: 04/23/2022 to 04/28/2022 Destination: Reno, NV

Purpose of Trip: American Society of Crime Laboratory Directors Symposium

- Conference/training not available in California - Attach brochures or registration information
- Victim advocacy
- Other - Attach any applicable documentation

Justification:

The ASCLD Symposium provides leadership/management training related to the operation of crime laboratories. The symposium also provides updates on grants and federal legislation as it relates to the forensic field and crime laboratories.

I hereby certify that the out of state travel is necessary for the accomplishment of the Grant Subaward.

Paul Mirra
Catherine M. Wojcik
Grant Subaward Director Name

Paul Mirra

Grant Subaward Director Signature

03.22.22
Date

Cal OES Approval

Approved

Denied

Paul Styrsky

Program Specialist Signature

3/21/22
Date

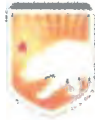
Approved

Denied

Cindy Bonta

Unit Chief Signature

3/28/22
Date



**Out-of-State Travel Request
Cost Worksheet**

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

ESTIMATED COSTS FOR ALL TRAVELERS

Airfare: 3 Travelers x \$500 airfare = \$1500 ✓

Rental Car: _____ Car x \$ _____ daily rate X _____ days = \$0

Mileage: \$ _____ /mile x _____ miles = \$0

Parking: _____ = \$0

Ground Transportation (i.e., Taxi, Uber, Shuttle, etc.): _____ = \$0

Lodging: 3 Travelers x \$200 daily rate x 5 days = \$3000 ✓

Per Diem: 3 Travelers x \$42 daily rate x 6 days = \$756 ✓

Other Costs: Description: Cost: = \$2416 ✓

Shuttle _____ 300

Airport Parking _____ 336

Luggage Fees _____ 180

Registration & Workshops _____ 1600

TOTAL COST NOT TO EXCEED: = \$7,672 ✓



2022 SYMPOSIUM

April 24 - 28, 2022

Reno, NV

Peppermill Resort

Symposium Website

www.ascldsymposium.com

RENO, NEVADA

Welcome to Reno Tahoe, where the country's largest alpine lake meets the Biggest Little City in the World. From Reno and Sparks to North Lake Tahoe, you'll find nightly entertainment, luxurious rooms and world-class spas, as well as renowned sporting events, annual outhouse races and geothermal hot springs.

Reno is home to top attractions like the Nevada Museum of Art, The National Automobile Museum, the largest outdoor climbing wall, and a ½-mile, snowmelt-driven kayak park right in the heart of downtown. Your thirst will be quenched and your taste buds satisfied with the region's budding brewpub and culinary scene. The city is also no stranger to special events.



Out-of-State Travel Request

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

Traveler(s): 2 Supervising Criminalists

Travel Dates: 04/29/2023 to 05/05/2023 Destination: Austin, TX

Purpose of Trip: American Society of Crime Laboratory Directors Symposium

- Conference/training not available in California - Attach brochures or registration information
- Victim advocacy
- Other - Attach any applicable documentation

Justification:

The ASCLD Symposium provides leadership/management training related to the operation of crime laboratories. The symposium also provides updates on grants and federal legislation as it relates to the forensic field and crime laboratories.

I hereby certify that the out of state travel is necessary for the accomplishment of the Grant Subaward.

Paul Mirra
~~Catherine M. Wejeik~~
Grant Subaward Director Name

Paul Mirra
Grant Subaward Director Signature

03.22.22
Date

Cal OES Approval

Approved Denied

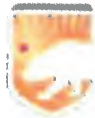
Paul S. [Signature]
Program Specialist Signature

3/21/22
Date

Approved Denied

Cindy Berta
Unit Chief Signature

3/28/22
Date



**Out-of-State Travel Request
Cost Worksheet**

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

ESTIMATED COSTS FOR ALL TRAVELERS

Airfare: $\frac{2}{\text{Travelers}} \times \frac{\$500}{\text{airfare}} = \$1000$ ✓

Rental Car: $\frac{\text{Car}}{\text{Car}} \times \$\frac{\text{daily rate}}{\text{daily rate}} \times \frac{\text{days}}{\text{days}} = \0

Mileage: $\frac{\$}{\text{Mileage rate}} / \text{mile} \times \frac{\text{miles}}{\text{miles}} = \0

Parking: = \$0

Ground Transportation (i.e., Taxi, Uber, Shuttle, etc.): = \$0

Lodging: $\frac{2}{\text{Travelers}} \times \frac{\$200}{\text{daily rate}} \times \frac{6}{\text{days}} = \2400 ✓

Per Diem: $\frac{2}{\text{Travelers}} \times \frac{\$42}{\text{daily rate}} \times \frac{7}{\text{days}} = \588 ✓

Other Costs: Description: Cost: = \$2214 ✓

Shuttle 200

Airport Parking 294

Luggage Fees 120

Registration & Workshops 1600

TOTAL COST NOT TO EXCEED: = \$6,202 ✓



2023 SYMPOSIUM

April 30 - May 5, 2023
Austin, TX
Renaissance Austin Hotel

AUSTIN, TEXAS

Austin, Texas. It evokes something different for every person. Boots and barbecue, festivals and flower power, smart startups and established tech and some of the best innovative music, craft beer, wine, and food to be found. It's the perfect inspired spot to host our 2023 ASCLD Symposium.



Out-of-State Travel Request

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

Traveler(s): 2 Criminalists

Travel Dates: 05/28/2022 to 06/03/2022 Destination: Atlanta, GA

Purpose of Trip: Association of Firearms & Toolmark Examiners Training Seminar

- Conference/training not available in California - Attach brochures or registration information
- Victim advocacy
- Other - Attach any applicable documentation

Justification:

The AFTE training seminar provides information about firearms manufacturing updates, examination training and accreditation issues. The seminar also provides updates on federal legislative initiatives as it relates to firearms.

