

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS  
OF SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT  
AND RECORD OF ACTION**

September 10, 2024

**FROM**

**DAN MUNSEY, Fire Chief/Fire Warden, San Bernardino County Fire Protection District**

**SUBJECT**

Authority to Execute Disaster Claims

**RECOMMENDATION(S)**

Acting as the governing body of the San Bernardino County Fire Protection District, adopt the Designation of Applicant's Agent Resolution for Non-State Agencies from the California Governor's Office of Emergency Services, authorizing the San Bernardino County Fire Protection District's Fire Chief/Fire Warden and Deputy Fire Chief to execute reimbursement claims on behalf of San Bernardino County Fire Protection District for the purpose of obtaining federal and/or state financial assistance as compensation for costs resulting from all open and future disasters for a term from September 10, 2024, through August 19, 2027.

(Presenter: Dan Munsey, Fire Chief/Fire Warden, 387-5779)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**Focus on Recovery and Resiliency Following Major Emergency Responses such as the December 2, 2015, Terrorist Attack (SB Strong) and the Global COVID-19 Pandemic.**

**FINANCIAL IMPACT**

Approval of the recommended action will not result in the use of Discretionary General Funding (Net County Cost) and will authorize the San Bernardino County Fire Protection District's (SBCFPD) Fire Chief and Deputy Fire Chief to execute reimbursement claims on behalf of SBCFPD to receive federal/state funds for reimbursement of costs associated with declared disasters.

**BACKGROUND INFORMATION**

The California Governor's Office of Emergency Services (Cal OES) requires that a new Designation of Applicant's Agent Resolution for Non-State Agencies (Cal OES Form 130) be adopted by the SBCFPD Board of Directors (Board). The existing Cal OES Form 130, which was approved by the Board on June 8, 2021 (Item No. 100), expired on June 7, 2024. The new Cal OES Form 130 will be valid for up to three years following the date of approval. This action is needed for SBCFPD to continue to receive cost reimbursement for disaster related events.

Adoption of the Cal OES Form 130 will also authorize SBCFPD's designated agents (Fire Chief/Fire Warden and Deputy Fire Chief) to obtain federal and/or state financial assistance through filing disaster applications, providing proper documentation, filing reimbursement claims

**Authority to Execute Disaster Claims**  
**September 10, 2024**

on declared disasters, and signing any necessary documentation required to receive cost reimbursement. Although the prior resolution expired on June 7, 2024, there is currently no impact to SBCFPD as there has been no disaster declaration made for any ongoing incidents within SBCFPD's jurisdiction since the resolution expired. When a disaster is declared, SBCFPD has thirty days from the end of the declared disaster to submit forms required to begin the reimbursement process allowable by the Cal OES Form 130.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Richard Luczak, Deputy County Counsel, 387-0226) on August 7, 2024; Finance (Ivan Ramirez, Administrative Analyst, 387-4020) on August 13, 2024; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on August 20, 2024.

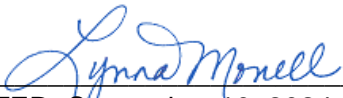
**Authority to Execute Disaster Claims  
September 10, 2024**

Record of Action of the Board of Directors  
San Bernardino County Fire Protection District

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman    Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, SECRETARY

BY  \_\_\_\_\_  
DATED: September 10, 2024



cc:     File - SDD/SBCFPD w/resolution  
CCM   09/16/2024