



Contract Number

18-751-A4

SAP Number

4400009936

Department of Public Health

Department Contract Representative	Allegra Pajot
Telephone Number	909-387-5005
Contractor	Abundant Living Family Church – High Desert
Contractor Representative	Mark Graham
Telephone Number	760-948-8881
Contract Term	10/02/2018 – 12/31/2021
Original Contract Amount	\$1,881,280
Amendment Amount	\$198,000
Total Contract Amount	\$2,079,280
Cost Center	9300291000

**Contract No. 18-751
Amendment No. 4**

IT IS HEREBY AGREED AS FOLLOWS:

WHEREAS, on October 2, 2018 (Item No. 16) the County of San Bernardino (County) entered into Contract No. 18-751 with Abundant Living Family Church – High Desert (Contractor) for the New Hope pilot program to provide expanded transportation and supportive services to help reduce jail reoccurrence in the High Desert Region of San Bernardino County;

WHEREAS, Contract No. 18-751 became effective October 2, 2018, for an initial one-year pilot program period, and was extended by the Board of Supervisors on July 23, 2019, July 28, 2020, and January 5, 2021 for a total contract period of October 2, 2018 through December 31, 2021;

WHEREAS, there is a continuing need for Contractor's transportation services, and the County desires to extend the contract services through December 31, 2021;

NOW, THEREFORE, the County and Contractor mutually agree to amend Contract No. 18-751 as set forth below:

1. Section **II.A CONTRACTOR SERVICE RESPONSIBILITIES** is deleted and replaced in its entirety as follows:

Contractor shall provide transportation services to approximately 140 individuals released each week from the High Desert Detention Center, located at 9438 Commerce Way, Adelanto, CA 92301, two times per day, Monday through Friday each week as follows:

- A ride home, to temporary housing/shelter, or other requested location within the County;
- A ride to the Public Health Federally Qualified Health Center (FQHC) located at 16453 Bear Valley Rd., in Hesperia, CA, on days/times mutually agreed upon by both parties;
- A ride to the Probation Department's Day Reporting Center (DRC) located at 15480 Ramona Ave., in Victorville, CA, as requested.
- Contractor's failure to provide transportation services as stated, including to the approximate number of individuals, may result in immediate termination of this Contract or withholding of payments for services provided by those not in compliance with this Contract.

Any individual providing transportation services must be properly licensed by the State of California. Evidence of the same shall be provided to the County in Contractor's monthly report submitted pursuant to Section II.C of this Contract. Personally identifying information such as the driver's address may be redacted.

Section **II.C CONTRACTOR SERVICE RESPONSIBILITIES** is deleted and replaced in its entirety as follows:

On a monthly basis, and within twenty (20) days of the close of each contract month, the Contractor shall submit a listing of program participants and a summary of expenditures during the just closed month, utilizing the template provided for services paid with Contract funds. Contractor shall provide the County with supporting documentation regarding any expense category listed in the above referenced summaries. Additionally, Contractor is required, each month, to submit names of drivers transporting program participants and verify and provide evidence of compliance with legally required licensing, including but not limited to a California Driver's License. Personally identifying information such as the driver's address may be redacted.

Contractor is required to report missing or damaged inventory or equipment, provided by the County or paid for with Contract funds, to the County within 24 hours of the event occurring or discovery of such an occurrence. Failure to comply with the requirements of this Section may result in Contractor being required to pay the County the value of misreported items, may make Contractor ineligible for contract extensions or future contracts, and/or may result in immediate termination of this contract.

2. Section **V. FISCAL PROVISIONS, Subsection A** is deleted and replaced in its entirety to read as follows, with remaining Subsections B. through G. in this Section V. unchanged:

A. The maximum amount of payment under this Contract shall increase by \$198,000 to an amount not to exceed \$2,079,280 for transportation services. The original allocation of \$18,000 for supportive services to transient individuals remains unchanged. Payment for transportation services shall be made to Contractor in equal monthly payments of \$33,000 upon approval of this contract. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's transportation services and related expenses incurred in the performance hereof, including travel and per diem.