I hereby certify that the out of state travel is necessary for the accomplishment of the Grant Subaward.

Paul M. Wojcik
Catherine M. Wojcik
Grant Subaward Director Name

Paul M. Wojcik
Grant Subaward Director Signature

03.22.22
Date

Cal OES Approval

Approved Denied

Paul M. Wojcik
Program Specialist Signature

3/21/22
Date

Approved Denied

Cindy Berta
Unit Chief Signature

3/28/22
Date



Out-of-State Travel Request Cost Worksheet

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

ESTIMATED COSTS FOR ALL TRAVELERS

Airfare: $\frac{2}{\text{Travelers}} \times \$500 \text{ airfare} = \$1000$ ✓

Rental Car: $\frac{\text{Car}}{\text{Car}} \times \$ \frac{\text{daily rate}}{\text{daily rate}} \times \frac{\text{days}}{\text{days}} = \0

Mileage: $\frac{\$ \text{Mileage rate}}{\text{Mileage rate}} \times \frac{\text{miles}}{\text{miles}} = \0

Parking: = \$0

Ground Transportation (i.e., Taxi, Uber, Shuttle, etc.): = \$0

Lodging: $\frac{2}{\text{Travelers}} \times \$225 \text{ daily rate} \times \frac{5}{\text{days}} = \2250 ✓

Per Diem: $\frac{2}{\text{Travelers}} \times \$42 \text{ daily rate} \times \frac{6}{\text{days}} = \504 ✓

Other Costs: Description: Cost: = \$1732 ✓

Shuttle 160

Airport Parking 252

Luggage Fees 120

Registration & Workshops 1200

TOTAL COST NOT TO EXCEED: = \$5,486 ✓

AFTE 2022 Atlanta



Important Links

[Call for Workshops](#)

Workshop submissions can be found here. (<https://forms.office.com/r/AvuCsIsG6b>)

Call for Papers

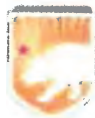
Technical Papers can be submitted here (<https://forms.office.com/r/uw06rR2TDX>).

Call for Posters

Poster Projects can be submitted here (<https://forms.office.com/r/JXY9xtD5et>).

Facebook Group

A Facebook Group (<http://https://www.facebook.com/groups/917510169099773/>) is also available, with real-time updates and extra information about the conference.



Out-of-State Travel Request

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

Traveler(s): 3 Supervising Criminalists

Travel Dates: 04/23/2022 to 04/28/2022 Destination: Reno, NV

Purpose of Trip: American Society of Crime Laboratory Directors Symposium

- Conference/training not available in California - Attach brochures or registration information
- Victim advocacy
- Other - Attach any applicable documentation

Justification:

The ASCLD Symposium provides leadership/management training related to the operation of crime laboratories. The symposium also provides updates on grants and federal legislation as it relates to the forensic field and crime laboratories.

I hereby certify that the out of state travel is necessary for the accomplishment of the Grant Subaward.

Paul Mirra
~~Catherine M. Wojcik~~
Grant Subaward Director Name

Paul Mirra
Grant Subaward Director Signature

03.22.22
Date

Cal OES Approval

Approved Denied

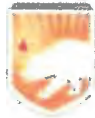
Paul S. [Signature]
Program Specialist Signature

3/21/22
Date

Approved Denied

Cindy Banta
Unit Chief Signature

3/28/22
Date



**Out-of-State Travel Request
Cost Worksheet**

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

ESTIMATED COSTS FOR ALL TRAVELERS

Airfare: $\frac{3}{\text{Travelers}} \times \frac{\$500}{\text{airfare}} = \$1500$ ✓

Rental Car: $\frac{\text{Car}}{\text{Car}} \times \$\frac{\text{daily rate}}{\text{daily rate}} \times \frac{\text{days}}{\text{days}} = \0

Mileage: $\frac{\$}{\text{Mileage rate}} / \text{mile} \times \frac{\text{miles}}{\text{miles}} = \0

Parking: = \$0

Ground Transportation (i.e., Taxi, Uber, Shuttle, etc.): = \$0

Lodging: $\frac{3}{\text{Travelers}} \times \frac{\$200}{\text{daily rate}} \times \frac{5}{\text{days}} = \3000 ✓

Per Diem: $\frac{3}{\text{Travelers}} \times \frac{\$42}{\text{daily rate}} \times \frac{6}{\text{days}} = \756 ✓

Other Costs: Description: Cost: = \$2416 ✓

Shuttle 300

Airport Parking 336

Luggage Fees 180

Registration & Workshops 1600

TOTAL COST NOT TO EXCEED: = \$7,672 ✓



2022 SYMPOSIUM

April 24 - 28, 2022

Reno, NV

Peppermill Resort

Symposium Website

www.ascldsymposium.com

RENO, NEVADA

Welcome to Reno Tahoe, where the country's largest alpine lake meets the Biggest Little City in the World. From Reno and Sparks to North Lake Tahoe, you'll find nightly entertainment, luxurious rooms and world-class spas, as well as renowned sporting events, annual outhouse races and geothermal hot springs.

Reno is home to top attractions like the Nevada Museum of Art, The National Automobile Museum, the largest outdoor climbing wall, and a ½-mile, snowmelt-driven kayak park right in the heart of downtown. Your thirst will be quenched and your taste buds satisfied with the region's budding brewpub and culinary scene. The city is also no stranger to special events.



