



Contract Number

13-336 A-4

SAP Number

County of San Bernardino

Department Contract Representative	<u>Ariel Gill</u>
Telephone Number	<u>(909) 777-0722</u>
Contractor	<u>Medline Industries, Inc.</u>
Contractor Representative	<u>Rob Zabel</u>
Telephone Number	<u>(949) 842-4915</u>
Contract Term	<u>July 1, 2013 – August 31, 2021</u>
Original Contract Amount	<u>\$3,413,645</u>
Amendment Amount	<u>\$500,000</u>
Total Contract Amount	<u>\$3,913,645</u>
Cost Center	<u></u>

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 4

Amend Agreement No 13-336 effective September 1, 2020 as follows:

Section XXIII: Term of agreement as follows:

This Agreement shall be effective beginning July 1, 2013 and end on August 31, 2021. This Agreement is subject to termination by either party at any time for any reason upon sixty (60) days advance written notice (by certified mail) to the other party. The Director of Purchasing is authorized to initiate termination on behalf of the County.

The following is added to Section II Obligations of Contractor – Professional Hospital Supply (PHS):

Summary of Responsibilities

A. Offsite Clinics

Medline is responsible for managing supplies at four Arrowhead Regional Medical Center Offsite Clinics, including dedicated full-time employees to perform inventory management responsibilities three days per week (excluding holidays and weekends), including travel between McKee, Westside, Fontana, and Redlands Clinics.

Scope of Work:

1. Removal and documentation of recalled products
 - Accomplished within 24 hours of notification
 - Inventory counts by par location
 - Restock location with substitution product as needed (hospital approval required)
2. Product vs. packing-slip verification process
 - Product ordered vs. shipped quantity verified
 - Product integrity and quality verified
3. Quality control
 - Rotation of inventory (expiration date driven)
 - Quarterly review of all par locations for service and quality assurance
 - Par optimization
 - Par adjustment
4. 48-hour turnaround time on stock location change requests
 - Par quantity adjustment and Item number changes
 - Location reorganization
5. A minimum of one additional Medline employee will be cross-trained to assist in any shortage of staff or emergency situation.
 - Employees will backfill shortage as needed
 - Additional support will cover any vacation or sick time

Payment/Fees:

The fee for this service will be invoiced at a flat rate of \$7,383 monthly for the first location, and \$3,691 monthly for each additional location.

B. Alternative Care Sites

Medline will assist with the setup for the Cart Build and Supply Flow for up to four Alternative Care Site (ACS) locations, including assembly of wire racks provided by ARMC, placing product on the shelves by category, applying labels to bins to indicate shelf location, and performing inventory and replenishment two days per week for all carts. The list provided by ARMC will determine the items and quantities for the supply template and par levels. Stat orders will be procured by ARMC.

Current ACS Locations:

ACS location 1: 400 N. Pepper Ave. Colton, CA 92324 ARMC Parking Lot 14
 ACS Location 2 – Victorville Fairgrounds
 ACS Location 3 – Sites within ARMC

Scope of Work:

1. Build out supply carts for point-of-use areas
 - All cart builds to take place at the Woodpine Facility
2. Create process flow for inventory and replenishment
3. Manage inventory and replenishment of carts
 - Up to two Medline Product Specialists
4. Perform quality control to carts at ACS locations
5. Create replenishment orders and send to Medline for processing
 - Supply management duration will be a minimum of 90 days
 - ARMC will provide two weeks' notice to end the assignment

Payment/Fees:

The fee for performing the aforementioned tasks and responsibilities is \$43.75 per hour per Project Specialist, to be invoiced monthly. All hours worked beyond eight hours per day will be invoiced at 1.5 times the standard rate. A detailed spreadsheet with all hours worked will be provided on a weekly basis.

COUNTY OF SAN BERNARDINO

Medline Industries, Inc.

(Print or type name of corporation, company, contractor, etc.)



Curt Hagman, Chairman, Board of Supervisors

By

(Authorized signature - sign in blue ink)

Dated: _____

Name Marc Phillips

(Print or type name of person signing contract)

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Title Senior Vice President, Corporate Sales

(Print or Type)

Lynna Monell
Clerk of the Board of Supervisors
of the County of San Bernardino

By _____

Deputy

Dated: _____

Address Three Lakes Drive

Northfield, IL. 60093

FOR COUNTY USE ONLY

Approved as to Legal Form

Reviewed for Contract Compliance

Reviewed/Approved by Department

_____, County Counsel

Date _____

Date _____

Date _____