

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

July 13, 2021

**FROM**

**TERRY W. THOMPSON, Director, Real Estate Services Department – Project Management**

**SUBJECT**

Advertise for Competitive Bids for General Building, General Engineering, and Mechanical Job Order Contract Services

**RECOMMENDATION(S)**

1. Approve the bid documents for the General Building Job Order Contract services and authorize the Assistant Director of the Real Estate Services Department – Project Management to advertise for competitive bids for five one-year, not-to-exceed \$3,000,000 each, General Building Job Order Contracts.
2. Approve the bid documents for the General Engineering Job Order Contract services and authorize the Assistant Director of the Real Estate Services Department – Project Management to advertise for competitive bids for three one-year, not-to-exceed \$2,000,000 each, General Engineering Job Order Contracts.
3. Approve the bid documents for the Mechanical Job Order Contract services and authorize the Assistant Director of the Real Estate Services Department – Project Management to advertise for competitive bids for two one-year, not-to-exceed \$3,000,000 each, Mechanical Job Order Contracts.

(Presenter: Terry W. Thompson, Director, 387-5000)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of the bid documents and the advertisement for competitive bids for Job Order Contract (JOC) services may or may not result in the use of Discretionary General Funding (Net County Cost). After the receipt and analysis of the bids, recommendations will be presented to the Board of Supervisors (Board) for the award of five General Building, three General Engineering and two Mechanical JOC services contracts. These resulting contracts will be unencumbered one-year contracts, which will be funded from projects approved by the Board as part of the Capital Improvement Program or reimbursed from available funds in the budgets of the departments that initiate the projects. The recommended contracts will have no guaranteed minimum value of work to be ordered under each contract.

**BACKGROUND INFORMATION**

Public Contract Code Section 20128.5 authorizes the County to use JOC services to rapidly engage contractors to perform the repair, renovation, remodeling, or other repetitive work at existing public facilities utilizing a unit price structure. JOC gives an alternative to traditional

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procurement methods, which allows projects to be completed quickly with competitive pricing. The savings of time, effort and cost of the JOC program supports the County and Chief Executive Officer Goals to Operate in a Fiscally-Responsible and Business-Like Manner and Improve County Government Operations. Award of the General Building, General Engineering, and Mechanical contracts will ensure availability of funds and contractors to perform work in these specific areas for future projects.

**PROCUREMENT**

A mandatory pre-bid meeting for prospective bidders will be conducted at 2:00 P.M. on July 27, 2021, via an online meeting platform. This meeting is for the purpose of discussing the JOC concept from the County and contractor's perspective and answering questions. The bid opening is scheduled for 3:00 P.M. on August 17, 2021, in the Real Estate Services Department.

The lowest responsive and responsible prequalified bidders will be recommended to the Board for the award of five General Building, three General Engineering, and two Mechanical Job Order contracts. Following the contract awards, the County will provide the contractor with a scope of work to perform specific project tasks, and the contractor will provide a lump sum cost for the work based upon the unit prices bid by the contractor.

The plans and specifications, including the Construction Task Catalog®, are on file with the Clerk of the Board.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Katherine Hardy, Deputy County Counsel, 387-5455) on June 2, 2021; Purchasing Department (Bruce Cole, Supervising Buyer, 387-2148) on June 17, 2021; Real Estate Services Department-Project Management (Kevin Ryan, Assistant Director, 387-5000) on June 14, 2021; Real Estate Services Department (Jennifer Costa, Assistant Director, 387-5000) on June 14, 2021; Finance (Wen Mai, Administrative Analyst, 387-4020) on June 23, 2021; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on June 28, 2021.

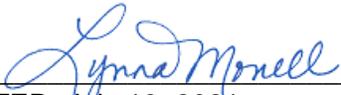
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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Janice Rutherford  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Curt Hagman, Joe Baca, Jr.  
Absent: Dawn Rowe

Lynna Monell, CLERK OF THE BOARD

BY  \_\_\_\_\_  
DATED: July 13, 2021



cc: File- Real Estate Services Department/Project Management  
w/CD  
LA 07/15/2021