Out-of-State Travel Request

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

Traveler(s): 2 Criminalists

Travel Dates: 09/04/2022 to 09/09/2022 Destination: To be determined

Purpose of Trip: Clandestine Laboratory Investigating Chemists Association Meeting

- Conference/training not available in California - Attach brochures or registration information
- Victim advocacy
- Other - Attach any applicable documentation

Justification:

The CLIC meeting provides the most current information about national drug trends, legislative changes related to new and emerging drugs, analytical techniques for drug analysis and safety and synthesis information related to illicit drug labs.

I hereby certify that the out of state travel is necessary for the accomplishment of the Grant Subaward.

Paul Mirra
Catherine M. Wejeik
Grant Subaward Director Name

Paul Mirra
Grant Subaward Director Signature

03.22.22
Date

Cal OES Approval

Approved Denied

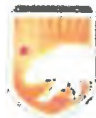
Debra S. [Signature]
Program Specialist Signature

03/21/22
Date

Approved Denied

Cindy Bonta
Unit Chief Signature

3/28/22
Date



Out-of-State Travel Request Cost Worksheet

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

ESTIMATED COSTS FOR ALL TRAVELERS

Airfare: $\frac{1}{\text{Travelers}} \times \$500 \text{ airfare} = \$500$ ✓

Rental Car: $\frac{\text{Car}}{\text{Car}} \times \$ \text{daily rate} \times \text{days} = \0

Mileage: $\frac{\$ \text{Mileage rate}}{\text{Mileage rate}} \times \text{miles} = \0

Parking: = \$0

Ground Transportation (i.e., Taxi, Uber, Shuttle, etc.): = \$0

Lodging: $\frac{1}{\text{Travelers}} \times \$250 \text{ daily rate} \times 5 \text{ days} = \1250 ✓

Per Diem: $\frac{1}{\text{Travelers}} \times \$42 \text{ daily rate} \times 6 \text{ days} = \252 ✓

Other Costs: Description: Cost: = \$1066 ✓

Shuttle 80

Airport Parking 126

Luggage Fees 60

Registration & Workshops 800

TOTAL COST NOT TO EXCEED: = \$3,068 ✓



Out-of-State Travel Request

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

Traveler(s): 1 Criminalist

Travel Dates: 04/15/2023 to 04/21/2023 Destination: Charleston, South Carolina

Purpose of Trip: International Association for Chemical Testing Conference

- Conference/training not available in California - Attach brochures or registration information
- Victim advocacy
- Other - Attach any applicable documentation

Justification:

The IACT Conference provides current information about breath and blood alcohol testing, courtroom testimony and defense tactics to attack breath and blood results.

Note: the location of this conference has not been determined yet so there is no brochure.

I hereby certify that the out of state travel is necessary for the accomplishment of the Grant Subaward.

Paul Miera
Catherine M. Wejcik
Grant Subaward Director Name

Paul Miera
Grant Subaward Director Signature

03.22.22
Date

Cal OES Approval

Approved Denied

Debra S. [Signature]
Program Specialist Signature

03/21/22
Date

Approved Denied

Cindy Bonta
Unit Chief Signature

3/28/22
Date



Out-of-State Travel Request Cost Worksheet

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

ESTIMATED COSTS FOR ALL TRAVELERS

Airfare: $\frac{1}{\text{Travelers}} \times \$250 \text{ airfare} = \$250$

Rental Car: $\frac{\text{Car}}{\text{Car}} \times \$ \text{daily rate} \times \text{days} = \0

Mileage: $\frac{\$ \text{Mileage rate}}{\text{Mileage rate}} \times \text{miles} = \0

Parking: = \$0

Ground Transportation (i.e., Taxi, Uber, Shuttle, etc.): = \$0

Lodging: $\frac{1}{\text{Travelers}} \times \$250 \text{ daily rate} \times 6 \text{ days} = \1500

Per Diem: $\frac{1}{\text{Travelers}} \times \$42 \text{ daily rate} \times 7 \text{ days} = \294

Other Costs: Description: Cost: = \$887

Registration & workshops 600

Shuttle 80

Airport parking 147

Luggage fees 60

TOTAL COST NOT TO EXCEED: = \$2,931

Welcome to IACT



Email

Password

Remember me

Log in

[Forgot password](#)

Promoting professionalism in the field of chemical tests for alcohol and other drugs in relation to traffic safety since 1988



UPCOMING EVENTS

April 10-15, 2022 - Westin La Paloma, Tucson, Arizona

April 16-21, 2023 - Marriott,

Charleston, South Carolina

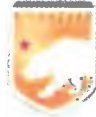
The International Association for Chemical Testing (IACT) is an organization composed primarily of employees of governmental agencies

involved in chemical testing in relation to traffic safety.

We hold an annual conference at various locations throughout the U.S. and Canada.

© IACT

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Out-of-State Travel Request

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

Traveler(s): 1 Criminalist

Travel Dates: 04/15/2023 to 04/21/2023 Destination: To be determined

Purpose of Trip: International Association for Chemical Testing Conference

- Conference/training not available in California - Attach brochures or registration information
- Victim advocacy
- Other - Attach any applicable documentation

Justification:

The IACT Conference provides current information about breath and blood alcohol testing, courtroom testimony and defense tactics to attack breath and blood results.

Note: the location of this conference has not been determined yet so there is no brochure.

I hereby certify that the out of state travel is necessary for the accomplishment of the Grant Subaward.

