

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**June 25, 2024**

**FROM**

**DAVID MYERS, Director, County Museum**

**SUBJECT**

Historic Site Manager Employment Agreement for the Maria Merced Williams and John Rains House

**RECOMMENDATION(S)**

Approve **Employment Agreement No. 24-501** with Judith Fulton for the provision of Historic Site Manager services at the Maria Merced Williams and John Rains House in Rancho Cucamonga, for total compensation of \$40,220 (Salary - \$11,510, Benefits - \$28,710), for the period of July 1, 2024 through June 30, 2025.  
(Presenter: David Myers, Director, 798-8608)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Ensure Development of a Well-Planned, Balanced, and Sustainable County.**  
**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

Approval of this employment contract will not result in the use of additional Discretionary General Funding (Net County Cost). The total annual compensation for the Historic Site Manager agreement is \$40,220. This is based on a cash stipend (\$11,510), use of the residence (valued at \$25,200), and utilities (valued at \$3,510). The cash stipend portion of the compensation is the primary direct cost to the Museum in connection with this agreement. Adequate appropriation and revenue for this agreement are included in the Museum's 2024-25 budget.

**BACKGROUND INFORMATION**

The Historic Site Manager resides on-site and performs a variety of tasks in order to facilitate public access and preserve the historic and aesthetic integrity of this Museum site. These tasks include conducting tours, performing maintenance or repairs, and providing security. Employment contract compensation is based on a cash stipend, and valuation for use of the residence and utilities.

The Museum recommends a new employment contract with Judith Fulton as the Historic Site Manager at the Maria Merced Williams and John Rains House as this is the same individual that has been providing these services under an employment agreement since 2014. On June 27, 2023 (Item No. 71), the Board of Supervisors (Board) approved the Employment Agreement No. 23-552 with Ms. Fulton to provide Historic Site Manager services from July 1, 2023, through June 30, 2024, in the amount of \$40,220 (Salary - \$11,510, Benefits - \$28,710).

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Ms. Fulton will continue to work 30 hours per week, 9:00am to 3:00pm on Tuesdays through Saturdays. Other benefits within this agreement include coverage under the County's Worker's Compensation Insurance Program, health and dental plan options, participation in the County's PST (Part Time, Seasonal, Temporary) Deferred Compensation, and vacation leave.

The Museum is recommending a new agreement with Ms. Fulton based on her experience and years of service to the Museum. The agreement has a one-year term through June 30, 2025, but either party may terminate the agreement by giving the other party 15 days' written notice.

This item aligns with the County and Chief Executive Officer goal to ensure development of a well-planned, balanced, and sustainable County by recognizing the historic sites as treasured amenities that provide a glimpse of our past heritage that can be shared with patrons.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Richard Luczak, Deputy County Counsel, 387-5455) on May 31, 2024; Human Resources (Gina King, Deputy Director, 387-5571) on May 31, 2024; Finance (Elias Duenas, Finance Analyst, 387-4052) on June 3, 2024; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on June 7, 2024.

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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman   Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 25, 2024



cc:    Museum - Myers w/agree  
      Contractor - c/o Museum w/agree  
      File - w/agree  
CCM   06/26/2024