

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
SITTING AS THE GOVERNING BOARD OF THE FOLLOWING:
SAN BERNARDINO COUNTY
BOARD GOVERNED COUNTY SERVICE AREAS
SAN BERNARDINO COUNTY FLOOD CONTROL DISTRICT
AND RECORD OF ACTION**

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS
OF THE FOLLOWING:
BIG BEAR VALLEY RECREATION AND PARK DISTRICT
BLOOMINGTON RECREATION AND PARK DISTRICT
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY
INLAND COUNTIES EMERGENCY MEDICAL AGENCY
SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT
AND RECORD OF ACTION**

March 1, 2022

FROM

LEONARD X. HERNANDEZ, Chief Executive Officer, County Administrative Office

SUBJECT

Resolution Regarding Facsimile and Digital Signatures

RECOMMENDATION(S)

Acting as the governing body of the San Bernardino County, Board Governed County Service Areas, San Bernardino County Flood Control District, Big Bear Valley Recreation and Park District, Bloomington Recreation and Park District, In-Home Supportive Services Public Authority, Inland Counties Emergency Medical Agency, and the San Bernardino County Fire Protection District, approve and adopt **Resolution No. 2022-40** to accommodate and accept facsimile and digital signatures.

(Presenter: Leonard X. Hernandez, Chief Executive Officer, 387-5417)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost).

BACKGROUND INFORMATION

On April 21, 2020 (Item No. 29), the Board of Supervisors approved Resolution No. 2020-030 to allow the County to accommodate and accept facsimile and digital signatures in order to process official documents during the COVID-19 pandemic. Resolution No. 2020-030 refers to the COVID-19 pandemic. With the anticipated termination by the Board of Supervisors of the

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local emergency related to the COVID-19 pandemic, it is recommended the Board of Supervisors/Board of Directors (Board) approve a new resolution to continue to authorize the County and Board governed entities to accommodate and accept facsimile and digital signatures.

The County and Board governed entities have utilized facsimile and digital signatures successfully for the last two years and are currently in the process of drafting and submitting to the Board for approval a County Policy on the use of electronic signatures. This new Resolution will allow for the continued use of facsimile and digital signatures through May 31, 2022, or the Board's approval of a County Policy on electronic signatures, whichever occurs first.

The new Resolution will continue to allow the use of the facsimile or digital signature of the Chairman of the Board for use on all copies of resolutions, orders, ordinances, letters, contracts, minutes, and records of the Board upon which the Chairman has been authorized, empowered, or instructed to sign by resolution of the Board, or by ordinance or statute. This Resolution also accommodates electronic and digital signature per Civil Code sections 1633.1-1633.17, subject to requirements under Government Code section 16.5 et. seq. and Title 2, Division 7, Chapter 10 of the California Code of Regulations.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Julie Surber, Principal Assistant County Counsel, 387-5455) on February 25, 2022; Finance (Sofia Almeida, Administrative Analyst, 387-4378) on February 25, 2022; and County Finance and Administration (Matthew Erickson, Chief Financial Officer, 387-5423) on February 25, 2022.

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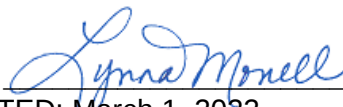
Record of Action of the Board of Supervisors
San Bernardino County
Board Governed County Service Areas
San Bernardino County Flood Control District

Record of Action of the Board of Directors
Big Bear Valley Recreation and Park District
Bloomington Recreation and Park District
In-Home Supportive Services Public Authority
Inland Counties Emergency Medical Agency (ICEMA)
San Bernardino County Fire Protection District

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Dawn Rowe
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD/SECRETARY

BY 
DATED: March 1, 2022



cc: w/Resolution
File - Administrative Office
CCM 03/7/2022