Paul Mirra
~~Catherine M. Wojcik~~
Grant Subaward Director Name

Paul Mirra
Grant Subaward Director Signature

03.22.22
Date

Cal OES Approval

Approved Denied

Paul Mirra
Program Specialist Signature

03/21/22
Date

Approved Denied

Cindy Berta
Unit Chief Signature

3/28/22
Date



**Out-of-State Travel Request
Cost Worksheet**

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

ESTIMATED COSTS FOR ALL TRAVELERS

Airfare: $\frac{1}{\text{Travelers}} \times \$\frac{250}{\text{airfare}} = \250 ✓

Rental Car: $\frac{\text{Car}}{\text{Car}} \times \$\frac{\text{daily rate}}{\text{daily rate}} \times \frac{\text{days}}{\text{days}} = \0

Mileage: $\frac{\$}{\text{Mileage rate}} / \text{mile} \times \frac{\text{miles}}{\text{miles}} = \0

Parking: = \$0

Ground Transportation (i.e., Taxi, Uber, Shuttle, etc.): = \$0

Lodging: $\frac{1}{\text{Travelers}} \times \$\frac{250}{\text{daily rate}} \times \frac{6}{\text{days}} = \1500 ✓

Per Diem: $\frac{1}{\text{Travelers}} \times \$\frac{42}{\text{daily rate}} \times \frac{7}{\text{days}} = \294 ✓

Other Costs: Description: Cost: = \$887 ✓

Registration & workshops 600

Shuttle 80

Airport parking 147

Luggage fees 60

TOTAL COST NOT TO EXCEED: = \$2,931 ✓



Out-of-State Travel Request

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

Traveler(s): 2 Sheriff's Crime Scene Specialists

Travel Dates: 07/30/2022 to 08/06/2022 Destination: Omaha, NE

Purpose of Trip: International Association for Identification Conference

- Conference/training not available in California - Attach brochures or registration information
- Victim advocacy
- Other - Attach any applicable documentation

Justification:

The IAI Conference provides up-to-date training on crime scene techniques for evidence identification and collection. The conference allows field staff to view and try out new types of equipment.

I hereby certify that the out of state travel is necessary for the accomplishment of the Grant Subaward.

Paul Mirra
~~Catherine M. Wojcik~~ _____ *Paul Mirra* _____ 03.22.22
 Grant Subaward Director Name Grant Subaward Director Signature Date

Cal OES Approval

Approved

Denied

Paul Steyer
Program Specialist Signature

3/21/22
Date

X Approved

Denied

Cindy Barta
Unit Chief Signature

3/28/22
Date



Out-of-State Travel Request Cost Worksheet

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

ESTIMATED COSTS FOR ALL TRAVELERS

Airfare: $\frac{1}{\text{Travelers}} \times \frac{\$500}{\text{airfare}} = \$500$ ✓

Rental Car: $\frac{\text{Car}}{\text{Car}} \times \frac{\$}{\text{daily rate}} \times \frac{\text{days}}{\text{days}} = \0

Mileage: $\frac{\$}{\text{Mileage rate}} / \text{mile} \times \frac{\text{miles}}{\text{miles}} = \0

Parking: = \$0

Ground Transportation (i.e., Taxi, Uber, Shuttle, etc.): = \$0

Lodging: $\frac{2}{\text{Travelers}} \times \frac{\$250}{\text{daily rate}} \times \frac{7}{\text{days}} = \3500 ✓

Per Diem: $\frac{2}{\text{Travelers}} \times \frac{\$42}{\text{daily rate}} \times \frac{8}{\text{days}} = \672 ✓

Other Costs: Description: Cost: = \$1816 ✓

Registration & workshops 1200

Shuttle 160

Airport parking 336

Luggage fees 120

TOTAL COST NOT TO EXCEED: = \$6,488 ✓



[\(https://www.theiai.org/\)](https://www.theiai.org/)

2022 IAI Omaha Conference

Home [\(https://host8.viethwebhosting.com/~iai/\)](https://host8.viethwebhosting.com/~iai/) / [Conference](https://www.theiai.org/conference.php)
[\(https://www.theiai.org/conference.php\)](https://www.theiai.org/conference.php) / [2022 IAI Omaha Conference](https://www.theiai.org/2022_iai_omaha_conference.php)
[\(https://www.theiai.org/2022_iai_omaha_conference.php\)](https://www.theiai.org/2022_iai_omaha_conference.php)



FULL REGISTRATION

IAI Member Advance Registration is \$400 (U.S.) and \$450 (U.S.) onsite.

Non-Member Advance Registration is \$525 (U.S.) and \$575 (U.S.) onsite.

Advanced Registration will end on 7/22/2022 after which individuals must register on-site.

Individual Workshops sessions are additional and range from \$35 to \$160 (U.S.) per class.

The full registration DOES NOT include workshops that require an additional fee, hotel accommodations, or travel.

STUDENT REGISTRATION

Student registration is \$200 (U.S.).

To qualify as a Student Registrant, individuals must be full-time college students, with a major in a forensic-related field or law enforcement, taking 12 or more semester hours/credits or the equivalent in quarter hours/credits for undergraduate study and at least 9 semester hours/credits or the equivalent in quarter hours/credits for graduate study.

Students must provide a letter or transcript from their educational institution stating the number of credits currently being taken. The words "full-time student" will not suffice.

A Student Registration DOES NOT include workshops that require an additional fee, hotel accommodations, or travel.

SOCIAL REGISTRATION

A Social Registration is for the Spouse/Guest of a regular registrant.
\$200 (U.S.) Advance Registration and \$225 (U.S.) onsite.

HOTELS

\$110/night room rate (exclusive of taxes).
Reservations must be secured for one night's guestroom
and tax at the time of booking with either credit card, cash or check.

