

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

May 7, 2024

FROM

DAVID MYERS, Director, Museum

SUBJECT

Appropriation Adjustments for Maintenance and Exhibit Costs

RECOMMENDATION(S)

Authorize the Auditor-Controller/Treasurer/Tax Collector to post the budget adjustments, as detailed in the Financial Impact section, to the Museum's 2023-24 budget to reflect the utilization of salary savings in the amount of \$230,000, to fund general maintenance and exhibit improvement costs.

(Presenter: David Myers, Director, 798-8601)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote the Countywide Vision.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

This item will not result in the use of additional Discretionary General Funding (Net County Cost). The Museum (Department) will fund deferred general maintenance and exhibit improvement costs in the amount of \$230,000 with salary savings resulting from staffing vacancies throughout 2023-24. The Department is requesting the following budget adjustments to its general operating budget (6510001000):

Fund Center	Commitment Item/GL Account	Description	Action	Amount
6510001000	51001010	Regular Salary	Decrease	\$230,000
6510001000	52002870	General Maintenance -Structure, Improvements & Grounds	Increase	\$230,000

BACKGROUND INFORMATION

The Department operates and maintains two museums and five historic sites across San Bernardino County. Approval of the recommended budget adjustments will allow the Department to fund costs for deferred maintenance and exhibit improvements across the Department's sites. This includes general gallery painting and repairs, purchasing and printing of updated interpretive signage, and the purchase of exhibit materials for future exhibits, including a large egg display in the Hall of Biodiversity showcasing the Department's egg collection.

Approval of this recommended budget adjustment aligns with the County and Chief Executive Officer goals and objectives to promote the countywide vision and operate in a fiscally-

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responsible and business-like manner by allowing the Department to utilize existing savings to support maintenance and improvements across the Department's sites.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Agnes Cheng, Deputy County Counsel, 387-5455) on April 2, 2024; Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Chief Deputy Controller, 382-3195) on April 9, 2024; Finance (Elias Duenas, Administrative Analyst, 387-4052) on April 9, 2024; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on April 9, 2024.

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.
Absent: Col. Paul Cook (Ret.)

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: May 7, 2024



cc: File - Museum
CCM 05/10/2024