3. Section **VIII. TERM**, is deleted and replaced in its entirety to read as follows:

This Contract is effective as of October 2, 2018 and expires December 31, 2021, but may be terminated earlier in accordance with provisions of Section IX of this Contract.

4. **ATTACHMENT A-2 (Scope of Work)** is deleted and replaced in its entirety by Attachment A-3 to this Amendment No. 4.

5. **ATTACHMENT D-2 (New Hope Budget)** is deleted and replaced in its entirety by Attachment D-3 to this Amendment No. 4.


All other terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the County of San Bernardino and the Contractor have each caused this Contract to be subscribed by its respective duly authorized officers, on its behalf.

COUNTY OF SAN BERNARDINO

► 
Curt Hagman, Chairman, Board of Supervisors

Dated: JUN 22 2021
SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

By 
Lynna Monell
Clerk of the Board of Supervisors
of the County of San Bernardino
Deputy



Abundant Living Family Church - High Desert
(Print or type name of corporation, company, contractor, etc.)

By ► 
(Authorized signature - sign in blue ink)

Name MARK GRAHAM
(Print or type name of person signing contract)

Title CEO
(Print or Type)

Dated: 6/16/2021

Address 17555 MAUNA LOA Ave.
Suite 7, Hesperia, Ca 92345

FOR COUNTY USE ONLY

Approved as to Legal Form

► 
Katherine Hardy, Deputy County Counsel


Date 6/16/2021

Reviewed for Contract Compliance

► _____

Date _____

Reviewed/Approved by Department

► 
John Ades, Captain

Date 6/14/2021

ATTACHMENT A-3

Scope of Work

Goal 1: Provide critical transportation services for individuals released from incarceration: (1) At time of release, and to provide immediate basic necessities for individuals identified as homeless; (2) Throughout each week to obtain services critical for successful reentry.

IMPLEMENTATION ACTIVITIES

January 2021 – December 2021:

1. Work with staff at the High Desert Detention Center to determine and coordinate inmate release times.
2. Provide transportation to reentry population:
 - a. At time of release – to home, shelter or other requested County location, Public Health Federally Qualified Health Center (FQHC), Probation Day Reporting Center (DRC), Court, or housing services appointment.
 - b. If follow-up supportive services are requested – to the FQHC, DRC, Court, or housing services appointment.
3. Provide supportive services to transient population, including addressing immediate basic needs such as food, clothing, and temporary housing/shelter assistance.

ATTACHMENT D-3

New Hope Budget

	A-2 Revised Budget	A-3 Budget	A-4 Budget	Total Budget
Staffing				
Peer Navigators (6)*	526,998	-	-	526,998
Lead Intake & Navigation Coordinator**	37,550	-	-	37,550
Director of Administration**	61,250	-	-	61,250
Project Director	168,750	37,500	37,500	243,750
Transportation	298,745	73,450	73,450	445,645
Staff Analyst	83,000	19,500	19,500	122,000
Subtotal	1,176,294	130,450	130,450	1,437,194
Services & Supplies				
Rent	54,000	12,000	12,000	78,000
Fuel, car insurance, vehicle maintenance	218,965	41,677	41,677	302,319
Start up costs	25,000	-	-	25,000
Post release expenses	45,000	-	-	45,000
Subtotal	342,965	53,677	53,677	450,319
Fixed Asset				
Vehicles (5)	28,392	-	-	28,392
Indirect Overhead				
	117,630	13,873	13,873	145,376
<i>Intensive supportive services (homeless)</i>	18,000			18,000
Total	<u>1,683,280</u>	<u>198,000</u>	<u>198,000</u>	<u>2,079,280</u>

Notes

* A-2 Revised Budget includes 10 Peer Navigators and 1 Peer Navigator Supervisor; A-3 Budget excludes all peer-navigator services.

** The Lead Intake & Navigation Coordinator was eliminated in A-2; Director of Administration is eliminated in A-3.