The cut-off date for the Conference Room Rate is when the secured
conference block has been filled or Thursday, July 1, 2022 (whichever occurs first)
Reservations after cut-off date will be accepted based on availability.

MAKING RESERVATIONS

A dedicated website is now available for you to book your hotel room online:

All educational sessions, meetings, exhibits, and events will be
held at the CHI Health Omaha Convention Center and the Hilton Omaha.

Hotels



Hilton Omaha Downtown
1001 Cass St

[Book Now](#)

<https://book.passkey.com/gt/218264865?gtid=a0583b0bcc1acc4917fd90cc59ccddf8>



Marriott Omaha Downtown
222 N 10th St

Book Now

https://book.passkey.com/event/50228194/owner/49550927/home?utm_campaign=287964637



Courtyard Marriott Downtown
101 South 10th St

Book Now

<https://www.marriott.com/event-reservations/reservation-link.mi?id=1633627780599&key=GRP&app=resvlink>



Hilton Garden Inn Omaha
1005 Dodge St

Book Now

<https://www.hilton.com/en/book/reservation/deeplink/?cityhocr=OMADMGI&groupCode=IAI&arrivaldate=2022-07-31&departuredate=2022-08-05&cid=OM.WW.HILTONLINK.EN.DirectLink&fromId=HILTONLINKDIRECT>



Hampton Inn Omaha
1212 Cuming St

[Book Now](#)

<https://www.hilton.com/en/book/reservation/deeplink/?ctyhocn=OMADNHX&groupCode=CHHIAI&arrivaldate=2022-07-31&departuredate=2022-08-05&cid=OM,VW,HILTONLINK,EN,DirectLink&fromId=HILTONLINKDIRECT>

GENERAL CONFERENCE INFORMATION

Candace "Candy" Murray
Conference Planner

(407) 810-6112

[Send Email](#)

<mailto:iaiconferenceplanner@gmail.com>

CONFERENCE REGISTRATION INFORMATION

Roy Reed
Registrar

(832) 696-9448

[Send Email](#)

<mailto:rjreed4iai@gmail.com>

**EDUCATION PROGRAM
(LECTURE/WORKSHOP/POSTER)**

**Lesley Hammer
Education Coordinator**

(907) 242-0229

Send Email

[\(mailto:iaiedplanner@gmail.com\)](mailto:iaiedplanner@gmail.com)

**Click Here for
Tentative Full
Program Schedule**

[\(https://www.theiai.org/2022_iai_conference_schedule.php\)](https://www.theiai.org/2022_iai_conference_schedule.php)

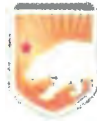
© 2021 International Association for Identification.

[\(https://www.facebook.com/theiai/\)](https://www.facebook.com/theiai/)

[\(https://twitter.com/the_iai\)](https://twitter.com/the_iai)

[\(https://www.linkedin.com/company/international-association-for-identification/?trk=biz-companies-](https://www.linkedin.com/company/international-association-for-identification/?trk=biz-companies-)

[cym\) \(https://www.instagram.com/the_iai/\)](https://www.instagram.com/the_iai/)



Out-of-State Travel Request

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

Traveler(s): 3 Criminalists

Travel Dates: 01/17/2023 to 01/19/2023 Destination: Las Vegas, NV

Purpose of Trip: SHOT Show

- Conference/training not available in California - Attach brochures or registration information
- Victim advocacy
- Other - Attach any applicable documentation

Justification:

The SHOT Show is the Nation's largest trade show for ammunition, handguns and rifles. The show allows for interaction with vendor representatives regarding new products.

I hereby certify that the out of state travel is necessary for the accomplishment of the Grant Subaward.

Paul Mirra
~~Catherine M. Wejeik~~
Grant Subaward Director Name

Paul Mirra
Grant Subaward Director Signature

03-22-22
Date

Cal OES Approval

Approved

Denied

Debra Stuyck
Program Specialist Signature

3/21/22
Date

Approved

Denied

Cindy Berta
Unit Chief Signature

3/28/22
Date

JAN 18-21, 2022 LAS VEGAS



ALL IN

Schedule

Join us for the 2022 SHOT Show, now expanded to include both Venetian Expo + Caesars Forum. Experience more exhibits, new education formats, and plenty of opportunity to conduct business.

Hours are subject to change.

Monday, January 17
Supplier Showcase

Law Enforcement and Armed Forces Kickoff Meet & Greet



Tuesday, January 18
Supplier Showcase and SHOT Show Exhibit Halls

SHOT University™

Law Enforcement Education Program



SHOT Show Exhibit Halls

Export Training Sessions

SHOT University™

Law Enforcement Education Program

Thursday, January 20

SHOT Show Exhibit Halls

SHOT University™

Law Enforcement Education Program

Friday, January 21

SHOT Show Exhibit Halls

Exhibit Hall Hours Overview

TUESDAY – THURSDAY

Venetian Expo: 8:30 AM–5:30 PM

LE Ballrooms at Venetian Expo: 8:00 AM–5:30 PM

Caesars Forum: 8:30 AM–5:30 PM

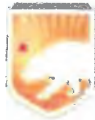
FRIDAY

Venetian Expo: 8:30 AM–4:00 PM

LE Ballrooms at Venetian Expo: 8:00 AM–4:00 PM

Caesars Forum: 8:30 AM–4:00 PM

Questions? Visit our [Frequently Asked Questions](#) for registration details and more.



