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**Contract Number**

**20-877 A-1**

**SAP Number**

**N/A**

## Department of Behavioral Health

<b>Department Contract Representative</b>	Rebecca Lombard
<b>Telephone Number</b>	909-383-3978
<b>Contractor</b>	California State University, San Bernardino
<b>Contractor Representative</b>	Angelica Jara
<b>Telephone Number</b>	909-537-5654
<b>Contract Term</b>	September 15, 2020 – June 30, 2025
<b>Original Contract Amount</b>	\$0.00
<b>Amendment Amount</b>	\$0.00
<b>Total Contract Amount</b>	\$0.00
<b>Cost Center</b>	N/A

THIS CONTRACT is entered into in the State of California by and between San Bernardino County, hereinafter called the County, and California State University, San Bernardino referenced above, hereinafter called School.

**IT IS HEREBY AGREED AS FOLLOWS:**

**WITNESSETH:**

IN THAT CERTAIN **Contract No. 20-877** by and between San Bernardino County, a political subdivision of the State of California, and School, which Contract first became effective September 15, 2020, the following changes are hereby made and agreed to, effective date of execution:

- I. SECTION I. DBH OBLIGATIONS, paragraphs 1 and 3 are hereby amended to read as follows:
  1. Will permit access for Students and Instructors to facilities as necessary to participate in required behavioral health field experiences so long as such access does not interfere with the regular activities of DBH. DBH agrees to provide clinical training for Students as part of the Master of Science in Physician Assistant Program as further detailed in Addendum A "MASTER OF SCIENCE IN PHYSICIAN ASSISTANT (MSPA) PROGRAM CLINICAL TRAINING DESCRIPTION."

3. Will provide, when possible, a reasonable amount of space for Students and Instructors who may be taking part in the placement experiences, including suitable space for lectures, and storage of instructional material, or otherwise specified items as further provided in Addendum B "TRAINING CAPACITY DESCRIPTION."

II. SECTION VI. TERM AND TERMINATION is hereby amended to read as follows:

This Agreement shall be effective on September 15, 2020 by both parties through June 30, 2025. However, this Agreement may be terminated at any time, with or without cause, by either party after giving the other party 30 days advance written notice of its intention to terminate. Any such termination by DBH shall not be effective, at the election of the School, as to any student who, at the date of mailing of said notice by DBH, was participating in said program, until such student has completed the program for the then current academic term.

Written notice issued pursuant to this Section by DBH shall be sent by registered mail to the School faculty member in charge of the program. Written notice issued pursuant to this Section by the School shall be sent by registered mail to the Director of DBH.

- III. ADDENDUM A MASTER OF SCIENCE IN PHYSICIAN ASSISTANT (MSPA) PROGRAM CLINICAL TRAINING DESCRIPTION is hereby added.
- IV. ADDENDUM B TRAINING CAPACITY DESCRIPTION is hereby added.
- V. All other terms, conditions and covenants in the basic agreement remain in full force and effect.

This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

SAN BERNARDINO COUNTY

*Dawn Rowe*

Dawn Rowe, Chair, Board of Supervisors

Dated: APR 09 2024

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD



Elyna Monell  
Clerk of the Board of Supervisors  
of San Bernardino County

By *Elyna Monell*  
Deputy

California State University, San Bernardino

(Print or type name of corporation, company, contractor, etc.)

By *Angelica Jara, Lead Procurement & Contract*  
(Authorized signature - sign in blue ink)

Name Angelica Jara, Lead Procurement & Contract  
(Print or type name of person signing contract)

Title Lead Procurement and Contract Specialist  
(Print or Type)

Dated: 3/25/2024

Address 5500 University Parkway  
San Bernardino, CA 92407-2318

FOR COUNTY USE ONLY

Approved by County Counsel  
*Dawn Martin*  
Dawn Martin, Deputy County Counsel  
Date 3/26/2024

Reviewed for Contract Compliance  
*Elyna Hoatson*  
Elyna Hoatson, Contracts Supervisor  
Date 3/26/2024

Reviewed/Approved by Department  
*Georgina Yoshioka*  
Georgina Yoshioka, Director  
Date 3/26/2024

**MASTER OF SCIENCE IN PHYSICIAN ASSISTANT (MSPA) PROGRAM  
CLINICAL TRAINING DESCRIPTION**

**California State University San Bernardino  
5500 University Parkway  
San Bernardino, CA 92407-2393**

CSUSB desires to provide its physician assistant students enrolled in the Master of Science in Physician Assistant (MSPA) program ("Student" or "Students") with Supervised Clinical Practice Experiences through clinical preceptorships at the Department of Behavioral Health (DBH) for the clinical training portion (hereinafter called "Program") of the MSPA program. Licensed medical practitioners at DBH shall provide the Students with mentorship, in addition to real-world clinical training. Placement is contingent upon DBH's capacity to accept Students. DBH shall conduct a review of its capacity to accept Students each Fiscal Year for the following school year.

**DBH OBLIGATION:**

1. Orientation. DBH shall provide an orientation for the Program students with respect to applicable policies and procedures at all sites where Students will participate in supervised clinical practice experiences and with which students are expected to comply, including, but not limited to, those policies and procedures that promote personal safety and security measures and workplace security. DBH shall take reasonable steps to ensure the personal security and safety of Students while they are engaged in the supervised clinical practice experience.
2. Student Supervision. DBH shall ensure that staffing is adequate in number and quality to ensure safe continuous health care services to the patients. In the absence of CSUSB faculty, DBH shall permit students to perform services for patients only when under the supervision of a licensed medical practitioners on DBH's staff. Such licensed medical practitioners are to be licensed in the discipline in which supervision is provided. Students shall train (students train vs. work), perform assignments, and participate in ward rounds, clinics, staff meetings, and in-service educational programs at the discretion of their CSUSB faculty and/or DBH-designated supervisors. DBH should not include students and faculty as part of staffing ratios. Students are to be regarded as trainees and must not substitute for or function as the DBH's clinical or administrative staff. All services rendered by Students must have educational value and align with the Program's learning outcomes. Students are not to render unsupervised or billable patient care and/or services.
3. Evaluations. DBH staff (who provide supervision) shall evaluate the learning and performance of the Students by completing assessment forms for the supervised clinical practice experience. These assessments will be provided by the Program and should be returned to the Program in a timely manner following the conclusion of the experience.

### TRAINING CAPACITY DESCRIPTION

**California State University San Bernardino  
5500 University Parkway  
San Bernardino, CA 92407-2393**

DBH agrees to provide a reasonable estimate of the number of Students DBH's site is able to accommodate in a given year. This estimate may be revised by DBH from time to time as necessary by providing a written update to the program via email or written letter.

The following table includes DBH's estimate for the number of Students that can be accommodated in the following practice areas during the Student's clinical phase (January to December each year):

<u>Discipline</u>	<u>Maximum Number of Students at One Time</u>		<u>Number of Rotations per Year (out of 10 )</u>	=	<u>Total Number of Students per 12-month Period</u>
Behavioral and Mental Health	1	X	10	=	10
Emergency Medicine	0	X	0	=	0
Family Medicine	0	X	0	=	0
Internal Medicine	0	X	0	=	0
Pediatrics	0	X	0	=	0
Surgery	0	X	0	=	0
Women's Health	0	X	0	=	0
Elective:	0	X	0	=	0
Elective:	0	X	0	=	0
Elective:	0	X	0	=	0
Elective:	0	X	0	=	0