

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
SITTING AS THE GOVERNING BOARD FOR THE FOLLOWING:
SAN BERNARDINO COUNTY
BOARD GOVERNED COUNTY SERVICE AREAS
AND RECORD OF ACTION**

September 12, 2023

FROM

**LUTHER SNOKE, Interim Chief Executive Officer, County Administrative Office
BRENDON BIGGS, Director, Department of Public Works – Special Districts**

SUBJECT

Board of Supervisors Discretionary Fund – District Specific Priorities Program – MacKay Park Pickleball Court Project in Lake Arrowhead

RECOMMENDATION(S)

1. Acting as the governing body of San Bernardino County:
 - a. Approve an allocation of \$585,000 from the 2023-24 Third District's Board of Supervisors Discretionary Fund – District Specific Priorities Program budget to County Service Area 70 D-1 Lake Arrowhead.
 - b. Approve **Contract No. 23-950** with County Service Area 70 D-1 Lake Arrowhead to provide funding in the amount of \$585,000 for the MacKay Park Pickleball Court Project with a contract term of September 12, 2023, through December 31, 2025.
 - c. Authorize the Auditor-Controller/Treasurer/Tax Collector to post the necessary budget adjustments, as detailed in the Financial Impact section, to provide funding for the MacKay Park Pickleball Court Project (Four votes required).
2. Acting as the governing body of County Service Area 70 D-1 Lake Arrowhead:
 - a. Approve the Capital Improvement Program – County Service Area 70 D-1 Lake Arrowhead – MacKay Park Pickleball Court Project in the amount of \$585,000.
 - b. Approve Contract No. 23-950 with San Bernardino County to receive funding in the amount of \$585,000 for the MacKay Park Pickleball Court Project with a contract term of September 12, 2023, through December 31, 2025.
 - c. Authorize the Auditor-Controller/Treasurer/Tax Collector to post the necessary budget adjustments, as detailed in the Financial Impact section, for the MacKay Park Pickleball Court Project (Four votes required).

(Presenter: Luther Snoke, Interim Chief Executive Officer, 387-4811)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Ensure Development of a Well-Planned, Balanced, and Sustainable County.

Provide for the Safety, Health, and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). On September 21, 2021 (Item No. 18) and November 16, 2021 (Item No. 33), the Board of Supervisors (Board) approved an allocation of \$4 million and \$7 million, respectively,

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to the Board Discretionary Fund – District Specific Priorities Program (Priorities Program) for each of the five supervisorial districts for projects that meet a public purpose and provide services to citizens that promote health, safety, economic well-being, and/or other public services that enhance quality of life and meet the needs of County residents. On an annual basis, unspent appropriation in the Priorities Program is carried over into the subsequent year’s budget.

This item recommends allocating \$585,000 from the Third District’s Priorities Program budget for the MacKay Park Pickleball Court Project (Project).

The following 2023-24 budget adjustments are requested for the Project:

Fund Center	Commitment Item	Description	Action	Amount
<i>San Bernardino County - Third District’s Priorities Program</i>				
1023001000	53003305	Contributions to Other Agencies	Decrease	\$585,000
1023001000	55305030	Operating Transfers Out	Increase	\$585,000
<i>County Service Area 70 D-1 Lake Arrowhead - Capital Improvement Program</i>				
1300003620	54104010	Improvements to Land	Increase	\$585,000
1300003620	40909975	Operating Transfers In	Increase	\$585,000

Sufficient appropriation for the Project will be included in the County Service Area 70 D-1 (CSA 70 D-1) Lake Arrowhead’s future recommended budgets as needed.

BACKGROUND INFORMATION

Priorities Program projects help to promote the vision of a complete County by recognizing the unique traits of each Supervisorial District and, thereby, allow individual Board Districts to work with community partners through County services and contractual agreements to identify programs, projects, and initiatives that support the vision, meet a public purpose and provide services to residents that promote health, safety, economic well-being, education, recreation, and other public services that enhance quality of life, and meet the needs of the County’s residents. Projects under the District Specific Priorities Program are based on District Supervisor discretion and are presented by the Chief Executive Officer (CEO) for Board approval.

MacKay Park (Park) is located within CSA 70 D-1, in Lake Arrowhead. The Park is maintained and operated by the Department of Public Works – Special Districts (Department).

The Project will consist of the installation of five pickleball courts, removal of the existing volleyball court, and the relocation of the existing exercise equipment throughout the Park. The recommended contract will assist the Third District Supervisor with the public purpose of providing for the health and recreational needs of residents through the addition of the pickleball courts, which will provide a fun, low-impact, and social environment for players of all ages in a sport that has rapidly gained popularity.

This item seeks Board approval of a contract between San Bernardino County and CSA 70 D-1 in the amount of \$585,000 to fund the Project’s design and construction costs.

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The Department anticipates returning to the Board at a later date for any necessary environmental or California Environmental Quality Act findings, approval of the Project's plans and specifications, and authorization to advertise for bids.

The CEO, at the direction of the Supervisor of the respective district that the contract serves, may extend the term of the contract, in writing, under the following conditions:

- a. In aggregate all extensions do not exceed 12 calendar months;
- b. Is specifically requested by contractor;
- c. Will not change the project goals or scope of services;
- d. Is in the best interest of County and contractor in performing the scope of services under the contract; and
- e. Does not alter the amount of compensation under the contract.

Board discretionary funding allocations under the Priorities Program are non-competitive and must be for projects or services of \$50,000 or more. Contracts shall be paid on a lump-sum basis or under other terms as approved by the Board.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by Auditor-Controller/Treasurer/Tax Collector (Charlene Huang, General Accounting Manager, 382-7022) on August 10, 2023; County Counsel (Aaron Gest, Deputy County Counsel and Julie Surber, Principal Assistant County Counsel, 387-5455) on August 14, 2023; Finance (Tom Forster, Administrative Analyst, 387-4635 and Stephanie Maldonado, Administrative Analyst, 387-4378) on August 21, 2023; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on August 27, 2023.

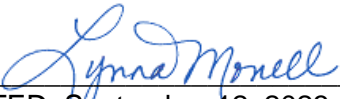
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Record of Action of the Board of Supervisors
San Bernardino County
Board Governed County Service Areas

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: September 12, 2023



cc: CAO - Maldonado w/ agree
Contractor c/o CAO w/ agree
File w/ agree

JLL 09/14/2023