Out-of-State Travel Request

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

Traveler(s): 1 Sheriff's Crime Scene Specialist

Travel Dates: 05/22/2022 to 05/27/2022 Destination: Vancouver, WA

Purpose of Trip: Tritech Investigative Analysis & Crime Scene Reconstruction Course

- Conference/training not available in California - Attach brochures or registration information
- Victim advocacy
- Other - Attach any applicable documentation

Justification:

The Tritech Investigative Analysis & Crime Scene Reconstruction Course provides lecture and hands-on exercises to advance investigator's skills by practicing science-based methodologies for objective analysis of evidence to reconstruct actions and events.

I hereby certify that the out of state travel is necessary for the accomplishment of the Grant Subaward.

Paul Mirra
~~Catherine M. Wejeik~~

Grant Subaward Director Name

Paul Mirra

Grant Subaward Director Signature

03.22.22

Date

Cal OES Approval

Approved Denied

Paul Mirra

Program Specialist Signature 3/21/22
Date

Approved Denied

Cindy Banta

Unit Chief Signature 3/28/22
Date



**Out-of-State Travel Request
Cost Worksheet**

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

ESTIMATED COSTS FOR ALL TRAVELERS

Airfare: $\frac{1}{\text{Travelers}} \times \frac{\$500}{\text{airfare}} = \$500$ ✓

Rental Car: $\frac{\text{Car}}{\text{Car}} \times \frac{\$}{\text{daily rate}} \times \frac{\text{days}}{\text{days}} = \0

Mileage: $\frac{\$}{\text{Mileage rate}} / \text{mile} \times \frac{\text{miles}}{\text{miles}} = \0

Parking: = \$0

Ground Transportation (i.e., Taxi, Uber, Shuttle, etc.): = \$0

Lodging: $\frac{1}{\text{Travelers}} \times \frac{\$200}{\text{daily rate}} \times \frac{5}{\text{days}} = \1000 ✓

Per Diem: $\frac{1}{\text{Travelers}} \times \frac{\$42}{\text{daily rate}} \times \frac{6}{\text{days}} = \252 ✓

Other Costs: Description: Cost: = \$845 ✓

Shuttle 80

Airport Parking 126

Luggage Fees 60

Registration 579

TOTAL COST NOT TO EXCEED: = \$2,597 ✓



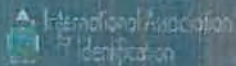
TRAINING TRITECHFORENSICS

State-of-the-Art Training for the Modern Forensic Professional

8770 Trade Street, Leland, NC 28451

910.457.6600 x1025 | Cell: 954.806.2123 | tritechtraining.com | phil@tritechusa.com

To register, visit tritechtraining.com or contact our Training Director Phil Sanfilippo at 800.438.7884 ext. 1025 or by email at phil@tritechusa.com.



Courses are presented in partnership with the International Association for Identification.

ADA / Special Accommodations

To ensure we can accommodate persons with special needs who wish to attend our courses, please be sure to identify the accommodation needed when you register, or if applicable, at the time you register by phone.

Host a course

By hosting one of our courses, you will be providing your agency's personnel and the forensic professionals in your area with a high-quality training opportunity, right in your local area. This means less cost to you or your agency for expenses such as travel, lodging, and meals, and less time away from home and family. Plus, hosts can qualify for tuition savings. For more information, visit tritechtraining.com.



Investigative Analysis & Crime Scene Reconstruction

Instructors: Gary Graff, CBPA & Iris Dalley Graff

May 23 - 27, 2022

Tuition: \$579

Location:

**Vancouver Police Department - West Precinct
2800 NE Stapleton Road | Vancouver, WA 98668**

Lodging Information:

**The Heathman Lodge
7801 NE Greenwood Drive | Vancouver, WA 98662
360-816-0508**

Room Rate: \$145 plus tax | Free Wi-Fi, & Parking

Booking Info: Call the hotel and mention the Vancouver Police Department training to receive this special rate.

This course has been approved for 40 hours of certification/recertification training credit by the IA Crime Scene Certification Board and 10 hours of certification training credit by the IA Forensic Photography Certification Board.



To register, visit tritechtraining.com or contact our Training Director, Phil Sanfilippo at 800.438.7584 ext. 1025 or by email at phil@tritechusa.com.

ABOUT TRITECH

A leader in the forensics market, Tri-Tech Forensics provides evidence collection and crime scene investigation products and training to crime labs and crime scene investigators throughout the world. With over 30 years of experience, we are the nation's most proficient developer and manufacturer of forensic kits. We are committed to providing our customers with state-of-the-art forensics products and services at affordable prices. It is our goal, through our research and development program, to continue to develop superior products and training to aid in all aspects of crime scene investigation and crime lab analysis. We know how important our products and training are to the forensics community, from investigation to prosecution. Our mission is the same as our customers - *Identify. Protect. Preserve.*

Investigative Analysis & Crime Scene Reconstruction

Comprehensive analysis and reconstruction of evidence is essential to thorough investigation and reveals actions critical to determining truth, whether conducting a property crime, assault, or death investigation.

This thought-provoking 5-day (40 hour) Investigative Analysis and Crime Scene Reconstruction course was designed by veteran field experts. Detectives, crime scene investigators, accident reconstructionists, and others involved in evidence analysis will benefit substantially from this course. Lecture and practical hands-on exercises are used to advance investigators' skills by practicing tested science-based methodologies for objective analysis of evidence to reconstruct actions and events. The resulting reconstruction produces fact-based conclusions extremely valuable for case adjudication.

- Classroom instruction and practical exercises include:
- Essential concepts: analysis in context, logical reasoning process, scientific basis and objectivity in investigation.
- Techniques for organizing and evaluating information to aid retrievability, maximize comprehension, and identify evidence relationships.
- Reconstruction through a 5-step process of correlating evidentiary relationships between scene evidence, forensic analysis, subject/witness statements and

scene context.

