

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

July 9, 2024

FROM

STEPHENIE SHEA, Registrar of Voters

SUBJECT

Surplus and Sale of Equipment

RECOMMENDATION(S)

1. Declare that two mail ballot sorting machines and one Hewlett-Packard Plotter are surplus, and no longer meet the needs of the Registrar of Voters.
2. Authorize the sale of the Hewlett-Packard Plotter identified in Recommendation No. 1, to be coordinated through the Purchasing Department, Surplus Property Division.

(Presenter: Stephenie Shea, Registrar of Voters, 387-2100)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The Purchasing Agent will deposit the proceeds from the sale of the Hewlett-Packard (HP) Plotter into the County's General Fund.

BACKGROUND INFORMATION

On February 27, 2019, the Secretary of State (SOS) announced that certain California voting systems would be decertified effective August 27, 2019, including the voting system the County was using at the time. The decertified voting systems were not to be used for any election after February 27, 2020, which included mail ballot sorting machines. In 2019, the Registrar of Voters (ROV) purchased a new voting system certified by the SOS, including two certified mail ballot sorters.

The HP Plotter is beyond its life expectancy and is no longer supported by the vendor, including the consumables. ROV recommends the two mail ballot sorters and HP Plotter be declared surplus property. ROV recommends the HP Plotter be sold at auction through coordination with the Purchasing Department. The two mail ballot sorters will be made void of any software or firmware before being sent to surplus.

PROCUREMENT

N/A

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REVIEW BY OTHERS

This item has been reviewed by County Counsel (Jolena Grider, Deputy County Counsel, 387-5455) on June 6, 2024; Purchasing (Ariel Gill, Supervising Buyer, 387-2070) on June 18, 2024; Finance (Elias Duenas, Administrative Analyst, 387-4378) on June 18, 2024; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on June 20, 2024.

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: July 9, 2024



cc: File - Registrar of Voters
JLL 07/16/2024