- Introduction to bloodstain patterns and how they relate to other evidence.
- Application of science based principles to reverse-engineer and sequence actions identified by evidence in the scene.
- Application of the scientific method as an investigative approach and for resolving sequences in event analysis.
- Instruction for preparing accurate and comprehensive reconstruction reports.
- Introduction to using graphics and demonstratives for analysis and reports.
- Managing expert courtroom testimony.
- Concepts are reinforced through hands-on exercises analyzing historically-based case scenarios.

Class Requirements:

Prior Investigative or crime scene experience and basic familiarity with bloodstain patterns is helpful. Course materials are provided in electronic format. Attendees should bring an electronic device with USB connection and basic office suite software, such as a laptop computer, to access, prepare and save digital work product, case materials, and complete fillable forms used in lecture and practical exercises.

- COURSE INSTRUCTORS -

GARY GRAFF, CBPA

Gary W. Graff, retired FBI Special Agent, investigated violent crimes, sex crimes, fraud and property crimes. He specialized in complex cases, many of which were coordinated with state and local law enforcement. He has substantial trial and testimonial experience



and extensive training and experience in crime scene processing, sketching and reconstruction, shooting incident reconstruction, and blood stain pattern analysis. He was a certified police instructor, SWAT member and instructor, firearms instructor, and member of the FBI's

Evidence Response Team. Mr. Graff has a Bachelor of Science degree in Electrical Engineering and is a graduate of the FBI National Academy. He provides instruction in general investigative methods, crime scene and shooting incident reconstruction and bloodstain pattern analysis.

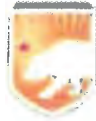
IRIS DALLEY

Iris Dalley Graff served as a Special Agent for the Oklahoma State Bureau of Investigation (OSBI), retiring in 2009. During her career, she conducted laboratory analysis, crime scene investigation, and worked with various police agencies in processing



and investigating hundreds of violent crime cases. Iris has a B.S. in Biology and Masters in Secondary Sciences. Iris is a Fellow and Distinguished Member of the Association for Crime Scene Reconstruction and former president of the International Association of Bloodstain Pattern Analysts.

Iris has decades of experience in providing case consultation, expert testimony, forensic analysis and instruction in bloodstain pattern analysis, crime scene reconstruction, and shooting incident reconstruction, in the United States and other countries.



Out-of-State Travel Request

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

Traveler(s): 3 Sheriff's Crime Scene Specialists

Travel Dates: 05/17/2022 to 05/20/2022 Destination: Las Vegas, NV

Purpose of Trip: Tritech Shooting Incident Documentation Course

- Conference/training not available in California - Attach brochures or registration information
- Victim advocacy
- Other - Attach any applicable documentation

Justification:

The Trittech Shooting Incident Documentation Course teaches students how to properly interpret physical evidence, and to document the scene through note-taking, diagramming and photography.

I hereby certify that the out of state travel is necessary for the accomplishment of the Grant Subaward.

Paul Mirra
~~Catherine M. Wojcik~~ Grant Subaward Director Name Paul Mirra Grant Subaward Director Signature 03.27.22 Date

Cal OES Approval

Approved Denied Debra S. [Signature] Program Specialist Signature 03/21/22 Date

Approved Denied Cindy Berta Unit Chief Signature 3/28/22 Date



Out-of-State Travel Request Cost Worksheet

Grant Subaward #: CQ21 15 0360

Subrecipient: San Bernardino County Sheriff's Department

ESTIMATED COSTS FOR ALL TRAVELERS

Airfare: _____ x \$ _____ = \$ 0
Travelers airfare

Rental Car: _____ x \$ _____ X _____ = \$ 0
Car daily rate days

Mileage: \$ _____ /mile x _____ = \$ 0
Mileage rate miles

Parking: _____ = \$ 0

Ground Transportation (i.e., Taxi, Uber, Shuttle, etc.): _____ = \$ 0

Lodging: $\frac{3}{\text{Travelers}} \times \frac{\$150}{\text{daily rate}} \times \frac{3}{\text{days}} = \1350 ✓

Per Diem: $\frac{3}{\text{Travelers}} \times \frac{\$42}{\text{daily rate}} \times \frac{4}{\text{days}} = \504 ✓

Other Costs: Description: Cost: = \$ 479 ✓

Reigstration _____ 479 _____

TOTAL COST NOT TO EXCEED: = \$ 2,333 ✓



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910.457.6600 x1025 | Call: 954.806.2123 | tritechtraining.com | phil@tritechusa.com

To register, visit tritechtraining.com or contact our Training Director Phil Sanfilippo at 800.438.7884 ext. 1025 or by email at phil@tritechusa.com.



Courses are presented in partnership with the International Association for Identification.

ADA / Special Accommodations

To ensure we can accommodate persons with special needs who wish to attend our courses, please be sure to identify the accommodation needed when you register, or if applicable, at the time you register by phone.

Host a course

By hosting one of our courses, you will be providing your agency's personnel and the forensic professionals in your area with a high-quality training opportunity, right in your local area. This means less cost to you or your agency for expenses such as travel, lodging, and meals, and less time away from home and family. Plus, hosts can qualify for tuition savings. For more information, visit tritechtraining.com.



Shooting Incident Documentation

Instructors:

Jackie Smithson, MS

May 18 - 20, 2022

Tuition: \$479 | Hours: 8 am - 5 pm

Location:

**North Las Vegas Police Department
2250 Las Vegas Boulevard, North | North Las Vegas, NV 78665**

Lodging Information:

**Downtown Grand Hotel Las Vegas
206 N 3rd Street | Las Vegas, NV 89101
702-719-5100**

For more lodging information, see the course page on www.tritechtraining.com.

This course has been approved for the following certification/re-certification training credits: IAI Crime Scene Certification Board - 24 hours



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ABOUT TRITECH

A leader in the forensics market, Tri-Tech Forensics provides evidence collection and crime scene investigation products and training to crime labs and crime scene investigators throughout the world. With over 30 years of experience, we are the nation's most proficient developer and manufacturer of forensic kits. We are committed to providing our customers with state-of-the-art forensics products and services at affordable prices. It is our goal, through our research and development program, to continue to develop superior products and training to aid in all aspects of crime scene investigation and crime lab analysis. We know how important our products and training are to the forensics community, from investigation to prosecution. Our mission is the same as our customers - Identify. Protect. Preserve.

COURSE DESCRIPTION

Shooting Incident Documentation

Detectives and forensic investigators are frequently summoned to scenes of violence involving firearms. These incidents, including homicides and officer-involved shootings, should be investigated to their logical conclusion. That requires an understanding of the firearms related evidence at the scene, and how to properly document it.

This two and one-half-day, Shooting Incident Documentation course teaches the student how to properly interpret physical evidence, and to document the scene through note taking, diagramming, and photography. Use of rods, lasers, and protractors will be covered, as will the use of mathematics in determining bullet flight paths.

This Shooting Incident Documentation course is designed as an introduction to the 40-hour Shooting Incident Reconstruction course, or as a standalone course for those students more concerned with documenting scenes as opposed to reconstructing them.

COURSE INSTRUCTOR



Jackie Smithson, MS

Jackie Smithson is a career law enforcement officer in Oklahoma, having served the last 15 years as a forensic investigator while concurrently teaching as an adjunct professor of criminal justice. He spent the first several years of his career with Broken Arrow assigned to the Uniformed Patrol Division then the Traffic Specialist Unit. His inquisitive nature led him to request a transfer to the Crime Scene Unit where he still serves.

He continued his education and earned a Master of Science degree at Northeastern State University, publishing his thesis on collecting bullet trajectories in soil. He later accepted a position at his alma mater as an adjunct professor as well as at the University of Arkansas Fort Smith. Additionally, Jackie has been asked by several other universities, including Oklahoma State University School of Forensic Science, to guest lecture

in the field of forensics and has instructed for the State of Oklahoma Council on Law Enforcement Education and Training basic police academy.

Due to his extensive training and experience on subjects including the analysis of latent fingerprints, bloodstains pattern analysis, photography, video imagery, serial number restoration, and overall crime scene reconstruction, Jackie has been qualified as an expert witness by the courts, testifying in numerous court cases during his career. Having managed the crime lab at the Broken Arrow Police Department, which included going through the process of ASCLD/LAB accreditation, Jackie has traveled nationally and internationally to serve as a technical assessor for ANAB.

He has served on the boards of many professional organizations throughout his career including the Oklahoma Division of the International Association for Identification for 12 years, 4 as president. Recently, Jackie has focused much attention on the use of drones in the field of forensics and continues to enjoy sharing his experience in all aspects of the field of forensics.

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

Subrecipient San Bernardino County **Duns#** 150955516 **FIPS#** 071-0000
Disaster/Program Title: 2021 Paul Coverdell Forensic Science Improvement Program
Performance Period: 04/01/22 to 06/30/23 **Subaward Amount Requested:** \$ 74,899
Type of Non-Federal Entity (Check Box): State Gov. Local Gov. JPA Non-Profit Tribe

Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, grant manager is the individual who has primary responsibility for day-to-day administration of the grant, bookkeeper/accounting staff means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and organization refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	>5 years <input type="checkbox"/>
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 years <input type="checkbox"/>
3. How many grants does your organization currently receive?	>10 gran <input type="checkbox"/>
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 6,068,038
5. Are individual staff members assigned to work on multiple grants?	Yes <input type="checkbox"/>
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes <input type="checkbox"/>
7. How often does your organization have a financial audit?	Annually <input type="checkbox"/>
8. Has your organization received any audit findings in the last three years?	No <input type="checkbox"/>
9. Do you have a written plan to charge costs to grants?	Yes <input type="checkbox"/>
10. Do you have written procurement policies?	Yes <input type="checkbox"/>
11. Do you get multiple quotes or bids when buying items or services?	Always <input type="checkbox"/>
12. How many years do you maintain receipts, deposits, cancelled checks, invoices, etc.?	>5 years <input type="checkbox"/>
13. Do you have procedures to monitor grant funds passed through to other entities?	Yes <input type="checkbox"/>

Certification: *This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.*

Signature: (Authorized Agent) 	Date: <u>2/18/22</u>
Print Name and Title: Leonard X. Hernandez, Chief Executive Officer	Phone Number:
Cal OES Staff Only: SUBAWARD # <u>CQ21 15 0360</u> 	



Grant Subaward Service Area Information

Grant Subaward #: CQ21 15 0360 *CS*

Subrecipient: San Bernardino County

1. County or Counties Served:
San Bernardino, California

County where principal office is located: San Bernadino

2. U.S. Congressional District(s) Served:
CA08, CA27, CA31, CA33, CA35 & CA39

U.S. Congressional District where principal office is located: CA33

3. State Assembly District(s) Served:
33,36,40,41,42,47,52,55

State Assembly District where principal office is located: CA47

4. State Senate District(s) Served:
16,20,21,23,25,29

State Senate District where principal office is located: CA20

5. Population of Service Area: 2.2 million